



## **Notice Of Completion**

**Application Ref:**

**Site Address:**

### **Section A - Clients Details**

Full Name:

Address:

Telephone Number:

Email:

**Declaration:** I can confirm that as the applicant of the above-mentioned Building Control application, I am satisfied that to the best of my knowledge the works have been carried out are complete and meet the requirements of the applicable Building Regulations at this time.

Signed:

Name Printed:

Date:

### **Section B – Principal or Sole Contractor**

Full Name:

Company Name:

Job Title:

Address:

Date Appointed on Project:

**Declaration:** I can confirm that as the principal (or sole or lead) contractor of the above-mentioned Building Control application, I have fulfilled my duty under Part 2A of The Building Regulations (duty holders and competence) of these regulations.

Signed:

Name Printed:

Date:

## **Section C – Principal or Sole Designer**

Full Name:

Company Name:

Job Title:

Address:

Tel No:

Email:

Date appointed on project:

**Declaration:** I can confirm that as the principal (or sole or lead) designer of the above-mentioned Building Control application, I have fulfilled my duty under Part 2A The Building Regulations (duty holders and competence) of these regulations.

Signed:

Name Printed:

Date:

**A completion certificate cannot be issued without receiving this statement, signed by all parties involved.**

