

Fees and Charges

2015/16

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TestValleyBC



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FEES AND CHARGES
2015/16

CONTENTS

The majority of fees and charges for 2014/15 were approved by the Cabinet at its meeting on 29th October 2014.

All charges shown in this book include VAT at the Standard Rate unless indicated otherwise. Should the VAT rate change during the year some of the charges contained herein will be subject to change.

Section	Page Numbers
<u>By Service</u>	
Community & Leisure Service	1 - 10
Corporate	11
Environmental Service	13 - 14
Estates & Economic Development Service	15 - 20
Housing & Environmental Health Service	21 - 24
Legal & Democratic Service	25 - 30
Planning & Building Service	31 - 34
Planning Policy & Transport Service	35 - 36
Revenues Service	37
A-Z of Fees and Charges	39 - 42

**COMMUNITY & LEISURE SERVICE
FEES & CHARGES 2015/16**

SPORTING ACTIVITIES	CHARGES 2014/15 £	CHARGES 2015/16 £	
Charlton Sports Centre			
Football:			
Adults	Monday to Friday	43.50	44.25
	Saturday/Sunday	53.85	54.75
Under 16	Charged at 50% of the full fee		
Supplement for use of Floodlit Pitch (per hour)		18.45	18.75
Training	Per pitch/hour	12.50	12.70
	Changing accommodation supplement	4.30	4.35
Mini Soccer		12.50	12.70
Cricket:			
Adults	Monday to Friday	43.10	43.80
	Saturday or Sunday	56.10	57.00
25% reduction for all weather strip			
Under 16	Charged at 50% of the full fee		
Hire of Showground:			
Per day (commercial hire)		On application	
Hire of Showground and Football Fields:			
Per day (commercial hire)		On application	
Running Track:			
Annual Season Ticket (April to March)			
Adult		34.35	35.00
Junior		17.35	17.65
Day Ticket			
Adult		3.05	3.10
Junior		1.35	1.35
Meetings:			
Saturday/Sunday/Bank Holidays			
9 am to 6 pm		247.00	251.50
Half Day (up to 4 hours)		146.00	148.50
Monday to Friday			
9 am to 6 pm		145.70	148.10
Half Day (up to 4 hours)		97.85	99.50
Under 16 - charged at 60% of the full fee			
Supplement to be charged for Floodlighting (per hour)		18.45	18.75
Groundsman attendance (half day)		70.55	71.75
Group training track only (per hour)		9.70	9.90
Hire of Pavilion Room:			
Per hour		10.30	10.50

**COMMUNITY & LEISURE SERVICE
FEES & CHARGES 2015/16**

SPORTING ACTIVITIES		CHARGES 2014/15 £	CHARGES 2015/16 £
London Road Sports Ground			
Football:			
Adults	Monday to Friday	43.50	44.25
	Saturday/Sunday	53.85	54.75
Under 16	Charged at 50% of the full fee		
Mini Soccer		12.50	12.70
Cricket:			
Adults	Monday to Friday	43.10	43.80
	Saturday/Sunday	56.10	57.00
Under 16	Charged at 50% of the full fee		
Walworth Sports Centre			
Football:			
Adults	Monday to Friday	43.50	44.25
	Saturday/Sunday	53.85	54.75
Under 16	Charged at 50% of the full fee		
Training	Per pitch/hour	12.50	12.70
	Changing accommodation supplement	4.30	4.35
Mini Soccer		12.50	12.70
Rounders:			
Per match		18.45	18.75
Hire of Ground:			
Per day (commercial hire)		On application	
Rooksbury Mill			
Fishing:			
Daily permit - per rod		7.35	7.50
Season ticket		47.40	48.50
* Under 16 and over 60 - 50% fees			

**COMMUNITY & LEISURE SERVICE
FEES & CHARGES 2015/16**

SPORTING ACTIVITIES	CHARGES 2014/15 £	CHARGES 2015/16 £	
Romsey Memorial Park			
Tennis:			
Adult - per court per hour	FREE	FREE	
Child - per court per hour	FREE	FREE	
Fishing:			
Residents (per rod per day)	16.30	16.70	
Non-Residents (per rod per day)	32.10	32.80	
Residents (per rod per half day)	10.05	10.30	
Non-Residents (per rod per half day)	20.45	20.90	
* Residents under 16 and over 60 - 50% fees			
Romsey Sports Centre			
Cricket:			
Adults	Monday to Friday	43.10	44.00
	Saturday/Sunday	56.10	57.30
Under 16	Charged at 50% of the full fee		
	Artificial Wicket (per hour per net)	1.00	1.00
Football and Rugby:			
Adults	Monday to Friday	43.50	44.20
	Saturday/Sunday	53.85	54.75
Under 16	Charged at 50% of the full fee		
Training:			
	Per pitch/hour	12.50	12.70
	Changing accommodation supplement	4.30	4.35
Floodlights (per court)		6.00	6.15
Hire of Ground:			
	Per day (commercial hire)	On application	

**COMMUNITY & LEISURE SERVICE
FEES & CHARGES 2015/16**

SPORTING ACTIVITIES	CHARGES 2014/15 £	CHARGES 2015/16 £	
Saxon Fields Sports Ground			
Football:			
Adults	Monday to Friday	43.50	44.25
	Saturday / Sunday	53.85	54.75
Under 16	Charged at 50% of the full fee		
Training	Per pitch / hour	12.50	12.70
	Changing accommodation supplement	4.30	4.35
Mini Soccer		12.50	12.70
Hunts Farm Sports Centre			
Cricket:			
	Monday to Friday	43.10	43.80
	Saturday or Sunday	56.10	57.00
Under 16	Charged at 50% of the full fee		
Football:			
Adults	Monday to Friday	43.50	44.20
	Saturday or Sunday	53.85	54.75
Under 16	Charged at 50% of the full fee		
Training	Per pitch/hour	12.50	12.70
	Changing accommodation supplement	4.30	4.35
Mini Soccer	Per match per pitch	12.50	12.70
Croquet Lawn:			
	Per match	37.20	38.10
Hire of Top Room (Pavilion):			
	Per hour	10.00	10.20
Hire of Ground:			
	Per day (commercial hire)	On application	

COMMUNITY & LEISURE SERVICE FEES & CHARGES 2015/16

Usage by Clubs

Full payment in advance for block bookings of 10 or more regular (no further apart than 14 days) sessions for the same activity at the same venue will attract VAT exemption, provided all regulations are complied with. Any cancellation reducing the block booking to below 10 sessions will incur VAT on all remaining sessions except in the event that the Council cancels the booking in the event of unforeseen non-availability.

New clubs or groups may be granted initial discounts at the discretion of the contractor, in consultation with the Head of Finance.

Notes - All Sports Facilities

- I. Cancelled Bookings - 48 hours notice must be given of a cancellation otherwise the full charge will be payable if the facility cannot be re-let, unless adverse weather conditions caused cancellation.
- II. Alterations to Charges - the Council reserve the right to alter charges of any facility without prior notice, particularly if the rate of VAT changes.
- III. Course Fees, Hire and Sale of Equipment will be charged at the market rate in agreement with the Head of Community & Leisure.
- IV. Non-Specified Charges - authority is given to the Contractor, in conjunction with the Head of Community & Leisure and the Head of Finance, to negotiate and agree charges for the use of non-specified areas, experimental schemes and group bookings to encourage the use of underused or unused facilities and to negotiate discounts with charitable or youth bodies.

**COMMUNITY & LEISURE SERVICE
FEES & CHARGES 2015/16**

The Lights	CHARGES 2014/15 £		CHARGES 2015/16 £	
	Non- Commercial	Commercial	Non- Commercial	Commercial
All charges exclude VAT at the standard rate with the exception of those marked *.				
Hire of Theatre				
4 hours	296.00	486.00	302.00	496.00
8 hours	385.00	646.00	393.00	659.00
12 hours	581.00	972.00	593.00	992.00
Weekly Hire	2,000.00	2,000.00	2,040.00	2,040.00
Additional Charge for Sunday Hire	150.00	200.00	150.00	200.00
Hire of Arena				
4 hours	202.00	316.00	206.00	322.00
8 hours	259.00	402.00	264.00	410.00
12 hours	286.00	460.00	292.00	469.00
Hire of Conference Room				
4 hours	79.00	130.00	80.00	130.00
8 hours	136.00	228.00	138.00	228.00
12 hours	177.00	295.00	180.00	295.00
Hire of Board Room				
4 hours	70.00	116.00	72.00	116.00
8 hours	118.00	202.00	120.00	202.00
12 hours	156.00	258.00	158.00	258.00
Hire of Studio One				
4 hours	95.00	162.00	96.00	165.00
8 hours	172.00	269.00	175.00	270.00
12 hours	215.00	350.00	218.00	350.00
Hire of Dance Studio				
4 hours	95.00	162.00	96.00	165.00
8 hours	172.00	269.00	175.00	270.00
12 hours	215.00	350.00	218.00	350.00
Additional dressing room per 4 hour session	34.00	34.00	35.00	35.00

**COMMUNITY & LEISURE SERVICE
FEES & CHARGES 2015/16**

The Lights	CHARGES 2014/15 £		CHARGES 2015/16 £	
	Non- Commercial	Commercial	Non- Commercial	Commercial
All charges exclude VAT at the standard rate with the exception of those marked *.				
Flipchart Hire (per day)	8.50	8.50	8.50	8.50
Laptop	42.00	42.00	43.00	43.00
Projector	52.00	52.00	53.00	53.00
Screen Hire (per day)	35.00	35.00	36.00	36.00
Laptop, Projector, Screen (per day)	120.00	120.00	122.00	122.00
Technical Services (4 hour session)	56.00	56.00	58.00	58.00
Ticket Printing - per show	12.50	12.50	12.50	12.50
Spotlight Theatre Membership Scheme - New Members and Renewals	20.00 *	N/A	20.00 *	N/A
Box Office Commission	6.00%	10.00%	6.00%	10.00%
Credit Card Commission	3.00%	3.00%	3.00%	3.00%
These charges apply where The Lights prints and processes tickets for hirers of facilities.				
Non-cash transaction fee	1.00	1.00 *	1.00	1.00 *
Internet Booking Fee	2.00	2.00 *	2.00	2.00 *
Grand Piano Hire (inc. moving and tuning)	85.00	85.00	85.00	85.00
TV & DVD (per day)	32.00	32.00	32.00	32.00
Lectern (per day)	12.00	12.00	12.00	12.00
Radio Microphone	18.00	18.00	18.00	18.00
Advertising - What's On Brochure - 1/3rd page	100.00	150.00	100.00	150.00
Banner Site - Lights' Roof	50.00	50.00 *	50.00	50.00 *
Star Cloth	40.00	40.00	45.00	45.00
Wedding Reception Venue Hire	1,500.00	N/A	1,500.00	N/A

COMMUNITY & LEISURE SERVICE FEES & CHARGES 2015/16

Cemeteries

The fees, payments and sums set out below apply where the person to be interred was, or immediately before death was, a resident of the Borough of Test Valley or, in the case of a stillborn child, where one of the parents is, or at the time of interment was, such a resident. In all other cases the fees and charges relating to non-residents will apply.

(Persons who were formerly residents of the Borough of Test Valley shall be considered as residents for the purpose of the scale of fees, if the date of death is less than twelve months after leaving the Borough.)

	2014/15 £	2015/16 £
1 Interment and Scattering Management Fee		
(No charge for persons 3 years or under)		
Ashes interment	236.00	240.00
Scattering of Ashes	236.00	240.00
Full Burial Plots Single Interment	523.00	532.00
Full Burial Plots Double Interment	646.00	657.00
NB - Above charges are for Test Valley residents. Double fee is payable for non-residents.		
2 Combined Fee for Purchase of Exclusive Right of Burial and Erection of Memorial		
These fees include the Deed of Grant and all expenses thereof.		
<u>Full Burial Plots</u>		
a. Childs Plot size 0.914m x 0.609m(3'0" x 2'0")	270.00	275.00
<u>Memorial Guidance</u>		
A headstone, tablet, wooden cross or inscribed vase. Overall measurements should not exceed 1.066m(3'6") in height including the base, 0.609m(2'0") in width including the base and 0.457m(1'6") in depth.		
b. Single Depth Plot size 1.981m x 1.143m(6'6" x 3'9") and 1.371m(4'6" in depth)	427.00	435.00
<u>Memorial Guidance</u>		
A headstone, tablet, wooden cross or inscribed vase. Overall measurements should not exceed 1.066m(3'6") in height including the base, 0.762m(2'6") in width including the base and 0.457m(1'6") in depth.		
c. Double Depth Plot size 1.981m x 1.143m(6'6" x 3'9") and 1.828m(6'0" depth)	605.00	617.00
<u>Memorial Guidance</u>		
A headstone, tablet, wooden cross or inscribed vase. Overall measurements should not exceed 1.066m(3'6") in height including the base, 0.762m(2'6") in width including the base and 0.457m(1'6") in depth.		
<u>Standard Cremated Remains Plots</u>		
d. Cremated remains plot size 0.457m x 0.304m(1'6"x1'0"). Applies to both double and single depth.	330.00	336.00
<u>Memorial Guidance for Standard Cremated Remains Plots</u>		
A flat tablet not exceeding 0.457m(1'6") x 0.304m(1'0") x 0.050m(2")		

**COMMUNITY & LEISURE SERVICE
FEES & CHARGES 2015/16**

	CHARGES 2014/15 £	CHARGES 2015/16 £
Cemeteries (Cont.)		
<u>Proposed Cremated Remains plots</u>		
e. Cremated remains plot size 0.508m(1'8") x 0.431m (1'5"). Applies to both double and single depth.	369.00	376.00
<u>Memorial Guidance for Proposed Cremated Remains Plots</u>		
Foundation Stone not exceeding 0.508m (1'8") x 0.431m (1'5")		
A tablet, cross, book or desk top style memorial should not exceed 0.508m (1'8") in height, 0.457m (1'6") in width and 0.381 (1'3") in depth.		
3 Gravestones, Tablets and Memorial Inscriptions		
(Where the Exclusive Right of Burial was purchased prior to the introduction of the combined fee - 01 April 2004)		
<u>Lawn Memorial</u>		
a. A headstone, tablet, wooden cross, inscribed vase, not to exceed 1.066m (3'6") in height including the base, 0.780m (2'6") including the base and 0.457m (1'6") in depth.	126.00	128.00
<u>Cremation Tablet - Single</u>		
b. A tablet not to exceed 0.457m(1'6") x 0.304m(1'0") x 0.050m(2") on site for cremated remains	96.00	98.00
c. Additional Inscription	26.75	27.00
d. Replacement memorial (identical)	26.75	27.00
e. Renovation of memorial	26.75	27.00
The current Cemetery Regulations for Memorial Guidance will apply. No new kerb sets are permitted.		
4 Other Cemetery Services		
a. Transfer of Exclusive Right of Burial to a new registered owner.	33.75	34.00
b. Top up purchase of Exclusive Right of Burial Five Years	21.00	21.00
c. Copy of Deed of Grant	28.00	28.00
d. Copy of Registry Entry	10.00	10.00
e. Hire of Charlton Cemetery family room / hour	22.00	22.00
f. Exhumation	On application	
g. Genealogy services	15.00	15.00

COMMUNITY & LEISURE SERVICE FEES & CHARGES 2015/16

Sporting Facilities managed by Valley Leisure Ltd

Andover Leisure Centre	01264 347100	reception@andover-leisure-centre.co.uk
Romsey Rapids	01794 830333	sales@the-rapids.co.uk (Membership Only)
Romsey Sports Centre	01794 515103	romseysportscentre@valleyleisure.com
Charlton Lakeside Pavilion	01264 338759	
The Knightwood Leisure Centre	023 8027 6254	knightwood@valleyleisure.com

For current fees and charges for all facilities available at the above sites please contact Valley Leisure Limited.

Leisure Facilities managed by Andover Community Services Ltd (ACS)

The Sports Academy	01264 334366	enquiries@andovercommunityservices.co.uk
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CORPORATE FEES & CHARGES 2015/16

	CHARGES 2014/15 £	CHARGES 2015/16 £
Advertising - Test Valley News		
1/2 Page Advert Portrait (127mm x 350mm) Landscape (259mm x 172mm)	1,000.00	1,000.00
1/4 Page Advert Portrait only (127mm x 172mm)	650.00	650.00
1/8 Page Advert Portrait (61mm x 172mm) Landscape (127mm x 86mm)	350.00	350.00
1/16 Page Advert Portrait only (61mm x 86mm)	200.00	200.00
Small Advert Portrait only (63mm x 66mm)	125.00	125.00

For details of artwork requirements, please contact the editor on 01264 368000.

General Photocopying

General Photocopying (per side)

Black and White		
A4/A5	0.20	0.20
A3	0.40	0.40
Colour		
A4/A5	0.75	0.75
A3	1.50	1.50
Student/Parish Council Rate- (Black and White only);		
A4/A5	0.10	0.10
A3	0.20	0.20

Details of copy charges for larger size printing (up to A0) are shown on the Planning and Building Service pages and are applicable across the Council.

NOTE - All charges above are subject to VAT at the standard rate

ENVIRONMENTAL SERVICE FEES & CHARGES 2015/16

	CHARGES 2014/15 £	CHARGES 2015/16 £
Bulky Household Waste Collection		
Single Item	20.50	21.00
Multiple items (maximum of four items)	37.00	37.75
Garden Waste - price on application, subject to a minimum charge of	31.00	31.50
Disposable sacks for Schedule 2 Waste (roll of 25)	53.50	54.50
Garden Waste Collection		
Initial Annual Subscription *	28.50	29.00
Additional Annual Subscriptions	16.00	16.50
6 Monthly Subscription (November to May)	16.00	16.50
Replacement Sack	1.50	1.50
Early Bird Discount **	2.00	2.00
Online Discount ***	1.50	1.50
* one subscription is one sack / approved receptacle		
** applies only to initial annual subscription paid during early bird period		
*** applies once to the total transaction for garden waste, which must include at least one subscription		
Wheeled Bins		
Purchase of wheeled bin for waste collection (per bin)	25.00	25.00
Purchase of 1100 litre wheeled bin for waste collection (per bin)	250.00	250.00
There is no charge for changing from a small (140 litre) to a large (240 litre) brown recycling bin		
Shopping Trolley Return		
Removal, Storage and Return	75.00	75.00
Direct return (where an agreement is in place with the owner)	35.00	35.00
Fixed Penalty Notice		
	Min / Max	Min / Max
Dog Fouling and Dropping Litter	50 / 80	50 / 80
Street Litter Control Notices/Litter Clearing Notices	60 / 110	60 / 110
Graffiti / Flyposting	50 / 80	50 / 80
Offences in relation to waste receptacles	60 / 110	60 / 110
Abandoning a Vehicle	120 / 200	120 / 200
Failure to produce authority (waste transfer notes)	180 / 300	180 / 300
Failure to furnish documentation (waste carrier's licence)	180 / 300	180 / 300

**ENVIRONMENTAL SERVICE
FEES & CHARGES 2015/16**

	CHARGES 2014/15 £	CHARGES 2015/16 £
Vehicle Workshop Charges		
Brake Roller Test (Per Axle)	23.00	23.50
Hire Charges		
Man Hire	24.00	24.50
Man and Van Hire	34.00	35.00
Mechanical Sweeper - Large (HGV) Sweeper	48.50	49.50
Mechanical Sweeper - Compact Unit	37.00	37.75
<p>Hire charges are per hour, subject to a minimum 1 hour hire. Travel time is in addition to hire charge and may require an additional charge.</p>		
<p>Note - All charges above are subject to VAT at the standard rate</p>		
MoT Test Fees		
Class 4 vehicles (Cars)	40.00	40.00
Class 5 vehicles (Passenger vehicles)	50.00	50.00
Class 7 vehicles (Goods vehicles up to 3,500 kg)	50.00	50.00
Combined Taxi / Hackney Carriage Test & MoT	75.00	75.00

**ESTATES & ECONOMIC DEVELOPMENT SERVICE
FEES & CHARGES 2015/16**

	CHARGES 2014/15 £	CHARGES 2015/16 £
High Street (Daily or part thereof)		
Concessionary	57.00	58.00
Commercial / Private Hire	250.00	256.00
Time Ring (Daily or part thereof)		
Concessionary	20.00	21.00
Private Hire	38.00	39.00
Commercial Hire	128.00	131.00

Conditions of Hire:

Full terms and conditions can be viewed on the
Council's website www.testvalley.gov.uk
Or contact the Estates Service on 01264 368000

**ESTATES & ECONOMIC DEVELOPMENT SERVICE
FEES & CHARGES 2015/16**

THE RENDEZVOUS / UPPER GUILDHALL

Sessions	Private Hire		Commercial Hire		Concessionary	
	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	150.00	284.00	349.00	493.00	101.00	133.00
Morning 08.00 - 13.00	49.00	97.00	115.00	175.00	34.00	41.00
Afternoon 13.00 - 18.00	49.00	97.00	115.00	175.00	34.00	41.00
Evening 18.00 - 24.00	59.00	106.00	133.00	183.00	43.00	70.00
Hourly (Min. 2 hrs)	31.00	35.00	56.00	73.00	15.00	17.00

Wedding Fees

	CHARGES 2014/15 £	CHARGES 2015/16 £
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Weekday (excluding bank holidays)	173.00	173.00
Saturday	270.00	270.00
Sunday / Bank Holiday	293.00	293.00

The above fee includes 1 hour for rehearsal

Bookings can be for morning (08:00 - 13:00) or afternoon (13:00 - 16:00)

Conditions of Hire

See Crosfield Hall Charges

**ESTATES & ECONOMIC DEVELOPMENT SERVICE
FEES & CHARGES 2015/16**

CROSFIELD HALL

Whole Complex	Private Hire		Commercial Hire		Concessionary Hire	
Sessions	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	280.00	316.00	366.00	505.00	190.00	252.00
Morning 08.00 - 13.00	85.00	96.00	111.00	152.00	56.00	74.00
Afternoon 13.00-18.00	113.00	125.00	148.00	204.00	74.00	100.00
Evening 18.00 - 24.00	113.00	125.00	148.00	204.00	74.00	100.00
Hourly (Min. 2 hrs)	31.00	33.00	38.00	49.00	18.00	26.00
Main Hall	Private Hire		Commercial Hire		Concessionary Hire	
Sessions	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	190.00	211.00	289.00	408.00	124.00	190.00
Morning 08.00 - 13.00	56.00	67.00	87.00	121.00	39.00	56.00
Afternoon 13.00-18.00	74.00	85.00	115.00	163.00	49.00	74.00
Evening 18.00 - 24.00	74.00	85.00	115.00	163.00	49.00	74.00
Hourly (Min. 2 hrs)	18.00	23.00	31.00	41.00	13.00	18.00
Annexe	Private Hire		Commercial Hire		Concessionary Hire	
Sessions	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	141.00	155.00	217.00	306.00	95.00	154.00
Morning 08.00 - 13.00	42.00	46.00	68.00	94.00	30.00	46.00
Afternoon 13.00-18.00	56.00	67.00	87.00	121.00	39.00	65.00
Evening 18.00 - 24.00	56.00	67.00	87.00	121.00	39.00	65.00
Hourly (Min. 2 hrs)	14.00	15.00	23.00	32.00	9.00	15.00
Nightingale Room	Private Hire		Commercial Hire		Concessionary Hire	
Sessions	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	54.00	71.00	95.00	131.00	40.00	66.00
Morning 08.00 - 13.00	17.00	23.00	30.00	40.00	13.00	18.00
Afternoon 13.00-18.00	23.00	30.00	39.00	50.00	15.00	26.00
Evening 18.00 - 24.00	23.00	30.00	39.00	50.00	15.00	26.00
Hourly (Min. 2 hrs)	7.00	8.00	9.00	14.00	4.00	7.00

ESTATES & ECONOMIC DEVELOPMENT SERVICE FEES & CHARGES 2015/16

CROSFIELD HALL (Cont.)

NOTES:

Storage Charges

(For Regular Hirers of the Crosfield Hall)

Type of Storage	Size	Annual Charge
Metal Cupboard	Up to 1200mm x 1000mm x 470mm	£41.00
Storage area under stage (One Side)	1200mm x 3600mm x 6000mm	£139.00

- 1) All items are left at hirers own risk. Test Valley Borough Council will not be held responsible for any theft or damage that might occur whilst equipment etc is stored on the premises.
- 2) The location of storage is at the discretion of the Estates Service.
- 3) The above storage facility will be made available to groups and / or organisations who hire the Crosfield Hall in advance for no less than one booking per month for a minimum of ten months in any one calendar year.
- 4) The storage of equipment etc will be subject to prior arrangement with the Head of Estates.
- 5) Test Valley Borough Council reserves the right to move and or dispose of any equipment left on the premises at the expiration of the storage hire period.

Conditions of Hire for Guildhall and Crosfield Hall

The scales of charges are subject to the conditions of hire

Sunday Trading

The Council will not permit a hiring which contravenes the Shops Act 1994.

Discounts

A discount of 10% will be given on the total bill to all categories of hirers on bookings for 2 or more days, whether consecutive days or block bookings, when payment is made in advance, or where 2 or more rooms are hired for the same day(s).

Concessionary Rates

- 1) Concessionary rates of hire will be charged to individuals/organisations for bookings falling within the following guidelines and the Head of Estates and Corporate Director exercise discretion where any doubts arise as to whether or not the applicant falls within the guidelines:-
 - a) for individuals or organisations, based in Test Valley, who hire the halls for a purpose which benefits the community at large, the organisation is bona fide, and only pays honoraria to its officers
 - b) for individuals or organisations who hire the hall as a meeting place purely for discussions etc. where no charge for admission is made
- 2) The Head of Estates is authorised not to require payment in advance in respect of bookings for concessionary rates of hire.
- 3) The Head of Estates is authorised to decide into which category, i.e. commercial, private or concessionary, an application falls.
- 4) The Head of Estates is authorised to request a £300 deposit from hirers. This amount can be used to pay for damage / additional cleaning works, with the balance to be refunded.

**ESTATES & ECONOMIC DEVELOPMENT SERVICE
FEES & CHARGES 2015/16**

OFFICE ACCOMMODATION - BEECH HURST

Conference Room 1	Private Hire		Commercial Hire		Concessionary Hire	
	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Sessions						
Daily 09.00 - 23.00	221.00	462.00	335.00	567.00	154.00	N/A
Morning 09.00 - 13.00	111.00	221.00	137.00	269.00	78.00	N/A
Afternoon 13.00-17.00	111.00	221.00	137.00	269.00	78.00	N/A
Evening 18.00 - 23.00	115.00	254.00	172.00	335.00	100.00	N/A

Conference Rooms 2 & 5	Private Hire		Commercial Hire		Concessionary Hire	
	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Sessions						
Daily 09.00 - 23.00	150.00	221.00	200.00	335.00	94.00	N/A
Morning 09.00 - 13.00	79.00	128.00	107.00	169.00	51.00	N/A
Afternoon 13.00-17.00	79.00	128.00	107.00	169.00	51.00	N/A
Evening 18.00 - 23.00	84.00	145.00	114.00	210.00	64.00	N/A

Interview Room	Private Hire		Commercial Hire		Concessionary Hire	
	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Sessions						
Daily 09.00 - 23.00	73.00	128.00	111.00	193.00	57.00	N/A
Morning 09.00 - 13.00	30.00	44.00	50.00	83.00	23.00	N/A
Afternoon 13.00-17.00	30.00	44.00	50.00	83.00	23.00	N/A
Evening 18.00 - 23.00	37.00	69.00	73.00	115.00	30.00	N/A

Discounts

A discount of 10% will be given on the total bill to all categories of hire on bookings for 2 or more days, whether consecutive days or block bookings, where payment is made in advance, or where 2 or more rooms are hired for the same day(s).

Concessionary Rates

No concessionary rates for Saturday, Sunday and Bank Holidays.

Other

Tea/Coffee/Biscuits/Cordial - per catering charges set by Property Services Manager.
Buffet lunches per menus

VAT applied at standard rate on catering, no VAT on rooms/halls hire.

Conference Aids Standard facilities include flip chart stand and overhead projector and screens.

NB

No suite / room charge for Council and Committee bookings, internal courses, seminars, meetings and local authority professional associations, except where the majority of delegates are external and a course fee is charged.

Due to the location of Conference Room 4, the hire of this room will be at the discretion of the Head of Estates & Economic Development.

HOUSING & ENVIRONMENTAL HEALTH SERVICE FEES & CHARGES 2015/16

	CHARGES 2014/15 £	CHARGES 2015/16 £
Licences		
Dog Breeders - plus Vet's fees		
Commercial Dog Breeders	142.00	145.55
Breeders for Dog Shows	101.00	103.00
Pet Shops	143.00	146.00
Home Trading Pet Shop	84.00	86.00
Riding Establishments (plus Vet's costs)	182.00	186.00
Animal Boarding Establishments		
Domestic Boarding Establishments	99.00	101.00
Commercial Boarding Establishments - Dogs	143.00	146.00
Commercial Boarding Establishments - Cats	125.00	128.00
Commercial Boarding Establishments - Combined	200.00	205.00
Dangerous Wild Animals (plus Vet's costs)	182.00	186.00
Zoo (per 4 or 5 years, plus Vet's costs)	945.00	945.00
Street Traders		
Up to seven days	39.00	40.00
Annual - one night per week	576.00	590.00
Annual - extra night per week	95.00	97.00
Registrations		
Initial Registration of Hairdressers	101.00	103.50
Ear / Skin Piercers and Tattooists	135.00	138.00
Electrolysis practitioners	135.00	138.00
Hygiene Certificates (plus analysis charges as deemed necessary)	66.00	67.00
Dog Control		
Collection Fee (plus kennelling fee for number of days / part days recharged at cost)	35.00	35.00

**HOUSING & ENVIRONMENTAL HEALTH SERVICE
FEES & CHARGES 2015/16**

	CHARGES 2014/15 £	CHARGES 2015/16 £
Houses in Multiple Occupation		
Licensing - Basic Fee	433.00	444.00
- Maximum Fee	721.00	739.00
 Housing Act Notices & Orders		
Determination, preparation & serving of a Notice or making of an Order	Hourly rate Min. 2hrs	Hourly rate Min. 2hrs
 Health Education Courses		
Food Hygiene Course - Level 2	57.00	58.00
Food Hygiene Course - Level 3	78.00	80.00
Other Health & Safety and Food Hygiene Courses - prices on request		
 Photographs		
Photograph from negative	6.00	6.00
Photograph from print	15.00	15.00
Digital Photographs	6.00	6.00
 Motor Salvage Operators		
Registration	75.00	75.00
Viewing of Register	Nil	Nil
Copy of Register	11.00	11.00
 Environmental Protection Act / Pollution, Prevention and Control Act 1999 (Regulations 2000)		
 Environmental Protection Act - Prescribed Processes In accordance with the DEFRA fees and charges scheme		
 Immigration Assessment of Fitness -		
Checks for residency and work permit applications	143.00 *	146.00 *

* Plus VAT at standard rate

HOUSING & ENVIRONMENTAL HEALTH SERVICE FEES & CHARGES 2015/16

	CHARGES 2014/15 £	CHARGES 2015/16 £
Pest Control		
Domestic Premises:		
Wasps, Hornets' Nest	47.00	48.00
Each additional nest (Payment in advance)	16.00	16.00
Rats & Mice - Maximum of three visits	64.00	65.00
Charges for rat and mouse treatments are only applicable to those residents classed as non-vulnerable.		
There will be no charge for households in receipt of Council Tax support.		
Fleas		
Up to 3 bedroomed property	64.00	65.00
4 bedroomed property	74.00	75.00
5 bedroomed property	84.00	85.00
In excess of 5 bedrooms, each additional bedroom	10.00	10.00
Re-visit within 10 days of initial treatment	Nil	Nil
Re-visit after 10 days of initial treatment, charges as above		
Bed Bugs		
Up to 3 bedroomed property	79.00	80.00
4 bedroomed property	90.00	92.00
5 bedroomed property	100.00	102.00
In excess of 5 bedrooms, each additional bedroom	10.00	10.00
Re-visit within 10 days of initial treatment	Nil	Nil
Re-visit after 10 days of initial treatment, charges as above		
Other Insects	64.00	65.00
(Minimum charge up to 1 hour, thereafter the hourly rate for each hour or part thereof)		
Commercial Premises:		
Non Contract work		
Rodents - initial visit	95.00	97.00
Rodents - additional visits	47.00	48.00
Fleas	74.00	75.00
Other Insects (Minimum charge - 1 hour)	74.00	75.00
Additional visits - hourly rate plus cost of materials		
Wasps, Hornets' Nest (Payment in advance)	57.00	58.00
Each additional nest (Payment in advance)	21.00	21.00
Advice / Premises Surveys	21.00	22.00

If an invoice is required a charge of £12 will be added to the cost of treatments.

Contract Work - Rodents and Insects. Quotations given for individual premises

HOUSING & ENVIRONMENTAL HEALTH SERVICE FEES & CHARGES 2015/16

	CHARGES 2014/15 £	CHARGES 2015/16 £
Work carried out for the Public		
Work carried out on the legitimate request of the public OR in cases where the Council is entitled to act in default of a legal obligation upon a member of the public AND where there is no other legal constraint affecting the ability of the Council to determine a charge. Charge will equate to the cost of materials, travel, other services plus cost of staff time. This staff time will be charged at £45 per hour (minimum 1 hour) plus £30 per additional half hour or part thereof, plus £24 administration time.		
Water Sampling		
Plus Analysts fees for Water Supplies in Categories A-E	65.00	66.00
Swimming pools - plus analysts fee	25.00	25.00
Food Register		
Viewing register	Nil	Nil
Single entry from register	10.00	10.00
Section copy of register	40.00	41.00
Whole register copy	72.00	74.00
Pollution and Contaminated Land		
Contaminated land and general pollution related queries	44.00	45.00
Detailed contaminated land and pollution queries (Minimum of 1 hour, thereafter £43 for each hour or part thereof)	44.00	45.00
Contaminated Land Registry		
Viewing register	Nil	Nil
Single entry from register	6.00	6.00
Whole register copy	57.00	58.00
Attendance at Court, Factual Statements (Hourly rate of E & H Officer involved)		

**LEGAL & DEMOCRATIC SERVICE
FEES & CHARGES 2015/16**

	CHARGES 2014/15 £	CHARGES 2015/16 £
Local Land Charges		
LLC1	40.00	40.00
CON29	57.00	57.00
Additional parcels - LLC1	7.00	7.00
Additional parcels - CON29	8.00	8.00
Part II Enquiries	14.00	14.00
Handling Fee for Con29O	20.00	20.00
Additional Questions	20.00	20.00
Data Protection		
Data Subject Access Requests - Statutory Maximum	10.00	10.00

**LEGAL & DEMOCRATIC SERVICE
FEES & CHARGES 2015/16**

		CHARGES 2014/15 £	CHARGES 2015/16 £
Electoral Register Fees - Statutory Charges			
Data format	Per Transaction	20.00	20.00
	Per 1,000 names or part thereof	1.50	1.50
Print Format	Per Transaction	10.00	10.00
	Per 1,000 names or part thereof	5.00	5.00
Electoral Register - Marked copies of Register and Absent Lists			
Statutory Charges			
Data format	Per Transaction	10.00	10.00
	Per 1,000 names or part thereof	1.00	1.00
Print Format	Per Transaction	10.00	10.00
	Per 1,000 names or part thereof	2.00	2.00
Licences			
	Tables and Chairs on the Highway	199.00	199.00
	Sex Establishments - Grant, renewal or transfer	1,460.00	1,460.00
	Sex Establishments - Variation	182.00	182.00
	Scrap Metal Dealers - Grant/renewal - Site licence	320.00	320.00
	Scrap Metal Dealers - Grant/renewal - Collector's licence	192.00	192.00
	Scrap Metal Dealers - Variation of licence	64.00	64.00
Hackney Carriages and Private Hire Vehicle Licences			
	Replacement Plate	8.00	8.00
	Hackney Carriages - Vehicle	92.00	92.00
	- Inspection (Initial)	49.00	50.00
	- Inspection (Re-Test)	10.00	10.00
	Private Hire - Vehicle	92.00	92.00
	- Inspection (Initial)	49.00	50.00
	- Inspection (Re-Test)	10.00	10.00
	Operator Licence - One Year	77.00	77.00
	Operator Licence - Three Years	207.00	207.00
	New Driver Licence - One Year	147.00	147.00
	New Driver Licence - Three Years	207.00	207.00
	Renewal Driver Licence - One Year	96.00	96.00
	Renewal Driver Licence - Three Years	165.00	165.00
	Driver ID Validation service	7.50	7.50
	Replacement licence or badge	10.00	10.00

LEGAL & DEMOCRATIC SERVICE FEES & CHARGES 2015/16

Gambling Act 2005 Permit Fees

	New Applications	Annual Fee	Renewal	Existing Operator new application	Variation of Permit	Transfer of Permit	Copy of Permit	Change of Name
	£	£	£	£	£	£	£	£
Family Entertainment Centre	300	N/A	300	N/A	N/A	N/A	15	25
Small Society Lottery	40	20	N/A	N/A	N/A	N/A	N/A	N/A
Club Gaming	200	50	200	100	100	N/A	15	N/A
Club Gaming Machine	200	50	200	100	100	N/A	15	N/A
Prize Gaming	300	N/A	300	N/A	N/A	N/A	15	25
Licensed Premises Gaming Machine (2 machines or less)	50	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Licensed Premises Gaming Machine (more than 2 machines)	150	50	N/A	100	100	25	15	25

Gambling Act 2005 Premises Fees

	Non-fast track advance application (note 1)	Premises already holding provisional statement	Ordinary Premises Licence	Annual Fee	Variation of Permit	Transfer of Licence	Reinstatement of Licence	Provisional Statement
	£	£	£	£	£	£	£	£
Bingo premises	1,750	1,200	3,500	1,000	1,750	1,200	1,200	3,500
Family Entertainment Centre	1,000	950	2,000	750	1,000	950	950	2,000
Adult Gaming Centre	1,000	1,200	2,000	1,000	1,000	1,200	1,200	2,000
Betting premises	1,500	1,200	3,000	600	1,500	1,200	1,200	3,000

Notes

This is for existing licensed premises who wish to convert their existing licence but vary some or all of the default conditions proposed by the Gambling Commission that will be attached to the licence. For licence holders wishing to convert their existing licence who accept all the default conditions, the fee is £300. These fees will only apply during the transitional phase when licences are being converted.

The fee for notification of a change of circumstances is £50.

The fee for a copy of a licence is £25.

All charges are statutorily set and remain at the same levels as 2014/15

**LEGAL & DEMOCRATIC SERVICE
FEES & CHARGES 2015/16**

Liquor Licences

Applications for Premises Licences

Property Band Rateable Value (£)	A 0 - 4,300	B 4,301 - 33,000	C 33,001 - 87,000	D 87,001 - 125,000	E 125,001 +
Fee for conversion applications	100.00	190.00	315.00	450.00	635.00
Fee for conversion applications (town centre properties used exclusively or primarily for selling alcohol)	N/A	N/A	N/A	900.00	1,905.00
Annual fee to be paid on anniversary of grant of licence	70.00	180.00	295.00	320.00	350.00

Additional fees for Premises and Club Premises with a capacity of over 5,000 persons.

Capacity	Additional fee payable on application	Additional annual fee payable
5,000 - 9,999	1,000	500
10,000 - 14,999	2,000	1,000
15,000 - 19,999	4,000	2,000
20,000 - 29,999	8,000	4,000
30,000 - 39,999	16,000	8,000
40,000 - 49,999	24,000	12,000
50,000 - 59,999	32,000	16,000
60,000 - 69,999	40,000	20,000
70,000 - 79,999	48,000	24,000
80,000 - 89,999	56,000	28,000
90,000 +	64,000	32,000

All charges are statutorily set and remain at the same levels as 2014/15

**LEGAL & DEMOCRATIC SERVICE
FEES & CHARGES 2015/16**

Liquor Licences Continued	CHARGES 2014/15 £	CHARGES 2015/16 £
Other Premises Fees		
Copies of information contained in the register	POA *	POA *
Application for copy of licence	10.50	10.50
Notification of change of address	10.50	10.50
Application to vary individual as premises supervisor	23.00	23.00
Application to transfer premises licence	23.00	23.00
Interim authority notice	23.00	23.00
Application for making of a provisional statement	315.00	315.00
Notification of change in club rules	10.50	10.50
Change of name of registered address of club	10.50	10.50
Temporary event notices	21.00	21.00
Application for copy of notice on theft	10.50	10.50
Notification of change of name or address (personal licence)	10.50	10.50
Notice of interest in any premises	21.00	21.00
Personal Licence Fee	37.00	37.00
Minor variation	89.00	89.00

* POA - Payment on Application

**PLANNING & BUILDING SERVICE
FEES & CHARGES 2015/16**

	CHARGES 2014/15 £	CHARGES 2015/16 £
Town and Country Planning		
Planning Pre Application Enquiry Fees (figures exclude VAT at the Standard Rate)		
Householder	40.00	40.00
1 dwelling	100.00	100.00
2-5 dwellings	180.00	180.00
6-9 dwellings	300.00	300.00
10-20 dwellings	530.00	530.00
21+ dwellings	10% of Application Fee	10% of Application Fee
Other development 0 -99m ²	75.00	75.00
Other development 100-499m ²	200.00	200.00
Other development 500-999m ²	375.00	375.00
Other development 1,000m ² +	450.00 or 10% of application fee whichever is greater	450.00 or 10% of application fee whichever is greater
Change of use	140.00	140.00
Advertisements	40.00	40.00
Variation of condition	50.00	50.00
<u>Reduced Fees</u>		
Proposals by Parish Councils	50% reduction	50% reduction
Proposals by non-profit making clubs or other non profit making sporting or recreational organisations, relating to playing fields for their own use	50% reduction	50% reduction
Follow up amended pre application enquiries	50% reduction	50% reduction
<u>Exemptions</u>		
Listed Building works not requiring planning permission	FREE	FREE
Conservation Area demolition	FREE	FREE
Article 4 directions	FREE	FREE
Alterations to dwelling houses or buildings to which members of the public are admitted, for the purpose of providing means of access for disabled people (or securing the safety, health or comfort of disabled people, in the case of dwelling houses).	FREE	FREE
Non-material amendments	FREE	FREE
Extension of time for implementation	FREE	FREE
Planning Application Fees	Statutory Scale of Charges	Statutory Scale of Charges

Full details can be viewed on the Council's website www.testvalley.gov.uk
Or contact the Planning & Building Service on 01264 368000

**PLANNING & BUILDING SERVICE
FEES & CHARGES 2015/16**

	CHARGES 2014/15 £	CHARGES 2015/16 £
Plan Copying (per side)		
A2	2.50	2.50
A1	5.00	5.00
A0	10.00	10.00
 A4 OS Site Plans for Planning Applications - set of 6 copies (including OS charge) 1/500 scale - rural and urban; 1/1250 urban and 1/2500 rural	 18.00	 18.00
Planning Enquiries Relating to Land Transactions	35.00	35.00
Planning Enquiries requiring research. Written response per hour or part thereof	50.00	50.00
Planning Permission - Letters of Compliance per enquiry		
Basic investigations, plus letter	35.00	35.00
Detailed investigations and/or site visit, plus letter	80.00	80.00
Legal Agreements - Letters of Compliance per enquiry		
Basic investigations, plus letter	35.00	35.00
Detailed investigations and/or site visit, plus letter	80.00	80.00

**PLANNING & BUILDING SERVICE
FEES & CHARGES 2015/16**

		CHARGES 2014/15 £	CHARGES 2015/16 £
Applications to Extinguish/Divert Public Rights of Way			
	Retainer:	1,200.00	1,200.00
(Section 257)	{	if withdrawn	300.00
- Basic Fee		if refused	600.00
	- Opposed Orders	Additional work per hour plus advertising	90.00 90.00
	Photocopying of Building Regulation Decision Notices		0.20 0.20
	Photocopying of Building Regulation Completion Notices		0.20 0.20

Building Control

For fees and charges for all Building Regulations Applications please refer to the Council's website:
www.testvalley.gov.uk
 or contact the Building Control Section on 01264 368741
 or 01264 368312

**PLANNING POLICY & TRANSPORT SERVICE
FEES & CHARGES 2015/16**

PARKING

	CHARGES 2014/15 £	CHARGES 2015/16 £
Parking Penalties		
Higher Level Tariff Penalty Charge	70.00	70.00
Lower Level Tariff Penalty Charge	50.00	50.00
Higher Level Tariff Penalty Charge (if paid within 14 days)	35.00	35.00
Lower Level Tariff Penalty Charge (if paid within 14 days)	25.00	25.00
Higher Level Tariff Penalty Charge (if not paid within 60 days)	105.00	105.00
Lower Level Tariff Penalty Charge (if not paid within 60 days)	75.00	75.00
Parking Tickets		
Ultra Short/Short/Medium term car parks*		
30 minutes	0.45	0.45
45 minutes	0.65	0.65
1 hour	0.90	0.90
2 hours	1.50	1.50
3 hours	2.00	2.00
4 hours	2.60	2.60
5 hours	3.20	3.20
Over 5 hours	5.50	5.50
* Andover Leisure Centre incurs a £2 supplement on all charges		
Long Stay car parks		
30 minutes	0.45	0.45
45 minutes	0.65	0.65
1 hour	0.90	0.90
2 hours **	1.50	1.50
3 hours **	1.10	1.10
4 hours	2.30	2.30
5 hours	2.60	2.60
Over 5 hours	4.10	4.10
** Shepherds Spring Lane, Andover - special rate 2 hours	1.00	1.00
** Shepherds Spring Lane, Andover - special rate 3 hours	1.10	1.10
The Rapids Romsey Monday to Friday		
4 hours	Free	Free
Over 4 hours	2.00	2.00
Coaches / Market Traders - up to 5 hours	3.30	3.30
Coaches / Market Traders - over 5 hours	6.60	6.60
** Special Long Term only		
Season Tickets		
Annual	640.00	640.00
Quarterly	185.00	185.00
Overnight (Andover Multi-Storey only if pay-on-foot completed)	50.00	50.00
Andover Shepherds Spring lane special rate		
Annual	500.00	500.00
Quarterly	140.00	140.00
Replacement (lost or missing)	30.00	30.00
Residents' Permits	15.00	15.00
Miscellaneous Parking Charges		
Testway residents' permits (lost or missing)	30.00	30.00
On-street permits (for vehicles exempt from 'parking places' in Romsey)	15.00	15.00
Tradesmen's waivers	15.00	15.00
Suspension of parking place, including waiver	60.00	60.00
Issue of quarterly bus pass	10.00	10.00

**PLANNING POLICY & TRANSPORT SERVICE
FEES & CHARGES 2015/16**

	CHARGES 2014/15 £	CHARGES 2015/16 £
Highways		
Street and Property Naming		
Administration of property name changes	79.00	80.00
Provide information on street naming and postal numbering on new developments		
1 dwelling	106.00	108.00
2 - 20 dwellings	211.00	216.00
21+ dwellings (price per dwelling)	10.00	10.00
Street re-naming (plus advertising and legal costs) Fee is payable in advance and is non-refundable. No charge will apply where the street naming request is submitted by the emergency services.	422.00	432.00
Temporary Traffic Regulation Orders Plus advertising costs recovered at cost	735.00	753.00
Temporary Road Closures (Town Police Clauses Act)	25.00	25.00
Temporary Road Closures (Commercial)	735.00	753.00
Management Fee for Speed Limit reminder equipment	815.00	835.00
Hire charge for Speed Limit reminder equipment	206.00	211.00
Tourist Signs *		
Application fee	125.00	125.00
Provision of signs		actual cost
Administration fee	20% of work cost (min £100.00)	
Supervision fee	10% of work cost (min £50.00)	
Maintenance fee	10% of work cost (min £50.00)	
Replacement fee	Actual cost plus supervision fee	
* These fees are set by Hampshire County Council and therefore may change during the year.		
Planning Fees		
Planning enquiries relating to land transactions	36.00	37.00
Planning enquiries requiring research, written response	52.00	53.00
Planning permissions letters of compliance per enquiry		
Basic investigations plus letter	36.00	37.00
Detailed investigations and/or site visit plus letter	52.00	53.00
Design checks, construction and adoption inspections for footpaths / footways / cycleways roads, parking areas, drainage schemes per inspection	7.5% of design and construction costs	7.5% of design and construction costs
High Hedges Complaint Fee	300.00	307.00
Tree Consent - written response per enquiry	20.00	21.00
Adoption Inspections of Open Space / Landscape Areas per inspection	103.00	105.00
Comprehensive TPO Enquiries per hour	40.00	41.00

**REVENUES SERVICE
FEES & CHARGES 2015/16**

	CHARGES 2014/15 £	CHARGES 2015/16 £
Council Tax/ Non Domestic Rates		
Summons Costs	50.00 *	51.00 *
Liability Order Costs	46.00 *	47.00 *

* Includes court charges

A TO Z OF FEES & CHARGES

Category	Service	Page
Abandoned Vehicles	Environmental Service	13
Advertising - Test Valley News	Corporate	11
Building Control		
Applications	Planning & Building	33
Miscellaneous Fees	Planning & Building	33
Car Parking (Standard Charges, Parking Tickets, Season Tickets, Residents Permits)	Planning, Policy & Transport	35
Cemeteries - Burial and Memorial Fees	Community & Leisure	8 - 9
Complaints - High Hedges	Planning, Policy & Transport	36
Contaminated Land Enquiries	Housing & Env. Hlth	24
Council Tax - Summons, Liability and Order Costs	Revenues	37
Court Attendance	Housing & Env. Hlth	24
Data Protection Subject Access Requests	Legal & Democratic	25
Dog Control - Collection of Strays	Housing & Env. Hlth	21
Dog Fouling Fixed Penalty Notice	Environmental Service	13
Ear / Skin Piercers - Initial Registration	Housing & Env. Hlth	21
Electoral Register Fees	Legal & Democratic	26
Electrolysis Practitioners - Initial Registration	Housing & Env. Hlth	21
Environmental Protection Act Charges	Housing & Env. Hlth	22
Food Register Enquiries	Housing & Env. Hlth	24
Garden Waste Collection	Environmental Service	13
Graffiti / Flyposting	Environmental Service	13

A TO Z OF FEES & CHARGES

Category	Service	Page
Hairdressers - Initial Registration	Housing & Env. Hlth	21
Health Education Courses	Housing & Env. Hlth	22
High Street Hire	Estates & Economic Development	15
Hire Charges		
Man/Van Hire	Environmental Service	14
Sweeper	Environmental Service	14
Houses in Multiple Occupation Registration	Housing & Env. Hlth	22
Housing Act Notices & Orders	Housing & Env. Hlth	22
Hygiene Certificates	Housing & Env. Hlth	21
Immigration Assessment (Checks for Residency and Work Permit Applications)	Housing & Env. Hlth	22
Leisure Facilities		
Andover Leisure Centre	Community & Leisure	10
Charlton Sports Centre	Community & Leisure	1
Charlton Lakeside Pavilion	Community & Leisure	10
Hunts Farm Sports Centre	Community & Leisure	4
The Knightwood Leisure Centre	Community & Leisure	10
London Road Sports Ground	Community & Leisure	2
Romsey Memorial Park	Community & Leisure	3
Romsey Rapids	Community & Leisure	10
Romsey Sports Centre	Community & Leisure	3/10
Rooksbury Mill	Community & Leisure	2
Saxon Fields Sports Ground	Community & Leisure	4
The Sports Academy	Community & Leisure	10
Walworth Sports Centre	Community & Leisure	2

A TO Z OF FEES & CHARGES

Category	Service	Page
Licences		
Animal Boarding Establishments	Housing & Env. Hlth	21
Dangerous Wild Animals	Housing & Env. Hlth	21
Dog Breeders	Housing & Env. Hlth	21
Hackney Carriages and Private Hire Vehicles	Legal & Democratic	26
Liquor	Legal & Democratic	27 - 29
Lotteries, Amusements & Gaming Permits	Legal & Democratic	27
Motor Salvage Operators	Housing & Env. Hlth	22
Pet Shops	Housing & Env. Hlth	21
Riding Establishments	Housing & Env. Hlth	21
Scrap Metal Dealers	Legal & Democratic	26
Sex Shops	Legal & Democratic	26
Street Traders	Housing & Env. Hlth	21
Tables & Chairs on the Highway	Legal & Democratic	26
Zoos	Housing & Env. Hlth	21
The Lights	Community & Leisure	6 - 7
Littering Fixed Penalty Notice	Environmental Service	13
Local Land Charges	Legal & Democratic	25
MoT Test Fees	Environmental Service	14
Non Domestic Rates - Summons, Liability and Order Costs	Revenues	37
Open Space/ Landscape Adoption	Planning, Policy & Transport	36
Pest Control	Housing & Env. Hlth	23
Photocopying - General	Corporate	11
Photographs - for Evidence in Case of Accidents	Housing & Env. Hlth	22
Planning Charges	Planning & Building	31
Plan Copying	Planning & Building	32

A TO Z OF FEES & CHARGES

Category	Service	Page
Planning Enquiries - relating to land transactions	Planning, Policy & Transport	36
Planning - Letters of Compliance	Planning & Building	32/36
Pre-Application Planning Advice	Planning & Building	31
Pollution Enquiries	Housing & Env. Hlth	24
Public Rights of Way - Application to Divert / Extinguish	Planning & Building	33
Room Hire		
Crosfield Hall	Estates & Economic Development	17-18
Guildhall	Estates & Economic Development	16
Office Accommodation - Beech Hurst	Estates & Economic Development	19
Rendezvous	Estates & Economic Development	18
Shopping Trolley Return	Environmental Service	13
Street and Property Naming / Numbering	Planning, Policy & Transport	36
Tattooists - Initial Registration	Housing & Env. Hlth	21
Time Ring Hire	Estates & Economic Development	15
Tourist Signs	Planning, Policy & Transport	36
Tree Consent	Planning, Policy & Transport	36
Vehicle Workshop - Brake Roller Test	Environmental Service	14
Waste Collection - Bulky Household Items	Environmental Service	13
Waste Receptacle Offences	Environmental Service	13
Water Sampling	Housing & Env. Hlth	24
Wheeled Bins	Environmental Service	13
Work Carried Out for the Public	Housing & Env. Hlth	24

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