

FEES AND CHARGES
2012/13

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The majority of fees and charges for 2012/13 were approved by the Cabinet at its meeting on 5th October 2011.

Planning Policy and Transport charges were considered separately and were approved on 21st December 2011.

All charges shown in this book include VAT at the Standard Rate unless indicated otherwise. Should the VAT rate change during the year some of the charges contained herein will be subject to change.

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**COMMUNITY & LEISURE SERVICE
FEES AND CHARGES 2012/13**

SPORTING ACTIVITIES	CHARGES 2011/12 £	CHARGES 2012/13 £	
Charlton Sports Centre			
Football:			
Adults	Monday to Friday	40.00	41.20
	Saturday/Sunday	49.50	51.00
Under 16	Charged at 50% of the full fee		
Supplement for use of Floodlit Pitch (per hour)		16.50	17.50
Training	per pitch/hour	11.50	11.85
	changing accommodation supplement	4.00	4.10
Mini Soccer		11.50	11.85
Cricket:			
Adults	Monday to Friday	39.60	40.80
	Saturday or Sunday	51.60	53.15
25% reduction for all weather strip			
Under 16	Charged at 50% of the full fee		
Hire of Showground:			
Per day (commercial hire)		On application	
Hire of Showground and Football Fields:			
Per day (commercial hire)		On application	
Running Track:			
Annual Season Ticket (April to March)			
Adult		31.60	32.55
Junior		16.00	16.45
Day Ticket			
Adult		2.80	2.90
Junior		1.25	1.30
Meetings:			
Saturday/Sunday/Bank Holidays			
9 am to 6 pm		227.00	233.80
Half Day (up to 4 hours)		134.50	138.50
Monday to Friday			
9 am to 6 pm		134.00	138.00
Half Day (up to 4 hours)		90.00	92.70
Under 16 - charged at 60% of the full fee			
Supplement to be charged for Floodlighting (per hour)			
		17.00	17.50
Groundsman attendance (half day)			
		65.00	66.95
Group training track only (per hour)			
		9.00	9.25
Hire of Pavilion Room:			
Per hour		9.00	9.75

**COMMUNITY & LEISURE SERVICE
FEES AND CHARGES 2012/13**

		CHARGES 2011/12 £	CHARGES 2012/13 £
SPORTING ACTIVITIES			
London Road Sports Ground			
Football:			
Adults	Monday to Friday	40.00	41.20
	Saturday/Sunday	49.50	51.00
Under 16	Charged at 50% of the full fee		
Mini Soccer		11.50	11.85
Cricket:			
Adults	Monday to Friday	39.60	40.80
	Saturday/Sunday	51.60	53.15
Under 16	Charged at 50% of the full fee		
Walworth Sports Centre			
Football:			
Adults	Monday to Friday	40.00	41.20
	Saturday/Sunday	49.50	51.00
Under 16	Charged at 50% of the full fee		
Training	Per pitch/hour	11.50	11.85
	Changing accommodation supplement	4.00	4.10
Mini Soccer		11.50	11.85
Rounders:			
Per match		17.00	17.50
Hire of Ground:			
Per day (commercial hire)		On application	
Rooksbury Mill			
Fishing:			
Daily permit - per rod		6.00	7.00
Season ticket		N/A	45.00
* Under 16 and over 60 - 50% fees			

**COMMUNITY & LEISURE SERVICE
FEES AND CHARGES 2012/13**

SPORTING ACTIVITIES	CHARGES 2011/12 £	CHARGES 2012/13 £	
Romsey Memorial Park			
Tennis:			
Adult - per court per hour	FREE	FREE	
Child - per court per hour	FREE	FREE	
Fishing:			
Residents (per rod per day)	15.00	15.45	
Non-Residents (per rod per day)	29.50	30.40	
Residents (per rod per half day)	9.30	9.55	
Non-Residents (per rod per half day)	18.80	19.35	
Charges also applicable to Watermills Park			
* Residents under 16 and over 60 - 50% fees			
Romsey Sports Centre			
Cricket:			
Adults	Monday to Friday	39.60	40.80
	Saturday/Sunday	51.60	53.15
Under 16	Charged at 50% of the full fee		
Squash:			
Per 40 minutes per court	peak	6.30	6.45
	off - Peak	4.50	4.60
Junior Off Peak Charge		3.15	3.20
Football and Rugby:			
Adults	Monday to Friday	40.00	41.20
	Saturday/Sunday	49.50	51.00
Under 16	Charged at 50% of the full fee		
Reduced fees for Clubs if no changing room available:			
Adults	Monday to Friday	31.60	32.55
	Saturday/Sunday	36.00	37.00
Under 16	Charged at 50% of the full fee		
Training:			
	Per pitch/hour	11.50	11.80
	Changing accommodation supplement	4.00	4.10
User fee for use of showers etc.		0.70	0.70

**COMMUNITY & LEISURE SERVICE
FEES AND CHARGES 2012/13**

SPORTING ACTIVITIES	CHARGES 2011/12 £	CHARGES 2012/13 £
Romsey Sports Centre (Cont.)		
Tennis:		
Adult per court per hour	6.60	6.75
Child per court per hour (Includes changing accommodation)	3.30	3.40
Hire of Rackets	1.10	1.15
Hire of Other Equipment	0.55	0.60
Table Tennis:		
Adult	4.60	4.70
Junior	3.45	3.55
Rounders Pitch:	17.00	17.50
Adventure Golf:		
Adult	2.20	2.25
Junior	1.10	1.15
Hire of Ground:		
Per day (commercial hire)	On application	
Smoothie Bike Daily Hire	N/A	50.00
Saxon Fields Sports Ground		
Football:		
Adults Monday to Friday	40.00	41.20
Saturday/Sunday	49.50	51.00
Under 16 Charged at 50% of the full fee		
Training per pitch/hour	11.50	11.85
changing accommodation supplement	4.00	4.10
Mini Soccer	11.50	11.85

**COMMUNITY & LEISURE SERVICE
FEES AND CHARGES 2012/13**

SPORTING ACTIVITIES		CHARGES 2011/12 £	CHARGES 2012/13 £
Hunts Farm Sports Centre			
Cricket:			
	Monday to Friday	39.60	40.80
	Saturday or Sunday	51.60	53.15
Under 16	Charged at 50% of the full fee		
Football:			
Adults	Monday to Friday	40.00	41.20
	Saturday or Sunday	49.50	51.00
Under 16	Charged at 50% of the full fee		
Training	per pitch/hour	11.50	11.80
	changing accommodation supplement	4.00	4.10
Mini Soccer	per match per pitch	11.50	11.85
Croquet Lawn:			
	Per match	34.25	35.25
Hire of Top Room (Pavilion):			
	Per hour	9.25	9.50
Hire of Ground:			
	Per day (commercial hire)	On application	

COMMUNITY & LEISURE SERVICE FEES AND CHARGES 2012/13

Usage by Clubs

Full payment in advance for block bookings of 10 or more regular (no further apart than 14 days) sessions for the same activity at the same venue will attract VAT exemption, provided all regulations are complied with. Any cancellation reducing the block booking to below 10 sessions will incur VAT on all remaining sessions except in the event that the Council cancels the booking in the event of unforeseen non-availability.

New clubs or groups may be granted initial discounts at the discretion of the Contractor, in consultation with the Head of Finance.

Notes - All Sports Facilities

- I. Cancelled Bookings - 48 hours notice must be given of a cancellation otherwise the full charge will be payable if the facility cannot be re-let, unless adverse weather conditions caused cancellation.
- II. Alterations to Charges - the Council reserve the right to alter charges of any facility without prior notice, particularly if the rate of VAT changes.
- III. Course Fees, Hire and Sale of Equipment will be charged at the market rate in agreement with the Head of Leisure.
- IV. Non-Specified Charges - authority is given to the Contractor, in conjunction with the Head of Leisure and the Head of Finance, to negotiate and agree charges for the use of non-specified areas, experimental schemes and group bookings to encourage the use of underused or unused facilities and to negotiate discounts with charitable or youth bodies.

**COMMUNITY & LEISURE SERVICE
FEES AND CHARGES 2012/13**

	CHARGES 2011/12 £	CHARGES 2012/13 £
Route Cards		
Per pack of 30 cards or	12.00	12.00
15 walking routes	6.80	6.80
15 cycling routes	6.80	6.80

Tapestries

Details of the prices and availability of books and postcards depicting the Test Valley tapestries are available from the Leisure & Wellbeing Service - please telephone 01264 368000 for further details.

Books are available in hardback (English only) and paperback (English, French and German).

Postcards are available individually or in packs.

**COMMUNITY & LEISURE SERVICE
FEES AND CHARGES 2012/13**

The Lights	CHARGES 2011/12		CHARGES 2012/13	
	£		£	
	Non- Commercial	Commercial	Non- Commercial	Commercial
All charges exclude VAT at the standard rate with the exception of those marked *.				
Hire of Theatre				
4 hours	271.75	445.51	279.90	458.88
8 hours	353.09	592.48	363.68	610.26
12 hours	532.41	890.11	548.38	916.81
Weekly Hire	1,838.47	1,838.47	1,893.62	1,893.62
Sunday 10am - 10pm.				
Monday to Saturday 6pm to 11pm				
Hire of Arena				
4 hours	184.86	289.31	190.41	297.99
8 hours	237.55	368.81	244.67	379.87
12 hours	262.51	422.41	270.39	435.08
Hire of Conference Room				
4 hours	72.10	119.24	74.26	122.81
8 hours	124.78	208.90	128.52	215.16
12 hours	162.67	270.82	167.55	278.94
Hire of Board Room				
4 hours	63.78	106.30	65.69	109.48
8 hours	108.14	184.86	111.39	190.41
12 hours	143.26	236.63	147.56	243.73
Hire of Studio One				
4 hours	86.88	148.81	89.49	153.28
8 hours	158.06	246.79	162.80	254.20
12 hours	196.88	320.74	202.79	330.36
Hire of Dance Studio				
4 hours	86.88	148.81	89.49	153.28
8 hours	158.06	246.79	162.80	254.20
12 hours	196.88	320.74	202.79	330.36
Additional dressing room per 4 hour session	31.43	31.43	32.38	32.38

**COMMUNITY & LEISURE SERVICE
FEES AND CHARGES 2012/13**

The Lights	CHARGES 2011/12		CHARGES 2012/13	
	£		£	
	Non- Commercial	Commercial	Non- Commercial	Commercial
Flipchart Hire (per day)	8.26	8.26	8.50	8.50
Screen Hire (per day)	30.96	30.96	31.89	31.89
Laptop, Projector, Screen (per day)	113.52	113.52	116.93	116.93
Technical Services (4 hour session)	51.60	51.60	53.15	53.15
Ticket Printing - per show	12.00	12.00	12.00	12.00
Spotlight Theatre Membership Scheme - Renewal	16.00 *	16.00 *	16.00 *	16.00 *
Spotlight Theatre Membership Scheme - New Members	N/A	N/A	20.00 *	20.00 *
Box Office Commission	6.00%	10.00%	6.00%	10.00%
Credit Card Commission	3.00%	3.00%	3.00%	3.00%
These charges apply where The Lights prints and processes tickets for hirers of facilities.				
Non-cash transaction fee	1.00 *	1.00 *	1.00 *	1.00 *
Grand Piano Hire (inc. moving and tuning)	77.40	77.40	79.72	79.72
TV & DVD (per day)	30.96	30.96	31.89	31.89
Lectern (per day)	10.32	10.32	10.63	10.63
Radio Microphone	15.48	15.48	15.94	15.94
Advertising - What's On Brochure - 1/6th page	75.00	100.00	75.00	100.00
Advertising - What's On Brochure - 1/3rd page	100.00	150.00	100.00	150.00
Banner Site - Lights' Roof	50.00 *	50.00	50.00 *	50.00 *
Wedding Reception Venue Hire	1,500.00 *	N/A	1,500.00 *	N/A

COMMUNITY & LEISURE SERVICE FEES AND CHARGES 2012/13

Cemeteries

The fees, payments and sums set out below apply where the person to be interred was, or immediately before death was, a resident of the Borough of Test Valley or, in the case of a stillborn child, where one of the parents is, or at the time of interment was, such a resident. In all other cases the fees and charges relating to non-residents will apply.

(Persons who were formerly residents of the Borough of Test Valley shall be considered as residents for the purpose of the scale of fees, if the date of death is less than twelve months after leaving the Borough.)

	2011/12 £	2012/13 £
1 Interment and Scattering Management Fee		
(No charge for persons 3 years or under)		
Ashes interment	219.00	225.00
Scattering of Ashes	219.00	225.00
Burial Plots single	482.00	496.00
Burial Plots double	596.00	613.00
NOTE - Above charges are for Test Valley residents. Double fee is payable for non-residents.		
2 Combined Fee for Purchase of Exclusive Right of Burial and Erection of Memorial		
<u>Full Burial Plots</u>		
a. Plot size 0.914m x 0.609m (3' x 2')	250.00	257.00
b. Plot size 1.828m x 1.143m (6' x 3.9')	394.00	405.00
c. Plot size 2.743m x 1.219m (9' x 4')	558.00	574.00
<u>Memorial Guidance for Full Burial Plots</u>		
A headstone, tablet, wooden cross, inscribed vase should not exceed 1.066m (3'6") in height, 0.609m (2'0") in width and 0.457m (1'6") in depth.		
<u>Standard Cremated Remains Plots</u>		
d. Cremated remains plot size 0.457m x 0.304m (18"x12")	304.00	313.00
<u>Memorial Guidance for Standard Cremated Remains Plots</u>		
A tablet not exceeding 0.457m x 0.050m (1'6"x2")		
<u>Proposed Cremated Remains plots</u>		
e. Cremated remains plot size 0.609m x 0.609m (2'0"x2'0")	N/A	350.00
<u>Memorial Guidance for Proposed Cremated Remains Plots</u>		
A tablet, cross, book or desk top style memorial not exceeding 0.508m (20") high.		
f. Transfer of Exclusive Right of Burial to a new registered owner.	31.00	32.00
g. Top up purchase of Exclusive Right of Burial Five Years	N/A	20.00
g. Copy of Deed of Grant	26.00	27.00
h. Copy of Registry Entry	10.00	10.00

The fees shown under Part 2 include the deed of grant and all expenses thereof.

**COMMUNITY & LEISURE SERVICE
FEES AND CHARGES 2012/13**

	CHARGES 2011/12 £	CHARGES 2012/13 £
Cemeteries (Cont.)		
3 Monuments, Gravestones, Tablets and Monumental Inscriptions		
(Where the Exclusive Right of Burial was purchased prior to the introduction of the combined fee - 01 April 2004)		
<u>Lawn Memorial</u>		
a. A headstone, tablet, wooden cross, inscribed vase, not exceeding 1.066m (3'6") in height, 0.609m (2'0") in width (or 0.780m (2'6") including the base) and 0.457m (1'6") in depth	117.00	120.00
<u>Cremation Tablet - Single</u>		
b. a tablet not exceeding 0.457m (1'6") x 0.304m (1'0") x 0.050m (2") on site for cremated remains The fee above is for the first inscription	90.00	92.00
c. Additional Inscription	25.00	25.75
d. Replacement memorial (identical)	25.00	25.75
e. Renovation of memorial	N/A	25.75
f. Hire of Charlton Cemetery family room / hour	21.00	21.00
g. Exhumation	On application	
h. Genealogy services	15.00	15.00

Memorials covering the whole of the surface of a burial plot, with or without kerbs, are neither permitted in the lawn area of the Andover Cemetery nor the Charlton (Andover) and Woodley (Romsey) Cemeteries. The following monuments only will be permitted;

On a grave - a headstone, tablet, wooden cross or inscribed vase.

On a site of cremated remains - an inscribed tablet set flush with the ground surface.

On a proposed cremation plot - a tablet, cross, book or desk top style memorial.

COMMUNITY & LEISURE SERVICE FEES AND CHARGES 2012/13

Sporting Facilities managed by Valley Leisure Ltd

Andover Leisure Centre	01264 347100	reception@andover-leisure-centre.co.uk
Romsey Rapids	01794 835552	sales@the-rapids.co.uk (Membership Only)
Charlton Lakeside Pavilion	01264 338759	clp.valleyleisure@hotmail.co.uk
The Knightwood Leisure Centre	023 8027 6254	knightwoodleisurecentre@hotmail.com

For current fees and charges for all facilities available at the above sites please contact Valley Leisure Limited.

Leisure Facilities managed by Andover Community Services Ltd (ACS)

The Sports Academy	01264 334366	david.bonthuys@andovercommunityservices.co.uk
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**CORPORATE
FEES AND CHARGES 2012/13**

	CHARGES 2011/12 £	CHARGES 2012/13 £
Advertising - Test Valley News		
1/2 Page Advert Portrait (127mm x 350mm) Landscape (259mm x 172mm)	1,000.00	1,000.00
1/4 Page Advert Portrait only (127mm x 172mm)	650.00	650.00
1/8 Page Advert Portrait (61mm x 172mm) Landscape (127mm x 86mm)	350.00	350.00
1/16 Page Advert Portrait only (61mm x 86mm)	200.00	200.00
Small Advert Portrait only (63mm x 66mm)	125.00	125.00

For details of artwork requirements, please contact the editor on 01264 368000.

General Photocopying

General Photocopying (per A4 side)

Black and White		
A4/A5	0.20	0.20
A3	0.40	0.40
Colour		
A4/A5	0.75	0.75
A3	1.50	1.50
Student/Parish Council Rate- (Black and White only);		
A4/A5	0.10	0.10
A3	0.20	0.20

NOTE - All charges above are subject to VAT at the standard rate

ENVIRONMENTAL SERVICE FEES AND CHARGES 2012/13

	CHARGES 2011/12 £	CHARGES 2012/13 £
Bulky Household Waste Collection		
Single Item	15.50	16.00
Multiple items (maximum of four items)	28.00	29.00
Garden Waste - price on application, subject to a minimum charge of	28.00	29.00
Disposable sacks for Schedule 2 Waste (roll of 25)	50.00	50.00
Garden Waste Collection		
Annual Fee - Early Bird - May to April	21.00	22.00
Annual Fee - non early bird - May to April	24.00	25.00
6 Monthly Fee - 1 November to 30 April	13.50	14.00
Annual Fee - Concessionary Rate - May to April	13.50	14.00
Replacement sack	1.00	1.00
Shopping Trolley Return		
Removal, Storage and Return	75.00	75.00
Direct return (where an agreement is in place with the owner)	35.00	35.00
Fixed Penalty Notice		
	Min / Max	Min / Max
Dog Fouling and Dropping Litter	50 / 75	50 / 80
Street Litter Control Notices/Litter Clearing Notices	75 / 100	60 / 110
Graffiti / Flyposting	50 / 75	50 / 80
Offences in relation to waste receptacles	75 / 100	60 / 110
Abandoning a Vehicle	120 / 200	120 / 200
Failure to produce authority (waste transfer notes)	180 / 300	180 / 300
Failure to furnish documentation (waste carrier's licence)	180 / 300	180 / 300

**ENVIRONMENTAL SERVICE
FEES AND CHARGES 2012/13**

	CHARGES 2011/12 £	CHARGES 2012/13 £
Vehicle Workshop Charges		
Brake Roller Test (Per Axle)	21.00	22.00
Hire Charges		
Man Hire	22.00	23.00
Man and Van Hire	30.00	31.00
Mechanical Sweeper - Large (HGV) Sweeper	44.00	45.00
Mechanical Sweeper - Compact Unit	34.00	35.00
<p>Hire charges are per hour, subject to a minimum 1 hour hire. Travel time is in addition to hire charge and may require an additional charge.</p>		
Sewerage & Drainage - Sand Bags		
<p>Filled sandbags free in emergency, limited to 30 for industrial and commercial properties Non emergency situations;</p>		
Sandbag delivery in office hours (8:30-16:30 Mon - Thur 8:00-16:00 Fri)	30.00	31.00
Sandbag delivery outside office hours	66.00	68.00
Empty (for 6, collected)	2.60	2.70
Filled (collected)	2.00	2.10
<p>NOTE - All charges above are subject to VAT at the standard rate</p>		
MoT Test Fees		
Class 4 vehicles (Cars)	40.00	40.00
Class 5 vehicles (Passenger vehicles)	50.00	50.00
Class 7 vehicles (Goods vehicles up to 3,500 kg)	50.00	50.00
Combined Taxi / Hackney Carriage Test & MoT	75.00	75.00

**ESTATES & ECONOMIC DEVELOPMENT SERVICE
FEES AND CHARGES 2012/13**

	CHARGES 2011/12 £	CHARGES 2012/13 £
High Street (Daily or part thereof)		
Concessionary	52.50	54.00
Private Hire	117.00	120.50
Commercial Hire	421.00	434.00
 Time Ring (Daily or part thereof)		
Concessionary	18.50	19.00
Private Hire	35.00	36.00
Commercial Hire	117.00	120.50

Conditions of Hire:

Full terms and conditions can be viewed on the
Council's website www.testvalley.gov.uk

Or contact the Estates Service on 01264 368000

**ESTATES & ECONOMIC DEVELOPMENT SERVICE
FEES AND CHARGES 2012/13**

THE RENDEZVOUS / UPPER GUILDHALL

Sessions	Private Hire		Commercial Hire		Concessionary	
	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	138.00	262.00	322.00	455.00	94.00	123.00
Morning 08.00 - 13.00	46.00	90.00	106.00	162.00	31.00	38.00
Afternoon 13.00 - 18.00	46.00	90.00	106.00	162.00	31.00	38.00
Evening 18.00 - 24.00	55.00	97.00	123.00	170.00	40.00	64.00
Hourly (Min. 2 hrs)	28.00	32.00	52.00	67.00	14.00	16.00

Wedding Fees

	CHARGES 2011/12 £	CHARGES 2012/13 £
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Weekday (excluding bank holidays)	158.00	163.00
Saturday	247.00	254.00
Sunday / Bank Holiday	268.00	276.00

The above fee includes 1 hours for rehearsal
Bookings can be for morning (08:00 - 13:00) or afternoon (13:00 - 16:00)

Conditions of Hire

See Crosfield Hall Charges

**ESTATES & ECONOMIC DEVELOPMENT SERVICE
FEES AND CHARGES 2012/13**

CROSFIELD HALL

Whole Complex	Private Hire		Commercial Hire		Concessionary Hire	
	Sessions	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday
Daily 08.00 - 24.00	258.00	291.00	338.00	467.00	175.00	233.00
Morning 08.00 - 13.00	79.00	89.00	102.00	140.00	52.00	68.00
Afternoon 13.00-18.00	104.00	115.00	136.00	188.00	68.00	93.00
Evening 18.00 - 24.00	104.00	115.00	136.00	188.00	68.00	93.00
Hourly (Min. 2 hrs)	28.00	30.00	35.00	46.00	17.00	23.00
Main Hall	Private Hire		Commercial Hire		Concessionary Hire	
Sessions	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	175.00	195.00	267.00	376.00	114.00	175.00
Morning 08.00 - 13.00	52.00	61.00	81.00	112.00	36.00	52.00
Afternoon 13.00-18.00	68.00	79.00	106.00	150.00	46.00	68.00
Evening 18.00 - 24.00	68.00	79.00	106.00	150.00	46.00	68.00
Hourly (Min. 2 hrs)	17.00	20.00	28.00	38.00	12.00	17.00
Annexe	Private Hire		Commercial Hire		Concessionary Hire	
Sessions	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	131.00	143.00	201.00	283.00	88.00	142.14
Morning 08.00 - 13.00	39.00	43.00	62.00	87.00	27.00	43.26
Afternoon 13.00-18.00	52.00	61.00	81.00	112.00	36.00	59.74
Evening 18.00 - 24.00	52.00	61.00	81.00	112.00	36.00	59.74
Hourly (Min. 2 hrs)	13.00	14.00	20.00	29.00	8.50	14.00
Nightingale And Berthon Rooms	Private Hire		Commercial Hire		Concessionary Hire	
Sessions	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Thursday	Fri., Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Daily 08.00 - 24.00	50.00	65.00	88.00	121.00	37.00	60.00
Morning 08.00 - 13.00	16.00	20.00	27.00	37.00	12.00	17.00
Afternoon 13.00-18.00	20.00	27.00	36.00	47.00	14.00	23.00
Evening 18.00 - 24.00	20.00	27.00	36.00	47.00	14.00	23.00
Hourly (Min. 2 hrs)	6.40	7.40	8.50	13.00	4.20	6.40

ESTATES & ECONOMIC DEVELOPMENT SERVICE FEES AND CHARGES 2012/13

CROSFIELD HALL (Cont.)

NOTES:

Storage Charges

(For Regular Hirers of the Crosfield Hall)

Type of Storage	Size	Annual Charge
Metal Cupboard	Up to 1200mm x 1000mm x 470mm	£38.00
Storage area under stage (One Side)	1200mm x 3600mm x 6000mm	£129.00

- 1) All items are left at hirers own risk. Test Valley Borough Council will not be held responsible for any theft or damage that might occur whilst equipment etc is stored on the premises.
- 2) The location of storage is at the discretion of the Estates Service.
- 3) The above storage facility will be made available to groups and/or organisations who hire the Crosfield Hall in advance for no less than one booking per month for a minimum of ten months in any one calendar year.
- 4) The storage of equipment etc will be subject to prior arrangement with the Head of Estates.
- 5) Test Valley Borough Council reserves the right to move and or dispose of any equipment left on the premises at the expiration of the storage hire period.

Conditions of Hire for Guildhall and Crosfield Hall

The scales of charges are subject to the conditions of hire

Sunday Trading

The Council will not permit a hiring which contravenes the Shops Act 1994.

Discounts

A discount of 10% will be given on the total bill to all categories of hirers on bookings for 2 or more days, whether consecutive days or block bookings, when payment is made in advance.

Concessionary Rates

- 1) Concessionary rates of hire will be charged to individuals/organisations for bookings falling within the following guidelines and the Head of Estates and Corporate Director exercise discretion where any doubts arise as to whether or not the applicant falls within the guidelines:-
 - a) for individuals or organisations, based in Test Valley, who hire the halls for a purpose which benefits the community at large, the organisation is bona fide, and
 - b) for individuals or organisations who hire the hall as a meeting place purely for discussions etc. where no charge for admission is made
- 2) The Head of Estates is authorised not to require payment in advance in respect of bookings for concessionary rates of hire.
- 3) The Head of Estates is authorised to decide into which category, i.e. commercial, private or concessionary, an application falls.
- 4) The Head of Estates is authorised to request a £200 deposit from hirers. This amount can be used to pay for damage/additional cleaning works, with the balance to be refunded.

**ESTATES & ECONOMIC DEVELOPMENT SERVICE
FEES AND CHARGES 2012/13**

OFFICE ACCOMMODATION - BEECH HURST

Conference Room 1	Private Hire		Commercial Hire		Concessionary Hire	
	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Sessions						
Daily 09.00 - 23.00	205.00	427.00	309.00	523.00	142.00	N/A
Morning 09.00 - 13.00	102.00	205.00	127.00	248.00	72.00	N/A
Afternoon 13.00-17.00	102.00	205.00	127.00	248.00	72.00	N/A
Evening 18.00 - 23.00	106.00	235.00	159.00	309.00	93.00	N/A

Conference Rooms 2 & 5	Private Hire		Commercial Hire		Concessionary Hire	
	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Sessions						
Daily 09.00 - 23.00	138.00	205.00	184.00	309.00	87.00	N/A
Morning 09.00 - 13.00	72.00	118.00	97.00	155.00	47.00	N/A
Afternoon 13.00-17.00	72.00	118.00	97.00	155.00	47.00	N/A
Evening 18.00 - 23.00	77.00	133.00	104.00	193.00	58.00	N/A

Interview Room	Private Hire		Commercial Hire		Concessionary Hire	
	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays	Monday - Friday	Sat., Sun. & Bank Holidays
Sessions						
Daily 09.00 - 23.00	67.00	118.00	102.00	178.00	53.00	N/A
Morning 09.00 - 13.00	27.00	41.00	47.00	77.00	20.00	N/A
Afternoon 13.00-17.00	27.00	41.00	47.00	77.00	20.00	N/A
Evening 18.00 - 23.00	34.00	63.00	67.00	106.00	27.00	N/A

Discounts

A discount of 10% will be given on the total bill to all categories of hire on bookings for 2 or more days, whether consecutive days or block bookings, where payment is made in advance, or where 2 or more rooms are hired for the same day(s).

Concessionary Rates

No concessionary rates for Saturday, Sunday and Bank Holidays.

Other

Buffet lunches per menus

VAT applied at standard rate on catering, no VAT on rooms/halls hire.

Conference Aids Standard facilities include flip chart stand and screens. Audio visual equipment is charged at £45 plus VAT per session.

NB

No room charge for Council and Committee bookings, internal courses, seminars, meetings and local authority professional associations, except where the majority of delegates are external and a course fee is charged.

**HOUSING & ENVIRONMENTAL HEALTH SERVICE
FEES AND CHARGES 2012/13**

	CHARGES 2011/12 £	CHARGES 2012/13 £
Licences		
Dog Breeders - plus Vet's fees		
Commercial Dog Breeders	131.00	135.00
Breeders for Dog Shows	93.00	96.00
Pet Shops	132.00	136.00
Home Trading Pet Shop	78.00	80.00
Riding Establishments (plus Vet's costs)	168.00	173.00
Animal Boarding Establishments		
Domestic Boarding Establishments	91.00	94.00
Commercial Boarding Establishments - Dogs	132.00	136.00
Commercial Boarding Establishments - Cats	115.00	118.00
Commercial Boarding Establishments - Combined	184.00	189.00
Dangerous Wild Animals (plus Vet's costs)	168.00	173.00
Zoo (per 4 or 5 years, plus Vet's costs)	945.00	945.00
Street Traders		
Up to seven days	36.00	37.00
Annual - one night per week	530.00	545.00
Annual - extra night per week	88.00	90.00
Registrations		
Initial Registration of Hairdressers	93.00	96.00
Ear / Skin Piercers and Tattooists	124.00	128.00
Electrolysis practitioners	124.00	128.00
Hygiene Certificates (plus analysis charges as deemed necessary)	61.00	63.00
Dog Control		
Collection Fee (plus kennelling fee for number of days/ part days recharged at cost)	35.00	35.00

**HOUSING & ENVIRONMENTAL HEALTH SERVICE
FEES AND CHARGES 2012/13**

	CHARGES 2011/12 £	CHARGES 2012/13 £
Houses in Multiple Occupation		
Licensing - Basic Fee	397.00	409.00
- Maximum Fee	663.00	682.00
Welfare Meals (per meal)	2.30	2.40
Housing Act Notices & Orders		
Determination, preparation & serving of a Notice or making of an Order	Hourly rate Min. 2hrs	Hourly rate Min. 2hrs
Health Education Courses		
Food Hygiene Course - Level 2	52.00	54.00
Food Hygiene Course - Level 3	72.00	74.00
Other Health & Safety and Food Hygiene Courses - prices on request		
Photographs		
Photograph from negative	6.00	6.00
Photograph from print	14.00	15.00
Digital Photographs	6.00	6.00
Motor Salvage Operators		
Registration	75.00	75.00
Viewing of Register	Nil	Nil
Copy of Register	11.00	11.00
Environmental Protection Act / Pollution, Prevention and Control Act 1999 (Regulations 2000)		
Environmental Protection Act - Prescribed Processes		
In accordance with the DEFRA fees and charges scheme		
Immigration Assessment of Fitness -		
Checks for residency and work permit applications	132.00 *	136.00 *
Plus VAT at standard rate		

HOUSING & ENVIRONMENTAL HEALTH SERVICE FEES AND CHARGES 2012/13

	CHARGES 2011/12	CHARGES 2012/13
Fixit Scheme		
Works identified by initial visit:		
Essential safety works up to £125 carried out with no charge.		
Subsequent work to be charged under new scheme, even if work identified by initial visit was less than £125.		
If client is in receipt of Income Support	Nil	Nil
If repair exceeds £125 and client is in receipt of other benefits or has income of less than or equal to £150 per week or £225 for couples -		
Charge for work in excess of £125 (subsequent visits)	25%	25%
If repair exceeds £125 and client has income in excess of £150 per week or £225 for couples		
Charge for work in excess of £125 (subsequent visits)	67%	67%

HOUSING & ENVIRONMENTAL HEALTH SERVICE FEES AND CHARGES 2012/13

	CHARGES 2011/12 £	CHARGES 2012/13 £
Pest Control		
Domestic Premises:		
Wasps, Bees, Hornets Nests	45.00	45.00
Each additional nest (Payment in advance)	15.00	15.00
Rats & Mice - Maximum of three visits	60.00	60.00
Charges for rat and mouse treatments are only applicable to those residents classed as non-vulnerable.		
There will be no charge for households in receipt of means-tested benefits such as Council Tax and/or Housing Benefit.		
Fleas		
Up to 3 bedroomed property	60.00	60.00
4 bedroomed property	70.00	70.00
5 bedroomed property	80.00	80.00
In excess of 5 bedrooms, each additional bedroom	10.00	10.00
Re-visit within 10 days of initial treatment	Nil	Nil
Re-visit after 10 days of initial treatment, charges as above		
Bed Bugs		
Up to 3 bedroomed property	75.00	75.00
4 bedroomed property	85.00	85.00
5 bedroomed property	95.00	95.00
In excess of 5 bedrooms, each additional bedroom	10.00	10.00
Re-visit within 10 days of initial treatment	Nil	Nil
Re-visit after 10 days of initial treatment, charges as above		
Other Insects	60.00	60.00
(Minimum charge up to 1 hour, thereafter the hourly rate for each hour or part thereof)		
Commercial Premises:		
Non Contract work		
Rodents - initial visit	90.00	90.00
Rodents - additional visits	45.00	45.00
Fleas	70.00	70.00
Other Insects (Minimum charge - 1 hour)	70.00	70.00
Additional visits - hourly rate plus cost of materials		
Wasps, Bees, Hornets Nests (Payment in advance)	55.00	55.00
Each additional nest (Payment in advance)	20.00	20.00
Advice / Premises Surveys	20.00	20.00

If an invoice is required a charge of £12 will be added to the cost of treatments.

Contract Work - Rodents and Insects. Quotations given for individual premises

HOUSING & ENVIRONMENTAL HEALTH SERVICE FEES AND CHARGES 2012/13

	CHARGES 2011/12 £	CHARGES 2012/13 £
Work carried out for the Public		
<p>(Work carried out on the legitimate request of the public OR in cases where the Council is entitled to act in default of a legal obligation upon a member of the public AND where there is no other legal constraint affecting the ability of the Council to determine a charge.</p> <p>Charge will equate to the cost of materials, travel, other services plus cost of staff time. This staff time will be charged at £45 per hour (minimum 1 hour) plus £30 per additional half hour or part thereof, plus £24 administration time.</p>		
Water Sampling		
Plus Analysts fees for Water Supplies in Categories A-E	60.00	62.00
Swimming pools - plus analysts fee	23.00	24.00
Food Register		
Viewing register	Nil	Nil
Single entry from register	10.00	10.00
Section copy of register	37.00	38.00
Whole register copy	67.00	69.00
Pollution and Contaminated Land		
Contaminated land and general pollution related queries	43.00	43.00
Detailed contaminated land and pollution queries (Minimum of 1 hour, thereafter £43 for each hour or part thereof)	43.00	43.00
Contaminated Land Registry		
Viewing register	Nil	Nil
Single entry from register	6.00	6.00
Whole register copy	52.00	54.00
Attendance at Court, Factual Statements		
(Hourly rate of E & H Officer involved)		

**LEGAL & DEMOCRATIC SERVICE
FEES AND CHARGES 2012/13**

	CHARGES 2011/12 £	CHARGES 2012/13 £
Local Land Charges		
LLC1	40.00	40.00
CON29	57.00	57.00
Additional parcels - LLC1	7.00	7.00
Additional parcels - CON29	8.00	8.00
Part II Enquiries	14.00	14.00
Handling Fee for CON29 - Question "O"	20.00	20.00
Additional Questions	20.00	20.00
Personal Search (view)	N/A	N/A
Personal Search (reports)	35.00	35.00
Refresher Search	60.00	60.00
Data Protection		
Data Subject Access Requests - Statutory Maximum	10.00	10.00

Note - statutory fee for Personal Search (view) has been removed

**LEGAL & DEMOCRATIC SERVICE
FEES AND CHARGES 2012/13**

		CHARGES 2011/12 £	CHARGES 2012/13 £
Electoral Register Fees - Statutory Charges			
Data format	Per Transaction	20.00	20.00
	Per 1,000 names or part thereof	1.50	1.50
Print Format	Per Transaction	10.00	10.00
	Per 1,000 names or part thereof	5.00	5.00
Electoral Register - Marked copies of Register and Absent Lists			
Statutory Charges			
Data format	Per Transaction	10.00	10.00
	Per 1,000 names or part thereof	1.00	1.00
Print Format	Per Transaction	10.00	10.00
	Per 1,000 names or part thereof	2.00	2.00
Licences			
	Tables and Chairs on the Highway	188.00	194.00
	Sex Establishments - Grant, renewal or transfer	1,460.00	1,460.00
	Sex Establishments - Variation	N/A	182.00
Hackney Carriages and Private Hire Vehicle Licences			
	Replacement Plate	8.00	8.00
	Hackney Carriages - Vehicle	92.00	92.00
	- Inspection (Initial)	49.00	49.00
	- Inspection (Re-Test)	10.00	10.00
	Private Hire - Vehicle	92.00	92.00
	- Inspection (Initial)	49.00	49.00
	- Inspection (Re-Test)	10.00	10.00
	Operator Licence - One Year	77.00	77.00
	Operator Licence - Three Years	207.00	207.00
	New Driver Licence - One Year	147.00	147.00
	New Driver Licence - Three Years	207.00	207.00
	Renewal Driver Licence - One Year	96.00	96.00
	Renewal Driver Licence - Three Years	165.00	165.00
	Replacement licence or badge	10.00	10.00

LEGAL & DEMOCRATIC SERVICE FEES AND CHARGES 2012/13

Gambling Act 2005 Permit Fees

	New Applications	Annual Fee	Renewal	Existing Operator new application	Variation of Permit	Transfer of Permit	Copy of Permit	Change of Name
	£	£	£	£	£	£	£	£
Family Entertainment Centre	300	N/A	300	N/A	N/A	N/A	15	25
Small Society Lottery	40	20	N/A	N/A	N/A	N/A	N/A	N/A
Club Gaming	200	50	200	100	100	N/A	15	N/A
Club Gaming Machine	200	50	200	100	100	N/A	15	N/A
Prize Gaming	300	N/A	300	N/A	N/A	N/A	15	25
Licensed Premises Gaming Machine (2 machines or less)	50	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Licensed Premises Gaming Machine (more than 2 machines)	150	50	N/A	100	100	25	15	25

Gambling Act 2005 Premises Fees

	Non-fast track advance application (note 1)	Premises already holding provisional statement	Ordinary Premises Licence	Annual Fee	Variation of Permit	Transfer of Licence	Reinstatement of Licence	Provisional Statement
	£	£	£	£	£	£	£	£
Bingo premises	1,750	1,200	3,500	1,000	1,750	1,200	1,200	3,500
Family Entertainment Centre	1,000	950	2,000	750	1,000	950	950	2,000
Adult Gaming Centre	1,000	1,200	2,000	1,000	1,000	1,200	1,200	2,000
Betting premises	1,500	1,200	3,000	600	1,500	1,200	1,200	3,000

Notes

This is for existing licensed premises who wish to convert their existing licence but vary some or all of the default conditions proposed by the Gambling Commission that will be attached to the licence. For licence holders wishing to convert their existing licence who accept all the default conditions, the fee is £300. These fees will only apply during the transitional phase when licences are being converted.

The fee for notification of a change of circumstances is £50.

The fee for a copy of a licence is £25.

LEGAL & DEMOCRATIC SERVICE FEES AND CHARGES 2012/13

Liquor Licences

Applications for Premises Licences

Property Band Rateable Value (£)	A 0 - 4,300	B 4,301 - 33,000	C 33,001 - 87,000	D 87,001 - 125,000	E 125,001 +
Fee for conversion applications	100.00	190.00	315.00	450.00	635.00
Fee for conversion applications (town centre properties used exclusively or primarily for selling alcohol)	N/A	N/A	N/A	900.00	1,905.00
Annual fee to be paid on anniversary of grant of licence	70.00	180.00	295.00	320.00	350.00

Additional fees for Premises and Club Premises with a capacity of over 5,000 persons.

Capacity	Additional fee payable on application	Additional annual fee payable
5,000 - 9,999	1,000	500
10,000 - 14,999	2,000	1,000
15,000 - 19,999	4,000	2,000
20,000 - 29,999	8,000	4,000
30,000 - 39,999	16,000	8,000
40,000 - 49,999	24,000	12,000
50,000 - 59,999	32,000	16,000
60,000 - 69,999	40,000	20,000
70,000 - 79,999	48,000	24,000
80,000 - 89,999	56,000	28,000
90,000 +	64,000	32,000

**LEGAL & DEMOCRATIC SERVICE
FEES AND CHARGES 2012/13**

Liquor Licences Continued	CHARGES 2011/12 £	CHARGES 2012/13 £
Other Premises Fees		
Copies of information contained in the register	POA *	POA *
Application for copy of licence	10.50	10.50
Notification of change of address	10.50	10.50
Application to vary individual as premises supervisor	23.00	23.00
Application to transfer premises licence	23.00	23.00
Interim authority notice	23.00	23.00
Application for making of a provisional statement	315.00	315.00
Notification of change in club rules	10.50	10.50
Change of name of registered address of club	10.50	10.50
Temporary event notices	21.00	21.00
Application for copy of notice on theft	10.50	10.50
Notification of change of name or address (personal licence)	10.50	10.50
Notice of interest in any premises	21.00	21.00
Personal Licence Fee	37.00	37.00
Minor variation	89.00	89.00

* POA - Payment on Application

PLANNING & BUILDING SERVICE FEES AND CHARGES 2012/13

	CHARGES 2011/12 £	CHARGES 2012/13 £
Town and Country Planning		
Planning Pre Application Enquiry Fees (figures exclude VAT at the Standard Rate)		
These charges come into effect from the 1st of April 2011		
Householder	40.00	40.00
1 dwelling	100.00	100.00
2-5 dwellings	180.00	180.00
6-9 dwellings	300.00	300.00
10-20 dwellings	530.00	530.00
21+ dwellings	10% of Application Fee	10% of Application Fee
Other development 0 -99m ²	75.00	75.00
Other development 100-499m ²	200.00	200.00
Other development 500-999m ²	375.00	375.00
Other development 1,000m ² +	450.00 or 10% of application fee whichever is greater	450.00 or 10% of application fee whichever is greater
Change of use	140.00	140.00
Advertisements	40.00	40.00
Variation of condition	50.00	50.00
<u>Reduced Fees</u>		
Proposals by Parish Councils	50% reduction	50% reduction
Proposals by non-profit making clubs or other non profit making sporting or recreational organisations, relating to playing fields for their own use	50% reduction	50% reduction
Follow up amended pre application enquiries	50% reduction	50% reduction
<u>Exemptions</u>		
Listed Building works not requiring planning permission	FREE	FREE
Conservation Area demolition	FREE	FREE
Article 4 directions	FREE	FREE
Alterations to dwelling houses or buildings to which members of the public are admitted, for the purpose of providing means of access for disabled people (or securing the safety, health or comfort of disabled people, in the case of dwelling	FREE	FREE
Non-material amendments	FREE	FREE
Extension of time for implementation	FREE	FREE
Affordable Housing Exception Schemes in Rural Areas by Registered Providers	FREE	FREE
Planning Application Fees	Statutory Scale of Charges	Statutory Scale of Charges

Full details can be viewed on the Council's website www.testvalley.gov.uk
Or contact the Planning & Building Service on 01264 368000

**PLANNING & BUILDING SERVICE
FEES AND CHARGES 2012/13**

	CHARGES 2010/11 £	CHARGES 2011/12 £
Plan Copying (per side)		
A2	2.50	2.50
A1	5.00	5.00
A0	10.00	10.00
 A4 OS Site Plans for Planning Applications - set of 6 copies (including OS charge)	 18.00	 18.00
 1/500 scale - rural and urban; 1/1250 urban and 1/2500 rural		
Planning Enquiries Relating to Land Transactions	35.00	35.00
Planning Enquiries requiring research. Written response	50.00	50.00
Planning Permission - Letters of Compliance per enquiry	60.00	N/A
Basic investigations, plus letter	N/A	35.00
Detailed investigations and/or site visit, plus letter	N/A	80.00
Legal Agreements - Letters of Compliance per enquiry	60.00	N/A
Basic investigations, plus letter	N/A	35.00
Detailed investigations and/or site visit, plus letter	N/A	80.00

**PLANNING & BUILDING SERVICE
FEES AND CHARGES 2012/13**

		CHARGES 2011/12 £	CHARGES 2012/13 £
Applications to Extinguish/Divert Public Rights of Way			
	Retainer:	1,200.00	1,200.00
(Section 257)	{ if withdrawn if refused	300.00	300.00
- Basic Fee		600.00	600.00
- Opposed Orders	Additional work per hour plus advertising	50.00	90.00
Photocopying of Building Regulation Decision Notices		0.20	0.20
Photocopying of Building Regulation Completion Notices		0.20	0.20

Building Control

For fees and charges for all Building Regulations Applications please refer to the Council's website:
www.testvalley.gov.uk
 or contact the Building Control Section on 01794 527877

**PLANNING POLICY & TRANSPORT SERVICE
FEES AND CHARGES 2012/13**

PARKING

	CHARGES 2011/12 £	CHARGES 2012/13 £
Parking Penalties		
Higher Level Tariff Penalty Charge	70.00	70.00
Lower Level Tariff Penalty Charge	50.00	50.00
Higher Level Tariff Penalty Charge (if paid within 14 days)	35.00	35.00
Lower Level Tariff Penalty Charge (if paid within 14 days)	25.00	25.00
Higher Level Tariff Penalty Charge (if not paid within 60 days)	105.00	105.00
Lower Level Tariff Penalty Charge (if not paid within 60 days)	75.00	75.00
Parking Tickets		
Ultra Short Term		
30 minutes	0.40	0.45
45 minutes	0.60	0.65
1 hour	0.80	0.90
Short/Medium Term, Alternate Medium Term, Special Medium Term*		
2 hour maximum in some car parks		
1 hour	0.80	0.90
2 hours	1.40	1.50
3 hours	2.20	2.00
4 hours (Andover)	2.60	2.60
5 hours (Romsey)	3.20	3.20
Over 4/5 hours	5.50	5.50
* Special Medium Term incurs a £2 supplement on all charges		
Long Term / Special Long Term		
Up to 2 hours (Romsey) **	1.40	1.50
Up to 3 hours (Andover) **	1.00	1.10
Up to 5 hours	2.20	2.60
Over 5 hours	3.50	4.10
Coaches / Market Traders - up to 5 hours	3.30	3.30
Coaches / Market Traders - over 5 hours	6.60	6.60
** Special Long Term only		
Season Tickets		
Annual	640.00	640.00
Quarterly	185.00	185.00
Overnight (Andover Multi-Storey only if pay-on-foot completed)	50.00	50.00
Replacement (lost or missing)	30.00	30.00
Residents' Permits	15.00	15.00
Miscellaneous Parking Charges		
Testway residents' permits (lost or missing)	30.00	30.00
On-street permits (for vehicles exempt from 'parking places' in Romsey)	15.00	15.00
Tradesmen's waivers	15.00	15.00
Suspension of parking place, including waiver	60.00	60.00
Issue of quarterly bus pass (Augusta Park)	10.00	10.00

**PLANNING POLICY & TRANSPORT SERVICE
FEES AND CHARGES 2012/13**

	CHARGES 2011/12 £	CHARGES 2012/13 £
Highways		
Street and Property Naming		
Administration of property name changes	75.00	75.00
Provide information on street naming and postal numbering on new developments		
1 dwelling	100.00	100.00
2 - 20 dwellings	200.00	200.00
21+ dwelling (price per dwelling)	10.00	10.00
Street re-naming (plus advertising and legal costs) Fee is payable in advance and is non-refundable. No charge will apply where the street naming request is submitted by the emergency services.	400.00	400.00
Temporary Traffic Regulation Orders Plus advertising costs recovered at cost	600.00	600.00
Temporary Road Closures (Town Police Clauses Act)	25.00	25.00
Management Fee for Speed Limit reminder signs	750.00	770.00
Supply of Traffic Survey Data	N/A	Actual cost (min £200)
Tourist Signs		
Application Fee	125.00	125.00
Provision of signs		actual cost
Administration fee	20% of work cost (min £100.00)	
Supervision fee	10% of work cost (min £50.00)	
Maintenance fee	10% of work cost (min £50.00)	
Replacement Fee	Actual cost plus supervision fee	
High Hedges Complaint Fee	300.00	300.00
Tree Consent - written response per enquiry	20.00	20.00
Adoption Inspections of Open Space / Landscape Areas	60.00	100.00

**REVENUES SERVICE
FEES AND CHARGES 2012/13**

	CHARGES 2011/12 £	CHARGES 2012/13 £
Community Charge/Council Tax/ Non Domestic Rates		
Summons Costs	25.00 *	27.00 *
Liability Order Costs	60.00 *	63.00 *

* Plus additional Court Charges

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