

# Fees and Charges

## 2014/15

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TestValleyBC



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**FEES AND CHARGES**  
**2014/15**

## CONTENTS

The majority of fees and charges for 2014/15 were approved by the Cabinet at its meeting on 30th October 2013.

All charges shown in this book include VAT at the Standard Rate unless indicated otherwise. Should the VAT rate change during the year some of the charges contained herein will be subject to change.

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**COMMUNITY & LEISURE SERVICE  
FEES & CHARGES 2014/15**

<b>SPORTING ACTIVITIES</b>	<b>CHARGES 2013/14 £</b>	<b>CHARGES 2014/15 £</b>		
<b>Charlton Sports Centre</b>				
<b>Football:</b>				
Adults	Monday to Friday	42.25	43.50	
	Saturday/Sunday	52.30	53.85	
Under 16	Charged at 50% of the full fee			
Supplement for use of Floodlit Pitch (per hour)		17.95	18.45	
Training	Per pitch/hour	12.15	12.50	
	Changing accommodation supplement	4.20	4.30	
Mini Soccer		12.15	12.50	
<b>Cricket:</b>				
Adults	Monday to Friday	41.85	43.10	
	Saturday or Sunday	54.50	56.10	
25% reduction for all weather strip				
Under 16	Charged at 50% of the full fee			
<b>Hire of Showground:</b>				
Per day (commercial hire)		On application		
<b>Hire of Showground and Football Fields:</b>				
Per day (commercial hire)		On application		
<b>Running Track:</b>				
Annual Season Ticket (April to March)				
Adult		33.35	34.35	
Junior		16.85	17.35	
Day Ticket				
Adult		2.95	3.05	
Junior		1.30	1.35	
<b>Meetings:</b>				
Saturday/Sunday/Bank Holidays				
9 am to 6 pm		239.85	247.00	
Half Day (up to 4 hours)		142.00	146.00	
Monday to Friday				
9 am to 6 pm		141.50	145.70	
Half Day (up to 4 hours)		95.00	97.85	
Under 16 - charged at 60% of the full fee				
Supplement to be charged for Floodlighting (per hour)			17.95	18.45
Groundsman attendance (half day)			68.50	70.55
Group training track only (per hour)			9.45	9.70
<b>Hire of Pavilion Room:</b>				
Per hour		10.00	10.30	

**COMMUNITY & LEISURE SERVICE  
FEES & CHARGES 2014/15**

<b>SPORTING ACTIVITIES</b>	<b>CHARGES 2013/14 £</b>	<b>CHARGES 2014/15 £</b>	
<b>London Road Sports Ground</b>			
<b>Football:</b>			
Adults	Monday to Friday	42.25	43.50
	Saturday/Sunday	52.30	53.85
Under 16	Charged at 50% of the full fee		
Mini Soccer		12.15	12.50
<b>Cricket:</b>			
Adults	Monday to Friday	41.85	43.10
	Saturday/Sunday	54.50	56.10
Under 16	Charged at 50% of the full fee		
<b>Walworth Sports Centre</b>			
<b>Football:</b>			
Adults	Monday to Friday	42.25	43.50
	Saturday/Sunday	52.30	53.85
Under 16	Charged at 50% of the full fee		
Training	Per pitch/hour	12.15	12.50
	Changing accommodation supplement	4.20	4.30
Mini Soccer		12.15	12.50
<b>Rounders:</b>			
Per match		17.95	18.45
<b>Hire of Ground:</b>			
Per day (commercial hire)		On application	
<b>Rooksbury Mill</b>			
<b>Fishing:</b>			
Daily permit - per rod		7.15	7.35
Season ticket		46.00	47.40
* Under 16 and over 60 - 50% fees			

**COMMUNITY & LEISURE SERVICE  
FEES & CHARGES 2014/15**

<b>SPORTING ACTIVITIES</b>	<b>CHARGES 2013/14 £</b>	<b>CHARGES 2014/15 £</b>	
<b>Romsey Memorial Park</b>			
<b>Tennis:</b>			
Adult - per court per hour	FREE	FREE	
Child - per court per hour	FREE	FREE	
<b>Fishing:</b>			
Residents (per rod per day)	15.85	16.30	
Non-Residents (per rod per day)	31.15	32.10	
Residents (per rod per half day)	9.75	10.05	
Non-Residents (per rod per half day)	19.85	20.45	
Charges also applicable to Watermills Park			
* Residents under 16 and over 60 - 50% fees			
<b>Romsey Sports Centre</b>			
<b>Cricket:</b>			
Adults	Monday to Friday	41.85	43.10
	Saturday/Sunday	54.50	56.10
Under 16	Charged at 50% of the full fee		
	Artificial Wicket (per hour per net)	1.00	1.00
<b>Squash:</b>			
Per 40 minutes per court	Peak	6.60	6.80
	Off - Peak	4.70	4.85
Junior Off Peak Charge		3.25	3.35
<b>Football and Rugby:</b>			
Adults	Monday to Friday	42.25	43.50
	Saturday/Sunday	52.30	53.85
Under 16	Charged at 50% of the full fee		
<b>Reduced fees for Clubs if no changing room available:</b>			
Adults	Monday to Friday	33.35	34.35
	Saturday/Sunday	37.95	39.00
Under 16	Charged at 50% of the full fee		
<b>Training:</b>			
	Per pitch/hour	12.15	12.50
	Changing accommodation supplement	4.20	4.30
<b>User fee for use of showers etc.</b>		0.70	0.70

**COMMUNITY & LEISURE SERVICE  
FEES & CHARGES 2014/15**

<b>SPORTING ACTIVITIES</b>	<b>CHARGES 2013/14 £</b>	<b>CHARGES 2014/15 £</b>
<b>Romsey Sports Centre (Cont.)</b>		
<b>Tennis:</b>		
Adult                      Per court per hour	6.90	7.10
Child                      Per court per hour (Includes changing accommodation)	3.45	3.55
Hire of Rackets	1.15	1.20
Hire of Other Equipment	0.60	0.65
<b>Table Tennis:</b>		
Adult	4.80	4.95
Junior	3.60	3.70
<b>Rounders Pitch:</b>	17.95	18.45
<b>Adventure Golf:</b>		
Adult	2.30	2.35
Junior	1.15	1.20
<b>Hire of Ground:</b>		
Per day (commercial hire)	On application	
<b>Smoothie Bike          Daily Hire</b>	51.00	51.00
<b>Saxon Fields Sports Ground</b>		
<b>Football:</b>		
Adults                      Monday to Friday	42.25	43.50
Saturday / Sunday	52.30	53.85
Under 16                      Charged at 50% of the full fee		
Training                      Per pitch / hour	12.15	12.50
Changing accommodation supplement	4.20	4.30
Mini Soccer	12.15	12.50

**COMMUNITY & LEISURE SERVICE  
FEES & CHARGES 2014/15**

<b>SPORTING ACTIVITIES</b>		<b>CHARGES 2013/14 £</b>	<b>CHARGES 2014/15 £</b>
<b>Hunts Farm Sports Centre</b>			
<b>Cricket:</b>			
	Monday to Friday	41.85	43.10
	Saturday or Sunday	54.50	56.10
Under 16	Charged at 50% of the full fee		
<b>Football:</b>			
Adults	Monday to Friday	42.25	43.50
	Saturday or Sunday	52.30	53.85
Under 16	Charged at 50% of the full fee		
Training	Per pitch/hour	12.15	12.50
	Changing accommodation supplement	4.20	4.30
Mini Soccer	Per match per pitch	12.15	12.50
<b>Croquet Lawn:</b>			
	Per match	36.15	37.20
<b>Hire of Top Room (Pavilion):</b>			
	Per hour	9.70	10.00
<b>Hire of Ground:</b>			
	Per day (commercial hire)	On application	

## **COMMUNITY & LEISURE SERVICE FEES & CHARGES 2014/15**

### **Usage by Clubs**

Full payment in advance for block bookings of 10 or more regular (no further apart than 14 days) sessions for the same activity at the same venue will attract VAT exemption, provided all regulations are complied with. Any cancellation reducing the block booking to below 10 sessions will incur VAT on all remaining sessions except in the event that the Council cancels the booking in the event of unforeseen non-availability.

New clubs or groups may be granted initial discounts at the discretion of the contractor, in consultation with the Head of Finance and Head of Community & Leisure.

### **Notes - All Sports Facilities**

- I. Cancelled Bookings - 48 hours notice must be given of a cancellation otherwise the full charge will be payable if the facility cannot be re-let, unless adverse weather conditions caused cancellation.
- II. Alterations to Charges - the Council reserve the right to alter charges of any facility without prior notice, particularly if the rate of VAT changes.
- III. Course Fees, Hire and Sale of Equipment will be charged at the market rate in agreement with the Head of Community & Leisure.
- IV. Non-Specified Charges - authority is given to the contractor, in conjunction with the Head of Community & Leisure and the Head of Finance, to negotiate and agree charges for the use of non-specified areas, experimental schemes and group bookings to encourage the use of underused or unused facilities and to negotiate discounts with charitable or youth bodies.

**COMMUNITY & LEISURE SERVICE  
FEES & CHARGES 2014/15**

<b>The Lights</b>	<b>CHARGES 2013/14</b>		<b>CHARGES 2014/15</b>	
	<b>Non- Commercial</b>	<b>Commercial</b>	<b>Non- Commercial</b>	<b>Commercial</b>
	<b>£</b>		<b>£</b>	
All charges exclude VAT at the standard rate with the exception of those marked *.				
<b>Hire of Theatre</b>				
4 hours	288.30	472.65	296.00	486.00
8 hours	374.59	628.57	385.00	646.00
12 hours	564.83	944.31	581.00	972.00
Weekly Hire	1,950.43	1,950.43	2,000.00	2,000.00
Charge for Sunday Hire Sunday 10am - 10pm. Monday to Saturday 6pm to 11pm	150.00	200.00	150.00	200.00
<b>Hire of Arena</b>				
4 hours	196.12	306.93	202.00	316.00
8 hours	252.01	391.27	259.00	402.00
12 hours	278.50	448.13	286.00	460.00
<b>Hire of Conference Room</b>				
4 hours	76.49	126.49	79.00	130.00
8 hours	132.38	221.61	136.00	228.00
12 hours	172.58	287.31	177.00	295.00
<b>Hire of Board Room</b>				
4 hours	67.66	112.76	70.00	116.00
8 hours	114.73	196.12	118.00	202.00
12 hours	151.99	251.04	156.00	258.00
<b>Hire of Studio One</b>				
4 hours	92.17	157.88	95.00	162.00
8 hours	167.68	261.83	172.00	269.00
12 hours	208.87	340.27	215.00	350.00
<b>Hire of Dance Studio</b>				
4 hours	92.17	157.88	95.00	162.00
8 hours	167.68	261.83	172.00	269.00
12 hours	208.87	340.27	215.00	350.00
Additional dressing room per 4 hour session	33.35	33.35	34.00	34.00

**COMMUNITY & LEISURE SERVICE  
FEES & CHARGES 2014/15**

The Lights	CHARGES 2013/14		CHARGES 2014/15	
	£		£	
	Non- Commercial	Commercial	Non- Commercial	Commercial
All charges exclude VAT at the standard rate with the exception of those marked *.				
Flipchart Hire (per day)	8.50	8.50	8.50	8.50
Laptop	40.00	40.00	42.00	42.00
Projector	50.00	50.00	52.00	52.00
Screen Hire (per day)	31.89	31.89	35.00	35.00
Laptop, Projector, Screen (per day)	116.93	116.93	120.00	120.00
Technical Services (4 hour session)	54.74	54.74	56.00	56.00
Ticket Printing - per show	12.50	12.50	12.50	12.50
Spotlight Theatre Membership Scheme - New Members and Renewals	20.00 *	N/A	20.00 *	N/A
Box Office Commission	6.00%	10.00%	6.00%	10.00%
Credit Card Commission	3.00%	3.00%	3.00%	3.00%
These charges apply where The Lights prints and processes tickets for hirers of facilities.				
Non-cash transaction fee	1.00 *	1.00 *	1.00 *	1.00 *
Internet Booking Fee	2.00 *	2.00	2.00	2.00
Grand Piano Hire (inc. moving and tuning)	80.00	80.00	85.00	85.00
TV & DVD (per day)	31.89	31.89	32.00	32.00
Lectern (per day)	10.63	10.63	12.00	12.00
Radio Microphone	16.42	16.42	18.00	18.00
Advertising - What's On Brochure - 1/6th page	75.00	100.00	N/A	N/A
Advertising - What's On Brochure - 1/3rd page	100.00	150.00	100.00	150.00
Banner Site - Lights' Roof	50.00 *	50.00 *	50.00 *	50.00 *
Star Cloth	35.00	35.00	40.00	40.00
Wedding Reception Venue Hire	1,500.00 *	N/A	1,500.00 *	N/A

## COMMUNITY & LEISURE SERVICE FEES & CHARGES 2014/15

### Cemeteries

The fees, payments and sums set out below apply where the person to be interred was, or immediately before death was, a resident of the Borough of Test Valley or, in the case of a stillborn child, where one of the parents is, or at the time of interment was, such a resident. In all other cases the fees and charges relating to non-residents will apply.

(Persons who were formerly residents of the Borough of Test Valley shall be considered as residents for the purpose of the scale of fees, if the date of death is less than twelve months after leaving the Borough.)

	2013/14 £	2014/15 £
<b>1 Interment and Scattering Management Fee</b>		
(No charge for persons 3 years or under)		
Ashes interment	230.00	236.00
Scattering of Ashes	230.00	236.00
Full Burial Plots Single Interment	508.00	523.00
Full Burial Plots Double Interment	628.00	646.00
NB - Above charges are for Test Valley residents. Double fee is payable for non-residents.		
<b>2 Combined Fee for Purchase of Exclusive Right of Burial and Erection of Memorial</b>		
These fees include the Deed of Grant and all expenses thereof.		
<u>Full Burial Plots</u>		
a. Childs Plot size 0.914m x 0.609m(3'0" x 2'0")	263.00	270.00
<u>Memorial Guidance</u>		
A headstone, tablet, wooden cross or inscribed vase. Overall measurements should not exceed 1.066m(3'6") in height including the base, 0.609m(2'0") in width including the base and 0.457m(1'6") in depth.		
b. Single Depth Plot size 1.981m x 1.143m(6'6" x 3'9") and 1.371m(4'6" in depth)	415.00	427.00
<u>Memorial Guidance</u>		
A headstone, tablet, wooden cross or inscribed vase. Overall measurements should not exceed 1.066m(3'6") in height including the base, 0.762m(2'6") in width including the base and 0.457m(1'6") in depth.		
c. Double Depth Plot size 1.981m x 1.143m(6'6" x 3'9") and 1.828m(6'0" depth)	588.00	605.00
<u>Memorial Guidance</u>		
A headstone, tablet, wooden cross or inscribed vase. Overall measurements should not exceed 1.066m(3'6") in height including the base, 0.762m(2'6") in width including the base and 0.457m(1'6") in depth.		
<u>Standard Cremated Remains Plots</u>		
d. Cremated remains plot size 0.457m x 0.304m(1'6"x1'0"). Applies to both double and single depth.	321.00	330.00
<u>Memorial Guidance for Standard Cremated Remains Plots</u>		
A flat tablet not exceeding 0.457m(1'6") x 0.304m(1'0") x 0.050m(2")		

**COMMUNITY & LEISURE SERVICE  
FEES & CHARGES 2014/15**

	CHARGES 2013/14 £	CHARGES 2014/15 £
<b>Cemeteries (Cont.)</b>		
<u>Proposed Cremated Remains plots</u>		
e. Cremated remains plot size 0.508m(1'8") x 0.431m (1'5"). Applies to both double and single depth.	359.00	369.00
<u>Memorial Guidance for Proposed Cremated Remains Plots</u>		
Foundation Stone not exceeding 0.508m (1'8") x 0.431m (1'5")		
A tablet, cross, book or desk top style memorial should not exceed 0.508m (1'8") in height, 0.457m (1'6") in width and 0.381 (1'3") in depth.		
<b>3 Gravestones, Tablets and Memorial Inscriptions</b>		
(Where the Exclusive Right of Burial was purchased prior to the introduction of the combined fee - 01 April 2004)		
<u>Lawn Memorial</u>		
a. A headstone, tablet, wooden cross, inscribed vase, not to exceed 1.066m (3'6") in height including the base, 0.780m (2'6") including the base and 0.457m (1'6") in depth.	123.00	126.00
<u>Cremation Tablet - Single</u>		
b. A tablet not to exceed 0.457m(1'6") x 0.304m(1'0") x 0.050m(2") on site for cremated remains	94.00	96.00
c. Additional Inscription	26.00	26.75
d. Replacement memorial (identical)	26.00	26.75
e. Renovation of memorial	26.00	26.75

Memorials covering the whole of the surface of a burial plot, with or without kerbs, are neither permitted in the lawn area of the Andover Cemetery nor the Charlton (Andover) and Woodley (Romsey) Cemeteries. The following memorials only will be permitted;

On a grave - a headstone, tablet, wooden cross or inscribed vase.

On a site of cremated remains - an inscribed tablet set flush with the ground surface.

On a proposed cremation plot - a tablet, cross, book or desk top style memorial.

**4 Other Cemetery Services**

a. Transfer of Exclusive Right of Burial to a new registered owner.	33.00	33.75
b. Top up purchase of Exclusive Right of Burial Five Years	21.00	21.00
c. Copy of Deed of Grant	28.00	28.00
d. Copy of Registry Entry	10.00	10.00
e. Hire of Charlton Cemetery family room / hour	21.50	22.00
f. Exhumation	On application	
g. Genealogy services	15.00	15.00

## **COMMUNITY & LEISURE SERVICE FEES & CHARGES 2014/15**

### **Sporting Facilities managed by Valley Leisure Ltd**

Andover Leisure Centre	01264 347100	reception@andover-leisure-centre.co.uk
Romsey Rapids	01794 830333	sales@the-rapids.co.uk (Membership Only)
Charlton Lakeside Pavilion	01264 338759	
The Knightwood Leisure Centre	023 8027 6254	knightwood@valleyleisure.com

For current fees and charges for all facilities available at the above sites please contact Valley Leisure Limited.

### **Leisure Facilities managed by Andover Community Services Ltd (ACS)**

The Sports Academy	01264 334366	enquiries@andovercommunityservices.co.uk
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## CORPORATE FEES & CHARGES 2014/15

	CHARGES 2013/14 £	CHARGES 2014/15 £
<b>Advertising - Test Valley News</b>		
1/2 Page Advert Portrait (127mm x 350mm) Landscape (259mm x 172mm)	1,000.00	1,000.00
1/4 Page Advert Portrait only (127mm x 172mm)	650.00	650.00
1/8 Page Advert Portrait (61mm x 172mm) Landscape (127mm x 86mm)	350.00	350.00
1/16 Page Advert Portrait only (61mm x 86mm)	200.00	200.00
Small Advert Portrait only (63mm x 66mm)	125.00	125.00

For details of artwork requirements, please contact the editor on 01264 368000.

### General Photocopying

General Photocopying (per A4 side)

Black and White		
A4/A5	0.20	0.20
A3	0.40	0.40
Colour		
A4/A5	0.75	0.75
A3	1.50	1.50
Student/Parish Council Rate- (Black and White only);		
A4/A5	0.10	0.10
A3	0.20	0.20

Details of copy charges for larger size printing (up to A0) are shown on the Planning and Building Service pages and are applicable across the Council.

NOTE - All charges above are subject to VAT at the standard rate

## ENVIRONMENTAL SERVICE FEES & CHARGES 2014/15

	<b>CHARGES 2013/14 £</b>	<b>CHARGES 2014/15 £</b>
<b>Bulky Household Waste Collection</b>		
Single Item	20.00	20.50
Multiple items (maximum of four items)	36.25	37.00
Garden Waste - price on application, subject to a minimum charge of	30.00	31.00
Disposable sacks for Schedule 2 Waste (roll of 25)	52.00	53.50
<b>Garden Waste Collection</b>		
Initial Annual Subscription *	27.50	28.50
Annual Fee - Early Bird - May to April	24.00	N/A
Additional Annual Subscriptions	15.50	16.00
6 Monthly Subscription (November to May)	15.50	16.00
Concessionary Annual Subscription	15.50	N/A
Replacement Sack	1.00	1.50
Early Bird Discount **	N/A	2.00
Online Discount ***	N/A	1.50
* one subscription is one sack / approved receptacle		
** applies only to initial annual subscription paid during early bird period		
*** applies once to the total transaction for garden waste, which must include at least one subscription		
<b>Wheeled Bins</b>		
Purchase of wheeled bin for waste collection (per bin)	25.00	25.00
There is no charge for changing from a small (140 litre) to a large (240 litre) brown recycling bin		
<b>Shopping Trolley Return</b>		
Removal, Storage and Return	75.00	75.00
Direct return (where an agreement is in place with the owner)	35.00	35.00
<b>Fixed Penalty Notice</b>		
	Min / Max	Min / Max
Dog Fouling and Dropping Litter	50 / 80	50 / 80
Street Litter Control Notices/Litter Clearing Notices	60 / 110	60 / 110
Graffiti / Flyposting	50 / 80	50 / 80
Offences in relation to waste receptacles	60 / 110	60 / 110
Abandoning a Vehicle	120 / 200	120 / 200
Failure to produce authority (waste transfer notes)	180 / 300	180 / 300
Failure to furnish documentation (waste carrier's licence)	180 / 300	180 / 300

**ENVIRONMENTAL SERVICE  
FEES & CHARGES 2014/15**

	<b>CHARGES 2013/14 £</b>	<b>CHARGES 2014/15 £</b>
<b>Vehicle Workshop Charges</b>		
Brake Roller Test (Per Axle)	22.00	23.00
<b>Hire Charges</b>		
Man Hire	23.50	24.00
Man and Van Hire	33.00	34.00
Mechanical Sweeper - Large (HGV) Sweeper	47.00	48.50
Mechanical Sweeper - Compact Unit	36.00	37.00

Hire charges are per hour, subject to a minimum 1 hour hire.  
Travel time is in addition to hire charge and may require an additional charge.

Note - All charges above are subject to VAT at the standard rate

<b>MoT Test Fees</b>		
Class 4 vehicles (Cars)	40.00	40.00
Class 5 vehicles (Passenger vehicles)	50.00	50.00
Class 7 vehicles (Goods vehicles up to 3,500 kg)	50.00	50.00
Combined Taxi / Hackney Carriage Test & MoT	75.00	75.00

**ESTATES & ECONOMIC DEVELOPMENT SERVICE  
FEES & CHARGES 2014/15**

	<b>CHARGES 2013/14 £</b>	<b>CHARGES 2014/15 £</b>
<b>High Street</b> (Daily or part thereof)		
Concessionary	55.00	57.00
Private Hire	124.00	N/A
Commercial Hire	445.00	N/A
Commercial / Private Hire	N/A	250.00
<b>Time Ring</b> (Daily or part thereof)		
Concessionary	19.00	20.00
Private Hire	37.00	38.00
Commercial Hire	124.00	128.00

Conditions of Hire:

Full terms and conditions can be viewed on the

Council's website [www.testvalley.gov.uk](http://www.testvalley.gov.uk)

Or contact the Estates Service on 01264 368000

**Sewerage & Drainage - Sand Bags**

Filled sandbags free in emergency, limited to 30 for industrial and commercial properties

Non emergency situations;

Sandbag delivery in office hours (8:30-16:30 Mon - Thur 8:00-16:00 Fri)	32.00	33.00
Sandbag delivery outside office hours	70.00	72.00
Empty (for 6, collected)	2.80	2.90
Filled (for each, collected)	2.20	2.30

NOTE - sandbag charges above are subject to VAT at the standard rate

**ESTATES & ECONOMIC DEVELOPMENT SERVICE  
FEES & CHARGES 2014/15**

**THE RENDEZVOUS / UPPER GUILDHALL**

Sessions	Private Hire		Commercial Hire		Concessionary	
	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	146.00	277.00	340.00	481.00	99.00	130.00
Morning 08.00 - 13.00	48.00	95.00	112.00	171.00	33.00	40.00
Afternoon 13.00 - 18.00	48.00	95.00	112.00	171.00	33.00	40.00
Evening 18.00 - 24.00	58.00	103.00	130.00	179.00	42.00	68.00
Hourly (Min. 2 hrs)	30.00	34.00	55.00	71.00	14.50	16.50

**Wedding Fees**

	<b>CHARGES 2013/14 £</b>	<b>CHARGES 2014/15 £</b>
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Weekday (excluding bank holidays)	167.00	173.00
Saturday	261.00	270.00
Sunday / Bank Holiday	283.00	293.00

The above fee includes 1 hour for rehearsal  
Bookings can be for morning (08:00 - 13:00) or afternoon (13:00 - 16:00)

**Conditions of Hire**

See Crosfield Hall Charges

**ESTATES & ECONOMIC DEVELOPMENT SERVICE  
FEES & CHARGES 2014/15**

**CROSFIELD HALL**

<b>Whole Complex</b>	<b>Private Hire</b>		<b>Commercial Hire</b>		<b>Concessionary Hire</b>	
Sessions	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	273.00	308.00	357.00	493.00	185.00	246.00
Morning 08.00 - 13.00	83.00	94.00	108.00	148.00	55.00	72.00
Afternoon 13.00-18.00	110.00	122.00	144.00	199.00	72.00	98.00
Evening 18.00 - 24.00	110.00	122.00	144.00	199.00	72.00	98.00
Hourly (Min. 2 hrs)	30.00	32.00	37.00	48.00	17.50	25.00
<b>Main Hall</b>	<b>Private Hire</b>		<b>Commercial Hire</b>		<b>Concessionary Hire</b>	
Sessions	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	185.00	206.00	282.00	398.00	121.00	185.00
Morning 08.00 - 13.00	55.00	65.00	85.00	118.00	38.00	55.00
Afternoon 13.00-18.00	72.00	83.00	112.00	159.00	48.00	72.00
Evening 18.00 - 24.00	72.00	83.00	112.00	159.00	48.00	72.00
Hourly (Min. 2 hrs)	17.50	22.00	30.00	40.00	12.50	17.50
<b>Annexe</b>	<b>Private Hire</b>		<b>Commercial Hire</b>		<b>Concessionary Hire</b>	
Sessions	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	138.00	151.00	212.00	299.00	93.00	150.00
Morning 08.00 - 13.00	41.00	45.00	66.00	92.00	29.00	45.00
Afternoon 13.00-18.00	55.00	65.00	85.00	118.00	38.00	63.00
Evening 18.00 - 24.00	55.00	65.00	85.00	118.00	38.00	63.00
Hourly (Min. 2 hrs)	13.50	14.50	22.00	31.00	9.00	14.50
<b>Nightingale Room</b>	<b>Private Hire</b>		<b>Commercial Hire</b>		<b>Concessionary Hire</b>	
Sessions	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	53.00	69.00	93.00	128.00	39.00	64.00
Morning 08.00 - 13.00	16.50	22.00	29.00	39.00	12.50	17.50
Afternoon 13.00-18.00	22.00	29.00	38.00	49.00	14.50	25.00
Evening 18.00 - 24.00	22.00	29.00	38.00	49.00	14.50	25.00
Hourly (Min. 2 hrs)	7.00	8.00	9.00	13.50	4.00	7.00

# ESTATES & ECONOMIC DEVELOPMENT SERVICE FEES & CHARGES 2014/15

## CROSFIELD HALL (Cont.)

### NOTES:

#### Storage Charges

(For Regular Hirers of the Crosfield Hall)

Type of Storage	Size	Annual Charge
Metal Cupboard	Up to 1200mm x 1000mm x 470mm	£40.00
Storage area under stage (One Side)	1200mm x 3600mm x 6000mm	£136.00

- 1) All items are left at hirers own risk. Test Valley Borough Council will not be held responsible for any theft or damage that might occur whilst equipment etc is stored on the premises.
- 2) The location of storage is at the discretion of the Estates Service.
- 3) The above storage facility will be made available to groups and / or organisations who hire the Crosfield Hall in advance for no less than one booking per month for a minimum of ten months in any one calendar year.
- 4) The storage of equipment etc will be subject to prior arrangement with the Head of Estates.
- 5) Test Valley Borough Council reserves the right to move and or dispose of any equipment left on the premises at the expiration of the storage hire period.

#### Conditions of Hire for Guildhall and Crosfield Hall

The scales of charges are subject to the conditions of hire

#### Sunday Trading

The Council will not permit a hiring which contravenes the Shops Act 1994.

#### Discounts

A discount of 10% will be given on the total bill to all categories of hirers on bookings for 2 or more days, whether consecutive days or block bookings, when payment is made in advance, or where 2 or more rooms are hired for the same day(s).

#### Concessionary Rates

- 1) Concessionary rates of hire will be charged to individuals/organisations for bookings falling within the following guidelines and the Head of Estates and Corporate Director exercise discretion where any doubts arise as to whether or not the applicant falls within the guidelines:-
  - a) for individuals or organisations, based in Test Valley, who hire the halls for a purpose which benefits the community at large, the organisation is bona fide, and only pays honoraria to its officers
  - b) for individuals or organisations who hire the hall as a meeting place purely for discussions etc. where no charge for admission is made
- 2) The Head of Estates is authorised not to require payment in advance in respect of bookings for concessionary rates of hire.
- 3) The Head of Estates is authorised to decide into which category, i.e. commercial, private or concessionary, an application falls.
- 4) The Head of Estates is authorised to request a £200 deposit from hirers. This amount can be used to pay for damage / additional cleaning works, with the balance to be refunded.

**ESTATES & ECONOMIC DEVELOPMENT SERVICE  
FEES & CHARGES 2014/15**

**OFFICE ACCOMMODATION - BEECH HURST**

Conference Room 1	Private Hire		Commercial Hire		Concessionary Hire	
	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Sessions						
Daily 09.00 - 23.00	216.00	451.00	327.00	553.00	150.00	N/A
Morning 09.00 - 13.00	108.00	216.00	134.00	262.00	76.00	N/A
Afternoon 13.00-17.00	108.00	216.00	134.00	262.00	76.00	N/A
Evening 18.00 - 23.00	112.00	248.00	168.00	327.00	98.00	N/A

Conference Rooms 2 & 5	Private Hire		Commercial Hire		Concessionary Hire	
	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Sessions						
Daily 09.00 - 23.00	146.00	216.00	195.00	327.00	92.00	N/A
Morning 09.00 - 13.00	77.00	125.00	104.00	165.00	50.00	N/A
Afternoon 13.00-17.00	77.00	125.00	104.00	165.00	50.00	N/A
Evening 18.00 - 23.00	82.00	141.00	111.00	205.00	62.00	N/A

Interview Room	Private Hire		Commercial Hire		Concessionary Hire	
	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Sessions						
Daily 09.00 - 23.00	71.00	125.00	108.00	188.00	56.00	N/A
Morning 09.00 - 13.00	29.00	43.00	49.00	81.00	22.00	N/A
Afternoon 13.00-17.00	29.00	43.00	49.00	81.00	22.00	N/A
Evening 18.00 - 23.00	36.00	67.00	71.00	112.00	29.00	N/A

**Discounts**

A discount of 10% will be given on the total bill to all categories of hire on bookings for 2 or more days, whether consecutive days or block bookings, where payment is made in advance, or where 2 or more rooms are hired for the same day(s).

**Concessionary Rates**

No concessionary rates for Saturday, Sunday and Bank Holidays.

**Other**

Tea/Coffee/Biscuits/Cordial - per catering charges set by Property Surveyor Manager.  
Buffet lunches per menus

VAT applied at standard rate on catering, no VAT on rooms/halls hire.

Conference Aids            Standard facilities include flip chart stand and overhead projector and screens.

**HOUSING & ENVIRONMENTAL HEALTH SERVICE  
FEES & CHARGES 2014/15**

	<b>CHARGES 2013/14 £</b>	<b>CHARGES 2014/15 £</b>
<b>Licences</b>		
Dog Breeders - plus Vet's fees		
Commercial Dog Breeders	138.00	142.00
Breeders for Dog Shows	98.50	101.00
Pet Shops	139.00	143.00
Home Trading Pet Shop	82.00	84.00
Riding Establishments (plus Vet's costs)	177.00	182.00
Animal Boarding Establishments		
Domestic Boarding Establishments	96.00	99.00
Commercial Boarding Establishments - Dogs	139.00	143.00
Commercial Boarding Establishments - Cats	121.00	125.00
Commercial Boarding Establishments - Combined	194.00	200.00
Dangerous Wild Animals (plus Vet's costs)	177.00	182.00
Zoo (per 4 or 5 years, plus Vet's costs)	945.00	945.00
Street Traders		
Up to seven days	38.00	39.00
Annual - one night per week	559.00	576.00
Annual - extra night per week	92.00	95.00
<b>Registrations</b>		
Initial Registration of Hairdressers	98.00	101.00
Ear / Skin Piercers and Tattooists	131.00	135.00
Electrolysis practitioners	131.00	135.00
<b>Hygiene Certificates</b> (plus analysis charges as deemed necessary)	64.00	66.00
<b>Dog Control</b>		
Collection Fee (plus kennelling fee for number of days / part days recharged at cost)	35.00	35.00

**HOUSING & ENVIRONMENTAL HEALTH SERVICE  
FEES & CHARGES 2014/15**

	<b>CHARGES 2013/14 £</b>	<b>CHARGES 2014/15 £</b>
<b>Houses in Multiple Occupation</b>		
Licensing - Basic Fee	420.00	433.00
- Maximum Fee	700.00	721.00
 <b>Housing Act Notices &amp; Orders</b>		
Determination, preparation & serving of a Notice or making of an Order	Hourly rate Min. 2hrs	Hourly rate Min. 2hrs
 <b>Health Education Courses</b>		
Food Hygiene Course - Level 2	55.00	57.00
Food Hygiene Course - Level 3	76.00	78.00
Other Health & Safety and Food Hygiene Courses - prices on request		
 <b>Photographs</b>		
Photograph from negative	6.00	6.00
Photograph from print	15.00	15.00
Digital Photographs	6.00	6.00
 <b>Motor Salvage Operators</b>		
Registration	75.00	75.00
Viewing of Register	Nil	Nil
Copy of Register	11.00	11.00
 <b>Environmental Protection Act / Pollution, Prevention and Control Act 1999 (Regulations 2000)</b>		
 <b>Environmental Protection Act - Prescribed Processes</b> In accordance with the DEFRA fees and charges scheme		
 <b>Immigration Assessment of Fitness -</b>		
<b>Checks for residency and work permit applications</b>	139.00 *	143.00 *

\* Plus VAT at standard rate

## HOUSING & ENVIRONMENTAL HEALTH SERVICE FEES & CHARGES 2014/15

	CHARGES 2013/14 £	CHARGES 2014/15 £
<b>Pest Control</b>		
<b>Domestic Premises:</b>		
Wasps, Hornets' Nest	46.00	47.00
Each additional nest (Payment in advance)	15.00	16.00
Rats & Mice - Maximum of three visits	62.00	64.00
Charges for rat and mouse treatments are only applicable to those residents classed as non-vulnerable.		
There will be no charge for households in receipt of Council Tax support.		
Fleas		
Up to 3 bedroomed property	62.00	64.00
4 bedroomed property	72.00	74.00
5 bedroomed property	82.00	84.00
In excess of 5 bedrooms, each additional bedroom	10.00	10.00
Re-visit within 10 days of initial treatment	Nil	Nil
Re-visit after 10 days of initial treatment, charges as above		
Bed Bugs		
Up to 3 bedroomed property	77.00	79.00
4 bedroomed property	87.00	90.00
5 bedroomed property	97.00	100.00
In excess of 5 bedrooms, each additional bedroom	10.00	10.00
Re-visit within 10 days of initial treatment	Nil	Nil
Re-visit after 10 days of initial treatment, charges as above		
Other Insects	62.00	64.00
(Minimum charge up to 1 hour, thereafter the hourly rate for each hour or part thereof)		
<b>Commercial Premises:</b>		
Non Contract work		
Rodents - initial visit	92.00	95.00
Rodents - additional visits	46.00	47.00
Fleas	72.00	74.00
Other Insects (Minimum charge - 1 hour)	72.00	74.00
Additional visits - hourly rate plus cost of materials		
Wasps, Hornets' Nest (Payment in advance)	56.00	57.00
Each additional nest (Payment in advance)	21.00	21.00
Advice / Premises Surveys	21.00	21.00

**If an invoice is required a charge of £12 will be added to the cost of treatments.**

Contract Work - Rodents and Insects. Quotations given for individual premises

## HOUSING & ENVIRONMENTAL HEALTH SERVICE FEES & CHARGES 2014/15

	CHARGES 2013/14 £	CHARGES 2014/15 £
<b>Work carried out for the Public</b>		
<p>(Work carried out on the legitimate request of the public OR in cases where the Council is entitled to act in default of a legal obligation upon a member of the public AND where there is no other legal constraint affecting the ability of the Council to determine a charge.</p> <p>Charge will equate to the cost of materials, travel, other services plus cost of staff time. This staff time will be charged at £45 per hour (minimum 1 hour) plus £30 per additional half hour or part thereof, plus £24 administration time.</p>		
<b>Water Sampling</b>		
Plus Analysts fees for Water Supplies in Categories A-E	63.00	65.00
Swimming pools - plus analysts fee	24.00	25.00
<b>Food Register</b>		
Viewing register	Nil	Nil
Single entry from register	10.00	10.00
Section copy of register	39.00	40.00
Whole register copy	70.00	72.00
<b>Pollution and Contaminated Land</b>		
Contaminated land and general pollution related queries	43.00	44.00
Detailed contaminated land and pollution queries (Minimum of 1 hour, thereafter £43 for each hour or part thereof)	43.00	44.00
<b>Contaminated Land Registry</b>		
Viewing register	Nil	Nil
Single entry from register	6.00	6.00
Whole register copy	55.00	57.00
<b>Attendance at Court, Factual Statements</b>		
(Hourly rate of E & H Officer involved)		

**LEGAL & DEMOCRATIC SERVICE  
FEES & CHARGES 2014/15**

	<b>CHARGES 2013/14 £</b>	<b>CHARGES 2014/15 £</b>
<b>Local Land Charges</b>		
LLC1	40.00	40.00
CON29	57.00	57.00
Additional parcels - LLC1	7.00	7.00
Additional parcels - CON29	8.00	8.00
Part II Enquiries	14.00	14.00
Handling Fee for Con29O	20.00	20.00
Additional Questions	20.00	20.00
<b>Data Protection</b>		
Data Subject Access Requests - Statutory Maximum	10.00	10.00

**LEGAL & DEMOCRATIC SERVICE  
FEES & CHARGES 2014/15**

		<b>CHARGES 2013/14 £</b>	<b>CHARGES 2014/15 £</b>
<b>Electoral Register Fees - Statutory Charges</b>			
Data format	Per Transaction	20.00	20.00
	Per 1,000 names or part thereof	1.50	1.50
Print Format	Per Transaction	10.00	10.00
	Per 1,000 names or part thereof	5.00	5.00
<b>Electoral Register - Marked copies of Register and Absent Lists</b>			
<b>Statutory Charges</b>			
Data format	Per Transaction	10.00	10.00
	Per 1,000 names or part thereof	1.00	1.00
Print Format	Per Transaction	10.00	10.00
	Per 1,000 names or part thereof	2.00	2.00
<b>Licences</b>			
Tables and Chairs on the Highway		199.00	199.00
Sex Establishments - Grant, renewal or transfer		1,460.00	1,460.00
Sex Establishments - Variation		182.00	182.00
Scrap Metal Dealers - Grant/renewal - Site licence		N/A	320.00
Scrap Metal Dealers - Grant/renewal - Collector's licence		N/A	192.00
Scrap Metal Dealers - Variation of licence		N/A	64.00
<b>Hackney Carriages and Private Hire Vehicle Licences</b>			
Replacement Plate		8.00	8.00
Hackney Carriages - Vehicle		92.00	92.00
	- Inspection (Initial)	49.00	49.00
	- Inspection (Re-Test)	10.00	10.00
Private Hire - Vehicle		92.00	92.00
	- Inspection (Initial)	49.00	49.00
	- Inspection (Re-Test)	10.00	10.00
Operator Licence - One Year		77.00	77.00
Operator Licence - Three Years		207.00	207.00
New Driver Licence - One Year		147.00	147.00
New Driver Licence - Three Years		207.00	207.00
Renewal Driver Licence - One Year		96.00	96.00
Renewal Driver Licence - Three Years		165.00	165.00
Driver ID Validation service		7.50	7.50
Replacement licence or badge		10.00	10.00

## LEGAL & DEMOCRATIC SERVICE FEES & CHARGES 2014/15

### Gambling Act 2005 Permit Fees

	New Applications	Annual Fee	Renewal	Existing Operator new application	Variation of Permit	Transfer of Permit	Copy of Permit	Change of Name
	£	£	£	£	£	£	£	£
Family Entertainment Centre	300	N/A	300	N/A	N/A	N/A	15	25
Small Society Lottery	40	20	N/A	N/A	N/A	N/A	N/A	N/A
Club Gaming	200	50	200	100	100	N/A	15	N/A
Club Gaming Machine	200	50	200	100	100	N/A	15	N/A
Prize Gaming	300	N/A	300	N/A	N/A	N/A	15	25
Licensed Premises Gaming Machine (2 machines or less)	50	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Licensed Premises Gaming Machine (more than 2 machines)	150	50	N/A	100	100	25	15	25

### Gambling Act 2005 Premises Fees

	Non-fast track advance application (note 1)	Premises already holding provisional statement	Ordinary Premises Licence	Annual Fee	Variation of Permit	Transfer of Licence	Reinstatement of Licence	Provisional Statement
	£	£	£	£	£	£	£	£
Bingo premises	1,750	1,200	3,500	1,000	1,750	1,200	1,200	3,500
Family Entertainment Centre	1,000	950	2,000	750	1,000	950	950	2,000
Adult Gaming Centre	1,000	1,200	2,000	1,000	1,000	1,200	1,200	2,000
Betting premises	1,500	1,200	3,000	600	1,500	1,200	1,200	3,000

#### Notes

This is for existing licensed premises who wish to convert their existing licence but vary some or all of the default conditions proposed by the Gambling Commission that will be attached to the licence. For licence holders wishing to convert their existing licence who accept all the default conditions, the fee is £300. These fees will only apply during the transitional phase when licences are being converted.

The fee for notification of a change of circumstances is £50.

The fee for a copy of a licence is £25.

All charges are statutorily set and remain at the same levels as 2013/14.

## LEGAL & DEMOCRATIC SERVICE FEES & CHARGES 2014/15

### Liquor Licences

#### Applications for Premises Licences

Property Band Rateable Value (£)	A 0 - 4,300	B 4,301 - 33,000	C 33,001 - 87,000	D 87,001 - 125,000	E 125,001 +
Fee for conversion applications	100.00	190.00	315.00	450.00	635.00
Fee for conversion applications (town centre properties used exclusively or primarily for selling alcohol)	N/A	N/A	N/A	900.00	1,905.00
Annual fee to be paid on anniversary of grant of licence	70.00	180.00	295.00	320.00	350.00

Additional fees for Premises and Club Premises with a capacity of over 5,000 persons.

Capacity	Additional fee payable on application	Additional annual fee payable
5,000 - 9,999	1,000	500
10,000 - 14,999	2,000	1,000
15,000 - 19,999	4,000	2,000
20,000 - 29,999	8,000	4,000
30,000 - 39,999	16,000	8,000
40,000 - 49,999	24,000	12,000
50,000 - 59,999	32,000	16,000
60,000 - 69,999	40,000	20,000
70,000 - 79,999	48,000	24,000
80,000 - 89,999	56,000	28,000
90,000 +	64,000	32,000

All charges are statutorily set and remain at the same levels as 2013/14.

**LEGAL & DEMOCRATIC SERVICE  
FEES & CHARGES 2014/15**

<b>Liquor Licences Continued</b>	<b>CHARGES 2013/14 £</b>	<b>CHARGES 2014/15 £</b>
<b>Other Premises Fees</b>		
Copies of information contained in the register	POA *	POA *
Application for copy of licence	10.50	10.50
Notification of change of address	10.50	10.50
Application to vary individual as premises supervisor	23.00	23.00
Application to transfer premises licence	23.00	23.00
Interim authority notice	23.00	23.00
Application for making of a provisional statement	315.00	315.00
Notification of change in club rules	10.50	10.50
Change of name of registered address of club	10.50	10.50
Temporary event notices	21.00	21.00
Application for copy of notice on theft	10.50	10.50
Notification of change of name or address (personal licence)	10.50	10.50
Notice of interest in any premises	21.00	21.00
Personal Licence Fee	37.00	37.00
Minor variation	89.00	89.00

\* POA - Payment on Application

## PLANNING & BUILDING SERVICE FEES & CHARGES 2014/15

	CHARGES 2013/14 £	CHARGES 2014/15 £
<b>Town and Country Planning</b>		
<b>Planning Pre Application Enquiry Fees</b> (figures exclude VAT at the Standard Rate)		
Householder	40.00	40.00
1 dwelling	100.00	100.00
2-5 dwellings	180.00	180.00
6-9 dwellings	300.00	300.00
10-20 dwellings	530.00	530.00
21+ dwellings	10% of Application Fee	10% of Application Fee
Other development 0 -99m <sup>2</sup>	75.00	75.00
Other development 100-499m <sup>2</sup>	200.00	200.00
Other development 500-999m <sup>2</sup>	375.00	375.00
Other development 1,000m <sup>2</sup> +	450.00 or 10% of application fee whichever is greater	450.00 or 10% of application fee whichever is greater
Change of use	140.00	140.00
Advertisements	40.00	40.00
Variation of condition	50.00	50.00
<u>Reduced Fees</u>		
Proposals by Parish Councils	50% reduction	50% reduction
Proposals by non-profit making clubs or other non profit making sporting or recreational organisations, relating to playing fields for their own use	50% reduction	50% reduction
Follow up amended pre application enquiries	50% reduction	50% reduction
<u>Exemptions</u>		
Listed Building works not requiring planning permission	FREE	FREE
Conservation Area demolition	FREE	FREE
Article 4 directions	FREE	FREE
Alterations to dwelling houses or buildings to which members of the public are admitted, for the purpose of providing means of access for disabled people (or securing the safety, health or comfort of disabled people, in the case of dwelling houses).	FREE	FREE
Non-material amendments	FREE	FREE
Extension of time for implementation	FREE	FREE
<b>Planning Application Fees</b>	Statutory Scale of Charges	Statutory Scale of Charges

Full details can be viewed on the Council's website [www.testvalley.gov.uk](http://www.testvalley.gov.uk)  
Or contact the Planning & Building Service on 01264 368000

**PLANNING & BUILDING SERVICE  
FEES & CHARGES 2014/15**

	<b>CHARGES 2013/14 £</b>	<b>CHARGES 2014/15 £</b>
<b>Plan Copying (per side)</b>		
A2	2.50	2.50
A1	5.00	5.00
A0	10.00	10.00
 A4 OS Site Plans for Planning Applications - set of 6 copies (including OS charge)	 18.00	 18.00
 1/500 scale - rural and urban; 1/1250 urban and 1/2500 rural		
<b>Planning Enquiries Relating to Land Transactions</b>	35.00	35.00
<b>Planning Enquiries requiring research. Written response per hour or part thereof</b>	50.00	50.00
<b>Planning Permission - Letters of Compliance per enquiry</b>		
Basic investigations, plus letter	35.00	35.00
Detailed investigations and/or site visit, plus letter	80.00	80.00
<b>Legal Agreements - Letters of Compliance per enquiry</b>		
Basic investigations, plus letter	35.00	35.00
Detailed investigations and/or site visit, plus letter	80.00	80.00



**PLANNING POLICY & TRANSPORT SERVICE  
FEES & CHARGES 2014/15**

**PARKING**

	<b>CHARGES 2013/14 £</b>	<b>CHARGES 2014/15 £</b>
<b>Parking Penalties</b>		
Higher Level Tariff Penalty Charge	70.00	70.00
Lower Level Tariff Penalty Charge	50.00	50.00
Higher Level Tariff Penalty Charge (if paid within 14 days)	35.00	35.00
Lower Level Tariff Penalty Charge (if paid within 14 days)	25.00	25.00
Higher Level Tariff Penalty Charge (if not paid within 60 days)	105.00	105.00
Lower Level Tariff Penalty Charge (if not paid within 60 days)	75.00	75.00
<b>Parking Tickets</b>		
Ultra Short Term		
30 minutes	0.45	0.45
45 minutes	0.65	0.65
1 hour	0.90	0.90
Short/Medium Term, Alternate Medium Term, Special Medium Term*		
2 hour maximum in some car parks		
1 hour	0.90	0.90
2 hours	1.50	1.50
3 hours	2.00	2.00
4 hours (Andover)	2.60	2.60
5 hours (Romsey)	3.20	3.20
Over 4/5 hours	5.50	5.50
* Special Medium Term incurs a £2 supplement on all charges		
Long Term / Special Long Term		
Up to 2 hours (Romsey) **	1.50	1.50
Up to 3 hours (Andover) **	1.10	1.10
Up to 5 hours	2.60	2.60
Over 5 hours	4.10	4.10
Coaches / Market Traders - up to 5 hours	3.30	3.30
Coaches / Market Traders - over 5 hours	6.60	6.60
** Special Long Term only		
<b>Season Tickets</b>		
Annual	640.00	640.00
Quarterly	185.00	185.00
Overnight (Andover Multi-Storey only if pay-on-foot completed)	50.00	50.00
Replacement (lost or missing)	30.00	30.00
<b>Residents' Permits</b>	15.00	15.00
<b>Miscellaneous Parking Charges</b>		
Testway residents' permits (lost or missing)	30.00	30.00
On-street permits (for vehicles exempt from 'parking places' in Romsey)	15.00	15.00
Tradesmen's waivers	15.00	15.00
Suspension of parking place, including waiver	60.00	60.00
Issue of quarterly bus pass	10.00	10.00

**PLANNING POLICY & TRANSPORT SERVICE  
FEES & CHARGES 2014/15**

	<b>CHARGES 2013/14 £</b>	<b>CHARGES 2014/15 £</b>
<b>Highways</b>		
<b>Street and Property Naming</b>		
Administration of property name changes	77.00	79.00
Provide information on street naming and postal numbering on new developments		
1 dwelling	103.00	106.00
2 - 20 dwellings	205.00	211.00
21+ dwelling (price per dwelling)	10.00	10.00
Street re-naming (plus advertising and legal costs) Fee is payable in advance and is non-refundable. No charge will apply where the street naming request is submitted by the emergency services.	410.00	422.00
Temporary Traffic Regulation Orders Plus advertising costs recovered at cost	714.00	735.00
Temporary Road Closures (Town Police Clauses Act)	25.00	25.00
Temporary Road Closures (Commercial)	714.00	735.00
Management Fee for Speed Limit reminder equipment	790.00	815.00
Hire charge for Speed Limit reminder equipment	200.00	206.00
<b>Tourist Signs *</b>		
Application fee	125.00	125.00
Provision of signs		actual cost
Administration fee	20% of work cost (min £100.00)	
Supervision fee	10% of work cost (min £50.00)	
Maintenance fee	10% of work cost (min £50.00)	
Replacement fee	Actual cost plus supervision fee	
* These fees are set by Hampshire County Council and therefore may change during the year.		
<b>Planning Fees</b>		
Planning enquiries relating to land transactions	35.00	36.00
Planning enquiries requiring research, written response	50.00	52.00
Planning permissions letters of compliance per enquiry		
Basic investigations plus letter	35.00	36.00
Detailed investigations and/or site visit plus letter	50.00	52.00
Design checks, construction and adoption inspections for footpaths / footways / cycleways roads, parking areas, drainage schemes per inspection	100.00 N/A	N/A 7.5% of design and
<b>High Hedges Complaint Fee</b>	300.00	300.00
<b>Tree Consent - written response per enquiry</b>	20.00	20.00
<b>Adoption Inspections of Open Space / Landscape Areas per inspection</b>	100.00	103.00

**REVENUES SERVICE  
FEES & CHARGES 2014/15**

	<b>CHARGES 2013/14 £</b>	<b>CHARGES 2014/15 £</b>
<b>Council Tax/ Non Domestic Rates</b>		
Summons Costs	50.00 *	50.00 *
Liability Order Costs	46.00 *	46.00 *

\* Includes court charges

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