

# Budget

## 2014/15

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**BUDGET BOOK**  
**2014/15**

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## **FOREWORD BY THE HEAD OF FINANCE**

### **Introduction**

This Budget Book has been produced to provide information to the public, Councillors and Officers on the Council's finances for 2014/15 in a concise form and an easily usable format. If you have any comments on the contents or presentation of this document, or if you would like more information on the Council's budget, then either I or a member of the Finance staff would be pleased to help.

### **Budget Strategy – 2014/15**

The Constitution sets out the process for the completion of the Council's estimates. The Cabinet is responsible for consulting on the budget proposals and preparing the budget for recommendation to the Council.

The first stage of the process involved the completion of a financial strategy in October. This determined the key priorities for the coming year's budget and established the financial principles on which the budget would be based. The Council's key priorities are set out in detail in the Council's Corporate Plan.

In order to produce an initial Budget Forecast for 2014/15, the 2013/14 budget was 'rolled forward' to take account of inflation and any changes in the base level of expenditure and income.

Around this time all Heads of Service went through the Corporate Challenge process in which the Head of Service, with the two Corporate Directors and Head of Finance, reviewed all areas of each Service's budget and looked for options to reduce net expenditure.

The options identified were set out in a report to the Cabinet on 30th October that was available for all interested parties to consider. The forecast budget gap at this time was £367,200. The Overview and Scrutiny Committee's Budget Panel reviewed the papers on 7th November and reported their comments and recommendations to the Cabinet.

Between October and December 2013 further savings and income generation proposals were identified. December also saw the release of provisional Local Government Finance Settlement figures which were in line with the original forecast. A budget update was reported to the Cabinet in January 2014; at the time the forecast budget gap was £110,100.

The budget strategy was prepared on the basis that Council Tax would be frozen in 2014/15 (with the Council accepting the 1% Council Tax freeze grant offered by the government) and that cuts to central government grant would be offset by a draw from the New Homes' Bonus reserve.

Based on the above information, the recommended budget was debated and subsequently resolved by Council on 21st February 2014. A diagram setting out the full Budget Cycle is set out on page 5.

## **Estimates 2014/15**

The result of the budget exercise was to produce a Council Tax Requirement of £6.974M for the General Fund. The overall General Fund Summary is shown on pages 9 and 10.

A proportion of this spending relates to activities in the parish of Andover. The Council receives income from a Special Expenses Levy paid by Council Tax payers in the area to meet these costs. The amount to be charged in 2014/15 has been reduced to £23.85 for a band D property. This will provide a contribution to the General Fund of £287,416 in the year.

In setting the budget, £706,000 has been drawn from the New Homes' Bonus reserve to offset the impact of the cuts in central government grants.

## **Capital Programme**

The Council's capital spending proposals are set out on pages 179 to 190 and include new schemes which are designed to take forward the Council's main priorities.

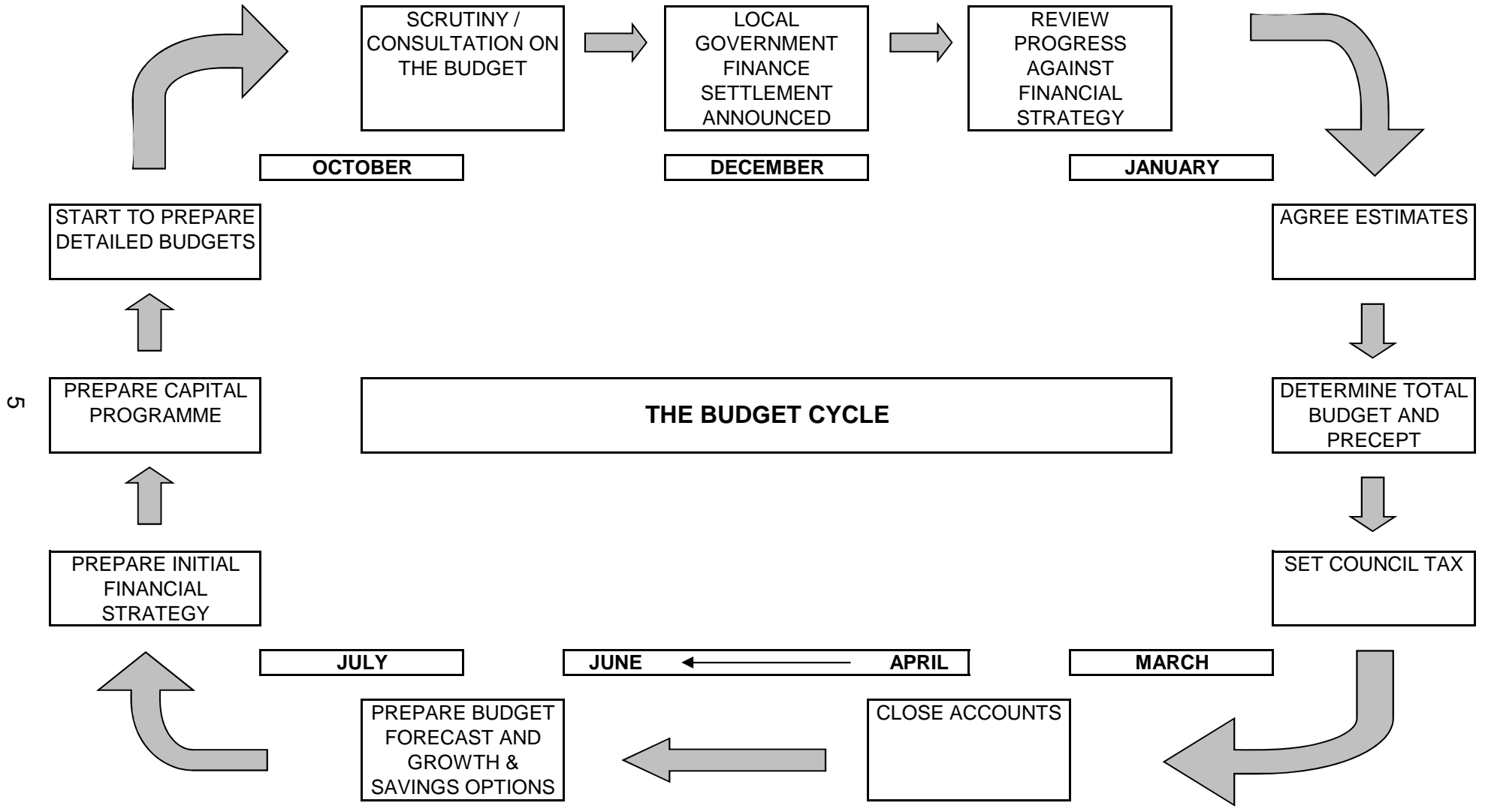
## **Summary**

The budget preparation for 2014/15 was particularly influenced by the need to address a gap in revenue resources resulting from continuing cuts in government support grants. Setting a balanced budget for 2014/15 is a huge achievement. Maintaining a balanced budget over the coming years will be a significant challenge.

After allowing for a draw from the New Homes Bonus reserve to offset the impact of expected future cuts in central funding, the current forecast budget deficits are £498,000 in 2015/16 and a further £592,000 in 2016/17. Work has already begun on closing these forecast shortfalls.

The completion of the budget is the result of much hard work by Councillors and officers from all Services, together with the dedication of the Finance staff who have once again completed a very successful estimates process. I express my appreciation and thanks to all of those involved.

William Fullbrook, CPFA  
Head of Finance, March 2014



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**GENERAL FUND  
REVENUE INFORMATION  
2014/15**

## GENERAL FUND SUMMARY

The General Fund is the account through which all of the Council's day to day activities are financed. The majority of the Council's final accounts are prepared from General Fund transactions including the Comprehensive Income & Expenditure Statement and the Balance Sheet.

	Actual 2012/13 £'000	Original Estimate 2013/14 £'000	Revised Estimate 2013/14 £'000	Original Estimate 2014/15 £'000
<b>Service Requirements</b>				
Chief Executive's	(5)	(5)	5	(21)
Community & Leisure	3,527	3,771	3,866	3,644
Environmental Service	4,420	4,428	4,539	4,538
Estates & Economic Development	(3,824)	(3,631)	(3,688)	(4,189)
Finance	0	(37)	26	6
Housing & Environmental Health	3,447	3,091	2,602	2,669
I.T.	63	(43)	(47)	(205)
Legal & Democratic	383	357	286	276
Planning & Building	1,325	1,387	1,187	1,198
Planning Policy & Transport	(40)	(14)	106	149
Revenues	1,046	811	1,157	1,115
<b>Net Cost of Services</b>	<b>10,342</b>	<b>10,115</b>	<b>10,039</b>	<b>9,180</b>
<b>Other Requirements</b>				
Benefits	(153)	(27)	(13)	(91)
Corporate & Democratic Core	3,155	4,155	4,058	4,042
	<b>13,344</b>	<b>14,243</b>	<b>14,084</b>	<b>13,131</b>
<b>Corporate Requirements</b>				
Contingency Provision	(5)	262	91	502
Depreciation & Capital Costs	(3,625)	(3,262)	(3,114)	(3,247)
Investment Income & Borrowing Costs	(619)	(437)	(550)	(435)
Local Council Tax Support Grant	0	(14)	(14)	0
New Homes' Bonus	(799)	(1,676)	(1,676)	(2,723)
Council Tax Freeze Grant	(149)	0	0	(59)
<b>Net General Fund Expenditure</b>	<b>8,147</b>	<b>9,116</b>	<b>8,821</b>	<b>7,169</b>
Transfer to Earmarked Reserves	843	782	323	1,642
Transfer to Asset Management reserves	376	433	1,163	701
Transfer to Pension Reserve	194	0	0	0
Transfer to Capital Reserves	1,503	731	755	939
Transfer from General Fund balances	0	0	0	0
<b>GENERAL FUND REQUIREMENTS</b>	<b>11,063</b>	<b>11,062</b>	<b>11,062</b>	<b>10,451</b>



## GENERAL FUND SUMMARY (Cont)

	Actual 2012/13 £'000	Original Estimate 2013/14 £'000	Revised Estimate 2013/14 £'000	Original Estimate 2014/15 £'000
<b>GENERAL FUND REQUIREMENTS</b>	<b>11,063</b>	<b>11,062</b>	<b>11,062</b>	<b>10,451</b>
Revenue Support Grant	(96)	(3,127)	(3,127)	(2,380)
Non-Domestic Rates Re-Distribution	(4,946)	0	0	0
Locally Retained Non-domestic Rates	0	(2,080)	(2,080)	(2,121)
Parish Precepts on Collection Fund	1,085	1,044	1,044	1,082
Share of Collection Fund Surplus	(80)	(94)	(94)	(80)
<b>COUNCIL TAX REQUIREMENT</b>	<b>7,026</b>	<b>6,805</b>	<b>6,805</b>	<b>6,952</b>
<b>Financed by</b>				
General Expenses	5,621	5,479	5,479	5,583
Parish Precepts	1,085	1,044	1,044	1,082
Special Expenses	320	282	282	287
<b>SUMMARY OF COUNCIL TAX REQUIREMENT</b>	<b>7,026</b>	<b>6,805</b>	<b>6,805</b>	<b>6,952</b>

## DEFINITION OF HEADINGS IN THE GENERAL FUND SUMMARY

### **Service Requirements**

This represents the net requirements (expenditure less income) for each of the Council's services. The sums shown for each service are the same as the totals on the summary page for each service within the detailed estimates.

### **Contingency Provision**

A contingency sum is provided to cover those items where the estimated costs are not yet fully known. It also provides central funds for things that may or may not happen (e.g. projected losses of income or legal fees in respect of appeals against the Council).

### **Depreciation & Capital Costs**

Where Services use a Council owned asset to deliver their Services, the depreciation is charged as a cost to the Service. Similarly, capital expenditure incurred by the Council that does not generate a new asset (e.g. capital grants) is also charged to the Service making the payment.

These costs are shown within the Net Cost of Services, however, they should not be borne by the Council Taxpayer. To ensure this, they are credited out of total expenditure on this line.

### **Investment Income & Borrowing Costs**

This represents the income generated from the Council's cash investments, offset by any borrowing costs the Council may incur to cover day-to-day operating activities. It is anticipated the Council will have an average cash investment portfolio of £53M throughout the year.

### **New Homes' Bonus**

The Council will receive a grant from the Department for Communities and Local Government equivalent to approximately 80% of the Council Tax bill for each new residential property built for a six year period starting in 2011/12. The amount received will be transferred to an earmarked reserve and spent in accordance with the approved Budget Strategy.

### **Council Tax Freeze Grant**

Following the decision to freeze Council tax in 2014/15 the Council is entitled to a grant from central government to cover the costs of foregone Council Tax income for a period of four years.

### **Transfer to / from Earmarked Reserves**

Aside from General Fund reserves available to the Council for any purpose, the Council has earmarked reserves put aside for specific purposes.

Draws from reserves in 2013/14 include £387,000 to help balance the budget and other transfers to / from earmarked reserves for specific purposes.

### **Transfer to Asset Management Reserve**

The Council maintains a reserve to meet the costs of repairing properties and replacing life expired items of plant and machinery. The net transfer to or from this reserve represents the difference between the expected revenue expenditure in the year on these items and the amount being placed in the reserve to finance them.

### **Transfer to Capital Reserves**

Some projects included in the Council's Capital Programme have been approved on the basis that they will generate revenue savings. In order to fund the initial outlay the initial savings are harvested and re-instated to capital resources.

### **Transfer from General Fund balances**

The Council maintains revenue reserves to deal with any unforeseen expenditure that may arise during the year. General reserves are held at £2M which is the prudent minimum level recommended by the Head of Finance. This balance is expected to remain unchanged throughout 2014/15.

### **Revenue Support Grant / Non-Domestic Rates Re-Distribution**

The Government provides grants to local authorities towards annual expenditure. This reduces the amount that needs to be met from Council Tax. The Government determines the level of grant for each authority on the basis of its assessment of their spending need and resources.

### **Locally Retained Non-Domestic Rates**

Since 2013/14 Councils have retained an element of the Non-Domestic rates they collect. The government has set a base level that it believes the Council should be able to collect and based on this figure set a budget for the Council to retain. The Council will also retain a share of any additional income collected but also bear the cost of reductions in business rates in the amount collected is lower than budgeted.

### **Parish Precepts on Collection Fund**

In addition to the charge made by Test Valley Borough Council, most properties in the Borough will also receive a charge from their parish council. The total charge precepted by parish councils is shown on this line.

### **Share of Collection Fund Surplus**

The Collection Fund is a separate account through which all Council Tax and Business Rates are collected. Where the amount collected in any year exceeds the amount budgeted there is a surplus in the Collection Fund. This is then distributed to the major preceptors in the following year.

### **General Expenses**

All properties are charged a General Expenses precept for the services provided by the Borough Council. The amount of the charge is determined by the property's band which is set according to the property value.

### **Special Expenses**

The Council carries out some duties in Andover that are carried out by Parish Councils in other parts of the Borough. These duties include managing sports grounds, playgrounds, cemeteries and public halls. The costs associated with these expenses are charged to residents of Andover as a Special Expenses Levy.

## GENERAL FUND SUBJECTIVE SUMMARY

This summary shows a breakdown of the Council's budget, as shown on page 9, by class of expenditure.

	<b>Actual 2012/13 £'000</b>	<b>Original Estimate 2013/14 £'000</b>	<b>Revised Estimate 2013/14 £'000</b>	<b>Original Estimate 2014/15 £'000</b>
<b><u>Expenditure</u></b>				
Employee Costs	15,748	16,087	16,199	16,273
Premises Costs	2,915	3,198	3,608	3,410
Transport Costs	2,083	2,065	1,988	2,042
Supplies & Services	6,431	6,196	6,840	6,096
Contract Costs	1,075	1,025	1,235	1,146
Transfer Payments	35,532	31,677	30,156	32,777
Support Service Costs	9,197	9,055	8,825	8,771
Capital Financing	3,625	3,262	3,114	3,247
<b>Total Expenditure</b>	<b>76,606</b>	<b>72,565</b>	<b>71,965</b>	<b>73,762</b>
<b><u>Income</u></b>				
Fees, Charges & Government Grants	(54,065)	(49,267)	(49,056)	(51,860)
Recharge Income	(9,197)	(9,055)	(8,825)	(8,771)
<b>Total Income</b>	<b>(63,262)</b>	<b>(58,322)</b>	<b>(57,881)</b>	<b>(60,631)</b>
<b>Net Cost of Services</b>	<b>13,344</b>	<b>14,243</b>	<b>14,084</b>	<b>13,131</b>
Depreciation reversal and capital charges	(3,625)	(3,262)	(3,114)	(3,247)
Investment Income & Borrowing Costs	(619)	(437)	(550)	(435)
Non-Ringfenced Government Grants	(948)	(1,690)	(1,690)	(2,782)
<b>Net Total</b>	<b>8,152</b>	<b>8,854</b>	<b>8,730</b>	<b>6,667</b>
Provisions	(5)	262	91	502
Transfers to reserves	2,916	1,946	2,241	3,282
<b>General Fund Requirements</b>	<b>11,063</b>	<b>11,062</b>	<b>11,062</b>	<b>10,451</b>

## **DEFINITION OF EXPENDITURE AND INCOME HEADINGS IN DETAILED ESTIMATES AND SUBJECTIVE SUMMARY**

Expenditure and income for Services are grouped together in standard headings used by local authorities. These headings and the items included are as follows:

### **Employee Costs**

Employee costs include all costs relating to the employment of staff. In addition to salary costs and employer's pension and National Insurance contributions, they also include recruitment costs and post-entry training expenses.

### **Premises Costs**

Comprising the direct costs of the provision and upkeep of buildings, plant and land and includes utility charges and premises insurance.

### **Transport Costs**

Includes all costs associated with the provision, maintenance, hire or use of transport by Councillors and officers.

### **Supplies & Services**

This covers operating costs not included in the above categories. Examples are general office expenses, grants and equipment / material costs.

### **Contract Costs**

These represent payments made to external contractors and internal trading units, including the contract payment to Valley Leisure Ltd for the management of certain leisure facilities in the Borough.

### **Transfer Payments**

These are payments to individuals for which the Council receives no goods or services in return e.g. benefit payments.

### **Service Support Costs**

These are charges for work carried out by one service in support of another or the provision of centrally managed facilities (e.g. office accommodation, Customer Services).

### **Capital Financing**

This covers depreciation and charges for capital expenditure where no asset is created e.g. capital grants.

### **Fees, Charges & Government Grants**

This category includes all income received for which the Council makes a charge, for example, Planning Applications or car parking income and grants received from government agents.

### **Recharge Income**

This category includes all income that is recharged from one Service to another. This is the predominant source of income for support services such as IT or Finance.

**CHIEF EXECUTIVE'S OFFICE  
ESTIMATES  
2014/15**

## CHIEF EXECUTIVE'S OFFICE

**Aim:**

Our aim is to provide corporate direction, coordination, advice and support to ensure the effective management and development of the Council and its services.

**Summary:**

The Chief Executive is the Head of Paid Service and his Office has the responsibility for providing corporate direction, advice and support on matters of structure, human resources, strategy, general policy, public relations (including complaints handling), public consultation and corporate communications.

The Chief Executive's Office is structured with the Chief Executive being supported by two Corporate Directors. The Chief Executive and Corporate Directors together with Heads of Service oversee the direction and co-ordination of the Council's Services.

The Chief Executive's Office and Human Resources functions are included within the Leader's Portfolio.

**Summary Estimates - by Activity**

The net income of all three functions in 2014/15 is expected to be £21,090. The total costs of the functions are recharged across all Services on an appropriate basis.

<b>Principal Activities</b>	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
Chief Executive's Office	(878)	(25,640)	7,250	(14,450)
Human Resource's Service	(8,241)	14,180	(4,510)	(13,040)
Human Resource's Function	3,787	6,400	2,700	6,400
<b>Net Expenditure / (Income)</b>	<b>(5,332)</b>	<b>(5,060)</b>	<b>5,440</b>	<b>(21,090)</b>

## SUBJECTIVE SUMMARY

The net expenditure between the revised 2013/14 and original 2014/15 estimates has decreased by £26,530 due to additional recharge income offset against an increase in employee costs related to the transfer of a post.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	876,214	828,660	867,200	846,370
Transport Costs	23,251	25,840	22,720	24,940
Supplies & Services	69,902	69,090	63,110	67,440
Contract Costs	116,722	94,580	101,710	104,760
Support Service Costs	139,240	129,330	135,740	134,630
<b>Total Expenditure</b>	<b>1,225,329</b>	<b>1,147,500</b>	<b>1,190,480</b>	<b>1,178,140</b>
<b>Recharge Income</b>	<b>(1,230,661)</b>	<b>(1,152,560)</b>	<b>(1,185,040)</b>	<b>(1,199,230)</b>
<b>Net Expenditure / (Income)</b>	<b>(5,332)</b>	<b>(5,060)</b>	<b>5,440</b>	<b>(21,090)</b>



## CHIEF EXECUTIVE'S OFFICE

**Aim:**

The Chief Executive's Office is responsible for setting the direction of the Council's Services.

**Additional Information**

The Office also provides leadership in the development of community planning and strategic partnerships with external bodies and agencies.

Other expenditure for which the Chief Executive's Office is responsible is included in the Corporate and Democratic Core budget under Corporate Public Relations, Information & Consultation, and Delivering Public Services Electronically.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	688,862	649,340	686,700	684,460
Transport Costs	21,657	22,440	21,370	22,440
Supplies & Services	25,449	33,950	30,140	33,550
Support Service Costs	102,055	96,020	103,910	103,090
<b>Total Expenditure</b>	<b>838,023</b>	<b>801,750</b>	<b>842,120</b>	<b>843,540</b>
<b>Recharge Income</b>	<b>(838,901)</b>	<b>(827,390)</b>	<b>(834,870)</b>	<b>(857,990)</b>
<b>Net (Income) / Expenditure</b>	<b>(878)</b>	<b>(25,640)</b>	<b>7,250</b>	<b>(14,450)</b>

## HUMAN RESOURCES SERVICE

### Purpose

The Human Resources Service provides professional advice to managers across the Council on a wide range of employee management issues. The service supports organisational change, offering a range of expertise that adds value to the change process. In addition HR are responsible for managing the recruitment process and payroll delivery which are undertaken in partnership with Hampshire County Council, provision of corporate learning and development, maintaining the job evaluation scheme and any matters relating to terms and conditions of employment. The service is responsible for ensuring a consistent approach across all Council services and compliance with legislation and good practice by producing employment related policies and procedures in consultation with trade union representatives. Where appropriate, these are approved by Councillors and all policies are available to employees via the intranet or in hard copy where the internet is not available.

### Additional Information

The Human Resources Service budget records the cost of providing the staffing and administration necessary to provide a suitable level of support to all other services across the Council. The Council provide the payroll for 518 employees and 48 Councillors and the recruitment service is provided through Hampshire County Council's HR Resourcing Centre.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	180,664	172,920	176,300	155,510
Transport Costs	1,594	3,400	1,350	2,500
Supplies & Services	8,835	10,440	9,770	9,190
Contract Costs	116,722	94,580	101,710	104,760
Support Service Costs	37,185	33,310	31,830	31,540
<b>Total Expenditure</b>	<b>345,000</b>	<b>314,650</b>	<b>320,960</b>	<b>303,500</b>
<b>Recharge Income</b>	<b>(353,241)</b>	<b>(300,470)</b>	<b>(325,470)</b>	<b>(316,540)</b>
<b>Net Expenditure / (Income)</b>	<b>(8,241)</b>	<b>14,180</b>	<b>(4,510)</b>	<b>(13,040)</b>

## HUMAN RESOURCES FUNCTION

### Purpose

The Human Resources Function is a support function designed to provide a structured employee developmental programme and to support the physical and emotional well-being of the Council's employees.

### Additional Information

The Human Resources Function budget contains the costs of the Employee Support Service, which provides a counselling service for staff and an annual corporate training programme.

Currently the Occupational Health service is being well used by Services and the costs of management referrals are recharged to the Services who make use of this facility. Sickness levels have been steadily reducing over a number of years through increased management interventions, an improved Sickness Absence policy and procedure and focused sickness monitoring.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employees Costs	6,688	6,400	4,200	6,400
Employee Support Service	6,840	4,500	3,000	4,500
Occupational Health Costs	835	800	800	800
External Training Costs	27,943	19,400	19,400	19,400
<b>Total Expenditure</b>	<b>42,306</b>	<b>31,100</b>	<b>27,400</b>	<b>31,100</b>
<b>Recharge Income</b>	<b>(38,519)</b>	<b>(24,700)</b>	<b>(24,700)</b>	<b>(24,700)</b>
<b>Net Expenditure</b>	<b>3,787</b>	<b>6,400</b>	<b>2,700</b>	<b>6,400</b>

**COMMUNITY & LEISURE SERVICE  
ESTIMATES  
2014/15**

## **COMMUNITY & LEISURE SERVICE**

### **Aim:**

To assist in the improvement of physical, mental and social wellbeing by providing a comprehensive range of leisure, cultural and recreational initiatives.

To provide an environment where our communities feel safe and are encouraged to reach their full potential and empowered to lead on issues that are important to them.

The Community and Leisure Service is responsible for a wide range of community facilities, initiatives and activities, which include:

Keeping our communities safe, active and healthy, whilst providing them with the opportunity to enjoy the countryside, open spaces, arts and culture. Assisting communities to identify and prioritise their own needs and enable them to take the lead in resolving issues that are important to them.

The Service is managed by the Head of Community & Leisure and comprises the following areas; Parks, Countryside, Sport and Play; Arts & Culture; and Community Development.

The main challenge for the service in the forthcoming year is to continue to respond to the "Encouraging all of our Communities to reach their full potential" section of the Corporate Plan, and subsequent roll out of the community engagement work. The service also responds to "Enhancing and preserving our natural and built environment through the delivery of a significant number of capital and asset management projects, delivery of Local Biodiversity Action Plan (LBAP), River Anton Enhancement Scheme, Romsey Waterways and large scale public art commissions such as Andover Airfield.

### **Summary Estimates - by Activity**

The net cost of Leisure is anticipated to reduce from £3,865,550 in the revised 2013/14 estimates to £3,643,880 in the original 2014/15 estimates. The main changes between 2013/14 and 2014/15 are the premises costs which for 2013/14 had increased due to contributions from S106 developers but for 2014/15 revert back to original base budget, variations in respect of AMP costs and one off costs associated with air conditioning improvements at Romsey Rapids.

## COMMUNITY & LEISURE SERVICE

### SUMMARY ESTIMATES

Principal Activities	Actual 2012/13 £	Original Estimate 2013/14 £	Revised Estimate 2013/14 £	Original Estimate 2014/15 £
<b>Community &amp; Leisure Management</b>	<b>(5)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Parks, Countryside &amp; Sport &amp; Play</b>				
Community Leisure Provision	14,875	0	0	0
Managed Sports Facilities	1,194,789	1,266,770	1,316,430	1,160,370
Outdoor Sports Facilities	361,274	338,830	345,440	287,160
Playgrounds	36,054	58,320	50,200	79,010
Sports Development	84,564	48,820	67,150	51,470
Cemeteries	(57,032)	(42,260)	(53,580)	(28,400)
Grounds Maintenance	62,612	59,660	61,420	63,730
Urban Parks and Open Spaces	(120,545)	308,930	358,570	371,970
Nature Reserves	68,197	73,840	87,290	81,500
<b>Total - Parks, Countryside &amp; Sport</b>	<b>1,644,788</b>	<b>2,112,910</b>	<b>2,232,920</b>	<b>2,066,810</b>
<b>Community Development</b>				
Community Engagement	759,270	750,090	759,090	1,082,950
Youth Engagement	88,402	82,130	72,200	0
Community Safety	137,151	18,970	0	0
Neighbourhood Wardens' Scheme	276,043	264,910	264,540	0
<b>Total - Community Development</b>	<b>1,260,866</b>	<b>1,116,100</b>	<b>1,095,830</b>	<b>1,082,950</b>
<b>Arts &amp; Culture</b>				
Andover Town Summit	13,196	11,810	12,150	11,780
Andover Museum	94,270	86,370	85,560	73,150
Heritage	54,853	53,790	52,760	52,960
Arts Function	63,715	38,430	28,070	27,750
The Lights	395,443	351,230	358,260	328,480
<b>Total - Arts &amp; Culture</b>	<b>621,477</b>	<b>541,630</b>	<b>536,800</b>	<b>494,120</b>
<b>Net Total Expenditure</b>	<b>3,527,126</b>	<b>3,770,640</b>	<b>3,865,550</b>	<b>3,643,880</b>

## SUBJECTIVE SUMMARY

The total expenditure estimate has reduced by £262,590 between the revised 2013/14 estimates and the 2014/15 original estimates. The most significant variations being reductions in premises costs (£82,000) and supplies and services (£279,860). Income for 2014/15 is lower than 2013/14 resulting in a reduction of £221,670 for the net expenditure.

The amounts shown as Capital Financing costs represent depreciation of buildings and expenditure financed through the Council's Capital Programme from which no new assets were acquired or significantly enhanced. The amount identified below represents expenditure on Community Leisure, Open Spaces and Community Grants.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<b><u>Expenditure</u></b>				
Employee Costs	1,241,280	1,114,110	1,115,460	1,183,550
Premises Costs	477,824	511,500	656,410	574,410
Transport Costs	43,661	50,910	40,590	46,310
Supplies & Services	1,252,957	1,134,510	1,213,860	934,000
Contract Costs	523,749	519,400	509,400	511,900
Support Service Costs	718,000	723,160	687,070	686,730
Capital Financing	874,469	876,900	878,460	901,760
<b>Total Expenditure</b>	<b>5,131,940</b>	<b>4,930,490</b>	<b>5,101,250</b>	<b>4,838,660</b>
<b><u>Income</u></b>				
Fees & Charges Income	(1,185,175)	(730,320)	(839,460)	(796,860)
Recharge Income	(419,639)	(429,530)	(396,240)	(397,920)
<b>Total Income</b>	<b>(1,604,814)</b>	<b>(1,159,850)</b>	<b>(1,235,700)</b>	<b>(1,194,780)</b>
<b>Net Expenditure</b>	<b>3,527,126</b>	<b>3,770,640</b>	<b>3,865,550</b>	<b>3,643,880</b>

## MANAGEMENT & SUPPORT

### Purpose

The Community & Leisure Service Management Team provides strategic direction and operational management for the service, and is responsible for the implementation of national and local policy initiatives and for the planning of future leisure provision throughout the Borough.

### Additional Information

The budget below shows the cost of the Head of Community and Leisure and the Leisure Support team.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	152,869	145,020	148,170	146,720
Premises Costs	943	130	80	100
Transport Costs	6,660	5,550	5,990	6,090
Supplies & Services	23,910	24,340	22,070	23,390
Support Service Costs	170,140	176,330	154,700	156,390
<b>Total Expenditure</b>	<b>354,522</b>	<b>351,370</b>	<b>331,010</b>	<b>332,690</b>
<u>Income</u>				
Fees & Charges Income	(67)	0	0	0
Recharge Income	(354,460)	(351,370)	(331,010)	(332,690)
<b>Total Income</b>	<b>(354,527)</b>	<b>(351,370)</b>	<b>(331,010)</b>	<b>(332,690)</b>
<b>Net Income</b>	<b>(5)</b>	<b>0</b>	<b>0</b>	<b>0</b>



## COMMUNITY LEISURE PROVISION

### Purpose

Discretionary funding is made available to specific schools within the Borough to support the delivery of specific community initiatives and activities.

### Additional Information

Grant funding has ceased from 2013/14 but provision for projects and initiatives has been made available through Community Engagement.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Contract Costs	14,875	0	0	0
<b>Total Expenditure</b>	<b>14,875</b>	<b>0</b>	<b>0</b>	<b>0</b>

## MANAGED SPORTS FACILITIES

### Purpose

The Council provides affordable leisure and sporting facilities to the residents of the Borough in recognition of its role in promoting healthy lifestyles and encouraging more people to become physically active.

### Additional Information

Valley Leisure Limited (VL) currently run the contract for the managed sports facilities which include Andover Leisure Centre, Romsey Rapids, Knightwood Leisure Centre and Charlton Lakeside Pavilion, with the exception of The Sports Academy which is managed by Andover Community Services Ltd.

In 2012/13 VL celebrated achieving over 1,000,000 visitors across the portfolio (the first time this milestone has been achieved in a single year). Overall footfall is up 3.5% across the VL portfolio of facilities compared to the same period last year and up 8.7% since 2010/11. In November 2013 VL achieved 'Excellent' status from QUEST maintaining these facilities in the top 5% nationally.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Premises Costs	87,687	47,780	67,870	94,660
Supplies & Services	62,446	160,000	193,830	0
Management Contract	421,374	430,000	420,000	430,000
Support Service Costs	57,330	63,040	59,060	53,740
Capital Financing	567,952	567,950	577,670	583,970
<b>Total Expenditure</b>	<b>1,196,789</b>	<b>1,268,770</b>	<b>1,318,430</b>	<b>1,162,370</b>
<b>Fees &amp; Charges Income</b>	<b>(2,000)</b>	<b>(2,000)</b>	<b>(2,000)</b>	<b>(2,000)</b>
<b>Net Expenditure</b>	<b>1,194,789</b>	<b>1,266,770</b>	<b>1,316,430</b>	<b>1,160,370</b>

## OUTDOOR SPORTS FACILITIES

### Purpose

The Council provides affordable leisure and sporting facilities to the residents of the Borough in recognition of its role in promoting healthy lifestyles and encouraging more people to become physically active.

### Additional Information

These sites include Charlton Sports and Leisure Centre, Saxon Fields Sports Ground, London Road Sports Ground, Walworth Sports Ground, Hunts Farm Sports Centre and Romsey Sports Centre.

Romsey Sports Centre offers a variety of opportunities with the town's Rugby, Tennis and Cricket Clubs being based on site. Other facilities at the sports centre include squash, adventure golf and cricket nets. Children's holiday activities are run every half term and school holiday.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	115,270	90,210	62,400	87,720
Grounds Maintenance Costs	38,318	40,200	43,000	43,000
Other Premises Costs	76,152	106,180	141,080	60,230
Transport Costs	1,125	2,380	200	1,500
Supplies & Services	38,399	20,290	16,560	15,860
Support Service Costs	38,106	36,710	36,860	35,210
Capital Financing	120,201	120,140	111,620	111,620
<b>Total Expenditure</b>	<b>427,571</b>	<b>416,110</b>	<b>411,720</b>	<b>355,140</b>
<u>Income</u>				
Fees & Charges Income	(58,260)	(69,200)	(58,200)	(59,900)
Recharge Income	(8,037)	(8,080)	(8,080)	(8,080)
<b>Total Income</b>	<b>(66,297)</b>	<b>(77,280)</b>	<b>(66,280)</b>	<b>(67,980)</b>
<b>Net Expenditure</b>	<b>361,274</b>	<b>338,830</b>	<b>345,440</b>	<b>287,160</b>

## PLAYGROUNDS

### Purpose

The Council provides playgrounds in recognition of its role in promoting healthy lifestyles and encouraging physical activity in a safe environment.

### Additional Information

There are approximately 84 playgrounds in Test Valley, which the Council is responsible for their development and maintenance.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Premises Costs	633	0	9,000	37,000
Supplies & Services	10,177	9,000	22,660	9,000
Support Service Costs	3,997	3,900	5,820	7,100
Capital Financing	21,557	45,730	16,220	26,220
<b>Total Expenditure</b>	<b>36,364</b>	<b>58,630</b>	<b>53,700</b>	<b>79,320</b>
<u>Income</u>				
Fees & Charges Income	0	0	(3,190)	0
Recharge Income	(310)	(310)	(310)	(310)
<b>Total Income</b>	<b>(310)</b>	<b>(310)</b>	<b>(3,500)</b>	<b>(310)</b>
<b>Net Expenditure</b>	<b>36,054</b>	<b>58,320</b>	<b>50,200</b>	<b>79,010</b>

## SPORTS DEVELOPMENT

### Purpose

The Sports Development function aims to promote active and healthy lifestyles through work in schools, leisure centres and with local sports clubs and community groups.

### Additional Information

TVBC is a member of the Hampshire and Isle of Wight County Sports Partnership. Involvement with this agency enables access to many support workers and National Governing Bodies to assist in the delivery of the Council's sports development initiatives.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	31,589	20,880	36,390	21,680
Transport Costs	2,675	2,530	1,300	1,500
Supplies & Services	35,897	13,380	14,170	13,070
Support Service Costs	14,403	12,030	15,940	15,220
<b>Total Expenditure</b>	<b>84,564</b>	<b>48,820</b>	<b>67,800</b>	<b>51,470</b>
<b>Fees &amp; Charges Income</b>	<b>0</b>	<b>0</b>	<b>(650)</b>	<b>0</b>
<b>Net Expenditure</b>	<b>84,564</b>	<b>48,820</b>	<b>67,150</b>	<b>51,470</b>

## CEMETERIES

### Purpose

The Council is a burial authority with powers to provide and maintain cemeteries within the Borough under the Local Government Act 1972.

### Additional Information

Cemeteries in the north are located at Charlton and St Mary's in Andover. In the south of the Borough there are cemeteries at Botley Road, Romsey and Woodley. The Council also has responsibility to manage a number of closed cemeteries including those in West Tytherley, Stockbridge, North Garth at Romsey Abbey and Shipton Bellinger.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Grounds Maintenance Costs	30,171	26,860	27,510	27,400
Other Premises Costs	6,388	20,320	21,030	44,210
Supplies & Services	4,905	4,250	3,900	3,790
Support Service Costs	25,662	26,510	27,730	29,950
<b>Total Expenditure</b>	<b>67,126</b>	<b>77,940</b>	<b>80,170</b>	<b>105,350</b>
<b>Fees &amp; Charges Income</b>	<b>(124,158)</b>	<b>(120,200)</b>	<b>(133,750)</b>	<b>(133,750)</b>
<b>Net Income</b>	<b>(57,032)</b>	<b>(42,260)</b>	<b>(53,580)</b>	<b>(28,400)</b>

## GROUNDS MAINTENANCE

### **Purpose**

This is the cost of updating and improving the green spaces as well as proactive management of the council tree stock throughout the Borough.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Grounds Maintenance Costs	89,516	85,780	100,980	89,780
Supplies & Services	3,176	4,100	6,000	4,100
Support Service Costs	6,570	6,430	6,570	6,500
<b>Total Expenditure</b>	<b>99,262</b>	<b>96,310</b>	<b>113,550</b>	<b>100,380</b>
<b>Fees &amp; Charges Income</b>	<b>(36,650)</b>	<b>(36,650)</b>	<b>(52,130)</b>	<b>(36,650)</b>
<b>Net Expenditure</b>	<b>62,612</b>	<b>59,660</b>	<b>61,420</b>	<b>63,730</b>

## URBAN PARKS & OPEN SPACES

### Purpose

The Council has a responsibility to manage its parks and open spaces and to ensure that the quality and diversity of the local environment is sustained for future generations to enjoy.

### Additional Information

Under the management of the Parks and Countryside team, over 180 hectares of open space across the borough have been improved for the benefit of residents. Open space is categorised as; formal parks, informal green space, countryside sites and 'green' corridors.

One of the Council's key objectives is to retain 'Green Flag' status for the War Memorial Park in Romsey, Rooksbury Mill in Andover and Valley Park Woodlands.

This is the area of the service responsible for updating and improving the green spaces as well as proactive management of the council tree stock throughout the Borough.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<b>Expenditure</b>				
Employee Costs	126,171	130,970	134,280	140,160
Grounds Maintenance Costs	23,627	19,000	22,500	23,000
Other Premises Costs	7,901	19,940	32,470	28,590
Transport Costs	7,589	8,200	7,370	8,180
Supplies & Services	49,793	53,450	50,510	49,500
Support Service Costs	120,578	124,450	136,300	139,100
Capital Financing	24,129	2,570	24,130	31,130
<b>Total Expenditure</b>	<b>359,788</b>	<b>358,580</b>	<b>407,560</b>	<b>419,660</b>
<b>Income</b>				
Fees & Charges Income	(452,691)	(22,000)	(21,340)	(20,040)
Recharge Income	(27,642)	(27,650)	(27,650)	(27,650)
<b>Total Income</b>	<b>(480,333)</b>	<b>(49,650)</b>	<b>(48,990)</b>	<b>(47,690)</b>
<b>Net Expenditure / (Income)</b>	<b>(120,545)</b>	<b>308,930</b>	<b>358,570</b>	<b>371,970</b>



## NATURE RESERVES

### Purpose

The Council has a responsibility to manage its nature reserves, to conserve and enhance biodiversity in line with government targets to maintain Sites of Importance for Nature Conservation (SINCs) in positive management.

### Additional Information

Sustaining the quality of the local environment in the face of growing pressures is one of the main priorities of the Council. One of the methods of achieving this is by encouraging greater personal awareness of, and responsibility for, the local environment.

The Council will continue to arrange school visits and to run a 'Wildtrek' scheme, where children are encouraged to participate in sustainability and environmental awareness initiatives such as pond dipping and nature trails. Support for volunteers and community groups is a prime focus of the team not only inspiring the local community to get involved but to take 'ownership' for their sustainable improvement.

The team have been successful in achieving Environmental Stewardship grant funding which will see the ecological condition of the River Anton, Ladies Walk, Anton Lakes and most recently Tadburn Meadows suitably enhanced over the next ten years. Key actions within the Local Biodiversity Action Plan will also be delivered.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	27,788	29,340	28,630	29,540
Grounds Maintenance Costs	33,943	33,570	79,960	44,670
Transport Costs	3,002	4,360	3,370	3,470
Supplies & Services	13,113	15,900	23,320	14,710
Support Service Costs	30,109	31,360	34,080	32,180
Capital Financing	6,535	0	7,620	7,620
<b>Total Expenditure</b>	<b>114,490</b>	<b>114,530</b>	<b>176,980</b>	<b>132,190</b>
<u>Income</u>				
Fees & Charges Income	(17,103)	(11,500)	(60,500)	(21,500)
Recharge Income	(29,190)	(29,190)	(29,190)	(29,190)
<b>Total Income</b>	<b>(46,293)</b>	<b>(40,690)</b>	<b>(89,690)</b>	<b>(50,690)</b>
<b>Net Expenditure</b>	<b>68,197</b>	<b>73,840</b>	<b>87,290</b>	<b>81,500</b>

## COMMUNITY ENGAGEMENT

### Purpose

The Community Engagement Team provide ward based support to communities and work with ward Councillors to ensure that local people are consulted with and are able to make decisions and take action on matters that are important to them. The team are able to assist with this process through grant funding / ward based budgets, and by offering advice and support to community and voluntary groups. This year also sees the launch of the new Community Asset Fund as an enabler for community leadership through funding from the New Homes Bonus.

### Additional Information

The service oversees the work of dedicated community workers on the new neighbourhood development sites (at Abbotswood, Picket Twenty and East Anton). It also works in partnership as part of the Council's duty under the Crime and Disorder Act (1998) to tackle crime and disorder, and help create safer communities. Neighbourhood Wardens work across the Borough to address any crime hotspots or incidents of anti-social behaviour. The service also provides projects to assist and engage both young people and older people across the Borough.

From 2014/15 the Community Engagement budget incorporates Neighbourhood Wardens, Community Safety and Youth Engagement.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<b>Expenditure</b>				
Employee Costs	165,773	151,050	157,950	445,960
Premises Costs	360	0	250	180
Transport Costs	7,988	10,540	8,480	23,770
Supplies & Services	498,681	453,080	452,430	462,100
Contract Costs	0	0	0	9,400
Support Service Costs	56,233	96,990	88,710	137,090
Capital Financing	44,948	51,360	51,360	51,360
<b>Total Expenditure</b>	<b>773,983</b>	<b>763,020</b>	<b>759,180</b>	<b>1,129,860</b>
<b>Income</b>				
Fees & Charges Income	(14,713)	0	(90)	(46,910)
Recharge Income	0	(12,930)	0	0
<b>Total Income</b>	<b>(14,713)</b>	<b>(12,930)</b>	<b>(90)</b>	<b>(46,910)</b>
<b>Net Expenditure</b>	<b>759,270</b>	<b>750,090</b>	<b>759,090</b>	<b>1,082,950</b>

## YOUTH ENGAGEMENT

### **Purpose**

The objective of Youth Engagement work is to encourage Children and Young People to participate in a range of positive activities and pastimes that will improve their emotional, physical and social wellbeing and help reduce incidence of anti-social behaviour.

### **Additional Information**

The work supports the delivery of the Test Valley Local Children's Partnership and its associated action plan and links with HCC's Children and Young Peoples Plan.

Work is carried out in collaboration with a wide range of external agencies and internally with the Anti-Social Behaviour Officers and Neighbourhood Wardens.

The estimate for 2014/15 has been incorporated into Community Engagement.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	36,645	29,260	29,840	0
Premises Costs	0	0	50	0
Transport Costs	407	3,030	1,600	0
Supplies & Services	37,870	26,460	25,900	0
Contract Costs	0	9,400	9,400	0
Support Service Costs	13,480	13,980	5,410	0
<b>Total Expenditure</b>	<b>88,402</b>	<b>82,130</b>	<b>72,200</b>	<b>0</b>

## COMMUNITY SAFETY

### Purpose

The Council has a duty under the Crime and Disorder Act (1998) to tackle crime and disorder and to help create safer communities. A priority area of work is therefore the co-ordination and development of the Test Valley Community Safety Plan, which aims through a multi-agency approach to reduce the level of crime and fear of crime with the Borough.

### Additional Information

The Community Safety Partnership Plan has identified three priorities: acquisitive crime, anti-social behaviour and violent crime (night time economy and domestic abuse).

The estimate for 2014/15 has been incorporated into Community Engagement.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Supplies & Services	69,877	1,060	0	0
Support Service Costs	67,274	17,910	0	0
<b>Total Expenditure</b>	<b>137,151</b>	<b>18,970</b>	<b>0</b>	<b>0</b>

## NEIGHBOURHOOD WARDENS' SCHEME

### Purpose

The Neighbourhood Wardens work across the Borough with communities and other agencies to address any crime hotspots or incidents of anti-social behaviour through Local Action Groups and targeted patrols.

### Additional Information

As well as the Neighbourhood Warden function, the Neighbourhood Warden Team also host two specialist posts concentrating on anti-social behaviour casework.

The estimate for 2014/15 has been incorporated into Community Engagement.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	217,986	210,010	208,400	0
Premises Costs	192	100	230	0
Transport Costs	12,440	12,360	10,480	0
Supplies & Services	11,020	9,010	10,360	0
Support Service Costs	34,499	33,430	35,070	0
<b>Total Expenditure</b>	<b>276,137</b>	<b>264,910</b>	<b>264,540</b>	<b>0</b>
<b>Fees &amp; Charges Income</b>	<b>(94)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Expenditure</b>	<b>276,043</b>	<b>264,910</b>	<b>264,540</b>	<b>0</b>

## ANDOVER TOWN SUMMIT

### Purpose

The Council is committed to increasing footfall into the town centre by staging a number of speciality markets and events in the High Street

### Additional Information

The programme of events is put together by the Events Team of the Andover Summit and is managed by the Community and Leisure Service

The budget below represents the Council's financial contribution to these events and, where possible, external funding will be sought to ensure an attractive programme of events is delivered.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	200	0	0	0
Supplies & Services	32,957	10,000	17,340	10,000
Support Service Costs	3,410	1,810	2,150	1,780
<b>Total Expenditure</b>	<b>36,567</b>	<b>11,810</b>	<b>19,490</b>	<b>11,780</b>
<b>Fees &amp; Charges Income</b>	<b>(23,371)</b>	<b>0</b>	<b>(7,340)</b>	<b>0</b>
<b>Net Expenditure</b>	<b>13,196</b>	<b>11,810</b>	<b>12,150</b>	<b>11,780</b>

## ANDOVER MUSEUM

### Purpose

The Council continues to work closely with Hampshire County Council to promote the use of cultural facilities such as Andover museum.

### Additional Information

The Andover Museum and the Museum of the Iron Age is operated by Hampshire County Council. It provides visitors with a fascinating insight into the history and development of Andover and the surrounding area through the ages.

The Museum is jointly funded with Hampshire County Council and offers a complete historical journey, including a hands-on interactive display.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Contract Costs	87,500	80,000	80,000	72,500
Support Service Costs	6,770	6,370	5,560	650
<b>Total Expenditure</b>	<b>94,270</b>	<b>86,370</b>	<b>85,560</b>	<b>73,150</b>

## HERITAGE

### Purpose

The Council is committed to supporting key leisure and arts facilities for the residents of, and visitors to, the Borough.

### Additional Information

The Heritage sites include King John's House and Tudor Cottage, as well as the Heritage Centre, in Romsey.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Premises Costs	1,319	2,120	2,120	1,460
Transport Costs	1,280	1,280	1,280	1,280
Grants	48,624	46,750	46,260	46,740
Support Service Costs	3,630	3,640	3,100	3,480
<b>Total Expenditure</b>	<b>54,853</b>	<b>53,790</b>	<b>52,760</b>	<b>52,960</b>



## ARTS FUNCTION

### Purpose

The Arts Officer supports a wide range of local and national arts initiatives in both an advisory capacity and by facilitating work with schools, artists and other agencies.

### Additional Information

Test Valley has a thriving arts and cultural scene and the Arts Function works in partnership with key facilities such as The Lights, Andover Museum, Chapel Arts and various heritage sites in Romsey.

The Arts Officer works in partnership with numerous bodies to promote a wide range of arts and cultural activities, and actively seeks to enhance this programme with funding from external partners and other providers. Local arts groups and organisations can apply for a grant to help with running costs, events and projects.

A Public Art Strategy has been developed for adoption by the Council and this will provide a framework for best practice in the commissioning of public art through Section 106 agreements. It considers the engagement of communities as part of public art projects as an essential element of commissioning artwork. Several large public art commissions at Andover Business Park, East Anton and Picket Twenty in Andover and Abbottswood in Romsey will provide opportunities for people to participate in arts activities and events that will engage them with the places and communities in which they live and work. The projects will deliver high quality public artworks to enhance public spaces and provide enjoyment for residents and visitors to Test Valley.

During 2014 the service will lead and co-ordinate events and activities to commemorate the anniversary of the start of World War 1.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	48,914	14,650	14,500	14,800
Premises Costs	0	10,000	0	0
Transport Costs	406	350	320	320
Supplies & Services	1,916	2,070	10,220	1,350
Support Service Costs	12,571	11,360	11,780	11,280
<b>Total Expenditure</b>	<b>63,806</b>	<b>38,430</b>	<b>36,820</b>	<b>27,750</b>
<b>Fees &amp; Charges Income</b>	<b>(92)</b>	<b>0</b>	<b>(8,750)</b>	<b>0</b>
<b>Net Expenditure</b>	<b>63,715</b>	<b>38,430</b>	<b>28,070</b>	<b>27,750</b>

## THE LIGHTS

### Purpose

The Lights is a cultural hub for Andover and sits at the very heart of the aims of the Corporate Plan, with the Council committing to support its key leisure and arts facilities.

### Additional Information

The Lights offers a professional theatre programme with music, comedy, dance and theatre, and alongside this, has established educational, business and community focused activities and is accessible to the entire local community. The venue has a thriving school holiday creative workshop programme and runs regular creative classes for both children and

The theatre receives funding from Hampshire County Council. Challenges in the new year will be to ensure the continued success of The Lights theatre in the current financial climate, maximising all revenue opportunities and to continue delivery of the three year business plan which drives the venue forward from 2012-15.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	318,075	292,720	294,900	296,970
Premises Costs	80,674	99,520	108,280	80,130
Transport Costs	89	330	200	200
Supplies & Services	310,197	281,370	298,330	280,390
Support Service Costs	53,238	56,910	58,230	57,060
Capital Financing	89,147	89,150	89,840	89,840
<b>Total Expenditure</b>	<b>851,420</b>	<b>820,000</b>	<b>849,780</b>	<b>804,590</b>
<b>Fees &amp; Charges Income</b>	<b>(455,977)</b>	<b>(468,770)</b>	<b>(491,520)</b>	<b>(476,110)</b>
<b>Net Expenditure</b>	<b>395,443</b>	<b>351,230</b>	<b>358,260</b>	<b>328,480</b>

**CORPORATE & DEMOCRATIC CORE  
ESTIMATES  
2014/15**

## CORPORATE & DEMOCRATIC CORE

The Corporate & Democratic Core has two principal areas of activity, neither of which fall under the specific focus of any of the Council's Services. Corporate Management involves setting a corporate direction, monitoring performance and public relations; while Democratic Representation includes the cost of Councillors, including the Mayor's and Deputy Mayor's allowances and the cost of the Council's committee meetings.

The management of the various budgets in this section is split between the Chief Executive's Office, Legal & Democratic Service and Finance Service.

Cost centres included in Corporate & Democratic Core fall under either the Leader's Portfolio or the Corporate Services Portfolio.

### Summary Estimates - by Activity

The net cost of Corporate & Democratic activities in 2014/15 is expected to be £4.042M which is a decrease of £113,000 from the original estimate for 2013/14. This is mainly due to a decrease in Non-Distributable costs and IT recharges.

<b>Principal Activities</b>	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<b>Corporate Management</b>				
Corporate Management	1,450,916	1,528,360	1,577,340	1,529,560
Delivering Public Services Electronically	150,733	106,710	43,660	43,410
Corporate Public Relations, Information & Consultation	107,926	116,420	113,680	115,280
Emergency Planning	26,796	27,980	26,860	28,080
<b>Net Total Expenditure</b>	<b>1,736,371</b>	<b>1,779,470</b>	<b>1,761,540</b>	<b>1,716,330</b>
<b>Democratic Representation and Management</b>				
Councillors	694,462	682,770	720,710	723,810
Councillor Meetings	439,493	443,700	421,560	428,150
Mayoral Office	103,999	102,020	104,350	105,620
Civic Ceremonies	6,107	6,740	6,490	6,500
Subscriptions	29,522	30,120	26,140	26,140
Representing Local Interests	10,514	10,550	10,540	10,580
Other Democratic Activities	104,756	106,760	119,360	122,000
<b>Net Total Expenditure</b>	<b>1,388,853</b>	<b>1,382,660</b>	<b>1,409,150</b>	<b>1,422,800</b>
<b>Allocated Central Overheads</b>	<b>6,702</b>	<b>(20)</b>	<b>0</b>	<b>20</b>
<b>Non-Distributable Costs</b>	<b>23,360</b>	<b>993,190</b>	<b>887,610</b>	<b>903,130</b>
<b>Net Total Expenditure</b>	<b>3,155,286</b>	<b>4,155,300</b>	<b>4,058,300</b>	<b>4,042,280</b>

## SUBJECTIVE SUMMARY

	Actual 2012/13 £	Original Estimate 2013/14 £	Revised Estimate 2013/14 £	Original Estimate 2014/15 £
<u>Expenditure</u>				
Employee Costs	20,513	849,380	851,710	907,350
Premises Costs	5,189	5,700	37,040	8,280
Transport Costs	34,946	35,810	34,230	34,600
Supplies & Services	844,252	844,170	877,030	819,480
Support Service Costs	2,626,497	2,777,480	2,609,070	2,617,150
Capital Financing Costs	41,632	41,630	44,000	44,000
<b>Total Expenditure</b>	<b>3,573,029</b>	<b>4,554,170</b>	<b>4,453,080</b>	<b>4,430,860</b>
<u>Income</u>				
Fees & Charges Income	(11,771)	(38,000)	(37,020)	(38,030)
Recharge Income	(405,972)	(360,870)	(357,760)	(350,550)
<b>Total Income</b>	<b>(417,743)</b>	<b>(398,870)</b>	<b>(394,780)</b>	<b>(388,580)</b>
<b>Net Expenditure</b>	<b>3,155,286</b>	<b>4,155,300</b>	<b>4,058,300</b>	<b>4,042,280</b>

## CORPORATE MANAGEMENT

### Purpose

The purpose of the Corporate Management budget is to identify separately the costs for management activities which are not directly attributable to individual services but which are necessary for the running of a multi-purpose Authority.

### Additional Information

The budget includes items such as the cost of bank and external audit fees, corporate advertising, corporate legal fees, updating the Council's constitution, the running of the Council's Management Team, performance management and strategic corporate planning.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Premises Costs	5,099	5,120	36,100	7,700
Supplies & Services	157,155	195,220	182,810	175,740
Support Service Costs	1,286,916	1,350,900	1,381,310	1,369,000
Capital Financing Costs	6,619	6,620	6,620	6,620
<b>Total Expenditure</b>	<b>1,455,789</b>	<b>1,557,860</b>	<b>1,606,840</b>	<b>1,559,060</b>
<u>Income</u>				
<b>Fees &amp; Charges Income</b>	<b>(4,873)</b>	<b>(29,500)</b>	<b>(29,500)</b>	<b>(29,500)</b>
Other income		0		0
<b>Total Income</b>	<b>(4,873)</b>	<b>(29,500)</b>	<b>(29,500)</b>	<b>(29,500)</b>
<b>Net Expenditure</b>	<b>1,450,916</b>	<b>1,528,360</b>	<b>1,577,340</b>	<b>1,529,560</b>

## DELIVERING PUBLIC SERVICES ELECTRONICALLY

### Purpose

This is the cost of helping the Council to achieve its priority of doing things differently and doing things better and meeting the Government target for delivery of services by electronic means. Enhanced electronic delivery of services should enable the Council to meet its aims of improving access to its services and increasing efficiency in the delivery of those services.

### Additional Information

This budget combines the Council's revenue funding for the development and maintenance of the intranet and internet services. The budget seeks to help secure and facilitate the most effective use of technology to manage and deliver information and services internally and externally. Where appropriate this is carried out in co-operation with partners in the public and private sectors.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Supplies & Services	46,180	14,200	14,200	14,200
Support Service Costs	104,553	92,510	29,460	29,210
<b>Total Expenditure</b>	<b>150,733</b>	<b>106,710</b>	<b>43,660</b>	<b>43,410</b>

## CORPORATE PUBLIC RELATIONS, INFORMATION & CONSULTATION

### Purpose

The Council seeks to engage the community through regular provision of information and consultation on its services, performance and initiatives.

### Additional Information

Public consultation includes regular meetings and surveys with residents and partners on matters of strategy, policy and service delivery.

Staff and Councillors receive regular briefings and bulletins surrounding the main activities of the Council and matters affecting the local community. Test Valley News is produced twice a year and distributed to all Borough residents. The March edition is distributed with the Council Tax bills. The Communications Team produces news releases about key Council activities and responds to media enquiries. Social media is also used to inform and engage audiences. The team also manages the Council's Corporate identity, runs campaigns and provides a graphic design service.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Supplies & Services	13,917	25,430	20,780	20,620
Support Service Costs	100,859	99,490	100,390	103,160
<b>Total Expenditure</b>	<b>114,776</b>	<b>124,920</b>	<b>121,170</b>	<b>123,780</b>
<b>Fees &amp; Charges Income</b>	<b>(6,850)</b>	<b>(8,500)</b>	<b>(7,490)</b>	<b>(8,500)</b>
<b>Net Expenditure</b>	<b>107,926</b>	<b>116,420</b>	<b>113,680</b>	<b>115,280</b>



## EMERGENCY PLANNING

### Purpose

The Council has a statutory duty in accordance with the Civil Contingencies Act 2000 to be in a position to respond to any major incident which could affect the residents of Test Valley.

### Additional Information

In order to comply with its statutory duty the Council has entered into a Service Level Agreement with Hampshire County Council.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	0	650	820	650
Supplies & Services	26,564	27,100	25,820	27,200
Support Service Costs	232	230	220	230
<b>Total Expenditure</b>	<b>26,796</b>	<b>27,980</b>	<b>26,860</b>	<b>28,080</b>

## COUNCILLORS

### **Purpose**

There are 48 Councillors who are elected every four years to represent the community and to manage the business of the Authority.

### **Additional Information**

This budget represents the direct costs and overheads incurred by the Council in enabling the Councillors to carry out their public duties.

The main costs incurred are the allowances claimed by Councillors and the officer time spent supporting them in their roles.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employees Costs	12,838	16,000	13,000	13,000
Premises Costs	90	60	0	60
Transport Costs	16,871	18,980	17,500	17,500
Supplies & Services	413,210	424,450	423,010	426,470
Support Service Costs	251,453	223,280	267,200	266,780
<b>Total Expenditure</b>	<b>694,462</b>	<b>682,770</b>	<b>720,710</b>	<b>723,810</b>

## COUNCILLOR MEETINGS

### **Purpose**

The business of the Council is conducted through a regular cycle of Council and Committee Meetings held in Andover and Romsey.

### **Additional Information**

This budget includes the cost of running these meetings, supporting Panels and any other informal meetings of Councillors. These costs mainly consist of officer time in the set up, preparation and attendance at meetings, and for refreshments provided.

There are six Committee cycles each year. It is estimated that each cycle will cost £71,358 in 2014/15.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Premises Costs	0	0	740	0
Transport Costs	104	100	0	100
Supplies & Services	36,764	36,800	32,940	36,200
Support Service Costs	402,625	406,800	387,880	391,850
<b>Total Expenditure</b>	<b>439,493</b>	<b>443,700</b>	<b>421,560</b>	<b>428,150</b>

## MAYORAL OFFICE

### Purpose

As a Borough Council, Test Valley has a Mayor who, as the First Citizen of the Borough, has a number of responsibilities which include presiding over meetings of the Council and attending Civic and ceremonial functions as the Council's representative.

### Additional Information

This budget includes the expenses directly attributable to the Mayor and Deputy Mayor in carrying out their respective duties.

Costs included within this budget are the Mayor's and Deputy Mayor's allowances, their travelling expenses and the cost of providing Civic gifts for presentation at Civic functions.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	0	0	3,000	3,000
Transport Costs	17,925	16,730	16,730	17,000
Supplies & Services	30,632	31,900	31,530	31,680
Support Service Costs	55,442	53,390	53,090	53,940
<b>Total Expenditure</b>	<b>103,999</b>	<b>102,020</b>	<b>104,350</b>	<b>105,620</b>

## CIVIC CEREMONIES

### Purpose

There are a number of annual Civic Ceremonies which are funded by the Council.

### Additional Information

These ceremonies include the Mayor Making, Civic Day and Evening, Remembrance Sunday and St George's Day.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Transport Costs	46	0	0	0
Supplies & Services	5,570	6,240	6,000	6,000
Support Service Costs	491	500	490	500
<b>Total Expenditure</b>	<b>6,107</b>	<b>6,740</b>	<b>6,490</b>	<b>6,500</b>

## SUBSCRIPTIONS

### Purpose

The Council is a member of many Local Government organisations. Membership of these groups ensures the Council is represented at all levels where there is a local interest.

### Additional Information

The budget provided includes subscriptions to bodies such as the Local Government Association, South East Employers (Provincial Council), South East England Councils and the Hampshire & Isle of Wight Association of Local Authorities.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Supplies & Services	29,482	30,080	26,100	26,100
Support Service Costs	40	40	40	40
<b>Total Expenditure</b>	<b>29,522</b>	<b>30,120</b>	<b>26,140</b>	<b>26,140</b>

## REPRESENTING LOCAL INTERESTS

### Purpose

A key role of the Council is to represent the interests of the whole community by representing the Borough's views in meetings with, for example, other public bodies on significant issues which impact on the residents of the Borough.

### Additional Information

All of the costs represent recharges of staff time.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Support Service Costs	10,514	10,550	10,540	10,580
<b>Total Expenditure</b>	<b>10,514</b>	<b>10,550</b>	<b>10,540</b>	<b>10,580</b>

## OTHER DEMOCRATIC ACTIVITIES

### Purpose

This budget encompasses those Democratic activities which do not easily fit into any of the other budget categories of Democratic costs.

### Additional Information

This budget covers a range of duties including the direct costs incurred on the Strategic Partnership and time recharges for carrying out the statutory Monitoring Officer duties and attending various Member / Officer working groups.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Premises Costs	0	520	200	520
Supplies & Services	952	2,250	1,500	2,240
Support Service Costs	103,804	103,990	117,660	119,240
<b>Net Expenditure</b>	<b>104,756</b>	<b>106,760</b>	<b>119,360</b>	<b>122,000</b>



## ALLOCATED CENTRAL OVERHEADS

### Purpose

The Council undertakes a number of activities which are accounted for centrally to achieve economies of scale and value for money, but for which individual services receive a benefit and an appropriate charge.

### Additional Information

Included in Allocated Central Overheads (ACO's) are direct costs such as Hay Evaluation Panel fees, Data Protection and the running costs of the Council's accounting system. The majority of the charges to ACO's are staff time spent on activities which benefit the entire Council. These include activities such as the Health, Safety & Welfare Group, First Aid duties and I.T. Office Experts Group. All Services receive an apportionment of these costs which are distributed on a suitable basis.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	7,675	7,730	7,700	7,700
Supplies & Services	83,826	50,500	67,810	53,030
Support Service Costs	286,208	267,610	244,900	252,490
Capital Financing Costs	35,013	35,010	37,380	37,380
<b>Total Expenditure</b>	<b>412,722</b>	<b>360,850</b>	<b>357,790</b>	<b>350,600</b>
<u>Income</u>				
Fees & Charges Income	(48)	0	(30)	(30)
Recharge Income	(405,972)	(360,870)	(357,760)	(350,550)
<b>Total Income</b>	<b>(406,020)</b>	<b>(360,870)</b>	<b>(357,790)</b>	<b>(350,580)</b>
<b>Net Expenditure / (Income)</b>	<b>6,702</b>	<b>(20)</b>	<b>0</b>	<b>20</b>

## NON-DISTRIBUTABLE COSTS

### Purpose

In contrast to Allocated Central Overheads, there are a number of costs which are accounted for centrally over which services have no control and receive no benefit, and therefore these costs are retained centrally and not re-allocated to services.

### Additional Information

Costs deemed to be non-distributable to services include the cost of unused IT facilities, costs of other long term unused but unrealisable assets and residual pension fund costs of former employees.

Since April 2011 a fixed monthly charge has been made by the Pension Fund in respect of the fund's deficit. This amount has been offset throughout the budget book by a reduction in the employer's contribution made by the Council in respect of all staff in the pension scheme. Accounting convention requires that only costs associated with current pension liabilities are shown in the Council's accounts, therefore the actual amount paid is adjusted at the end of the year, so that the outturn figure is £nil.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	0	825,000	827,190	883,000
Supplies & Services	0	0	44,530	0
Support Service Costs	23,360	168,190	15,890	20,130
<b>Total Expenditure</b>	<b>23,360</b>	<b>993,190</b>	<b>887,610</b>	<b>903,130</b>

**ENVIRONMENTAL SERVICE  
ESTIMATES  
2014/15**

## ENVIRONMENTAL SERVICE

### **Aim:**

Our aim is to deliver a range of high quality, good value, environment enhancing and protecting services that meet the needs of our customers.

### **Summary:**

Located at Portway Depot, Andover and Bourne House, Romsey, the Environmental Service is an in-house team providing a range of direct front line services to the public.

All cost centres within the Environmental Service are part of the Council's Environmental Portfolio.

<b>Principal Activities</b>	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
Grounds Maintenance	1,153,179	1,133,990	1,134,560	1,166,430
Waste Collection	2,059,641	2,050,220	2,143,610	2,052,170
Garden Waste Collection	29,271	14,080	46,540	80,670
Street Cleansing	1,101,935	1,205,640	1,167,800	1,174,470
Vehicle Workshop	76,123	24,090	46,630	64,510
Operational Overheads	0	90	0	0
<b>Net Total Expenditure</b>	<b>4,420,149</b>	<b>4,428,110</b>	<b>4,539,140</b>	<b>4,538,250</b>

## SUBJECTIVE SUMMARY

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	3,371,348	3,356,310	3,349,140	3,443,620
Premises Costs	276,986	234,370	296,790	316,270
Transport Costs	1,743,714	1,715,160	1,664,520	1,701,750
Supplies & Services	1,049,113	937,350	1,005,990	898,610
Contract Costs	14,705	35,500	63,700	36,070
Support Service Costs	541,913	558,840	532,810	527,050
Capital Financing	459,265	484,380	527,470	601,370
<b>Total Expenditure</b>	<b>7,457,044</b>	<b>7,321,910</b>	<b>7,440,420</b>	<b>7,524,740</b>
<u>Income</u>				
Fees & Charges Income	(1,596,687)	(1,427,730)	(1,442,400)	(1,483,520)
Recharge Income	(1,440,208)	(1,466,070)	(1,458,880)	(1,502,970)
<b>Total Income</b>	<b>(3,036,895)</b>	<b>(2,893,800)</b>	<b>(2,901,280)</b>	<b>(2,986,490)</b>
<b>Net Expenditure</b>	<b>4,420,149</b>	<b>4,428,110</b>	<b>4,539,140</b>	<b>4,538,250</b>

## GROUNDS MAINTENANCE

### Purpose

The Grounds Maintenance team is responsible for the maintenance of public parks and open spaces, playground inspections, and cemeteries and burials.

### Additional Information

The Grounds Maintenance Team uses a fleet of specialist equipment to carry out the grounds maintenance function at the Borough's cemeteries, playgrounds, formal parks, open spaces and sports centres. This includes the individual tasks of mowing, the preparation of sports pitches, shrub bed maintenance, the planting and maintenance of floral displays, interments and the formal inspections of approximately 80 playgrounds.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	931,353	939,460	908,220	979,670
Premises Costs	114,075	102,390	121,400	130,820
Transport Costs	362,314	330,580	337,680	329,100
Supplies & Services	321,777	289,320	308,630	288,890
Contract Costs	14,945	16,500	16,300	16,500
Support Service Costs	96,482	97,900	83,980	82,830
Capital Financing	81,725	107,460	107,490	113,890
<b>Total Expenditure</b>	<b>1,922,671</b>	<b>1,883,610</b>	<b>1,883,700</b>	<b>1,941,700</b>
<u>Income</u>				
Fees & Charges Income	(422,996)	(393,800)	(374,970)	(392,950)
Recharge Income	(346,496)	(355,820)	(374,170)	(382,320)
<b>Total Income</b>	<b>(769,492)</b>	<b>(749,620)</b>	<b>(749,140)</b>	<b>(775,270)</b>
<b>Net Expenditure</b>	<b>1,153,179</b>	<b>1,133,990</b>	<b>1,134,560</b>	<b>1,166,430</b>

## WASTE COLLECTION

### Purpose

The Council has a statutory duty to make arrangements for the collection of household waste. To achieve this, the Council operates an alternate weekly bin collection service to all households in the Borough.

### Additional Information

There are eleven waste collection rounds collecting the waste of every domestic property in the Borough. Waste collections are on a fortnightly cycle with dry mixed recyclables collected one week and residual non-recyclable waste on the other week. The service also undertakes bulky waste collections, clinical waste collections and bin deliveries and maintains the network of local recycling centres.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	1,206,533	1,185,970	1,202,850	1,202,300
Premises Costs	70,588	61,370	71,030	77,870
Transport Costs	601,582	579,270	574,990	570,870
Supplies & Services	363,739	311,900	327,420	297,120
Support Service Costs	196,722	204,140	223,210	220,650
Capital Financing	273,606	242,870	283,630	250,630
<b>Total Expenditure</b>	<b>2,712,770</b>	<b>2,585,520</b>	<b>2,683,130</b>	<b>2,619,440</b>
Fees & Charges Income	(649,416)	(534,420)	(538,740)	(566,960)
Recharge Income	(3,713)	(880)	(780)	(310)
<b>Total Income</b>	<b>(653,129)</b>	<b>(535,300)</b>	<b>(539,520)</b>	<b>(567,270)</b>
<b>Net Expenditure</b>	<b>2,059,641</b>	<b>2,050,220</b>	<b>2,143,610</b>	<b>2,052,170</b>

## GARDEN WASTE COLLECTION

### Purpose

The Garden Waste collection team collects garden waste from those households that subscribe to the Garden Waste Collection scheme.

### Additional Information

In 2013/14 the scheme had a membership of 10,800 households.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	162,949	155,710	158,700	161,630
Premises Costs	6,855	5,910	6,870	7,450
Transport Costs	83,285	88,090	88,000	90,400
Supplies & Services	22,706	25,230	23,900	22,620
Support Service Costs	50,659	53,360	87,290	87,290
Capital Financing	0	0	0	35,500
<b>Total Expenditure</b>	<b>326,454</b>	<b>328,300</b>	<b>364,760</b>	<b>404,890</b>
<b>Fees &amp; Charges Income</b>	<b>(297,183)</b>	<b>(314,220)</b>	<b>(318,220)</b>	<b>(324,220)</b>
<b>Net Expenditure</b>	<b>29,271</b>	<b>14,080</b>	<b>46,540</b>	<b>80,670</b>



## STREET CLEANSING

### Purpose

The street cleansing team is responsible for the maintenance of the street scene across the Borough. The team mechanically sweep road channels and pavements, litter pick, remove fly tips, empty litter and dog bins and clear graffiti.

### Additional Information

The Environmental Enforcement team investigate a range of environmental crimes that include abandoned vehicles and fly tips. They also issue Fixed Penalty Notices for littering and dog fouling. The work of the team is underpinned by education and awareness campaigns that are delivered across the borough.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	690,287	711,630	679,630	700,940
Premises Costs	15,913	12,050	21,890	15,760
Transport Costs	241,270	242,550	230,980	254,180
Supplies & Services	176,562	177,160	216,850	141,620
Contract Costs	(240)	19,000	47,400	19,570
Support Service Costs	117,871	123,140	70,840	69,700
Capital Financing	97,851	130,910	135,150	197,750
<b>Total Expenditure</b>	<b>1,339,514</b>	<b>1,416,440</b>	<b>1,402,740</b>	<b>1,399,520</b>
<u>Income</u>				
Fees & Charges Income	(150,060)	(121,520)	(140,700)	(129,780)
Recharge Income	(87,519)	(89,280)	(94,240)	(95,270)
<b>Total Income</b>	<b>(237,579)</b>	<b>(210,800)</b>	<b>(234,940)</b>	<b>(225,050)</b>
<b>Net Expenditure</b>	<b>1,101,935</b>	<b>1,205,640</b>	<b>1,167,800</b>	<b>1,174,470</b>

## VEHICLE WORKSHOP

### Purpose

The Transport team is responsible for the Council's vehicle fleet. It is also responsible for the procurement of vehicles, plant and equipment.

### Additional Information

The team maintains approximately 90 Council vehicles and a range of mechanical plant. The vehicles maintained vary from refuse collection vehicles to mowers. This section provides a necessary support function to all parts of the Council who run vehicles and plant.

The team also provides Hackney Carriage and Private Hire roadworthiness inspections on behalf of the Council and they also operate an MOT testing centre.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	215,862	208,500	236,660	238,390
Premises Costs	65,553	52,650	75,550	84,020
Transport Costs	24,766	29,450	23,740	22,930
Supplies & Services	103,020	69,290	68,800	84,840
Support Service Costs	59,039	58,360	39,270	39,510
Capital Financing	0	3,140	1,200	3,600
<b>Total Expenditure</b>	<b>468,240</b>	<b>421,390</b>	<b>445,220</b>	<b>473,290</b>
<u>Income</u>				
Fees & Charges Income	(28,009)	(26,390)	(27,170)	(26,740)
Recharge Income	(364,107)	(370,910)	(371,420)	(382,040)
<b>Total Income</b>	<b>(392,116)</b>	<b>(397,300)</b>	<b>(398,590)</b>	<b>(408,780)</b>
<b>Net Expenditure</b>	<b>76,124</b>	<b>24,090</b>	<b>46,630</b>	<b>64,510</b>

## VEHICLE WORKSHOP (FUEL)

### Purpose

The vehicle workshop is responsible for the Council's diesel and red diesel fuel systems.

### Additional Information

The vehicle workshop fuel system issues fuel to the Council vehicles. These issues are recharged to the service units.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Transport Costs	418,074	434,310	398,060	422,740
Supplies & Services	4,356	4,410	4,410	4,410
<b>Total Expenditure</b>	<b>422,430</b>	<b>438,720</b>	<b>402,470</b>	<b>427,150</b>
<u>Income</u>				
Fees & Charges Income	(4,483)	(4,480)	(4,120)	(4,120)
Recharge Income	(417,948)	(434,240)	(398,350)	(423,030)
<b>Total Income</b>	<b>(422,431)</b>	<b>(438,720)</b>	<b>(402,470)</b>	<b>(427,150)</b>
<b>Net Income</b>	<b>(1)</b>	<b>0</b>	<b>0</b>	<b>0</b>

## OPERATIONAL OVERHEADS

### Purpose

This represents the cost of the operational overheads of the Environmental Service.

### Additional Information

The net cost of the Operational Overheads is re-allocated across the other service units.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	164,364	155,040	163,080	160,690
Premises Costs	4,002	0	50	350
Transport Costs	12,423	10,910	11,070	11,530
Supplies & Services	56,953	60,040	55,980	59,110
Support Service Costs	21,140	21,940	28,220	27,070
Capital Financing	6,083	0	0	0
<b>Total Expenditure</b>	<b>264,965</b>	<b>247,930</b>	<b>258,400</b>	<b>258,750</b>
<u>Income</u>				
Fees & Charges Income	(44,540)	(32,900)	(38,480)	(38,750)
Recharge Income	(220,425)	(214,940)	(219,920)	(220,000)
<b>Total Income</b>	<b>(264,965)</b>	<b>(247,840)</b>	<b>(258,400)</b>	<b>(258,750)</b>
<b>Net Expenditure</b>	<b>0</b>	<b>90</b>	<b>0</b>	<b>0</b>

**ESTATES & ECONOMIC DEVELOPMENT  
SERVICE  
ESTIMATES  
2014/15**

## **ESTATES SERVICE**

### **Aim:**

To offer Estate and Economic Development solutions to meet the needs of Test Valley Borough Council, its citizens and businesses.

### **Summary:**

The Estates and Economic Development Service is responsible for managing commercial properties owned by the Council and a range of economic development activity which contributes towards 'Developing a Competitive Local Economy', which is one of the Council's corporate priorities ('Doing things Differently' 2011 to 2015). Premises Management and Property Maintenance are also functions of the Council delivered by the service.

The Service is managed by the Head of Estates, assisted by three managers. These are a Senior Valuer who deals with asset management through commercial and industrial lettings; a Property Services Manager who is responsible for reactive, planned and cyclic maintenance encapsulated in the Council's Asset Management Plan and an Economic Development Officer who deals with the Council's economic activities (including economic regeneration, development and partnership working, tourism promotion etc.)

**ESTATES SERVICE**  
**SUMMARY ESTIMATES**

	Actual 2012/13 £	Original Estimate 2013/14 £	Revised Estimate 2013/14 £	Original Estimate 2014/15 £
<b>Principal Activities</b>				
<b>Estates Support Unit</b>	<b>625,479</b>	<b>599,090</b>	<b>647,450</b>	<b>642,720</b>
<b>Property Portfolio</b>				
Andover Market	(45,855)	(46,060)	(47,210)	(46,780)
Business Park Development	(4,380,306)	(4,372,240)	(4,482,850)	(4,936,390)
Union Street	(82,774)	(84,060)	(81,550)	(62,160)
Chantry Centre	(728,001)	(824,810)	(817,520)	(817,560)
Corporate Properties	(252,620)	(180,710)	(61,050)	(254,910)
<b>Total - Property Portfolio</b>	<b>(5,489,556)</b>	<b>(5,507,880)</b>	<b>(5,490,180)</b>	<b>(6,117,800)</b>
Economic Development & Promotion	199,192	186,320	106,560	156,920
Promotion of Tourism	89,247	89,290	110,280	96,280
<b>Total Economic Development and Promotion</b>	<b>288,439</b>	<b>275,610</b>	<b>216,840</b>	<b>253,200</b>
<b>Town Centre Management</b>	<b>67,919</b>	<b>56,770</b>	<b>35,910</b>	<b>39,700</b>
<b>Premises Management</b>				
Christmas Lighting	26,490	0	0	0
Public Halls	254,917	278,390	276,210	286,440
Public Conveniences	198,118	176,080	161,100	172,560
Office Accommodation	59,875	6,290	108,720	27,870
Depot Costs	10,291	0	0	0
Maintenance Works	110,216	104,210	112,430	112,100
Reactive / Planned Maintenance	0	356,110	223,420	373,550
Building Cleaning	23,640	24,160	19,750	20,600
<b>Total - Premises Management</b>	<b>683,547</b>	<b>945,240</b>	<b>901,630</b>	<b>993,120</b>
<b>Net Total Income</b>	<b>(3,824,172)</b>	<b>(3,631,170)</b>	<b>(3,688,350)</b>	<b>(4,189,060)</b>

## SUBJECTIVE SUMMARY

The net income has increased by £557,890 from the 2013/14 original estimate to the 2014/15 original estimate. This is due primarily to an increase in rental income from the Portway and Walworth Business Parks resulting from the purchase of a number of investment properties in early 2014.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	1,102,116	1,086,920	1,059,250	1,067,100
Premises Costs	1,449,685	1,726,130	1,814,750	1,753,270
Transport Costs	41,826	41,390	43,430	42,270
Supplies & Services	700,685	669,550	683,740	757,940
Contract Costs	417,824	363,230	554,180	556,600
Support Service Costs	714,703	722,190	711,720	717,270
Capital Charges	373,498	326,590	316,630	303,070
<b>Total Expenditure</b>	<b>4,800,337</b>	<b>4,936,000</b>	<b>5,183,700</b>	<b>5,197,520</b>
<u>Income</u>				
Fees & Charges Income	(6,544,664)	(6,558,350)	(6,684,630)	(7,107,350)
Recharge Income	(2,079,845)	(2,008,820)	(2,187,420)	(2,279,230)
<b>Total Income</b>	<b>(8,624,509)</b>	<b>(8,567,170)</b>	<b>(8,872,050)</b>	<b>(9,386,580)</b>
<b>Net Income</b>	<b>(3,824,172)</b>	<b>(3,631,170)</b>	<b>(3,688,350)</b>	<b>(4,189,060)</b>



## ESTATES SUPPORT UNIT

### Purpose

The Estates Support Unit manages the Council's commercial property portfolio as well as providing property and valuation advice to the Council and its respective Services. The unit also maintains the Council's corporate property records and the property asset register.

### Additional Information

At 31 March 2013 the Service was responsible for land and property with a value of around £81M. Rental income generated by these assets is over £6.3M per annum. The management of the portfolio includes asset disposal, where necessary, to generate capital receipts for the Council.

The Estates Service Team also operates the Council room booking system, which allows members of the public to use The Rendezvous, Guildhall, Crosfield Hall and meeting rooms at Beech Hurst. Bookings for Andover High Street are also managed by the team.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<b><u>Expenditure</u></b>				
Employee Costs	642,099	615,460	611,280	622,580
Transport Costs	11,820	11,520	11,300	11,420
Supplies & Services	36,093	30,130	75,030	58,670
Support Service Costs	119,716	126,160	134,130	134,230
<b>Total Expenditure</b>	<b>809,728</b>	<b>783,270</b>	<b>831,740</b>	<b>826,900</b>
<b><u>Income</u></b>				
Fees & Charges Income	(69)	0	(110)	0
Recharge Income	(184,180)	(184,180)	(184,180)	(184,180)
<b>Total Income</b>	<b>(184,249)</b>	<b>(184,180)</b>	<b>(184,290)</b>	<b>(184,180)</b>
<b>Net Expenditure</b>	<b>625,479</b>	<b>599,090</b>	<b>647,450</b>	<b>642,720</b>

## ANDOVER MARKET

### Purpose

Andover Charter Market encourages the promotion of local economic sustainability, together with the provision of market stalls that complement the existing High Street retail facilities. It provides excellent quality and value with opportunity for entrepreneurial spirit, and is a significant factor in increasing town centre footfall.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Premises Costs	8,305	10,600	9,450	9,880
Support Service Costs	3,340	3,340	3,340	3,340
<b>Total Expenditure</b>	<b>11,645</b>	<b>13,940</b>	<b>12,790</b>	<b>13,220</b>
<b>Fees &amp; Charges Income</b>	<b>(57,500)</b>	<b>(60,000)</b>	<b>(60,000)</b>	<b>(60,000)</b>
<b>Net Income</b>	<b>(45,855)</b>	<b>(46,060)</b>	<b>(47,210)</b>	<b>(46,780)</b>

## BUSINESS PARK DEVELOPMENT

### Purpose

The Council owns the freehold of Andover's major commercial areas; Walworth and East and West Portway Business Parks. This area of the service deals with the letting and management of these sites.

### Additional Information

The three commercial areas in Andover cover approximately 400 acres and are home to about 400 businesses employing some 5,000 people. One of the Council's key aims is to develop a vision for Andover's business parks. Work on the rejuvenation of Walworth Business Park with Kier is currently underway, as part of a 15 year partnership.

Walworth Enterprise Centre, now under the management of Kier, consists of 38 small business units. Lettings are operated on an 'easy in / easy out' all inclusive basis and are thus ideally suited for new, small businesses who do not wish to be tied to long term lease arrangements.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	25,932	23,660	11,240	0
Premises Costs	158,124	124,430	181,380	165,870
Supplies & Services	161,635	175,830	165,910	175,830
Support Service Costs	96,499	97,210	96,280	97,560
<b>Total Expenditure</b>	<b>442,190</b>	<b>421,130</b>	<b>454,810</b>	<b>439,260</b>
<b>Fees &amp; Charges Income</b>	<b>(4,822,496)</b>	<b>(4,793,370)</b>	<b>(4,937,660)</b>	<b>(5,375,650)</b>
<b>Net Income</b>	<b>(4,380,306)</b>	<b>(4,372,240)</b>	<b>(4,482,850)</b>	<b>(4,936,390)</b>

## UNION STREET

### Purpose

Union Street was originally constructed to provide replacement shops for those displaced from the town centre in the 1960's.

### Additional Information

Union Street is also home to a community facility, The Rendezvous.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Premises Costs	7,337	6,090	8,970	28,320
Supplies & Services	0	320	0	0
Support Service Costs	1,166	1,170	1,120	1,160
<b>Total Expenditure</b>	<b>8,503</b>	<b>7,580</b>	<b>10,090</b>	<b>29,480</b>
<b>Fees &amp; Charges Income</b>	<b>(91,277)</b>	<b>(91,640)</b>	<b>(91,640)</b>	<b>(91,640)</b>
<b>Net Income</b>	<b>(82,774)</b>	<b>(84,060)</b>	<b>(81,550)</b>	<b>(62,160)</b>

## CHANTRY CENTRE

### Purpose

The Council owns the freehold to the Chantry Centre in Andover. This facility provides a range of shops under one roof and is directly linked to Andover Bus Station.

### Additional Information

The Centre is managed by AXA on behalf of Friends Life Limited.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Premises Costs	1,739	0	7,200	7,200
Supplies and Services	0	0	140	0
Support Service Costs	9,127	9,190	9,140	9,240
<b>Total Expenditure</b>	<b>10,866</b>	<b>9,190</b>	<b>16,480</b>	<b>16,440</b>
<b>Fees &amp; Charges Income</b>	<b>(738,867)</b>	<b>(834,000)</b>	<b>(834,000)</b>	<b>(834,000)</b>
<b>Net Income</b>	<b>(728,001)</b>	<b>(824,810)</b>	<b>(817,520)</b>	<b>(817,560)</b>

## CORPORATE PROPERTIES

### Purpose

In addition to the business parks, Union Street and Chantry Centre, the Council also owns its operational property; offices, depots, community facilities, leisure facilities, public conveniences and cemeteries. A miscellaneous investment portfolio of shops, offices, workshops and agricultural land is also held throughout the Borough.

### Additional Information

The Service generates an income in excess of £500,000 through lettings to third parties.

Included in this figure is the Council's income share from the Odeon Cinema development.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Premises Costs	191,146	203,230	346,570	70,240
Supplies & Services	12,881	17,600	21,200	15,500
Support Service Costs	156,141	157,250	156,560	158,170
Capital Charges	32,133	32,130	32,130	32,130
<b>Total Expenditure</b>	<b>392,301</b>	<b>410,210</b>	<b>556,460</b>	<b>276,040</b>
<b>Fees &amp; Charges Income</b>	<b>(644,921)</b>	<b>(590,920)</b>	<b>(617,510)</b>	<b>(530,950)</b>
<b>Net Income</b>	<b>(252,620)</b>	<b>(180,710)</b>	<b>(61,050)</b>	<b>(254,910)</b>

## ECONOMIC DEVELOPMENT & PROMOTION

### Purpose

Economic development and promotion is an important area of work across the Borough as reflected in the Corporate Plan. This area of the service covers various elements of the Council's economic activities, many of which involve partnerships with other organisations and agencies.

### Additional Information

The diversity of activities includes:

Promoting economic activity through Romsey Town Centre Management, Farmers Markets, Business Incentive Grants, Meet the Buyer events and the Test Valley Business Awards.

Provision of accommodation for start-up businesses on flexible terms (e.g. Walworth Enterprise Centre and the Basepoint Andover Business and Innovation Centre).

Assisting business organisations, such as Enterprise Agency and working with rural businesses.

Promoting learning and skills training, particularly in Andover, by delivering the £500,000 Andover Skills Training Fund and working with partners including the Andover College, University of Winchester and local schools e.g. supporting the Community Learning Partnership and Andover Junior Graduation.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Premises Costs	1,298	810	2,800	810
Transport Costs	1,500	1,630	1,500	1,630
Supplies & Services	139,374	156,830	93,170	173,900
Sub-contractor Costs	88,416	77,560	2,030	30,000
Support Service Costs	52,057	50,490	51,500	51,580
<b>Total Expenditure</b>	<b>282,645</b>	<b>287,320</b>	<b>151,000</b>	<b>257,920</b>
<b>Fees &amp; Charges Income</b>	<b>(83,453)</b>	<b>(101,000)</b>	<b>(44,440)</b>	<b>(101,000)</b>
<b>Net Expenditure</b>	<b>199,192</b>	<b>186,320</b>	<b>106,560</b>	<b>156,920</b>

## PROMOTION OF TOURISM

### Purpose

The Council is committed to improving the visitor opportunities within the Borough and seeks ways of encouraging visitors from within and outside the Borough to make use of its attractive environment and facilities on offer. It is responsible for the Romsey Tourist Information Centre by funding Tourism South East to manage the facility.

### Additional Information

Test Valley has a wide range of attractions for local residents and visitors to enjoy. The Council aims to advertise and promote the Borough as a tourist destination, producing promotional literature. Examples include the Test Valley Visitors Guide, Test Valley Churches, Sprat and Winkle Line and Get Out and Walk to promote the area's attractive countryside and extensive rights of way. The Council supports tourist accommodation through the local quality assessment scheme and the hospitality sector including the Hampshire Hospitality Awards.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Premises Costs	4,819	4,250	19,480	4,080
Transport Costs	1,280	1,280	1,590	1,280
Grants	66,103	66,200	69,000	69,000
Other Supplies & Services	12,000	12,490	15,680	16,660
Support Service Costs	5,045	5,070	5,180	5,260
<b>Total Expenditure</b>	<b>89,247</b>	<b>89,290</b>	<b>110,930</b>	<b>96,280</b>
<b>Fees &amp; Charges Income</b>	<b>0</b>	<b>0</b>	<b>(650)</b>	<b>0</b>
<b>Net Expenditure</b>	<b>89,247</b>	<b>89,290</b>	<b>110,280</b>	<b>96,280</b>



## TOWN CENTRE MANAGEMENT

### Purpose

One of the Council's key priorities is to enhance the quality and vitality of Andover and Romsey town centres. It aims to do this by improving the range and quality of the retail and catering on offer and by the creation and promotion of vibrant and modern market towns.

### Additional Information

The Romsey Town Centre Manager is responsible for the marketing and promotion of the town centre. This includes supporting and organising local events, support for businesses, and organising a variety of meetings.

In Andover an important new initiative to rejuvenate Andover Town centre was launched in October 2012. The town centre summit in November has led to a variety of new initiatives (including a new grant for independent retail units).

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	25,937	23,660	11,240	0
Premises Costs	6,200	6,010	13,190	4,370
Transport Costs	1,103	1,370	530	0
Grants	0	0	7,950	31,770
Other Supplies & Services	32,571	22,880	8,190	1,420
Support Service Costs	10,250	10,690	8,430	8,560
<b>Total Expenditure</b>	<b>76,061</b>	<b>64,610</b>	<b>49,530</b>	<b>46,120</b>
<u>Income</u>				
Fees & Charges Income	(1,722)	(1,420)	(7,200)	0
Recharge Income	(6,420)	(6,420)	(6,420)	(6,420)
<b>Total Income</b>	<b>(8,142)</b>	<b>(7,840)</b>	<b>(13,620)</b>	<b>(6,420)</b>
<b>Net Expenditure</b>	<b>67,919</b>	<b>56,770</b>	<b>35,910</b>	<b>39,700</b>

## CHRISTMAS LIGHTING

### **Purpose**

Until the financial year 2012/13, the Council has provided financial support to Andover and Romsey Town Centres to assist with the display of Christmas trees and lighting over the festive period. With effect from 2013/14, this support ceased.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Premises Costs	4,835	0	0	0
Supplies & Services	18,941	0	0	0
Support Service Costs	2,714	0	0	0
<b>Total Expenditure</b>	<b>26,490</b>	<b>0</b>	<b>0</b>	<b>0</b>

## PUBLIC HALLS

### Purpose

The Council maintains a number of community centres as well as public halls across the Borough to provide facilities for the local community to hold meetings and events.

### Additional Information

The main halls included are the Upper Guildhall and The Rendezvous in the north of the Borough and Crosfield Hall in the south, for which building management and booking services are carried out. The main conference rooms within the Beech Hurst office complex are also available for hire. Crosfield Hall has had a substantial renovation and the Upper Guildhall kitchen and conveniences refurbishment is underway and due to be completed in early 2014/15.

Six new community buildings (three community centres and three sports pavilions) will be built by developers over the next few years and will be integrated into the Council's property portfolio.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Premises Costs	95,659	117,940	106,920	115,570
Supplies & Services	16,788	11,460	9,110	8,840
Support Service Costs	124,571	124,610	124,450	124,570
Capital Charges	62,718	48,160	69,350	69,350
<b>Total Expenditure</b>	<b>299,736</b>	<b>302,170</b>	<b>309,830</b>	<b>318,330</b>
<b>Fees &amp; Charges Income</b>	<b>(44,819)</b>	<b>(23,780)</b>	<b>(33,620)</b>	<b>(31,890)</b>
<b>Net Expenditure</b>	<b>254,917</b>	<b>278,390</b>	<b>276,210</b>	<b>286,440</b>

## PUBLIC CONVENIENCES

### Purpose

The Council provides five public conveniences across the Borough, all of which are free to use and have baby changing rooms and facilities for disabled people.

### Additional Information

The service is responsible for the cleaning and maintenance of these facilities.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	52,914	50,380	50,090	48,120
Premises Costs	160,770	143,340	128,760	139,760
Transport Costs	7,164	7,940	7,200	7,550
Supplies & Services	11,724	14,270	14,110	14,200
Support Service Costs	7,839	7,630	7,740	7,920
Capital Charges	13,398	13,400	13,400	13,400
<b>Total Expenditure</b>	<b>253,809</b>	<b>236,960</b>	<b>221,300</b>	<b>230,950</b>
<u>Income</u>				
Fees and Charges Income	(17)	0	(20)	0
Recharge Income	(55,674)	(60,880)	(60,180)	(58,390)
<b>Total Income</b>	<b>(55,691)</b>	<b>(60,880)</b>	<b>(60,200)</b>	<b>(58,390)</b>
<b>Net Expenditure</b>	<b>198,118</b>	<b>176,080</b>	<b>161,100</b>	<b>172,560</b>

## OFFICE ACCOMMODATION

### Purpose

This Service is responsible for the day to day provision, running and maintenance of the Council's main office accommodation for staff at Beech Hurst, Andover and the Former Magistrates Court, Romsey.

### Additional Information

The amounts shown in the capital financing charges represent depreciation of the Council's office buildings.

	Actual 2012/13 £	Original Estimate 2013/14 £	Revised Estimate 2013/14 £	Original Estimate 2014/15 £
<b>Duttons Road, Romsey</b>				
<u>Expenditure</u>				
Premises Costs	109,694	97,210	57,560	11,140
Transport Costs	279	0	0	0
Supplies & Services	25,730	600	1,040	1,060
Capital Charges	45,111	45,110	15,560	0
<b>Total Expenditure</b>	<b>180,814</b>	<b>142,920</b>	<b>74,160</b>	<b>12,200</b>
<b>Fees &amp; Charges Income</b>	<b>(6,553)</b>	<b>(4,500)</b>	<b>(1,500)</b>	<b>0</b>
<b>Net Expenditure</b>	<b>174,261</b>	<b>138,420</b>	<b>72,660</b>	<b>12,200</b>
<b>Beech Hurst, Andover</b>				
<u>Expenditure</u>				
Premises Costs	503,915	469,920	495,490	497,080
Supplies & Services	25,453	25,970	16,720	18,190
Contract Costs	20,548	28,500	25,000	25,000
Support Service Costs	12,865	13,060	11,530	11,940
Capital Charges	154,793	107,160	112,330	112,330
<b>Total Expenditure</b>	<b>717,574</b>	<b>644,610</b>	<b>661,070</b>	<b>664,540</b>
<b>Fees &amp; Charges Income</b>	<b>(51,539)</b>	<b>(46,220)</b>	<b>(45,800)</b>	<b>(56,220)</b>
<b>Net Expenditure</b>	<b>666,035</b>	<b>598,390</b>	<b>615,270</b>	<b>608,320</b>
<b>Former Magistrates Court, Romsey</b>				
<u>Expenditure</u>				
Premises Costs	1,488	35,630	15,480	73,170
Supplies & Services	3,597	1,960	3,300	3,940
Sub-contractor Costs	0	0	550	0
Capital Charges	0	12,000	7,790	9,790
<b>Total Expenditure</b>	<b>5,085</b>	<b>49,590</b>	<b>27,120</b>	<b>86,900</b>
<b>Fees &amp; Charges Income</b>	<b>0</b>	<b>(11,500)</b>	<b>(3,330)</b>	<b>(26,000)</b>
<b>Net Expenditure</b>	<b>5,085</b>	<b>38,090</b>	<b>23,790</b>	<b>60,900</b>

## OFFICE ACCOMMODATION (Cont.)

### Purpose

The Premises Management budget includes all salaries and office costs incurred in carrying out the Council's premises management function.

### Additional Information

The staff costs of the directly controlled public halls are included within the Employee Costs heading below and recharged to the Public Halls cost centres as Support Services costs. Only costs of employees working entirely on this function are charged here. Other office based staff are charged to the Estates Support Unit.

The net expenditure shown on the previous page is reallocated to services based on the floor area occupied at Beech Hurst (shown as Recharge Income under General Office Accommodation below).

	Actual 2012/13 £	Original Estimate 2013/14 £	Revised Estimate 2013/14 £	Original Estimate 2014/15 £
<b>Premises Management</b>				
<u>Expenditure</u>				
Employee Costs	105,316	111,240	104,250	111,710
Transport Costs	1,256	1,610	500	1,000
Supplies & Services	11,581	7,340	6,860	7,030
Support Service Costs	36,930	41,370	30,850	30,490
<b>Total Expenditure</b>	<b>155,083</b>	<b>161,560</b>	<b>142,460</b>	<b>150,230</b>
<u>Income</u>				
Fees & Charges Income	(200)	0	0	0
Recharge Income	(155,460)	(155,260)	(155,260)	(155,260)
<b>Total income</b>	<b>(155,660)</b>	<b>(155,260)</b>	<b>(155,260)</b>	<b>(155,260)</b>
<b>Net Expenditure / (Income)</b>	<b>(577)</b>	<b>6,300</b>	<b>(12,800)</b>	<b>(5,030)</b>
<b>General Office Accommodation</b>				
<b>Recharge Income</b>	<b>(784,929)</b>	<b>(774,910)</b>	<b>(590,200)</b>	<b>(648,520)</b>
<b>Net Expenditure</b>	<b>59,875</b>	<b>6,290</b>	<b>108,720</b>	<b>27,870</b>

## DEPOT COSTS

### Purpose

The service is also responsible for the Council's depot accommodation at Macadam Way, Portway Business Park, Andover and Bourne House, Romsey.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Premises Costs	182,610	140,090	184,670	234,710
Supplies & Services	1,629	1,000	680	1,050
Sub-contractor Costs	65	0	0	0
Support Service Costs	5,891	5,960	5,690	5,900
Capital Charges	51,232	52,730	51,970	51,970
<b>Total Expenditure</b>	<b>241,427</b>	<b>199,780</b>	<b>243,010</b>	<b>293,630</b>
<b>Recharge Income</b>	<b>(231,136)</b>	<b>(199,780)</b>	<b>(243,010)</b>	<b>(293,630)</b>
<b>Net Expenditure</b>	<b>10,291</b>	<b>0</b>	<b>0</b>	<b>0</b>

## MAINTENANCE WORKS

### Purpose

The Council is obliged to maintain all properties in its ownership with regard to maintaining the value of the asset, meeting Health & Safety and other legislative requirements and to provide functional buildings that meet the needs of their users. The budget has two principal strands; reactive maintenance deals with repair work that is identified through the year and planned maintenance is scheduled in advance to keep Council properties fully maintained.

### Additional Information

The Property Services team manage responsive, cyclical and planned maintenance of the Council's properties. There are some 60 industrial, commercial and operational properties, including the main Council offices at Beech Hurst and the Former Magistrates Court, depots, leisure facilities, public toilets and indirectly and directly controlled public halls. All works necessary to maintain, repair and keep safe Council buildings are co-ordinated through the Property Services team.

The planned maintenance programme is determined by Property Services before the start of each financial year after consultation with other Council services, and is then incorporated into the Asset Management Plan. Amendments are made during the year, on the basis of actual costs of work and changing priorities.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<b>Expenditure</b>				
Employee Costs	182,273	173,000	187,610	180,870
Premises Costs	11,588	10,470	13,300	17,520
Transport Costs	17,349	15,960	20,810	19,390
Supplies & Services	106,036	105,640	155,630	140,680
Sub-Contractor Costs	288,993	250,870	520,000	500,000
Support Service Costs	51,612	51,370	48,130	49,540
Capital Charges	14,113	15,900	14,100	14,100
<b>Total Expenditure</b>	<b>671,964</b>	<b>623,210</b>	<b>959,580</b>	<b>922,100</b>
<b>Income</b>				
Fees and Charges	(1,197)	0	(7,150)	0
Recharge Income	(560,551)	(519,000)	(840,000)	(810,000)
<b>Total Income</b>	<b>(561,748)</b>	<b>(519,000)</b>	<b>(847,150)</b>	<b>(810,000)</b>
<b>Net Expenditure</b>	<b>110,216</b>	<b>104,210</b>	<b>112,430</b>	<b>112,100</b>



## REACTIVE / PLANNED MAINTENANCE

### Purpose

A budget for all reactive and planned / cyclical maintenance works is determined before the start of each financial year.

### Additional Information

All maintenance costs are charged to the relevant premises budget as they occur, so the outturn at the end of the year is £nil. From 2013/14, planned / cyclical costs are also budgeted against the relevant premises budget.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Reactive Maintenance	0	356,110	223,420	373,550
<b>Total Expenditure</b>	<b>0</b>	<b>356,110</b>	<b>223,420</b>	<b>373,550</b>

## BUILDING CLEANING

### Purpose

Cleaning is provided by in-house staff, who are a part of the maintenance team, feeding back vital building condition information, whilst removing litter and controlling grime.

### Additional Information

The team clean the Council offices at Beech Hurst and Portway Depot, Andover, the Former Magistrates Court and Bourne House Depot, Romsey, as well as the public halls across the Borough.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	67,645	89,520	83,540	103,820
Premises Costs	158	0	110	0
Transport Costs	75	80	0	0
Supplies & Services	18,549	19,030	20,020	20,200
Sub-Contractor Costs	19,802	6,300	6,600	1,600
Support Service Costs	18,940	17,620	17,650	17,810
<b>Total Expenditure</b>	<b>125,169</b>	<b>132,550</b>	<b>127,920</b>	<b>143,430</b>
<u>Income</u>				
Fees and Charges Income	(34)	0	0	0
Recharge Income	(101,495)	(108,390)	(108,170)	(122,830)
<b>Total Income</b>	<b>(101,529)</b>	<b>(108,390)</b>	<b>(108,170)</b>	<b>(122,830)</b>
<b>Net Expenditure</b>	<b>23,640</b>	<b>24,160</b>	<b>19,750</b>	<b>20,600</b>

**FINANCE SERVICE  
ESTIMATES  
2014/15**

## FINANCE SERVICE

The Finance Service is managed by the Head of Finance, Accountancy Manager, Audit Partnership Manager and Financial Services Manager who has responsibility for the council's exchequer functions.

All cost centres within the Finance Service are part of the Council's Economic Portfolio.

### Summary Estimates - by Activity

The Finance Service undertakes the core financial work of the Council. The costs of the Service are recovered through a recharging mechanism whereby other services are charged for work undertaken by the Service. The level of recharge is reviewed periodically, which helps to explain the variance in net income each year.

Finance is also responsible for ensuring the Council is adequately insured and for managing the Council's leased car fleet. In both cases, Finance bears the initial cost and fully recharges those amounts to other services across the Council.

<b>Principal Activities</b>	<b>Actuals 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
Finance Service	384	(37,480)	26,380	5,740
<b>Net Total Expenditure / (Income)</b>	<b>384</b>	<b>(37,480)</b>	<b>26,380</b>	<b>5,740</b>

## SUBJECTIVE SUMMARY

	<b>Actuals 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	740,185	703,240	704,810	717,470
Premises Costs	154	0	0	0
Transport Costs	7,146	7,100	6,430	7,470
Supplies & Services	39,841	47,910	43,280	42,440
Support Service Costs	133,729	129,520	157,250	155,360
<b>Total Expenditure</b>	<b>921,055</b>	<b>887,770</b>	<b>911,770</b>	<b>922,740</b>
<u>Income</u>				
Fees & Charges Income	(5,203)	(800)	(1,750)	(1,750)
Recharge Income	(915,468)	(924,450)	(883,640)	(915,250)
<b>Total Income</b>	<b>(920,671)</b>	<b>(925,250)</b>	<b>(885,390)</b>	<b>(917,000)</b>
<b>Net Expenditure / (Income)</b>	<b>384</b>	<b>(37,480)</b>	<b>26,380</b>	<b>5,740</b>

## FINANCE SERVICE

### Purpose

Section 151 of the Local Government Act 1972 requires the Council to appoint an officer to be responsible for the proper administration of its financial affairs. The Head of Finance is the appointed officer for this Authority and he is supported by a number of teams to assist him in carrying out this statutory role.

### Additional Information

The activities of the Service are divided between three teams and cover areas including the provision of financial support and advice to Councillors and all other services within the Council, production of statutory final accounts, budget preparation, treasury management, VAT and internal audit. The Financial Services team, is responsible for debtor, creditor, insurance and car lease functions, car loans and procurement.

The Financial Services team currently processes approximately 4,000 debtor invoices and 17,000 creditor invoices per annum.

	<b>Actuals 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	740,185	703,240	704,810	717,470
Premises Costs	154	0	0	0
Transport Costs	7,146	7,100	6,430	7,470
Supplies & Services	39,841	47,910	43,280	42,440
Support Service Costs	133,729	129,520	157,250	155,360
<b>Total Expenditure</b>	<b>921,055</b>	<b>887,770</b>	<b>911,770</b>	<b>922,740</b>
<u>Income</u>				
Fees & Charges	(5,203)	(800)	(1,750)	(1,750)
Recharge Income	(915,468)	(924,450)	(883,640)	(915,250)
<b>Total Income</b>	<b>(920,671)</b>	<b>(925,250)</b>	<b>(885,390)</b>	<b>(917,000)</b>
<b>Net Income</b>	<b>384</b>	<b>(37,480)</b>	<b>26,380</b>	<b>5,740</b>

**HOUSING & ENVIRONMENTAL HEALTH  
SERVICE ESTIMATES  
2014/15**

## **HOUSING & ENVIRONMENTAL HEALTH SERVICE**

Our aim is to safeguard the environmental health of the Borough, to assess local housing needs and secure the provision of affordable homes.

The Housing & Environmental Health Service incorporates the Council's strategic housing function and environmental health responsibilities.

The Housing teams are responsible for undertaking the Council's statutory housing responsibilities in relation to the housing strategy, private sector housing, disabled facilities grants, housing needs assessment, housing advice and homelessness. These teams are also responsible for administering the Joint Housing Register and our involvement in the sub-regional choice based lettings scheme called Hampshire Home Choice, and commissioning the provision of new affordable housing developed mainly by housing associations.

The Environmental Health Unit has two teams; Health Protection and Environmental Protection. Health Protection includes accidents, Health & Safety at work, corporate Health & Safety, registration of skin piercers, hairdressers, food hygiene standards, food poisoning & infectious diseases, smoke free areas, Sunday trading, licensing for dangerous wild animals, riding schools, pet shops, zoos and street trading.

Environmental Protection covers contaminated land, noise & other nuisances, air pollution control, pollution prevention & control permits, bonfires, drainage facilities on private land, out of hours service, private water supplies; plus licensing of catteries, kennels & dog breeding, dog fouling, stray dogs & responsible dog ownership.

Both teams are primary consultees for Planning and Licensing Act applications.

All cost centres within the Housing & Environmental Health Service are part of the Council's Housing & Environmental Health Portfolio.



## HOUSING & ENVIRONMENTAL HEALTH SERVICE

### Summary Estimates - by Activity

The net cost of the functions to be undertaken by the Service is estimated at £2.67M in 2014/15. The main reason for the decrease in net service expenditure from the 2013/14 original figure of £3.091M to £2.602M in the revised estimate is the decrease in recharges.

The net cost of the Business Support Unit is apportioned across the service according to criteria agreed by the Head of Service.

Principal Activities	Actual 2012/13 £	Original Estimate 2013/14 £	Revised Estimate 2013/14 £	Original Estimate 2014/15 £
<b>Housing Activities</b>				
General Management	0	0	0	0
Housing Options	630,342	720,770	739,450	793,690
Hampshire Home Choice	(5)	0	830	3,650
Housing Development	1,059,443	488,390	311,410	410,990
Business Support	0	0	0	0
<b>Total - Housing Activities</b>	<b>1,689,780</b>	<b>1,209,160</b>	<b>1,051,690</b>	<b>1,208,330</b>
<b>Health Activities</b>				
Pest Control	222,916	198,660	109,750	90,900
Out of Hours Service	21,507	23,700	2,860	0
Environmental Protection	355,679	335,130	287,380	242,900
Housing Standards	575,046	811,810	678,690	693,460
Animal Welfare	177,405	151,430	107,820	97,130
Health Protection	404,284	360,780	363,770	336,700
<b>Total - Health Activities</b>	<b>1,756,837</b>	<b>1,881,510</b>	<b>1,550,270</b>	<b>1,461,090</b>
<b>Net Total Expenditure</b>	<b>3,446,617</b>	<b>3,090,670</b>	<b>2,601,960</b>	<b>2,669,420</b>

## SUBJECTIVE SUMMARY

The total expenditure estimate shows significant variations across the budgets shown, due in the main to changes in Capital Financing costs and Support Service costs.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	1,620,429	1,543,750	1,613,890	1,535,100
Premises Costs	4,559	9,550	10,050	10,740
Transport Costs	57,266	55,250	55,900	60,000
Supplies & Services	258,010	314,260	303,130	302,240
Transfer Payments	248,307	170,000	163,000	170,000
Support Service Costs	1,465,522	1,322,480	1,045,290	994,680
Capital Financing	1,621,311	1,206,720	1,080,180	1,205,180
<b>Total Expenditure</b>	<b>5,275,404</b>	<b>4,622,010</b>	<b>4,271,440</b>	<b>4,277,940</b>
<u>Income</u>				
Fees & Charges Income	(484,337)	(378,460)	(381,790)	(360,960)
Government Grant	(508,270)	(420,000)	(424,720)	(434,160)
Recharge Income	(836,180)	(732,880)	(862,970)	(813,400)
<b>Total Income</b>	<b>(1,828,787)</b>	<b>(1,531,340)</b>	<b>(1,669,480)</b>	<b>(1,608,520)</b>
<b>Net Expenditure</b>	<b>3,446,617</b>	<b>3,090,670</b>	<b>2,601,960</b>	<b>2,669,420</b>

## GENERAL MANAGEMENT

### Purpose

This represents the cost of the strategic and operational management of the Housing and Environmental Health Service.

### Additional Information

The budget for General Management includes the direct costs of the Head of Service and the recharged time costs of the other service managers.

The net cost of General Management is re-allocated across the other service activities in accordance with CIPFA's Best Value accounting guidance.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	85,649	80,170	82,250	80,540
Transport Costs	399	470	440	440
Supplies & Services	1,651	1,360	1,290	1,350
Support Service Costs	209,281	213,640	64,070	62,830
<b>Total Expenditure</b>	<b>296,980</b>	<b>295,640</b>	<b>148,050</b>	<b>145,160</b>
<b>Recharge Income</b>	<b>(296,980)</b>	<b>(295,640)</b>	<b>(148,050)</b>	<b>(145,160)</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## HOUSING OPTIONS

### Purpose

The Council has a statutory duty to assist those who are homeless or threatened with homelessness under the 1996 Housing Act / Homelessness Act 2002. Furthermore, the Council has a strategic role which includes the formulation of strategies to meet the needs that have been identified.

### Additional Information

The Housing Options Team administers our involvement in the sub-regional choice based lettings scheme called Hampshire Home Choice, liaises with the Council's housing association partners and provides nominations when vacancies occur within the affordable housing stock. There are currently 2,396 applicants on the Housing Register including those tenants who need to move to more suitable housing. The Unit makes approximately 450 nominations per year to registered social landlords.

The team also provides a housing advice which is aimed at preventing homelessness. During 2012/13, the Council was required to secure accommodation for 64 homeless households. In addition, the team has helped to prevent homelessness in 355 cases during the same year. The figures for the current financial year up until the end of December are 23 and 370, respectively.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	383,852	351,190	383,520	381,360
Premises Costs	452	4,470	4,470	4,400
Transport Costs	12,950	8,360	11,440	11,430
Supplies & Services	70,051	95,340	83,690	93,400
Transfer Payments	248,307	170,000	163,000	170,000
Support Service Costs	231,302	211,630	289,390	285,360
Capital Financing	50,042	50,040	50,040	50,040
<b>Total Expenditure</b>	<b>996,956</b>	<b>891,030</b>	<b>985,550</b>	<b>995,990</b>
<u>Income</u>				
Fees & Charges Income	(255,022)	(146,900)	(172,700)	(128,900)
Government Grant	(88,270)	0	0	0
Recharge Income	(23,322)	(23,360)	(73,400)	(73,400)
<b>Total Income</b>	<b>(366,614)</b>	<b>(170,260)</b>	<b>(246,100)</b>	<b>(202,300)</b>
<b>Net Expenditure</b>	<b>630,342</b>	<b>720,770</b>	<b>739,450</b>	<b>793,690</b>

## HAMPSHIRE HOME CHOICE

### Purpose

Hampshire Home Choice is the choice based lettings partnership involving East Hampshire, Eastleigh, Havant, Test Valley and Winchester councils.

### Additional Information

The scheme is overseen by the Hampshire Home Choice Manager employed by the Borough Council. Revenue funding is provided by the Registered Partners (RPs) and this income pays for the manager post and Abritas IT system. A reserve fund accrued since the start of the Partnership is held by the Borough Council on behalf of the Partnership and is retained to cover any costs that may arise should the Partnership's requirements change or be dissolved.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	27,287	45,210	45,210	47,880
Transport Costs	480	0	1,140	1,010
Supplies & Services	11,016	37,890	34,710	42,150
Support Service Costs	0	0	3,480	3,210
<b>Total Expenditure</b>	<b>38,783</b>	<b>83,100</b>	<b>84,540</b>	<b>94,250</b>
<b>Fees &amp; Charges Income</b>	<b>(38,788)</b>	<b>(83,100)</b>	<b>(83,710)</b>	<b>(90,600)</b>
<b>Net Expenditure / (Income)</b>	<b>(5)</b>	<b>0</b>	<b>830</b>	<b>3,650</b>

## HOUSING DEVELOPMENT

### Purpose

The Housing Development team co-ordinates the Council's Housing Strategy to meet housing needs in the Borough. The Team enables affordable homes to be developed by Registered Providers and investigates other initiatives aimed at increasing the supply of affordable homes.

### Additional Information

The Council plans to ensure more people in need are housed each year through a range of initiatives including the delivery of a specified number of new affordable homes each year; bringing empty properties back into use wherever possible and working in partnership with other Local Authorities and Housing Associations to develop new affordable rural housing. In 2012/13 our Registered provider partners developed 360 new affordable homes which exceeded the Council's target of 200.

The Council is a member of the Hampshire Alliance for Rural Affordable Housing (HARAH) which aims to increase the supply of new rural affordable homes. The partnership also researches new policies and initiatives aimed at addressing local rural housing needs.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<b><u>Expenditure</u></b>				
Employee Costs	118,701	126,210	123,580	137,020
Transport Costs	1,324	1,450	1,400	1,450
Supplies & Services	9,039	9,830	9,790	9,950
Support Service Costs	78,181	73,790	39,510	43,420
Capital Financing	868,311	300,000	275,000	350,000
<b>Total Expenditure</b>	<b>1,075,556</b>	<b>511,280</b>	<b>449,280</b>	<b>541,840</b>
<b><u>Income</u></b>				
Fees & Charges Income	(239)	(7,000)	(7,020)	0
Recharge Income	(15,874)	(15,890)	(130,850)	(130,850)
<b>Total Income</b>	<b>(16,113)</b>	<b>(22,890)</b>	<b>(137,870)</b>	<b>(130,850)</b>
<b>Net Expenditure</b>	<b>1,059,443</b>	<b>488,390</b>	<b>311,410</b>	<b>410,990</b>

## BUSINESS SUPPORT

### Purpose

The administrative support costs of the Housing teams are centralised and managed by the Senior Business Support Officer.

### Additional Information

All of the day-to-day office costs for the different teams within the service are contained within this budget heading, including staff training requirements and service printing and stationery needs.

The team provides a mixture of general and specific support, some of which includes; housing grant administration, food premises registration, low risk food inspections, hygiene certificates, street trading consent administration, IT support and service database management.

The salary costs of administrative staff are charged directly to this cost centre and total costs are apportioned to all other cost centres within the service at the end of the year.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	165,889	145,900	176,730	130,390
Premises Costs	2,655	0	0	0
Transport Costs	3,127	0	420	400
Supplies & Services	41,495	54,180	51,060	46,030
Support Service Costs	205,564	116,600	166,880	171,590
<b>Total Expenditure</b>	<b>418,730</b>	<b>316,680</b>	<b>395,090</b>	<b>348,410</b>
<b>Recharge Income</b>	<b>(418,730)</b>	<b>(316,680)</b>	<b>(395,090)</b>	<b>(348,410)</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## PEST CONTROL

### Purpose

The Council has a number of statutory duties in relation to pest control within its area and also provides a range of discretionary pest control services to householders and businesses.

### Additional Information

The staff team has been reduced to two full time pest control officers, and an external contractor is used during periods of high demand. In this way the cost of providing the service has been minimised whilst still offering the same level of service to the public.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	79,356	64,630	66,320	64,470
Premises Costs	1,452	5,080	5,580	6,340
Transport Costs	11,930	12,330	10,830	12,640
Supplies & Services	17,949	28,270	16,600	21,930
Support Service Costs	156,411	152,570	56,160	49,900
Capital Financing	1,026	3,280	3,120	3,120
<b>Total Expenditure</b>	<b>268,124</b>	<b>266,160</b>	<b>158,610</b>	<b>158,400</b>
<b>Fees &amp; Charges Income</b>	<b>(45,208)</b>	<b>(67,500)</b>	<b>(48,860)</b>	<b>(67,500)</b>
<b>Net Expenditure</b>	<b>222,916</b>	<b>198,660</b>	<b>109,750</b>	<b>90,900</b>



## OUT OF HOURS SERVICE

### Purpose

The Out Of Hours Service is a discretionary service which was set up to provide a timely response, outside of normal office hours, to certain types of problems which may require urgent action.

These problems may include: -

Any situation where there may be an immediate risk to health or the environment or serious nuisance problems where an immediate response is warranted.

Serious contravention of environmental health law where an immediate response is warranted.

Homelessness emergencies.

### Additional Information

The service operates using a standby rota which is manned at all times by duty environmental health and homelessness officers. With effect from 2014/15 the costs of standby arrangements have been built into the individual team budgets.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	13,552	15,030	0	0
Supplies & Services	2,295	3,120	2,200	0
Support Service Costs	5,660	5,550	660	0
<b>Total Expenditure</b>	<b>21,507</b>	<b>23,700</b>	<b>2,860</b>	<b>0</b>

## ENVIRONMENTAL PROTECTION

### Purpose

The Council has a statutory obligation to deal with enforcement, authorisations, licences and information on air, land, noise and radiation pollutants.

### Additional Information

A key area of work for the team is to minimise the effects of all types of pollution.

The team is also responsible for the control of other nuisances including drainage, and the implementation of the Council's Contaminated Land Strategy.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	230,836	224,550	231,570	207,500
Transport Costs	4,844	7,210	7,150	7,080
Supplies & Services	15,508	11,870	17,110	12,320
Support Service Costs	156,645	150,150	106,930	91,380
<b>Total Expenditure</b>	<b>407,833</b>	<b>393,780</b>	<b>362,760</b>	<b>318,280</b>
<u>Income</u>				
Fees & Charges Income	(26,904)	(33,400)	(33,400)	(33,400)
Recharge Income	(25,250)	(25,250)	(41,980)	(41,980)
<b>Total Income</b>	<b>(52,154)</b>	<b>(58,650)</b>	<b>(75,380)</b>	<b>(75,380)</b>
<b>Net Expenditure</b>	<b>355,679</b>	<b>335,130</b>	<b>287,380</b>	<b>242,900</b>

## HOUSING STANDARDS

### Purpose

The Council has a number of powers and duties in relation to unsatisfactory housing in the private sector.

### Additional Information

The remit of the team includes the licence enforcement of caravan sites, administration of disabled facilities and housing improvement grants and loans, and the provision of advice and information on private sector housing and energy efficiency in domestic properties. The team is involved in developing and supporting a range of initiatives to keep older, disabled and vulnerable people healthy and safe in their homes, and provides energy efficiency advice to householders.

Capital Financing costs represent the element of private sector grant payments that are not financed by the Government's Disabled Facilities Grant. As this expenditure does not increase the value of the Council's assets, the accounting convention is that these costs are shown as part of the cost of the Service.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	154,928	161,990	159,930	145,620
Transport Costs	6,790	8,640	6,620	8,730
Supplies & Services	28,324	33,480	32,700	33,490
Support Service Costs	180,991	179,200	154,160	141,280
Capital Financing	699,906	850,000	750,000	800,000
<b>Total Expenditure</b>	<b>1,070,939</b>	<b>1,233,310</b>	<b>1,103,410</b>	<b>1,129,120</b>
<u>Income</u>				
Fees & Charges Income	(75,893)	(1,500)	0	(1,500)
Government Grant	(420,000)	(420,000)	(424,720)	(434,160)
<b>Total Income</b>	<b>(495,893)</b>	<b>(421,500)</b>	<b>(424,720)</b>	<b>(435,660)</b>
<b>Net Expenditure</b>	<b>575,046</b>	<b>811,810</b>	<b>678,690</b>	<b>693,460</b>

## ANIMAL WELFARE

### Purpose

The Council has a range of statutory duties in relation to the welfare of animals.

### Additional Information

The team is responsible for animal welfare throughout the Borough which includes advice, education and enforcement and the inspection and licensing of animal establishments. More specifically, where dogs are concerned, advice is given on responsible dog ownership, the seizure of stray dogs and responding to complaints and enquiries regarding nuisances caused by dogs.

The Council has reception arrangements with a private contractor in respect of stray dogs identified out of hours.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	34,201	31,860	32,840	32,190
Transport Costs	8,355	8,370	8,200	8,550
Supplies & Services	44,959	24,210	30,620	24,220
Support Service Costs	98,557	90,530	48,020	43,590
Capital Financing	2,026	3,400	2,020	2,020
<b>Total Expenditure</b>	<b>188,098</b>	<b>158,370</b>	<b>121,700</b>	<b>110,570</b>
<u>Income</u>				
Fees & Charges Income	(10,413)	(6,660)	(7,100)	(6,660)
Recharge Income	(280)	(280)	(6,780)	(6,780)
<b>Total Income</b>	<b>(10,693)</b>	<b>(6,940)</b>	<b>(13,880)</b>	<b>(13,440)</b>
<b>Net Expenditure</b>	<b>177,405</b>	<b>151,430</b>	<b>107,820</b>	<b>97,130</b>

## HEALTH PROTECTION

### Purpose

The Health Protection Team is responsible for the enforcement of the legislative controls for food hygiene, food sampling, infectious diseases, health and safety, consent street trading and hairdressing / skin piercing registration. It also oversees the Council's compliance with its duty holder responsibilities under the Health & Safety at Work etc. Act 1974.

### Additional Information

Enforcement, education and risk based interventions are used to improve standards within the premises (in excess of 2,000) for which the team is responsible. The Food Standards Agency and the Health & Safety Executive play a part in directing the work of the team.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	326,178	297,010	311,940	308,130
Transport Costs	7,067	8,420	8,260	8,270
Supplies & Services	15,723	14,710	23,360	17,400
Support Service Costs	142,930	128,820	116,030	102,120
<b>Total Expenditure</b>	<b>491,898</b>	<b>448,960</b>	<b>459,590</b>	<b>435,920</b>
<u>Income</u>				
Fees & Charges Income	(31,870)	(32,400)	(29,000)	(32,400)
Recharge Income	(55,744)	(55,780)	(66,820)	(66,820)
<b>Total Income</b>	<b>(87,614)</b>	<b>(88,180)</b>	<b>(95,820)</b>	<b>(99,220)</b>
<b>Net Expenditure</b>	<b>404,284</b>	<b>360,780</b>	<b>363,770</b>	<b>336,700</b>

**I.T. SERVICE  
ESTIMATES  
2014/15**

## I.T. SERVICE

To provide an IT Service which has the vision and capability to support and drive Test Valley Borough Council's activities and ambitions.

The IT Service is integral to supporting all Services across the Council. As well as maintaining existing systems, the service is instrumental in the selection, procurement and implementation processes for all new information based systems.

Since 2011 the cost centre hierarchy within the IT Service has reflected different functional areas of the department, enabling a clearer view as to the cost of that particular function. This ensures that the impact of the shared service with Winchester City Council can be monitored transparently. Thus the management function and centralised expenses are shown separately from infrastructure and operational costs.

From 2012 onwards the IT Service initiated a project to rationalise and consolidate IT staff and IT assets with Winchester City Council as part of the shared IT service strategy in order to maximise capacity, availability and drive further savings and efficiencies. In addition to the staff and assets, the systems and applications including 3rd party supplier support is being rationalised and consolidated to realise benefits from the economies of scale.

Winchester's Programme Office is not part of their IT function, therefore the sharing of Programme Office functions is not in scope of the shared IT Service.

### Summary Estimates - by Activity

The main variation between 2013/14 revised and 2014/15 original estimate is the decrease in the budget for the replacement of IT equipment as part of the Council's Asset Management Plan.

<b>Principal Activities</b>	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
Management Team	(774,019)	(893,530)	(972,510)	(908,270)
Service Desk	(63,260)	(1,830)	15,160	14,490
Operations	404,680	434,170	509,380	386,710
Corporate Services	495,737	418,370	401,010	301,880
<b>Net Total Expenditure / (Income)</b>	<b>63,138</b>	<b>(42,820)</b>	<b>(46,960)</b>	<b>(205,190)</b>

## SUBJECTIVE SUMMARY

The total expenditure estimate has decreased by £255,860 from the revised 2013/14 estimate to the 2014/15 original estimate, mainly due to a reduction in Computer Hardware, Software and Maintenance charges. Income estimates have decreased by £97,630 over the same period.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	931,343	800,970	827,650	814,730
Premises Costs	0	0	590	120
Transport Costs	13,269	4,450	11,250	9,420
Supplies & Services	664,334	729,910	743,770	520,080
Support Service Costs	202,232	155,480	158,960	161,110
Capital Charges	142,231	238,370	156,980	137,880
<b>Total Expenditure</b>	<b>1,953,409</b>	<b>1,929,180</b>	<b>1,899,200</b>	<b>1,643,340</b>
<u>Income</u>				
Fees & Charges Income	(123,478)	(112,880)	(116,190)	(100,670)
Recharge Income	(1,766,793)	(1,859,120)	(1,829,970)	(1,747,860)
<b>Total Income</b>	<b>(1,890,271)</b>	<b>(1,972,000)</b>	<b>(1,946,160)</b>	<b>(1,848,530)</b>
<b>Net Expenditure / (Income)</b>	<b>63,138</b>	<b>(42,820)</b>	<b>(46,960)</b>	<b>(205,190)</b>



## MANAGEMENT TEAM

### Purpose

The IT Service management team sets the Council's information and technology strategy, undertakes reporting against targets and goals, and provides administration, procurement and financial planning on the IT operation.

### Additional Information

As well as its responsibilities for managing the ongoing support and maintenance of the Council's IT systems, the team is also responsible for managing the IT Capital Programme under the direction of the Information and Communications Board (ICB).

The key challenge in the foreseeable future is to enhance the efficiency of the Council through appropriate deployment of information based systems. Further infrastructure savings and improvements will be attained through shared IT service initiatives with Winchester City Council.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	392,777	283,050	296,630	287,520
Premises Costs	0	0	470	0
Transport Costs	8,112	970	5,740	5,530
Supplies & Services	28,268	33,290	29,800	31,450
Support Service Costs	103,471	104,360	110,340	113,890
Capital Charges	142,231	238,370	156,980	137,880
<b>Total Expenditure</b>	<b>674,859</b>	<b>660,040</b>	<b>599,960</b>	<b>576,270</b>
<u>Income</u>				
Fees & Charges Income	(40,319)	(39,870)	(39,870)	(40,270)
Recharge Income	(1,408,559)	(1,513,700)	(1,532,600)	(1,444,270)
<b>Total Income</b>	<b>(1,448,878)</b>	<b>(1,553,570)</b>	<b>(1,572,470)</b>	<b>(1,484,540)</b>
<b>Net Income</b>	<b>(774,019)</b>	<b>(893,530)</b>	<b>(972,510)</b>	<b>(908,270)</b>

## SERVICE DESK

### Purpose

The IT Service Desk provides a quality, ITIL-compliant helpdesk to its user base. Support is provided to all IT users and Councillors in Test Valley and Winchester.

### Additional Information

The Service Desk acts as a first point of contact for users who have issues or requests for service. A state-of-the-art Service Desk system is used to log and manage calls to an agreed Service Level. The team liaises with all third party service and system providers to ensure these agreed service levels are attained.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	129,848	132,740	152,360	138,680
Transport Costs	1,841	1,380	2,800	1,380
Supplies & Services	1,399	1,820	1,880	1,960
Support Service Costs	13,789	16,310	14,360	13,610
<b>Total Expenditure</b>	<b>146,877</b>	<b>152,250</b>	<b>171,400</b>	<b>155,630</b>
<u>Income</u>				
Fees & Charges Income	(47,657)	(57,880)	(60,190)	(59,000)
Recharge Income	(162,480)	(96,200)	(96,050)	(82,140)
<b>Total Income</b>	<b>(210,137)</b>	<b>(154,080)</b>	<b>(156,240)</b>	<b>(141,140)</b>
<b>Net Expenditure / (Income)</b>	<b>(63,260)</b>	<b>(1,830)</b>	<b>15,160</b>	<b>14,490</b>

## OPERATIONS

### Purpose

Operations expenditure provides the core support to all users of the IT systems used by Test Valley and Winchester.

### Additional Information

The Operations Team support all aspects of providing computer services to both Councils including data processing, storage and voice systems, servers, networks and desktop clients. The Operations Team also manage and monitor all aspects of infrastructure performance. Support is provided for internet and intranet access, the infrastructure underpinning Transformational Government and service improvement initiatives. Leading industry standard technology located in the Councils' computer suites supply business-critical systems to over 1,000 desktops at all business locations of Test Valley and Winchester.

Supplies and services expenditure covers the costs associated with maintaining and developing the IT hardware, network and communications infrastructure with links to all Council sites and external sources such as the Internet.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
Computer Room Infrastructure <u>Expenditure</u>				
Employee Costs	193,660	179,350	188,460	183,590
Transport Costs	2,634	1,380	1,380	1,380
Supplies & Services	225,560	242,100	305,930	188,870
Support Service Costs	9,765	11,340	13,610	12,870
<b>Total Expenditure</b>	<b>431,619</b>	<b>434,170</b>	<b>509,380</b>	<b>386,710</b>
<b>Fees &amp; Charges Income</b>	<b>(26,939)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Expenditure</b>	<b>404,680</b>	<b>434,170</b>	<b>509,380</b>	<b>386,710</b>

## CORPORATE SERVICES

### Purpose

Provision and support for central functions within Test Valley, such as the procurement and maintenance of corporate software, and cross-Council services. This will extend over time to encompass shared systems and facilities with Winchester City Council.

### Additional Information

All corporate software and systems are funded within the Corporate Services budget, including the Microsoft Office tools, Geographical Information System and document management systems, central printing costs and the central telephone system.

The department also provides Project Management resources in support of the Council's transformation strategy; website and intranet development and business analysis.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	215,058	205,830	190,200	204,940
Premises Costs	0	0	120	120
Transport Costs	682	720	1,330	1,130
Supplies & Services	409,107	452,700	406,160	297,800
Support Service Costs	75,207	23,470	20,650	20,740
<b>Total Expenditure</b>	<b>700,054</b>	<b>682,720</b>	<b>618,460</b>	<b>524,730</b>
<u>Income</u>				
Fees & Charges Income	(8,563)	(15,130)	(16,130)	(1,400)
Recharge Income	(195,754)	(249,220)	(201,320)	(221,450)
<b>Total Income</b>	<b>(204,317)</b>	<b>(264,350)</b>	<b>(217,450)</b>	<b>(222,850)</b>
<b>Net Expenditure</b>	<b>495,737</b>	<b>418,370</b>	<b>401,010</b>	<b>301,880</b>

**LEGAL & DEMOCRATIC SERVICE  
ESTIMATES  
2014/15**

## LEGAL & DEMOCRATIC SERVICE

The Legal function is responsible for the provision of a wide range of legal services to the Council (both Councillors and officers). In addition, the Head of Service is the Council's Monitoring Officer.

The Service is also responsible for dealing with requests for information under the Freedom of Information Act 2000 and Data Protection.

The Democratic function is responsible for a variety of duties and is managed by the Head of Administration who has specific responsibility for Council, Cabinet, Committee and Councillor support, emergency planning and business continuity. He is assisted by two managers who are primarily responsible for Electoral Services and Registration & Licensing, with the latter including the maintenance of the statutory register of charges against land within the Borough boundaries. In addition The Democratic function is also responsible for the administration of the List of Assets of Community Value.

<b>Principal Activities</b>	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<b>Legal</b>				
Legal Function	60,915	(36,800)	8,060	(1,010)
Land Charges	(89,312)	(75,080)	(111,390)	(105,510)
<b>Total - Legal</b>	<b>(28,397)</b>	<b>(111,880)</b>	<b>(103,330)</b>	<b>(106,520)</b>
<b>Democratic</b>				
Democratic Unit	(11,053)	26,060	15,940	0
Council Elections	227,138	239,090	232,820	243,160
Registration of Electors	191,434	198,870	130,900	121,500
<b>Total - Democratic</b>	<b>407,519</b>	<b>464,020</b>	<b>379,660</b>	<b>364,660</b>
<b>Licensing</b>				
Betting, Gaming & Lotteries	27,302	25,400	25,160	25,230
Alcohol & Entertainment Licensing	(19,362)	(5,720)	(10,630)	(12,670)
Scrap Metal Dealer Licences	0	0	(3,780)	1,640
Hackney Carriages & Private Hire Vehicles	(3,980)	(14,340)	(550)	3,540
<b>Total - Licensing</b>	<b>3,960</b>	<b>5,340</b>	<b>10,200</b>	<b>17,740</b>
<b>Net Total Expenditure</b>	<b>383,081</b>	<b>357,480</b>	<b>286,530</b>	<b>275,880</b>

## SUBJECTIVE SUMMARY

The total expenditure estimate has decreased by £20,340 from the revised 2013/14 estimate to the original 2014/15 estimate. This is primarily due to the revised estimate including additional expenditure for office alterations as a result of the Individual Electoral Registration (IER) changes.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	878,057	839,460	846,810	852,310
Premises Costs	23,903	20,300	55,630	25,180
Transport Costs	12,594	14,100	16,690	17,250
Supplies & Services	323,338	344,770	347,060	349,340
Support Service Costs	492,606	501,880	453,130	454,900
<b>Total Expenditure</b>	<b>1,730,497</b>	<b>1,720,510</b>	<b>1,719,320</b>	<b>1,698,980</b>
<u>Income</u>				
Fees & Charges Income	(582,028)	(588,500)	(660,740)	(640,020)
Recharge Income	(765,388)	(774,530)	(772,050)	(783,080)
<b>Total Income</b>	<b>(1,347,416)</b>	<b>(1,363,030)</b>	<b>(1,432,790)</b>	<b>(1,423,100)</b>
<b>Net Expenditure</b>	<b>383,081</b>	<b>357,480</b>	<b>286,530</b>	<b>275,880</b>

## LEGAL FUNCTION

### Purpose

The main responsibility of the Legal Function is to provide a wide range of legal advice and expertise to the Council.

### Additional Information

Advice and expertise provided includes: -

Legal advice, including advice in Council and the Committees of the Council  
 Conduct of litigation in the courts and at tribunals and inquiries, including advocacy in the County Court, Magistrates Court and public inquiries  
 Preparation of contracts and agreements  
 Preparation of statutory orders and notices  
 Conveyancing, including sales and purchases of land, industrial leases and related matters, licences, agreements, easements, wayleaves and similar matters.

The Head of Legal and Democratic has been given the statutory role of the Council's Monitoring Officer. The Monitoring Officer is responsible for ensuring that the Council complies with the law, that ethical standards are maintained throughout the Council and, where necessary, conducting or arranging for investigations into alleged breaches of the Councillor Code of Conduct at Borough and Parish level.

In addition the Function is responsible for dealing with requests for information under the Freedom of Information Act 2000 and for Data Protection.

From 2014/15 the Democratic Unit budget is also incorporated into the Legal Function budget.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<b><u>Expenditure</u></b>				
Employee Costs	371,955	346,330	349,500	586,860
Premises Costs	0	0	30,000	0
Transport Costs	3,166	1,670	5,900	7,200
Supplies & Services	35,828	35,780	42,480	47,470
Support Service Costs	111,680	118,800	149,440	161,100
<b>Total Expenditure</b>	<b>522,629</b>	<b>502,580</b>	<b>577,320</b>	<b>802,630</b>
<b><u>Income</u></b>				
Fees & Charges Income	(31,960)	(15,000)	(46,570)	(25,000)
Recharge Income	(429,754)	(524,380)	(522,690)	(778,640)
<b>Total Income</b>	<b>(461,714)</b>	<b>(539,380)</b>	<b>(569,260)</b>	<b>(803,640)</b>
<b>Net Expenditure / (Income)</b>	<b>60,915</b>	<b>(36,800)</b>	<b>8,060</b>	<b>(1,010)</b>



## LAND CHARGES

### Purpose

The Council has a statutory duty to maintain a register of certain charges against land within its boundaries. A Land Charges team is employed to maintain this register and to assist members of the public in carrying out searches of the register.

### Additional Information

Each full search request requires advice from other teams in the Council including Engineers, Building Control, Environmental Health and Development Control, and also from Hampshire County Council.

The level of search fee is set locally and reviewed annually. Search requests are completed on average between 3-4 working days.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	46,284	54,630	44,410	52,070
Transport Costs	121	200	200	200
Supplies & Services	54,808	48,140	54,670	55,060
Support Service Costs	37,588	44,770	42,710	40,540
<b>Total Expenditure</b>	<b>138,801</b>	<b>147,740</b>	<b>141,990</b>	<b>147,870</b>
<b>Fees &amp; Charges Income</b>	<b>(228,112)</b>	<b>(222,820)</b>	<b>(253,380)</b>	<b>(253,380)</b>
<b>Net Income</b>	<b>(89,312)</b>	<b>(75,080)</b>	<b>(111,390)</b>	<b>(105,510)</b>

## DEMOCRATIC UNIT

### Purpose

The Democratic Unit's main roles are to administer and support the Council, Cabinet, Committee and other Panel meetings, provide support to Members and support the Mayoral Office.

### Additional Information

The budget includes the cost of the Head of Administration who provides the strategic management for the Unit and specifically manages the Committee Section. Recharge income represents the cost of carrying out activities related to other council budgets, especially Committee and Councillor Support which is recharged to the Corporate and Democratic Core budget. From 2014/15 this budget is now incorporated into the Legal Function budget.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	250,813	235,720	241,990	0
Transport Costs	1,198	1,800	1,350	0
Supplies & Services	7,482	9,720	7,740	0
Support Service Costs	32,108	24,580	9,840	0
<b>Total Expenditure</b>	<b>291,601</b>	<b>271,820</b>	<b>260,920</b>	<b>0</b>
<b>Recharge Income</b>	<b>(302,654)</b>	<b>(245,760)</b>	<b>(244,980)</b>	<b>0</b>
<b>Net Expenditure / (Income)</b>	<b>(11,053)</b>	<b>26,060</b>	<b>15,940</b>	<b>0</b>

## COUNCIL ELECTIONS

### Purpose

The Council Elections team is responsible for carrying out the statutory function of the Authority to make arrangements for Parliamentary, European Parliamentary, County, Borough and Parish Council Elections.

### Additional Information

Responsibilities include organising the printing of the ballot papers, distribution of postal votes, locating and staffing of polling stations, counting the ballot, declaring the result and preparing official returns.

A total of 86 polling stations are used together with approximately 230 polling and 170 count staff at a normal local government election. The poll for the European Parliamentary Elections will take place on Thursday 22nd May 2014, with the count on Sunday 25th May 2014.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	102,789	103,930	106,250	109,990
Premises Costs	23,903	20,300	25,630	25,180
Transport Costs	5,857	6,850	5,740	6,250
Supplies & Services	151,788	169,850	164,710	159,500
Support Service Costs	106,664	108,220	107,140	108,400
<b>Total Expenditure</b>	<b>391,001</b>	<b>409,150</b>	<b>409,470</b>	<b>409,320</b>
<u>Income</u>				
Fees & Charges Income	(161,878)	(169,800)	(176,390)	(165,900)
Recharge Income	(1,985)	(260)	(260)	(260)
<b>Total Income</b>	<b>(163,863)</b>	<b>(170,060)</b>	<b>(176,650)</b>	<b>(166,160)</b>
<b>Net Expenditure</b>	<b>227,138</b>	<b>239,090</b>	<b>232,820</b>	<b>243,160</b>

## REGISTRATION OF ELECTORS

### Purpose

Updating the Register of Electors is a statutory function that the Council must carry out each year. Forms are sent to the occupiers of all dwellings in September each year and the Register is updated from the information contained within the forms.

### Additional Information

Under the provisions of the Representation of the People Act 2000, 'rolling' registration entitles and enables electors to be added and deleted from the Register throughout the year (except during the months of September to November, and immediately prior to an election). Forms are provided at numerous outlets throughout the Borough, including at Aster Communities, and are also available on the Council's website.

From 2014, the introduction of Individual Electoral Registration (IER) will commence, which is intended to make the Electoral Register more secure, as well as complete and accurate. This is a significant change in the way electors will register, as they will have a requirement to register individually rather than as a household. In order to be verified and confirmed on the register, potential electors will have to provide National Insurance Numbers and dates of birth.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	3,805	4,540	4,680	4,620
Transport Costs	2,068	3,000	3,000	3,000
Supplies & Services	56,535	56,340	56,050	67,140
Support Service Costs	130,056	135,990	75,070	76,120
<b>Total Expenditure</b>	<b>192,464</b>	<b>199,870</b>	<b>138,800</b>	<b>150,880</b>
<b>Fees &amp; Charges Income</b>	<b>(1,030)</b>	<b>(1,000)</b>	<b>(7,900)</b>	<b>(29,380)</b>
<b>Net Expenditure</b>	<b>191,434</b>	<b>198,870</b>	<b>130,900</b>	<b>121,500</b>

## BETTING, GAMING AND LOTTERIES

### Purpose

The Council is required to maintain a register of permits issued for small lottery registrations and gaming permits. The Council also receives statutory returns for small lotteries.

### Additional Information

The Gambling Act 2005 has resulted in the Council becoming responsible for the licensing of all premises relating to betting, gaming and lotteries (except the National Lottery, NHS Lottery, Irish Lottery and EuroMillions). When determining applications under the Act the Council must have regard to the three licensing objectives: preventing gambling from being a source of crime or disorder, being associated with crime or disorder, or being used to support crime; ensuring gambling is conducted in a fair and open way; and protecting children and other vulnerable persons from being harmed or exploited by gambling.

The fees for all licences and permits are set by the Council up to a maximum level which is determined by central government. Licences and permits for gambling premises, members' clubs, small lotteries and public houses with more than two gaming machines are subject to an annual fee. Currently, the Council licences fourteen gambling premises and there are approximately 140 small lottery registrations. Public houses and similar alcohol licensed premises are automatically entitled to have two gaming machines and are required to merely notify the Council and pay a one-off fee of £50.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employees Costs	8,777	7,880	8,720	8,850
Supplies & Services	399	130	130	130
Support Service Costs	32,167	33,270	34,310	34,350
<b>Total Expenditure</b>	<b>41,343</b>	<b>41,280</b>	<b>43,160</b>	<b>43,330</b>
<b>Fees &amp; Charges Income</b>	<b>(14,042)</b>	<b>(15,880)</b>	<b>(18,000)</b>	<b>(18,100)</b>
<b>Net Expenditure</b>	<b>27,302</b>	<b>25,400</b>	<b>25,160</b>	<b>25,230</b>

## ALCOHOL & ENTERTAINMENT LICENSING

### Purpose

The licensing of places used for the provision of regulated entertainment, sale of alcohol and provision of late night refreshment is a duty imposed on Borough Councils by the Licensing Act 2003.

### Additional Information

In licensing such places the Council must ensure that the four licensing objectives are met. These are; the prevention of crime and disorder; public safety; the prevention of public nuisance; and the protection of children from harm.

Licence fees are set by central government and income relates to the annual fees premises are required to pay together with fees for applications for new licences and variations to existing licences.

The Council has a statutory responsibility for issuing a range of other licences and the Licensing Team deals with those relating to charitable street and house to house collections, scrap metal dealers, sex establishments and pavement cafes.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	64,243	59,880	61,920	59,780
Transport Costs	184	530	450	500
Supplies & Services	6,109	5,530	5,010	5,310
Support Service Costs	32,305	25,720	18,860	18,660
<b>Total Expenditure</b>	<b>102,841</b>	<b>91,660</b>	<b>86,240</b>	<b>84,250</b>
<u>Income</u>				
Fees & Charges Income	(96,857)	(94,000)	(93,500)	(93,500)
Recharge Income	(25,346)	(3,380)	(3,370)	(3,420)
<b>Total Income</b>	<b>(122,203)</b>	<b>(97,380)</b>	<b>(96,870)</b>	<b>(96,920)</b>
<b>Net Income</b>	<b>(19,362)</b>	<b>(5,720)</b>	<b>(10,630)</b>	<b>(12,670)</b>

## SCRAP METAL DEALER LICENCES

### Purpose

The Scrap Metal Dealers Act 2013 came into force on 1st October 2013 and replaced the existing registration schemes for scrap metal dealers and motor salvage operators. It introduced a revised regulatory regime for the scrap metal dealing and vehicle dismantling industries. The Act will also provide local authorities and police officers with suitable powers of entry and inspection. Local authorities will have to pass details of licences issued to the Environment Agency who will establish a national register of scrap metal dealers.

### Additional Information

The new Act is a response to the national problem of metal theft. The key features of the Act include: a requirement for all individuals and businesses to complete an enhanced application process to obtain a scrap metal dealer licence; local authorities will have the power to turn down unsuitable applicants and revoke a licence; requiring all sellers of metal to provide personal identification at the point of sale, which is then recorded by the scrap metal dealer; extending the offence of buying metal with cash to itinerant metal collectors i.e. there will be no cash sales in any circumstances; new powers for the police and local authorities to enter and inspect sites; widening the definition of a scrap metal dealer to include motor salvage operators; and creating a new central public register, hosted by the Environment Agency, of all individuals and businesses licensed as scrap metal dealers.

Because central government has not amended the Functions Regulations the new Act is deemed to be an Executive function and so matters are dealt with by the Cabinet and not the Licensing Committee. This may change in the future. The Council is able to charge for a fee for the issuing of licences, albeit on a cost recovery basis only. There are two types of licence, site and collector. The higher fee for sites reflects the position that sites are likely to require more detailed inspections of records. Fee levels will be reviewed and where necessary revised after the first year.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	0	0	1,020	2,400
Transport Costs	0	0	50	50
Supplies & Services	0	0	150	150
<b>Total Expenditure</b>	<b>0</b>	<b>0</b>	<b>1,220</b>	<b>2,600</b>
<b>Fees &amp; Charges Income</b>	<b>0</b>	<b>0</b>	<b>(5,000)</b>	<b>(960)</b>
<b>Net (Income) / Expenditure</b>	<b>0</b>	<b>0</b>	<b>(3,780)</b>	<b>1,640</b>

## HACKNEY CARRIAGES & PRIVATE HIRE VEHICLES

### Purpose

The Council has statutory responsibility for the issue of licences for hackney carriages and private hire vehicles. This responsibility includes ensuring that drivers and operators / proprietors observe the relevant legal provisions and safeguard, as far as possible, the safety of the public.

### Additional Information

All vehicles are inspected at least once a year (every six months for vehicles over six years old) and reports are received from the Disclosure and Barring Service and the Driver and Vehicle Licensing Agency before driver licences are issued.

It is estimated that approximately 240 vehicles will be licensed in the year along with approximately 300 drivers and 75 operators.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	29,391	26,550	28,320	27,740
Transport Costs	0	50	0	50
Supplies & Services	10,388	19,280	16,120	14,580
Support Service Costs	10,038	10,530	15,760	15,730
<b>Total Expenditure</b>	<b>49,818</b>	<b>56,410</b>	<b>60,200</b>	<b>58,100</b>
<u>Income</u>				
Fees & Charges Income	(48,149)	(70,000)	(60,000)	(53,800)
Recharge Income	(5,649)	(750)	(750)	(760)
<b>Total Income</b>	<b>(53,798)</b>	<b>(70,750)</b>	<b>(60,750)</b>	<b>(54,560)</b>
<b>Net (Income) / Expenditure</b>	<b>(3,980)</b>	<b>(14,340)</b>	<b>(550)</b>	<b>3,540</b>



**PLANNING & BUILDING SERVICE  
ESTIMATES  
2014/15**

## PLANNING & BUILDING SERVICE

The Planning & Building Service is primarily engaged with the processing of planning and building regulation applications, enforcement of planning legislation and compliance with building regulations, building act and land drainage act.

### Aims

To conserve and enhance the natural, man-made and historic environment of Test Valley and to ensure that new development is of a high quality of design and construction and contributes to improving housing and community facilities, economic prosperity, sustainable integrated transport and social wellbeing

The key challenges for the coming year will be maintaining excellent performance in deciding planning and building regulation applications within government targets, and active promotion of the use of electronic facilities. Improving performance in dealing with pre-application work will also represent a significant challenge.

All activities within the service form part of the costs of the Planning & Transport Portfolio.

	<b>Actual 2012/13</b>	<b>Original Estimate 2013/14</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<b>Principal Activities</b>				
Development Control & Enforcement	1,165,792	1,271,140	1,123,470	1,135,640
Building Control	159,514	116,060	62,970	62,860
<b>Net Total Expenditure</b>	<b>1,325,306</b>	<b>1,387,200</b>	<b>1,186,440</b>	<b>1,198,500</b>

## SUBJECTIVE SUMMARY

The net expenditure estimate has increased by £12,060 from the revised 2013/14 estimate to the original 2014/15 estimate which is mainly due to additional income received in 2013/14 for planning application fees.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	1,645,205	1,650,330	1,612,740	1,570,140
Premises Costs	579	520	660	880
Transport Costs	40,261	45,780	43,510	44,070
Supplies & Services	252,058	208,850	253,980	199,010
Support Service Costs	875,864	883,880	932,090	927,940
Capital Charges	0	10,000	9,080	9,080
<b>Total Expenditure</b>	<b>2,813,967</b>	<b>2,799,360</b>	<b>2,852,060</b>	<b>2,751,120</b>
<u>Income</u>				
Fees & Charges Income	(1,342,015)	(1,265,500)	(1,524,200)	(1,411,200)
Recharge Income	(146,646)	(146,660)	(141,420)	(141,420)
<b>Total Income</b>	<b>(1,488,661)</b>	<b>(1,412,160)</b>	<b>(1,665,620)</b>	<b>(1,552,620)</b>
<b>Net Total Expenditure</b>	<b>1,325,306</b>	<b>1,387,200</b>	<b>1,186,440</b>	<b>1,198,500</b>

## DEVELOPMENT CONTROL AND ENFORCEMENT

### Purpose

The primary task of this team is the statutory processing of planning applications and defending associated appeals. Responsibilities also include the enforcement of planning control and checking compliance with planning conditions.

### Additional Information

In addition the Service provides pre-application advice for applicants and agents.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	1,322,489	1,328,720	1,308,150	1,270,960
Premises Costs	579	520	660	880
Transport Costs	14,971	19,970	18,300	18,800
Other Supplies & Services	229,152	169,470	221,370	160,150
Support Service Costs	761,677	759,380	860,610	857,470
<b>Total Expenditure</b>	<b>2,328,868</b>	<b>2,278,060</b>	<b>2,409,090</b>	<b>2,308,260</b>
<u>Income</u>				
Fees & Charges Income	(1,021,670)	(865,500)	(1,144,200)	(1,031,200)
Recharge Income	(141,406)	(141,420)	(141,420)	(141,420)
<b>Total Income</b>	<b>(1,163,076)</b>	<b>(1,006,920)</b>	<b>(1,285,620)</b>	<b>(1,172,620)</b>
<b>Net Expenditure</b>	<b>1,165,792</b>	<b>1,271,140</b>	<b>1,123,470</b>	<b>1,135,640</b>

## BUILDING CONTROL

### Purpose

The Building Control Consultancy is responsible for ensuring that alterations and extensions to existing buildings, and the construction of new buildings comply with the statutory requirements of Building Regulations. The Consultancy is also responsible for dealing with dangerous structures reported to the Council, demolition of building and land drainage issues. These responsibilities are set out in the Building Act 1984 and the Land Drainage Act 1991.

### Sewerage: Sewerage and Drainage

In accordance with Council policy, a reactive service is provided in respect of any cases of flooding being reported within the Borough.

The Building Control Consultancy investigates and helps to resolve any matter relating to the blockage or obstruction of land drainage ditches.

### Additional Information

Charges relating to the Building Regulation element of the work are required to be set with an aim of a full cost recovery on a year on year basis ensuring that users of the service only pay for the service received.

In order to do this, surveyors allocate their time between fee and non-fee earning work. Fee earning work consists of the administration of the regulations and allied legislation and involves the examination of plans and the inspection of any building works subject to compliance. Non-fee earning work covers the other areas that Building Control is responsible for and includes dealing with dangerous structures, demolition works and land drainage issues.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	322,716	321,610	304,590	299,180
Transport Costs	25,290	25,810	25,210	25,270
Supplies & Services	22,906	39,380	32,610	38,860
Support Service Costs	114,187	124,500	71,480	70,470
Capital Charges	0	10,000	9,080	9,080
<b>Total Expenditure</b>	<b>485,099</b>	<b>521,300</b>	<b>442,970</b>	<b>442,860</b>
<u>Income</u>				
Fees & Charges Income	(320,345)	(400,000)	(380,000)	(380,000)
Recharge Income	(5,240)	(5,240)	0	0
<b>Total Income</b>	<b>(325,585)</b>	<b>(405,240)</b>	<b>(380,000)</b>	<b>(380,000)</b>
<b>Net Expenditure</b>	<b>159,514</b>	<b>116,060</b>	<b>62,970</b>	<b>62,860</b>

**PLANNING POLICY & TRANSPORT  
SERVICE ESTIMATES  
2014/15**

## PLANNING POLICY & TRANSPORT SERVICE

### Aims:

To conserve, enhance and improve the environment of Test Valley and ensure that all new development is of a high quality. The Service contributes directly to improving housing and community facilities, economic prosperity, sustainable integrated transport and social well-being through the development of policies and promotion of projects.

### Summary:

The Planning, Policy and Transport Service has two main areas of work.

The Planning Policy Design and Conservation Team is primarily engaged on the statutory requirements of preparing the Council's planning policies under the Local Development Framework. It also provides advice and guidance on conservation matters, listed buildings, tree preservation orders, archaeology, landscape and climate change.

The Engineering and Transport Team is responsible for the management of the Council's off-street car parks, the management of on-street parking restrictions, providing advice on planning applications and delivery of transport schemes. It also undertakes the Council's responsibilities for street naming and numbering.

### Summary Estimates - by Activity

The main variations between the 2013/14 revised and the 2014/15 original estimates are within the Local Development Framework cost centre in Supplies and Services with the implementation of the Examination in Public process.

<b>Principal Activities</b>	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<b>Planning Policy</b>				
Planning Policy, Design & Cons.	840,533	886,390	895,090	833,800
Local Development Framework	94,631	10,000	137,200	238,020
Planning Policy Climate Change	208	2,650	7,350	0
<b>Total - Planning Policy</b>	<b>935,372</b>	<b>899,040</b>	<b>1,039,640</b>	<b>1,071,820</b>
<b>Transportation</b>				
Engineering & Transport	(31,445)	(42,150)	(36,690)	(33,780)
Highways	162,479	170,330	178,270	174,120
Parking	(1,149,862)	(1,092,780)	(1,126,690)	(1,114,790)
Community Transport	43,535	52,000	51,500	52,000
<b>Total - Transportation</b>	<b>(975,293)</b>	<b>(912,600)</b>	<b>(933,610)</b>	<b>(922,450)</b>
<b>Net Total Expenditure / (Income)</b>	<b>(39,921)</b>	<b>(13,560)</b>	<b>106,030</b>	<b>149,370</b>

## SUBJECTIVE SUMMARY

	Actual 2012/13 £	Original Estimate 2013/14 £	Revised Estimate 2013/14 £	Original Estimate 2014/15 £
<u>Expenditure</u>				
Employee Costs	1,369,942	1,373,220	1,412,190	1,354,170
Premises Costs	676,117	689,600	736,540	721,020
Transport Costs	56,358	57,270	38,690	43,990
Supplies & Services	495,644	461,390	549,960	672,400
Transfer Payments	43,535	52,000	51,500	52,000
Third Party Payments	1,592	0	0	0
Support Service Costs	590,771	619,520	671,850	664,630
Capital Financing	63,342	28,000	51,920	44,320
<b>Total Expenditure</b>	<b>3,297,301</b>	<b>3,281,000</b>	<b>3,512,650</b>	<b>3,552,530</b>
<u>Income</u>				
Fees & Charges Income	(2,808,242)	(2,765,580)	(2,877,640)	(2,874,180)
Recharge Income	(528,980)	(528,980)	(528,980)	(528,980)
<b>Total Income</b>	<b>(3,337,222)</b>	<b>(3,294,560)</b>	<b>(3,406,620)</b>	<b>(3,403,160)</b>
<b>Net Total Expenditure / (Income)</b>	<b>(39,921)</b>	<b>(13,560)</b>	<b>106,030</b>	<b>149,370</b>



## PLANNING POLICY, DESIGN AND CONSERVATION

### Purpose

The primary purpose of this team is to prepare the statutory Local Development Framework in accordance with Government requirements. The Framework has significance for all of the Council's strategic priorities as well as the Community Plan. The team also prepares guidance for large development sites and leads on transport strategies and initiatives. It provides advice and guidance on the policy aspects of conservation, design, archaeology and landscape. It prepares Tree Preservation Orders and is responsible for dealing with applications for works to trees. The team leads on the implementation of the Council's Sustainability Strategy.

### Additional Information

The key challenge for the coming year will be progressing the Revised Local Plan Development Plan Document. This document will set out the vision and broad objectives for development in the Borough for the next 20 years, the policies to deliver them and the locations for development including housing, employment, retail, leisure and transport. A number of policy initiatives led by the Policy Team should move forward in 2014/15 including; the enhancement of Romsey Waterways, Andover Ring Road Enhancement and a Green Infrastructure Strategy for the Borough. Within the Borough three new neighbourhoods, at Augusta Park, Picket Twenty (both Andover) and Abbotswood (Romsey) are under construction. The Policy Team lead the officer working group which is co-ordinating the work of the Council in implementing the section 106 agreements. Work is progressing on the development of the Council's Community Infrastructure Levy (CIL). Consultation on the draft charging schedule has taken place with further consultation in 2014. A public inquiry is planned for later in 2014.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	740,919	767,280	745,890	681,700
Premises Costs	1,525	100	280	280
Transport Costs	20,520	23,860	17,780	21,530
Grants	17,663	47,110	47,110	47,110
Other Supplies & Services	101,425	71,840	92,620	68,750
Third Party Payments	1,592	0	0	0
Support Service Costs	228,672	246,770	289,440	285,000
<b>Total Expenditure</b>	<b>1,112,316</b>	<b>1,156,960</b>	<b>1,193,120</b>	<b>1,104,370</b>
<u>Income</u>				
Fees & Charges Income	(1,873)	(660)	(28,120)	(660)
Recharge Income	(269,910)	(269,910)	(269,910)	(269,910)
<b>Total Income</b>	<b>(271,783)</b>	<b>(270,570)</b>	<b>(298,030)</b>	<b>(270,570)</b>
<b>Net Expenditure</b>	<b>840,533</b>	<b>886,390</b>	<b>895,090</b>	<b>833,800</b>

## LOCAL DEVELOPMENT FRAMEWORK

### **Purpose**

The Local Development Framework (LDF) is the process for preparing the Local Development Plan. The LDF will consist of a variety of documents including; Revised Borough Local Plan DPD Statement of Community Involvement, Local Development Scheme and Supplementary Planning Documents (SPD). An Annual Monitoring Report (AMR) to monitor progress is also to be produced. The intention for 2014/15 is to have in place an adoptive local plan.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	16,398	10,000	21,640	23,700
Premises Costs	422	0	1,530	2,000
Transport Costs	52	0	100	100
Supplies & Services	77,759	0	102,090	201,120
Support Service Costs	0	0	11,840	11,100
<b>Total Expenditure</b>	<b>94,631</b>	<b>10,000</b>	<b>137,200</b>	<b>238,020</b>

## PLANNING POLICY CLIMATE CHANGE

### Purpose

The Council has prepared and approved a number of policy documents as part of its commitment to addressing issues arising from a changing climate including a Sustainability Strategy and a Carbon Management Plan. The Policy Team leads on the topic and in addition to policy formulation, works with other Services and community groups in delivering the actions.

### Additional Information

A new Sustainability Strategy had been developed and approved, and has been in place since March 2012. The actions within the strategy have now been realised.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Supplies & Services	208	2,650	7,350	0
<b>Total Expenditure</b>	<b>208</b>	<b>2,650</b>	<b>7,350</b>	<b>0</b>

## ENGINEERING & TRANSPORT

### Purpose

The team's principle function is the delivery of; transport schemes in the Borough on behalf of the County Council; the Council's own schemes; and projects in the capital programme. The works undertaken for the County Council are fee earning.

The Team is responsible for the maintenance of the Council's public car parks, providing advice to other Services on engineering issues and delivering schemes e.g. the new BMX facility at Knightwood Leisure Centre.

### Additional Information

The Council has agreements with Hampshire County Council to provide transport advice on planning applications and traffic management. The latter includes consulting on and confirming new on-street regulations.

The project engineers in the team implement a range of schemes funded from developer contributions and the Council's own Capital Programme.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	316,690	312,460	343,590	353,150
Premises Costs	695	630	830	1,050
Transport Costs	15,720	16,460	14,950	16,450
Supplies & Services	18,074	19,830	17,600	18,850
Support Service Costs	60,559	66,840	57,050	55,530
Capital Financing	35,340	0	22,820	22,820
<b>Total Expenditure</b>	<b>447,078</b>	<b>416,220</b>	<b>456,840</b>	<b>467,850</b>
<u>Income</u>				
Fees & Charges Income	(221,563)	(201,410)	(236,570)	(244,670)
Recharge Income	(256,960)	(256,960)	(256,960)	(256,960)
<b>Total Income</b>	<b>(478,523)</b>	<b>(458,370)</b>	<b>(493,530)</b>	<b>(501,630)</b>
<b>Net Income</b>	<b>(31,445)</b>	<b>(42,150)</b>	<b>(36,690)</b>	<b>(33,780)</b>

## HIGHWAYS

### Purpose

The Council carries out highway functions on behalf of Hampshire County Council under a number of Agency Agreements. It provides advice on development proposals to the Head of Planning and Building and undertakes the introduction of temporary and permanent Traffic Regulation Orders.

### Additional Information

The workload of the Team is significantly influenced by the number of planning applications requiring highways advice.

The Agency Arrangement comprises traffic management, highway development control advice throughout the Borough and on-street parking enforcement for which costs are allocated under the Parking budget. It also includes the feasibility, design, costing, project management and delivery of Capital Schemes.

The Council also has a statutory duty to ensure that a system of naming and numbering new streets is applied and that nameplates are maintained.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<b>Highways: Non-Agency</b>				
<u>Expenditure</u>				
Premises Costs	36,101	42,040	71,540	66,830
Supplies & Services	4	0	10	0
Support Service Costs	42,038	43,700	22,360	22,490
<b>Total Expenditure</b>	<b>78,143</b>	<b>85,740</b>	<b>93,910</b>	<b>89,320</b>
<b>Fees &amp; Charges Income</b>	<b>(17,015)</b>	<b>(17,000)</b>	<b>(17,000)</b>	<b>(17,000)</b>
<b>Net Expenditure</b>	<b>61,128</b>	<b>68,740</b>	<b>76,910</b>	<b>72,320</b>

## HIGHWAYS (Cont.)

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<b>Highways: Agency</b>				
<u>Expenditure</u>				
Premises Costs	127,000	127,000	129,100	127,000
Supplies & Services	6,369	7,000	18,000	18,000
Support Service Costs	179,004	179,290	179,060	179,500
<b>Total Expenditure</b>	<b>312,373</b>	<b>313,290</b>	<b>326,160</b>	<b>324,500</b>
<b>Fees &amp; Charges Income</b>	<b>(211,022)</b>	<b>(211,700)</b>	<b>(224,800)</b>	<b>(222,700)</b>
<b>Net Expenditure</b>	<b>101,351</b>	<b>101,590</b>	<b>101,360</b>	<b>101,800</b>
<b>Net Expenditure for Highways</b>	<b>162,479</b>	<b>170,330</b>	<b>178,270</b>	<b>174,120</b>

## PARKING

### Purpose

The Parking team manages the provision of parking spaces to reduce traffic congestion, support town centre vitality and provide revenue to sustain the Council's integrated transport aims and has ISO 9001 accreditation for its procedures.

### Additional Information

The primary costs included in the budget are for management, patrolling and maintenance of both the Council's off street pay and display car parks and on street parking restrictions. Currently there are 2,898 off street pay & display spaces managed by the Council.

The allocation of spaces between ultra-short, short, medium and long stay are monitored and adjusted to reflect any changes in demand.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	295,935	283,480	301,070	295,620
Premises Costs	510,374	519,830	533,260	523,860
Transport Costs	20,066	16,950	5,860	5,910
Supplies & Services	274,142	312,960	265,180	318,570
Support Service Costs	80,498	82,920	112,100	111,010
Capital Financing	28,002	28,000	29,100	21,500
<b>Total Expenditure</b>	<b>1,209,017</b>	<b>1,244,140</b>	<b>1,246,570</b>	<b>1,276,470</b>
<u>Income</u>				
Fees & Charges Income	(2,356,769)	(2,334,810)	(2,371,150)	(2,389,150)
Recharge Income	(2,110)	(2,110)	(2,110)	(2,110)
<b>Total Income</b>	<b>(2,358,879)</b>	<b>(2,336,920)</b>	<b>(2,373,260)</b>	<b>(2,391,260)</b>
<b>Net Income</b>	<b>(1,149,862)</b>	<b>(1,092,780)</b>	<b>(1,126,690)</b>	<b>(1,114,790)</b>

## COMMUNITY TRANSPORT

### Purpose

To provide assistance to community based organisations that provide transport options for residents outside of the Concessionary Travel Scheme. The Planning Policy Team provide the lead with respect of the Council's involvement in community transport schemes.

### Additional Information

The Council works closely with the community organisations and the County Council to support local transport schemes.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Transfer Payments	43,535	52,000	51,500	52,000
<b>Total Expenditure</b>	<b>43,535</b>	<b>52,000</b>	<b>51,500</b>	<b>52,000</b>



**REVENUES SERVICE  
ESTIMATES  
2014/15**

## REVENUES SERVICE

Our aim is to provide a service that meets the needs of the customers and provides value for money. We will do this by:

- providing a contact centre that focuses on resolving customer enquiries at first contact, delivers on promises and creates lasting customer relationships;
- paying the right people, the right amount of benefit at the right time;
- preventing and reducing fraud;
- issuing accurate bills and maximising collection rates.

The Revenues Service is responsible for three main areas. These are Customer Services, Housing Benefit & Council Tax Support and Council Tax & Business Rates. It is a large customer-facing Service, coming into contact with every household and business in the Borough. A large proportion of the work undertaken is a statutory requirement of Local Authorities.

The Customer Services Unit (CSU) is the public face of the Council and provides a vital link between customers and Council services.

The Housing Benefit & Council Tax Support Unit is responsible for the assessment and payment of benefit to customers on a low income. An important area of work for this Unit is assisting residents to apply for the benefits they are entitled to, serving some of the most vulnerable residents in the Borough. This area of the Service's work is subject to significant external inspection.

The Local Taxation Unit is responsible for the billing and collection of Council Tax and Business Rates to ensure that the maximum amount is collected to provide funding for local services. This affects every property in the Borough.

The key challenges faced by the Service are; maintaining performance against key indicators; managing resources to respond to increased workloads as a result of the current economic downturn and an increase in new properties; maintaining collection rates; liaising with external partners ensuring assistance is provided to vulnerable people; implementing various changes to legislation and Welfare Reforms, often working to challenging deadlines.

## REVENUES SERVICE

### SUMMARY ESTIMATES

The estimates below are shown net of income (benefit subsidy, fee income and internal recharges). Net Total Expenditure has reduced by £120,700 between the revised 2013/14 and original 2014/15 estimates.

<b>Principal Activities</b>	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
Head of Revenues	86,567	85,480	83,220	84,050
Local Taxation Services	438,124	371,180	541,340	504,380
Council Tax Support Administration	184,599	191,340	195,910	198,910
Benefit Fraud	59,437	71,090	68,500	69,780
Council Tax Benefit	(72,649)	0	0	0
Local Council Tax Support Scheme	0	85,410	85,410	0
Housing Benefit - Homelessness	41,828	38,000	9,980	22,000
Housing Benefit - Rent Allowances	(122,579)	(150,000)	(108,270)	(113,600)
Housing Benefit - Rent Allowances Administration	175,932	209,060	252,360	283,070
Customer Services Unit	101,086	(117,270)	15,300	(25,540)
<b>Net Total Expenditure</b>	<b>892,345</b>	<b>784,290</b>	<b>1,143,750</b>	<b>1,023,050</b>

## SUBJECTIVE SUMMARY

The net expenditure estimate has decreased by £120,700 from the revised 2013/14 estimate. This is mainly due to changes in the way that budgets are prepared for the new Council Tax Support and local non-domestic rate collection schemes.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	1,951,699	1,940,290	1,937,800	1,981,170
Transport Costs	8,602	12,000	10,250	10,390
Supplies & Services	701,894	596,510	760,550	542,240
Transfer Payments	35,336,056	31,455,000	29,941,070	32,555,000
Support Service Costs	600,242	531,230	730,090	729,820
Capital Charges	49,578	49,580	49,580	0
<b>Total Expenditure</b>	<b>38,648,071</b>	<b>34,584,610</b>	<b>33,429,340</b>	<b>35,818,620</b>
<u>Income</u>				
Fees & Charges	(161,293)	(168,050)	(189,250)	(172,500)
Subsidy Income	(36,223,183)	(32,253,260)	(30,851,080)	(33,354,740)
Other Government Grants	(326,235)	(248,660)	(232,680)	(255,750)
Recharge Income	(1,045,015)	(1,130,350)	(1,012,580)	(1,012,580)
<b>Total Income</b>	<b>(37,755,726)</b>	<b>(33,800,320)</b>	<b>(32,285,590)</b>	<b>(34,795,570)</b>
<b>Net Total Expenditure</b>	<b>892,345</b>	<b>784,290</b>	<b>1,143,750</b>	<b>1,023,050</b>

## HEAD OF REVENUES

### Purpose

This cost centre provides a framework within which the diverse activities of the service are managed.

### Additional Information

The Head of Revenues' post is currently filled on a shared basis with Winchester City Council and the postholder splits her time equally between the two Authorities.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	37,072	40,000	38,000	39,000
Supplies & Services	568	670	540	680
Support Service Costs	48,927	44,810	44,680	44,370
<b>Total Expenditure</b>	<b>86,567</b>	<b>85,480</b>	<b>83,220</b>	<b>84,050</b>

## LOCAL TAXATION SERVICES

### Purpose

The Council has a duty under the Local Government Finance Act 1992 to collect Council Tax from every domestic dwelling in the Borough on behalf of Hampshire County Council, the Hampshire Police and Fire Authorities, Parish Councils within the Borough and to meet its own requirements.

Under the Local Government Finance Act 1988, the Council has a duty to collect Non-Domestic Rates from all non-domestic properties in the Borough. The level of Non-Domestic rates is set by the Government and a proportion of rates collected is retained by the Council.

### Additional Information

This budget covers the administration, billing, collection and enforcement costs regarding Council Tax and Business Rates. Up to 2012/13 this also included the cost of providing discretionary rate relief not paid for by Central Government. Since 2013/14 these reliefs have been accounted for in a different way as part of the localisation of non-domestic rates' regime.

The Council owns and maintains various buildings used for business purposes across the Borough and these properties are subject to charges for Non-Domestic Rates. These costs are included within premises costs on the relevant pages throughout this book.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	469,899	464,640	463,340	475,470
Transport Costs	2,207	3,580	2,800	2,820
Discretionary Rate Relief	0	0	0	0
Other Supplies & Services	302,234	157,580	192,650	151,480
Support Service Costs	117,281	145,610	303,230	302,360
<b>Total Expenditure</b>	<b>891,621</b>	<b>771,410</b>	<b>962,020</b>	<b>932,130</b>
<u>Income</u>				
Government Grant	(292,664)	(232,680)	(232,680)	(255,750)
Fees & Charges Income	(160,833)	(167,550)	(188,000)	(172,000)
<b>Total Income</b>	<b>(453,497)</b>	<b>(400,230)</b>	<b>(420,680)</b>	<b>(427,750)</b>
<b>Net Expenditure</b>	<b>438,124</b>	<b>371,180</b>	<b>541,340</b>	<b>504,380</b>

## COUNCIL TAX SUPPORT ADMINISTRATION

### Purpose

The Council has a statutory obligation to provide Council Tax Support to qualifying residents and has some discretion in the amount of support it offers to working age claimants.

### Additional Information

The income (shown below) is the Council Tax Benefit Subsidy paid by the Department for Work & Pensions to the Council for the administration of the Council Tax Support scheme. This is calculated on the caseload of the Council, i.e. the number of residents receiving Council Tax Benefit.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<b>Expenditure</b>				
Employee Costs	344,941	344,970	344,010	353,020
Transport Costs	1,751	2,660	2,080	2,100
Supplies & Services	78,234	42,410	66,450	41,180
Support Service Costs	58,323	77,260	64,760	63,980
<b>Total Expenditure</b>	<b>483,249</b>	<b>467,300</b>	<b>477,300</b>	<b>460,280</b>
<b>Income</b>				
Subsidy Income	(282,160)	(268,130)	(281,390)	(261,370)
Other Government Grant	(16,490)	(7,830)	0	0
<b>Total Income</b>	<b>(298,650)</b>	<b>(275,960)</b>	<b>(281,390)</b>	<b>(261,370)</b>
<b>Net Expenditure</b>	<b>184,599</b>	<b>191,340</b>	<b>195,910</b>	<b>198,910</b>

## BENEFIT FRAUD

### Purpose

The Council seeks to ensure benefits are paid only to those people entitled to receive them and takes appropriate measures to deter, detect and prosecute those making fraudulent benefit claims.

### Additional Information

The Council operates a joint fraud team with Winchester City Council and the costs are shared between the two Authorities. All staff within the joint team are employed by Winchester City Council.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	45,703	56,540	54,530	55,700
Transport Costs	33	50	40	40
Supplies & Services	4,224	4,430	4,030	3,900
Support Service Costs	10,247	10,720	10,500	10,640
<b>Total Expenditure</b>	<b>60,207</b>	<b>71,740</b>	<b>69,100</b>	<b>70,280</b>
<u>Income</u>				
Fees & Charges Income	(460)	(500)	(600)	(500)
Other Government Grant	(310)	(150)	0	0
<b>Total Income</b>	<b>(770)</b>	<b>(650)</b>	<b>(600)</b>	<b>(500)</b>
<b>Net Expenditure</b>	<b>59,437</b>	<b>71,090</b>	<b>68,500</b>	<b>69,780</b>



## COUNCIL TAX BENEFIT

### Purpose

Up to 2012/13 the Council had a statutory duty to provide Council Tax Benefit to qualifying residents.

### Additional Information

The figures shown below represent the total cost of benefits paid and income received through subsidy from the Department for Work & Pensions to meet the cost of those benefits.

Council Tax Benefit ceased to exist from 2013/14 and has been replaced by a new Council Tax Support scheme - See next page.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<b>Council Tax Benefit Paid</b>	<b>5,461,708</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Subsidy Income</b>	<b>(5,534,357)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Income</b>	<b>(72,649)</b>	<b>0</b>	<b>0</b>	<b>0</b>

## LOCAL COUNCIL TAX SUPPORT SCHEME

### Purpose

The Council has a statutory duty to provide Council Tax Support to qualifying residents and has some discretion in the amount of support it offers to working age claimants.

### Additional Information

The budget represents the element of grant provided by Central Government for Council Tax Support to parish councils to reflect changes to their tax base on the implementation of the scheme.

The full cost of Council Tax Support falls on the Collection Fund and is shared with major precepting authorities.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<b>Supplies &amp; Services</b>	<b>0</b>	<b>85,410</b>	<b>85,410</b>	<b>0</b>
<b>Total Expenditure</b>	<b>0</b>	<b>85,410</b>	<b>85,410</b>	<b>0</b>

## HOUSING BENEFIT - HOMELESSNESS

### Purpose

The Council provides Housing Benefit to homeless people and to families in short-term accommodation. Part of this cost is borne by the Council and not by the Department for Work & Pensions through the subsidy system.

### Additional Information

The cost of benefits (shown below) is shown as income within the Housing Options section of the Housing & Environmental Health Service estimates. The costs derive from the rent payments made for bed & breakfast accommodation above the Council's current threshold as set by Central Government.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<b>Homelessness Benefit Paid</b>	96,073	75,000	20,590	45,000
<b>Subsidy Income</b>	(54,245)	(37,000)	(10,610)	(23,000)
<b>Net Expenditure</b>	41,828	38,000	9,980	22,000

## HOUSING BENEFIT - RENT ALLOWANCES

### Purpose

The Council provides Housing Benefit to qualifying residents under statutory obligation.

### Additional Information

The net position on this activity is dependent on the amount of benefit subsidy being paid by the Government on overpayments, which is itself dependent on the performance of the Council's Benefit Unit and the performance on overpayment recovery. For this reason, the percentage borne by the Council may vary from year to year. Included in the expenditure estimate is the bad debt provision for each year.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Bad Debt Provision	169,096	150,000	248,940	185,400
Housing Benefit Rent Allowances	29,778,275	31,380,000	29,920,480	32,510,000
<b>Total Expenditure</b>	<b>29,947,371</b>	<b>31,530,000</b>	<b>30,169,420</b>	<b>32,695,400</b>
<b>Subsidy Income &amp; Recoveries</b>	<b>(30,069,950)</b>	<b>(31,680,000)</b>	<b>(30,277,690)</b>	<b>(32,809,000)</b>
<b>Net Income</b>	<b>(122,579)</b>	<b>(150,000)</b>	<b>(108,270)</b>	<b>(113,600)</b>

## HOUSING BENEFIT - RENT ALLOWANCES ADMINISTRATION

### Purpose

The Council has a statutory obligation to provide Housing Benefit to qualifying residents.

### Additional Information

The Subsidy income shown below is the Housing Benefit Subsidy paid by the Department for Work & Pensions for the administration of the Housing Benefit scheme. This is calculated on the caseload of the Council - that is the number of residents receiving Housing Benefit, and attracts different levels of subsidy depending on the type of tenancy and associated complexity.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	356,903	352,450	351,460	360,670
Transport Costs	1,788	2,710	2,130	2,140
Supplies and Services	46,740	57,710	57,380	59,120
Support Service Costs	69,743	72,320	123,430	122,510
<b>Total Expenditure</b>	<b>475,174</b>	<b>485,190</b>	<b>534,400</b>	<b>544,440</b>
<u>Income</u>				
Court Fees	0	0	(650)	0
Subsidy Income	(282,161)	(268,130)	(281,390)	(261,370)
Government Grant	(17,081)	(8,000)	0	0
<b>Total Income</b>	<b>(299,242)</b>	<b>(276,130)</b>	<b>(282,040)</b>	<b>(261,370)</b>
<b>Net Expenditure</b>	<b>175,932</b>	<b>209,060</b>	<b>252,360</b>	<b>283,070</b>

## CUSTOMER SERVICES UNIT

### Purpose

The Customer Services Unit is the public face of the Council and provides a vital link between customers and Council services.

### Additional Information

The Unit aspires to provide a positive customer experience for everyone contacting the Council.

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<u>Expenditure</u>				
Employee Costs	697,181	681,690	686,460	697,310
Transport Costs	2,823	3,000	3,200	3,290
Supplies & Services	100,798	98,300	105,150	100,480
Support Service Costs	295,721	180,510	183,490	185,960
Capital Charges	49,578	49,580	49,580	0
<b>Total Expenditure</b>	<b>1,146,101</b>	<b>1,013,080</b>	<b>1,027,880</b>	<b>987,040</b>
<b>Recharge Income</b>	<b>(1,045,015)</b>	<b>(1,130,350)</b>	<b>(1,012,580)</b>	<b>(1,012,580)</b>
<b>Net Expenditure / (Income)</b>	<b>101,086</b>	<b>(117,270)</b>	<b>15,300</b>	<b>(25,540)</b>

**CAPITAL PROGRAMME**  
**2014/15 - 2016/17**

## **GENERAL FUND CAPITAL PROGRAMME**

In addition to the Revenue budgets shown throughout this book, the Council also operates a capital programme. The capital programme is overseen by an officer led working party, with updates reported to Cabinet three times a year.

The proposed capital programme for 2014/15 was presented to Cabinet on 12th February 2014 and subsequently approved by Council on 21st February.

Capital expenditure broadly falls under two categories; firstly the purchase or material improvement of an asset that will be shown in the Council's asset register; and secondly, expenditure that may be given in grant form to other individuals or organisations for which the Council receives no asset (e.g. grants to Parish Councils or Disabled Facilities Grants). In these cases or where the expenditure does not enhance the value or expected life of an asset it is shown in the relevant Service account as Capital Financing expenditure as seen throughout this book.

### **Summary Estimates**

The total capital programme over the three year cycle 2013/14 to 2015/16 is expected to spend £15.810M and will require a draw of £5.541M from capital reserves.

If all capital receipts and expenditure are incurred as shown on the following pages, there will be a deficit of around £5.0M on the capital programme. It is anticipated that this will be gradually recovered once property prices start to increase and better opportunities arise for the Council to sell surplus assets. The costs associated with the current capital programme deficit have been incorporated in the budget pages throughout this book.



## GENERAL FUND CAPITAL PROGRAMME AND FINANCING

### SUMMARY ESTIMATES

	Latest Total Estimated Cost £'000	Total Cost to 31 March 2013 £'000	Revised Estimate 2013/14 £'000	Original Estimate 2014/15 £'000	Original Estimate 2015/16 £'000
<b>CAPITAL EXPENDITURE</b>					
Asset Management Projects	3,895.3	0.0	2,220.1	1,675.2	0.0
Community & Leisure	1,931.7	203.2	888.9	829.6	10.0
Estates	7,490.4	504.7	6,642.4	281.6	61.7
Housing & Environmental Health	1,725.7	0.0	740.0	850.0	135.7
I.T.	344.2	179.4	84.2	80.6	0.0
Planning Policy & Transport	615.1	5.5	161.5	328.1	120.0
Social Housing	700.0	0.0	275.0	425.0	0.0
<b>Total</b>	<b>16,702.4</b>	<b>892.8</b>	<b>11,012.1</b>	<b>4,470.1</b>	<b>327.4</b>
<b>CAPITAL FINANCING</b>					
Capital Grants			424.7	434.2	0.0
General Fund Capital Receipts			160.0	2,910.0	60.0
Capital Contributions			2,993.9	2,839.8	446.0
<b>Total</b>			<b>3,578.6</b>	<b>6,184.0</b>	<b>506.0</b>
Required draw from / (contribution to) Balances			7,433.5	(1,713.9)	(178.6)
<b>Total Financing</b>			<b>11,012.1</b>	<b>4,470.1</b>	<b>327.4</b>

**ASSET MANAGEMENT PROJECTS**  
**CAPITAL PROGRAMME**

<b>Scheme</b>	<b>Latest Total Estimated Cost £'000</b>	<b>Total Cost to 31 March 2013 £'000</b>	<b>Revised Estimate 2013/14 £'000</b>	<b>Original Estimate 2014/15 £'000</b>	<b>Original Estimate 2015/16 £'000</b>
Land and Property Projects	561.3	Ongoing	421.3	140.0	
Vehicle and Plant Projects	3,039.8	Ongoing	1,703.8	1,336.0	
IT Equipment Projects	294.2	Ongoing	95.0	199.2	
<b>Total</b>	<b>3,895.3</b>	<b>0.0</b>	<b>2,220.1</b>	<b>1,675.2</b>	<b>0.0</b>

**COMMUNITY & LEISURE**  
**CAPITAL PROGRAMME**

<b>Scheme</b>	<b>Latest Total Estimated Cost £'000</b>	<b>Total Cost to 31 March 2013 £'000</b>	<b>Revised Estimate 2013/14 £'000</b>	<b>Original Estimate 2014/15 £'000</b>	<b>Original Estimate 2015/16 £'000</b>
Play Areas - Development of Sites	138.4	Ongoing	138.4		
Romsey Rapids Ventilation Works	506.2	183.3	322.9		
Relocate 'Youth In Romsey'	342.0			342.0	
Grants to Voluntary Organisations	92.6	Ongoing	50.0	42.6	
Romsey War Memorial Park Kiosk	160.0			160.0	
Extension of Woodley Cemetery	150.0	1.1	138.9	10.0	
Knightwood Leisure Centre Cycle Track	97.5	2.5	95.0		
Lights External Areas	30.0	14.3	15.7		
Romsey Sports' Centre Adventure Golf	20.0		20.0		
Romsey Waterways	32.0	2.0	10.0	10.0	10.0
Urban Realm( Lights - Bus Station Access)	35.0			35.0	
<b>Sub total carried forward</b>	<b>1,603.7</b>	<b>203.2</b>	<b>790.9</b>	<b>599.6</b>	<b>10.0</b>

**COMMUNITY & LEISURE**  
**CAPITAL PROGRAMME**

<b>Scheme</b>	<b>Latest Total Estimated Cost £'000</b>	<b>Total Cost to 31 March 2013 £'000</b>	<b>Revised Estimate 2013/14 £'000</b>	<b>Original Estimate 2014/15 £'000</b>	<b>Original Estimate 2015/16 £'000</b>
<b>Sub total brought forward</b>	<b>1,603.7</b>	<b>203.2</b>	<b>790.9</b>	<b>599.6</b>	<b>10.0</b>
Hunts Farm Security	25.0		25.0		
Vigo Road Performance Space	73.0		73.0		
Urban Sport Facility - Andover	140.0			140.0	
Tadburn Meadows Nature reserve	55.0			55.0	
Romsey Abbey Garth (North)	35.0			35.0	
<b>Total</b>	<b>1,931.7</b>	<b>203.2</b>	<b>888.9</b>	<b>829.6</b>	<b>10.0</b>
Community Asset Fund Projects	350.0	0.0	50.0	150.0	150.0

**ESTATES SERVICE**  
**CAPITAL PROGRAMME**

<b>Scheme</b>	<b>Latest Total Estimated Cost £'000</b>	<b>Total Cost to 31 March 2013 £'000</b>	<b>Revised Estimate 2013/14 £'000</b>	<b>Original Estimate 2014/15 £'000</b>	<b>Original Estimate 2015/16 £'000</b>
Beech Hurst Lighting Upgrade	45.9	35.9	10.0		
Contribution to Rural Broadband	185.0		61.7	61.6	61.7
Purchase/Refurbish Former Romsey Magistrates Court	698.5	468.8	9.7	220.0	
Refurbishment of Portway Football Stadium	355.0		355.0		
Purchase of leasehold interests	6,206.0		6,206.0		
<b>Total</b>	<b>7,490.4</b>	<b>504.7</b>	<b>6,642.4</b>	<b>281.6</b>	<b>61.7</b>

**HOUSING & ENVIRONMENTAL HEALTH**  
**CAPITAL PROGRAMME**

<b>Scheme</b>	<b>Latest Total Estimated Cost £'000</b>	<b>Total Cost to 31 March 2013 £'000</b>	<b>Revised Estimate 2013/14 £'000</b>	<b>Original Estimate 2014/15 £'000</b>	<b>Original Estimate 2015/16 £'000</b>
Renovations and Minor Works Grants	239.5	Ongoing	40.0	150.0	49.5
Disabled Facilities Grants	1,486.2	Ongoing	700.0	700.0	86.2
<b>Total</b>	<b>1,725.7</b>		<b>740.0</b>	<b>850.0</b>	<b>135.7</b>

**I.T. SERVICE**  
**CAPITAL PROGRAMME**

<b>Scheme</b>	<b>Latest Total Estimated Cost £'000</b>	<b>Total Cost to 31 March 2013 £'000</b>	<b>Revised Estimate 2013/14 £'000</b>	<b>Original Estimate 2014/15 £'000</b>	<b>Original Estimate 2015/16 £'000</b>
Replace Corporate Telephony System	138.0	101.3	36.7		
Oracle Cluster	39.6	31.6		8.0	
Upgrade Email Exchange	35.0			35.0	
Flexible / Remote Working	30.0		30.0		
Sharepoint Server	32.1	1.1		31.0	
Document Management System - Building Control	52.0	45.4		6.6	
Replacement Committee Agenda and Minutes Software	17.5		17.5		
<b>Total</b>	<b>344.2</b>	<b>179.4</b>	<b>84.2</b>	<b>80.6</b>	<b>0.0</b>

**PLANNING POLICY & TRANSPORT SERVICE**  
**CAPITAL PROGRAMME**

<b>Scheme</b>	<b>Latest Total Estimated Cost £'000</b>	<b>Total Cost to 31 March 2013 £'000</b>	<b>Revised Estimate 2013/14 £'000</b>	<b>Original Estimate 2014/15 £'000</b>	<b>Original Estimate 2015/16 £'000</b>
Pay on Foot - Andover Multi Storey Car Park	78.1			78.1	
Parking Permit Database	32.0	5.5	26.5		
Romsey Town Centre Enhancement	150.0			30.0	120.0
Romsey Rapids' Car Park	270.0		135.0	135.0	
Land to the West of Romsey Abbey	85.0			85.0	
<b>Total</b>	<b>615.1</b>	<b>5.5</b>	<b>161.5</b>	<b>328.1</b>	<b>120.0</b>



**SOCIAL HOUSING**  
**CAPITAL PROGRAMME**

Scheme	Latest Total Estimated Cost £'000	Total Cost to 31 March 2013 £'000	Revised Estimate 2013/14 £'000	Original Estimate 2014/15 £'000	Original Estimate 2015/16 £'000
<u>Testway Covenant</u>					
22 Highlands Road, Andover	125.0		125.0		
Land at Roman Way School	300.0		150.0	150.0	
Rosalind House, Stockbridge	140.0			140.0	
Braishfield Road, Braishfield	135.0			135.0	
<b>Total Approved Projects</b>	<b>700.0</b>	<b>0.0</b>	<b>275.0</b>	<b>425.0</b>	<b>0.0</b>
Approved budget for schemes yet to be identified	631.7			631.7	
<b>Total Housing Capital Programme Budget</b>	<b>1,331.7</b>	<b>0.0</b>	<b>275.0</b>	<b>1,056.7</b>	<b>0.0</b>

## PORTFOLIO REVENUE INFORMATION

The Council's activities are divided into seven portfolios. All income and expenditure is attributable to a portfolio, with each portfolio being under the responsibility of a designated member of the Cabinet.

The current Portfolio holders are:

<b>Portfolio</b>	<b>Portfolio Holder</b>
Leader's	Cllr Carr
Community & Leisure	Cllr Ward
Corporate	Cllr Busk
Economic	Cllr Giddings
Environmental	Cllr Stallard
Housing & Environmental Health	Cllr Mrs Hawke
Planning & Transport	Cllr Hatley

The following pages show the Service revenue budgets re-stated by Portfolio.

## PORTFOLIO REVENUE INFORMATION

### SUMMARY ESTIMATES

	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
Leader's	217,864	228,670	249,020	226,770
Community & Leisure	3,527,126	3,770,640	3,865,550	3,643,880
Corporate	3,479,228	4,118,960	4,069,590	3,839,570
Economic	(3,287,446)	(3,045,480)	(2,809,730)	(3,421,170)
Environmental	4,420,172	4,428,110	4,539,140	4,538,250
Housing & Environmental Health	3,701,534	3,369,060	2,878,170	2,955,860
Planning & Transport	1,285,385	1,373,640	1,292,470	1,347,870
<b>Total - All Portfolios</b>	<b>13,343,863</b>	<b>14,243,600</b>	<b>14,084,210</b>	<b>13,131,030</b>

## PORTFOLIO REVENUE INFORMATION

LEADER'S PORTFOLIO	Actual 2012/13 £	Original Estimate 2013/14 £	Revised Estimate 2013/14 £	Original Estimate 2014/15 £
<b>Chief Executive's Office</b>				
Chief Executive's Office	838,023	801,750	842,120	843,540
Human Resources Service	345,000	314,650	320,960	303,500
Human Resources Function	42,306	31,100	27,400	31,100
<b>Total Expenditure</b>	<b>1,225,329</b>	<b>1,147,500</b>	<b>1,190,480</b>	<b>1,178,140</b>
<b>Corporate &amp; Democratic Core</b>				
Corporate Public Relations, Information & Consultation	114,776	124,920	121,170	123,780
Representing Local Interests	10,514	10,550	10,540	10,580
Other Democratic Activities	104,756	106,760	119,360	122,000
<b>Total Expenditure</b>	<b>230,046</b>	<b>242,230</b>	<b>251,070</b>	<b>256,360</b>
<b>Total Portfolio Expenditure</b>	<b>1,455,375</b>	<b>1,389,730</b>	<b>1,441,550</b>	<b>1,434,500</b>
<b>Service Controlled Income</b>				
Corporate & Democratic Core	(6,850)	(8,500)	(7,490)	(8,500)
<b>Total Service Controlled Income</b>	<b>(6,850)</b>	<b>(8,500)</b>	<b>(7,490)</b>	<b>(8,500)</b>
<b>Centrally Controlled Income</b>				
Chief Executive's Office	(1,230,661)	(1,152,560)	(1,185,040)	(1,199,230)
<b>Total Centrally Controlled Income</b>	<b>(1,230,661)</b>	<b>(1,152,560)</b>	<b>(1,185,040)</b>	<b>(1,199,230)</b>
<b>Net Revenue Expenditure for LEADER'S PORTFOLIO</b>	<b>217,864</b>	<b>228,670</b>	<b>249,020</b>	<b>226,770</b>

## PORTFOLIO REVENUE INFORMATION

<b>COMMUNITY &amp; LEISURE PORTFOLIO</b>	<b>Actual 2012/13 £</b>	<b>Original Estimate 2013/14 £</b>	<b>Revised Estimate 2013/14 £</b>	<b>Original Estimate 2014/15 £</b>
<b>Community &amp; Leisure</b>				
Management & Support	354,522	351,370	331,010	332,690
Community Leisure Provision	14,875	0	0	0
Managed Sports Facilities	1,196,789	1,268,770	1,318,430	1,162,370
Outdoor Sports Facilities	427,571	416,110	411,720	355,140
Playgrounds	36,364	58,630	53,700	79,320
Sports Development	84,564	48,820	67,800	51,470
Cemeteries	67,126	77,940	80,170	105,350
Grounds Maintenance	99,262	96,310	113,550	100,380
Urban Parks & Open Spaces	359,788	358,580	407,560	419,660
Nature Reserves	114,490	114,530	176,980	132,190
Community Engagement	773,983	763,020	759,180	1,129,860
Youth Engagement	88,402	82,130	72,200	0
Community Safety	137,151	18,970	0	0
Neighbourhood Wardens' Scheme	276,137	264,910	264,540	0
Andover Town Summit	36,567	11,810	19,490	11,780
Andover Museum	94,270	86,370	85,560	73,150
Heritage	54,853	53,790	52,760	52,960
Arts Function	63,806	38,430	36,820	27,750
The Lights	851,420	820,000	849,780	804,590
<b>Total Portfolio Expenditure</b>	<b>5,131,940</b>	<b>4,930,490</b>	<b>5,101,250</b>	<b>4,838,660</b>
<b>Service Controlled Income</b>	<b>(1,185,175)</b>	<b>(730,320)</b>	<b>(839,460)</b>	<b>(796,860)</b>
<b>Centrally Controlled Income</b>	<b>(419,639)</b>	<b>(429,530)</b>	<b>(396,240)</b>	<b>(397,920)</b>
<b>Net Revenue Expenditure for COMMUNITY &amp; LEISURE PORTFOLIO</b>	<b>3,527,126</b>	<b>3,770,640</b>	<b>3,865,550</b>	<b>3,643,880</b>

## PORTFOLIO REVENUE INFORMATION

CORPORATE PORTFOLIO	Actual 2012/13 £	Original Estimate 2013/14 £	Revised Estimate 2013/14 £	Original Estimate 2014/15 £
<b>Corporate &amp; Democratic Core</b>				
Corporate Management	1,455,789	1,557,860	1,606,840	1,559,060
Delivering Public Services Electronically	150,733	106,710	43,660	43,410
Emergency Planning	26,796	27,980	26,860	28,080
Councillors	694,462	682,770	720,710	723,810
Councillor Meetings	439,493	443,700	421,560	428,150
Mayoral Office	103,999	102,020	104,350	105,620
Civic Ceremonies	6,107	6,740	6,490	6,500
Subscriptions	29,522	30,120	26,140	26,140
Allocated Central Overheads	412,722	360,850	357,790	350,600
Non-Distributable Costs	23,360	993,190	887,610	903,130
<b>Total Expenditure</b>	<b>3,342,983</b>	<b>4,311,940</b>	<b>4,202,010</b>	<b>4,174,500</b>
<b>Information Technology</b>				
Management Team	674,859	660,040	599,960	576,270
Service Desk	146,877	152,250	171,400	155,630
Infrastructure	431,619	434,170	509,380	386,710
Corporate Services	700,054	682,720	618,460	524,730
<b>Total Expenditure</b>	<b>1,953,409</b>	<b>1,929,180</b>	<b>1,899,200</b>	<b>1,643,340</b>
<b>Revenues Service</b>				
Customer Services Unit	1,146,101	1,013,080	1,027,880	987,040
<b>Total Expenditure</b>	<b>1,146,101</b>	<b>1,013,080</b>	<b>1,027,880</b>	<b>987,040</b>
<b>Sub-total Expenditure c/f</b>	<b>6,442,493</b>	<b>7,254,200</b>	<b>7,129,090</b>	<b>6,804,880</b>

## PORTFOLIO REVENUE INFORMATION

CORPORATE PORTFOLIO (cont)	Actual 2012/13 £	Original Estimate 2013/14 £	Revised Estimate 2013/14 £	Original Estimate 2014/15 £
<b>Sub-total Expenditure b/f</b>	<b>6,442,493</b>	<b>7,254,200</b>	<b>7,129,090</b>	<b>6,804,880</b>
<b>Legal &amp; Democratic</b>				
Legal Function	522,629	502,580	577,320	802,630
Land Charges	138,801	147,740	141,990	147,870
Democratic Unit	291,601	271,820	260,920	0
Council Elections	391,001	409,150	409,470	409,320
Registration Of Electors	192,464	199,870	138,800	150,880
Lotteries, Amusements & Gaming Permits	41,343	41,280	43,160	43,330
Alcohol & Entertainment Licensing	102,841	91,660	86,240	84,250
Scrap Metal Dealer Licences	0	0	1,220	2,600
Hackney Carriages & Private Hire Vehicles	49,818	56,410	60,200	58,100
<b>Total Expenditure</b>	<b>1,730,498</b>	<b>1,720,510</b>	<b>1,719,320</b>	<b>1,698,980</b>
<b>Total Portfolio Expenditure</b>	<b>8,172,991</b>	<b>8,974,710</b>	<b>8,848,410</b>	<b>8,503,860</b>
<b>Service Controlled Income</b>				
Corporate & Democratic Core	(5,089)	(29,500)	(29,530)	(29,530)
Information Technology	(123,478)	(112,880)	(116,190)	(100,670)
Legal & Democratic	(582,028)	(588,500)	(660,740)	(640,020)
<b>Total Service Controlled Income</b>	<b>(710,595)</b>	<b>(730,880)</b>	<b>(806,460)</b>	<b>(770,220)</b>
<b>Centrally Controlled Income</b>				
Corporate & Democratic Core	(405,972)	(360,870)	(357,760)	(350,550)
Information Technology	(1,766,793)	(1,859,120)	(1,829,970)	(1,747,860)
Legal & Democratic	(765,388)	(774,530)	(772,050)	(783,080)
Revenues	(1,045,015)	(1,130,350)	(1,012,580)	(1,012,580)
<b>Total Centrally Controlled Income</b>	<b>(3,983,168)</b>	<b>(4,124,870)</b>	<b>(3,972,360)</b>	<b>(3,894,070)</b>
 <b>Net Revenue Expenditure for CORPORATE PORTFOLIO</b>	 <b>3,479,228</b>	 <b>4,118,960</b>	 <b>4,069,590</b>	 <b>3,839,570</b>

## PORTFOLIO REVENUE INFORMATION

ECONOMIC PORTFOLIO	Actual 2012/13 £	Original Estimate 2013/14 £	Revised Estimate 2013/14 £	Original Estimate 2014/15 £
<b>Estates</b>				
Estates Support Unit	809,728	783,270	831,740	826,900
Andover Market	11,645	13,940	12,790	13,220
Business Park Development	442,190	421,130	454,810	439,260
Union Street	8,503	7,580	10,090	29,480
Chantry Centre	10,866	9,190	16,480	16,440
Corporate Properties	392,301	410,210	556,460	276,040
Economic Development & Promotion	282,645	287,320	151,000	257,920
Promotion of Tourism	89,247	89,290	110,930	96,280
Town Centre Management	76,061	64,610	49,530	46,120
Management				
Christmas Lighting	26,490	0	0	0
Public Conveniences	253,809	236,960	221,300	230,950
Office Accommodation	1,058,556	998,680	904,810	913,870
Depot Costs	241,427	199,780	243,010	293,630
Building Maintenance	671,964	623,210	959,580	922,100
Maintenance Works	0	356,110	223,420	373,550
Building Cleaning	125,169	132,550	127,920	143,430
<b>Total Expenditure</b>	<b>4,500,601</b>	<b>4,633,830</b>	<b>4,873,870</b>	<b>4,879,190</b>
<b>Finance</b>				
Finance Service	921,055	887,770	911,770	922,740
<b>Total Expenditure</b>	<b>921,055</b>	<b>887,770</b>	<b>911,770</b>	<b>922,740</b>
<b>Revenues</b>				
Head Of Revenues	86,567	85,480	83,220	84,050
Local Taxation Services	891,621	771,410	962,020	932,130
Council Tax Support Administration	483,249	467,300	477,300	460,280
Benefit Fraud	60,207	71,740	69,100	70,280
Council Tax Benefit	5,461,708	0	0	0
Council Tax Support Scheme	0	85,410	85,410	0
Housing Benefit - Homelessness	96,073	75,000	20,590	45,000
Housing Benefit - Rent Allowances	29,947,371	31,530,000	30,169,420	32,695,400
Housing Benefit - Rent Allowances	475,174	485,190	534,400	544,440
Administration				
<b>Total Expenditure</b>	<b>37,501,970</b>	<b>33,571,530</b>	<b>32,401,460</b>	<b>34,831,580</b>
<b>Sub-total Expenditure c/f</b>	<b>42,923,626</b>	<b>39,093,130</b>	<b>38,187,100</b>	<b>40,633,510</b>



## PORTFOLIO REVENUE INFORMATION

ECONOMIC PORTFOLIO (cont)	Actual 2012/13 £	Original Estimate 2013/14 £	Revised Estimate 2013/14 £	Original Estimate 2014/15 £
<b>Sub-total Expenditure b/f</b>	<b>42,923,626</b>	<b>39,093,130</b>	<b>38,187,100</b>	<b>40,633,510</b>
<b>Service Controlled Income</b>				
Estates	(6,499,845)	(6,534,570)	(6,651,010)	(7,075,460)
Finance	(5,203)	(800)	(1,750)	(1,750)
Revenues	(487,528)	(416,710)	(421,930)	(428,250)
<b>Total Service Controlled Income</b>	<b>(6,992,576)</b>	<b>(6,952,080)</b>	<b>(7,074,690)</b>	<b>(7,505,460)</b>
<b>Centrally Controlled Income</b>				
Estates	(2,079,845)	(2,008,820)	(2,187,420)	(2,279,230)
Finance	(915,468)	(924,450)	(883,640)	(915,250)
Revenues (inc Benefits)	(36,223,183)	(32,253,260)	(30,851,080)	(33,354,740)
<b>Total Centrally Controlled Income</b>	<b>(39,218,496)</b>	<b>(35,186,530)</b>	<b>(33,922,140)</b>	<b>(36,549,220)</b>
 <b>Net Revenue Income for ECONOMIC PORTFOLIO</b>	 <b>(3,287,446)</b>	 <b>(3,045,480)</b>	 <b>(2,809,730)</b>	 <b>(3,421,170)</b>

## PORTFOLIO REVENUE INFORMATION

ENVIRONMENTAL PORTFOLIO	Actual 2012/13 £	Original Estimate 2013/14 £	Revised Estimate 2013/14 £	Original Estimate 2014/15 £
<b>Environmental Service</b>				
Grounds Maintenance	1,922,671	1,883,610	1,883,700	1,941,700
Waste Collection	2,712,770	2,585,520	2,683,130	2,619,440
Garden Waste Collection	326,454	328,300	364,760	404,890
Street Cleansing	1,339,514	1,416,440	1,402,740	1,399,520
Vehicle Workshop (inc Fuel)	890,670	860,110	847,690	900,440
Operational Overheads	264,965	247,930	258,400	258,750
<b>Total Portfolio Expenditure</b>	<b>7,457,044</b>	<b>7,321,910</b>	<b>7,440,420</b>	<b>7,524,740</b>
<b>Service Controlled Income</b>				
Environmental Service	(1,596,664)	(1,427,730)	(1,442,400)	(1,483,520)
<b>Total Service Controlled Income</b>	<b>(1,596,664)</b>	<b>(1,427,730)</b>	<b>(1,442,400)</b>	<b>(1,483,520)</b>
<b>Centrally Controlled Income</b>				
Environmental Service	(1,440,208)	(1,466,070)	(1,458,880)	(1,502,970)
<b>Total Centrally Controlled Income</b>	<b>(1,440,208)</b>	<b>(1,466,070)</b>	<b>(1,458,880)</b>	<b>(1,502,970)</b>
<b>Net Revenue Expenditure for ENVIRONMENTAL PORTFOLIO</b>	<b>4,420,172</b>	<b>4,428,110</b>	<b>4,539,140</b>	<b>4,538,250</b>

## PORTFOLIO REVENUE INFORMATION

HOUSING & ENVIRONMENTAL HEALTH PORTFOLIO	Actual 2012/13 £	Original Estimate 2013/14 £	Revised Estimate 2013/14 £	Original Estimate 2014/15 £
<b>Housing &amp; Environmental Health</b>				
General Management	296,980	295,640	148,050	145,160
Housing Options	996,956	891,030	985,550	995,990
Hampshire Home Choice	38,783	83,100	84,540	94,250
Housing Development	1,075,556	511,280	449,280	541,840
Business Support	418,730	316,680	395,090	348,410
Pest Control	268,124	266,160	158,610	158,400
Out of Hours Service	21,507	23,700	2,860	0
Pollution	407,833	393,780	362,760	318,280
Housing Standards	1,070,939	1,233,310	1,103,410	1,129,120
Animal Welfare	188,098	158,370	121,700	110,570
Health Protection	491,898	448,960	459,590	435,920
<b>Total Expenditure</b>	<b>5,275,404</b>	<b>4,622,010</b>	<b>4,271,440</b>	<b>4,277,940</b>
<b>Estates</b>				
Public Halls	299,736	302,170	309,830	318,330
<b>Total Expenditure</b>	<b>299,736</b>	<b>302,170</b>	<b>309,830</b>	<b>318,330</b>
<b>Total Portfolio Expenditure</b>	<b>5,575,140</b>	<b>4,924,180</b>	<b>4,581,270</b>	<b>4,596,270</b>
<b>Service Controlled Income</b>				
Housing & Environmental Health	(992,607)	(798,460)	(806,510)	(795,120)
Estates	(44,819)	(23,780)	(33,620)	(31,890)
<b>Total Service Controlled Income</b>	<b>(1,037,426)</b>	<b>(822,240)</b>	<b>(840,130)</b>	<b>(827,010)</b>
<b>Centrally Controlled Income</b>				
Housing & Environmental Health	(836,180)	(732,880)	(862,970)	(813,400)
<b>Total Centrally Controlled Income</b>	<b>(836,180)</b>	<b>(732,880)</b>	<b>(862,970)</b>	<b>(813,400)</b>
<b>Net Revenue Expenditure for HOUSING &amp; ENVIRONMENTAL HEALTH PORTFOLIO</b>	<b>3,701,534</b>	<b>3,369,060</b>	<b>2,878,170</b>	<b>2,955,860</b>

## PORTFOLIO REVENUE INFORMATION

PLANNING AND TRANSPORT PORTFOLIO	Actual 2012/13 £	Original Estimate 2013/14 £	Revised Estimate 2013/14 £	Original Estimate 2014/15 £
<b>Planning &amp; Building</b>				
Development Control & Enforcement	2,328,868	2,278,060	2,409,090	2,308,260
Building Control	485,099	521,300	442,970	442,860
<b>Total Expenditure</b>	<b>2,813,967</b>	<b>2,799,360</b>	<b>2,852,060</b>	<b>2,751,120</b>
<b>Planning Policy &amp; Transport</b>				
Planning Policy, Design & Cons.	1,112,316	1,156,960	1,193,120	1,104,370
Local Development Framework	94,631	10,000	137,200	238,020
Planning Policy Climate Change	208	2,650	7,350	0
Engineering & Transport	447,078	416,220	456,840	467,850
Highways	390,516	399,030	420,070	413,820
Parking	1,209,017	1,244,140	1,246,570	1,276,470
Community Transport	43,535	52,000	51,500	52,000
<b>Total Expenditure</b>	<b>3,297,301</b>	<b>3,281,000</b>	<b>3,512,650</b>	<b>3,552,530</b>
<b>Total Portfolio Expenditure</b>	<b>6,111,268</b>	<b>6,080,360</b>	<b>6,364,710</b>	<b>6,303,650</b>
<b>Service Controlled Income</b>				
Planning & Building	(1,342,015)	(1,265,500)	(1,524,200)	(1,411,200)
Planning Policy & Transport	(2,808,242)	(2,765,580)	(2,877,640)	(2,874,180)
<b>Total Service Controlled Income</b>	<b>(4,150,257)</b>	<b>(4,031,080)</b>	<b>(4,401,840)</b>	<b>(4,285,380)</b>
<b>Centrally Controlled Income</b>				
Planning & Building	(146,646)	(146,660)	(141,420)	(141,420)
Planning Policy & Transport	(528,980)	(528,980)	(528,980)	(528,980)
<b>Total Centrally Controlled Income</b>	<b>(675,626)</b>	<b>(675,640)</b>	<b>(670,400)</b>	<b>(670,400)</b>
<b>Net Revenue Expenditure for PLANNING AND TRANSPORT PORTFOLIO</b>	<b>1,285,385</b>	<b>1,373,640</b>	<b>1,292,470</b>	<b>1,347,870</b>

## COUNCIL TAX RESOLUTION 2014/15

The Test Valley Borough Council as Billing Authority for the Test Valley Borough Council area, on the 21st day of February 2014

Resolved:

- 1 That, having approved the revised revenue estimates for the year 2013/14 and the revenue estimates for the year 2014/15 together with the revised capital programme for the year 2013/14 and the capital programme for the year 2014/15.
- 2 That, for the purposes of Section 35(2)(d) of the Local Government Finance Act 1992 as amended (the Act) the sum of **£287,416** being the aggregate sum of expenses in relation to public halls, burial grounds, sports grounds and playgrounds, incurred by the Council in performing, in the parish of Andover, the functions not performed by the Town Council, shall be treated as Special Expenses, and any expenditure other than the **£287,416** herein specified shall be treated as general expenses. This equates to an amount of £23.85 per Band D Council Tax property.
- 3 That it be noted that, the Head of Revenues, in consultation with the Head of Finance, calculated the Council Tax Base for 2014/15 for the whole Borough area as 44,164 (Item T in the formula in Section 31B of the Act) and, in those parts of its area to which a Parish precept relates as per the table below:-

Parish of	Tax Base
Abbots Ann	976
Ampfield	745
Ampport	522
Andover	12,051
Appleshaw	264
Ashley	39
Awbridge	335
Barton Stacey	372
Bossington	16
Braishfield	337
Broughton	501
Buckholt	9
Bullington	50
Charlton	786
Chilbolton	529
Chilworth	647
East Dean	88
East Tytherley	88
Enham Alamein	241
Facombe	46
Fyfield	132
Goodworth Clatford	398
Grateley	243
Houghton	198
Hurstbourne Tarrant	361
Kimpton	158
King's Somborne	686
Leckford	59
Linkenholt	24
Little Somborne	39

Parish of	Tax Base
Lockerley	358
Longparish	333
Longstock	211
Melchet Park & Plaitford	118
Michelmersh	424
Monxton	131
Mottisfont	146
Nether Wallop	385
North Baddesley	2,350
Nursling & Rownhams	2,064
Over Wallop	741
Penton Grafton	330
Penton Mewsey	171
Quarley	73
Romsey Extra	1,589
Romsey Town	5,369
Sherfield English	324
Shipton Bellinger	504
Smannell	836
Stockbridge	316
Tangley	281
Thrupton	284
Upper Clatford	632
Valley Park	2,987
Vernham Dean	272
Wellow	1,476
West Tytherley & Frenchmoor	278
Wherwell	241
	<b>44,164</b>

4 That the following amounts be now calculated by the Council for the year 2014/2015 in accordance with Sections 31 to 31B and 34 to 36 of the Act and subsequent regulations: -

4(a) **£95,940,448** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.

4(b) **£88,966,511** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.

4(c) **£6,973,937** being the amount by which the aggregate at 4(a) above exceeds the aggregate at 4(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its council tax requirement for the year. (Item R in the formula in Section 31B of the Act).

4(d) **£157.91** being the amount at 4(c) above (Item R), divided by Item T (3 above), calculated by the Council, in accordance with Section 31B(1) of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).

4(e) **£1,391,166** being the aggregate amount of all special items (the amount at 2 above and Parish precepts) referred to in Section 34(1) of the Act.

4(f) **£126.41**

being the amount at 4(d) above less the result given by dividing the amount at 4(e) above by Item T (3 above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.

4(g) Part of the Council's area,

<b>Parish of</b>	<b>£</b>
Abbotts Ann	148.75
Ampfield	170.00
Ampport	148.44
Andover Town	160.84
Appleshaw	160.50
Awbridge	151.67
Barton Stacey	172.34
Braishfield	157.57
Broughton	165.03
Bullington	155.41
Charlton	143.08
Chilbolton	150.04
Chilworth	157.32
East Dean	164.48
East Tytherley	158.66
Enham Alamein	152.62
Fyfield	162.39
Goodworth Clatford	163.28
Grateley	151.92
Houghton	164.29
Hurstbourne Tarrant	153.42
Kimpton	167.55
King's Somborne	172.82
Lockerley	161.32
Longparish	178.96
Longstock	154.85
Melchet Park and Plaitford	151.83
Michelpersh	162.97
Monxton	166.10
Mottisfont	170.99
Nether Wallop	158.10
North Baddesley	165.98
Nursling and Rownhams	153.06
Over Wallop	166.90
Penton Grafton	156.11
Penton Mewsey	161.50
Quarley	157.23
Romsey Extra	148.24
Romsey Town	161.30
Sherfield English	155.73
Shipton Bellinger	170.06
Smannell	144.73
Stockbridge	167.55
Tangley	151.32
Thrupton	161.59

Parish of	£
Upper Clatford	147.41
Valley Park	139.77
Vernham Dean	159.50
Wellow	163.67
West Tytherley and Frenchmoor	153.64
Wherwell	157.53
All other parts of the Council's area	126.41

Being the amounts given by adding to the amount at 4(f) above, the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the Council Tax Base for that part of the Council's area, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its council tax for the year for dwellings in those parts of its area to which one or more special items relate.

4(i) Part of the Council's area

**Valuation Bands**

Parish of	A £	B £	C £	D £	E £	F £	G £	H £
Abbotts Ann	99.17	115.69	132.22	148.75	181.81	214.86	247.92	297.50
Ampfield	113.33	132.22	151.11	170.00	207.78	245.56	283.33	340.00
Amport	98.96	115.45	131.95	148.44	181.43	214.41	247.40	296.88
Andover Town	107.23	125.10	142.97	160.84	196.58	232.32	268.07	321.68
Appleshaw	107.00	124.83	142.67	160.50	196.17	231.83	267.50	321.00
Awbridge	101.11	117.97	134.82	151.67	185.37	219.08	252.78	303.34
Barton Stacey	114.89	134.04	153.19	172.34	210.64	248.94	287.23	344.68
Braishfield	105.05	122.55	140.06	157.57	192.59	227.60	262.62	315.14
Broughton	110.02	128.36	146.69	165.03	201.70	238.38	275.05	330.06
Bullington	103.61	120.87	138.14	155.41	189.95	224.48	259.02	310.82
Charlton	95.39	111.28	127.18	143.08	174.88	206.67	238.47	286.16
Chilbolton	100.03	116.70	133.37	150.04	183.38	216.72	250.07	300.08
Chilworth	104.88	122.36	139.84	157.32	192.28	227.24	262.20	314.64
East Dean	109.65	127.93	146.20	164.48	201.03	237.58	274.13	328.96
East Tytherley	105.77	123.40	141.03	158.66	193.92	229.18	264.43	317.32
Enham Alamein	101.75	118.70	135.66	152.62	186.54	220.45	254.37	305.24
Fyfield	108.26	126.30	144.35	162.39	198.48	234.56	270.65	324.78
Goodworth Clatford	108.85	127.00	145.14	163.28	199.56	235.85	272.13	326.56
Grateley	101.28	118.16	135.04	151.92	185.68	219.44	253.20	303.84
Houghton	109.53	127.78	146.04	164.29	200.80	237.31	273.82	328.58
Hurstbourne Tarrant	102.28	119.33	136.37	153.42	187.51	221.61	255.70	306.84
Kimpton	111.70	130.32	148.93	167.55	204.78	242.02	279.25	335.10
King's Somborne	115.21	134.42	153.62	172.82	211.22	249.63	288.03	345.64
Lockerley	107.55	125.47	143.40	161.32	197.17	233.02	268.87	322.64
Longparish	119.31	139.19	159.08	178.96	218.73	258.50	298.27	357.92
Longstock	103.23	120.44	137.64	154.85	189.26	223.67	258.08	309.70
Melchet Park & Plaitford	101.22	118.09	134.96	151.83	185.57	219.31	253.05	303.66
Michelmersh	108.65	126.75	144.86	162.97	199.19	235.40	271.62	325.94
Monxton	110.73	129.19	147.64	166.10	203.01	239.92	276.83	332.20
Mottisfont	113.99	132.99	151.99	170.99	208.99	246.99	284.98	341.98
Nether Wallop	105.40	122.97	140.53	158.10	193.23	228.37	263.50	316.20
North Baddesley	110.65	129.10	147.54	165.98	202.86	239.75	276.63	331.96
Nursling & Rownhams	102.04	119.05	136.05	153.06	187.07	221.09	255.10	306.12
Over Wallop	111.27	129.81	148.36	166.90	203.99	241.08	278.17	333.80



Parish of	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Penton Grafton	104.07	121.42	138.76	156.11	190.80	225.49	260.18	312.22
Penton Mewsey	107.67	125.61	143.56	161.50	197.39	233.28	269.17	323.00
Quarley	104.82	122.29	139.76	157.23	192.17	227.11	262.05	314.46
Romsey Extra	98.83	115.30	131.77	148.24	181.18	214.12	247.07	296.48
Romsey Town	107.53	125.46	143.38	161.30	197.14	232.99	268.83	322.60
Sherfield English	103.82	121.12	138.43	155.73	190.34	224.94	259.55	311.46
Shipton Bellinger	113.37	132.27	151.16	170.06	207.85	245.64	283.43	340.12
Smannell	96.49	112.57	128.65	144.73	176.89	209.05	241.22	289.46
Stockbridge	111.70	130.32	148.93	167.55	204.78	242.02	279.25	335.10
Tangley	100.88	117.69	134.51	151.32	184.95	218.57	252.20	302.64
Thrupton	107.73	125.68	143.64	161.59	197.50	233.41	269.32	323.18
Upper Clatford	98.27	114.65	131.03	147.41	180.17	212.93	245.68	294.82
Valley Park	93.18	108.71	124.24	139.77	170.83	201.89	232.95	279.54
Vernham Dean	106.33	124.06	141.78	159.50	194.94	230.39	265.83	319.00
Wellow	109.11	127.30	145.48	163.67	200.04	236.41	272.78	327.34
W Tytherley/Frenchmoor	102.43	119.50	136.57	153.64	187.78	221.92	256.07	307.28
Wherwell	105.02	122.52	140.03	157.53	192.54	227.54	262.55	315.06
All other parts of the Council's area	84.27	98.32	112.36	126.41	154.50	182.59	210.68	252.82

Being the amounts given by multiplying the amounts at 4(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

- 5 That, in accordance with Section 52ZB of the Act, the Council's basic amount of Council Tax for the year 2014/15 is not excessive.
- 6 That the following details in respect of precepting authorities be noted;
  - 6(a) For the year 2014/15 the **Hampshire County Council** have stated the following amounts in precepts issued to the Council, in accordance with the requirements of the Act, for each of the categories of dwellings shown below: -

**Valuation Bands**

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
691.92	807.24	922.56	1,037.88	1,268.52	1,499.16	1,729.80	2,075.76

- 6(b) For the year 2014/15 the **Police and Crime Commissioner for Hampshire** has stated the following amounts in precepts issued to the Council, in accordance with the requirements of the Act, for each of the categories of dwellings shown below: -

### Valuation Bands

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
102.84	119.98	137.12	154.26	188.54	222.82	257.10	308.52

- 6(c) For the year 2014/15 the **Hampshire Fire and Rescue Authority** have stated the following amounts in precepts issued to the Council, in accordance with the requirements of the Act, for each of the categories of dwellings shown below: -

### Valuation Bands

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
40.92	47.74	54.56	61.38	75.02	88.66	102.30	122.76

- 7 That, having calculated the aggregate in each case of the amounts at 4(h) and 6(a), 6(b) and 6(c) above, the Council, in accordance with the requirements of the Act, hereby sets the following amounts as the amounts of council tax for each of its areas for the year 2014/2015 for each of the categories of dwellings shown below: -

Part of the Council's area

### Valuation Bands

Parish of	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Abbotts Ann	934.85	1,090.65	1,246.46	1,402.27	1,713.89	2,025.50	2,337.12	2,804.54
Ampfield	949.01	1,107.18	1,265.35	1,423.52	1,739.86	2,056.20	2,372.53	2,847.04
Amport	934.64	1,090.41	1,246.19	1,401.96	1,713.51	2,025.05	2,336.60	2,803.92
Andover Town	942.91	1,100.06	1,257.21	1,414.36	1,728.66	2,042.96	2,357.27	2,828.72
Appleshaw	942.68	1,099.79	1,256.91	1,414.02	1,728.25	2,042.47	2,356.70	2,828.04
Awbridge	936.79	1,092.93	1,249.06	1,405.19	1,717.45	2,029.72	2,341.98	2,810.38
Barton Stacey	950.57	1,109.00	1,267.43	1,425.86	1,742.72	2,059.58	2,376.43	2,851.72
Braishfield	940.73	1,097.51	1,254.30	1,411.09	1,724.67	2,038.24	2,351.82	2,822.18
Broughton	945.70	1,103.32	1,260.93	1,418.55	1,733.78	2,049.02	2,364.25	2,837.10
Bullington	939.29	1,095.83	1,252.38	1,408.93	1,722.03	2,035.12	2,348.22	2,817.86
Charlton	931.07	1,086.24	1,241.42	1,396.60	1,706.96	2,017.31	2,327.67	2,793.20
Chilbolton	935.71	1,091.66	1,247.61	1,403.56	1,715.46	2,027.36	2,339.27	2,807.12
Chilworth	940.56	1,097.32	1,254.08	1,410.84	1,724.36	2,037.88	2,351.40	2,821.68
East Dean	945.33	1,102.89	1,260.44	1,418.00	1,733.11	2,048.22	2,363.33	2,836.00
East Tytherley	941.45	1,098.36	1,255.27	1,412.18	1,726.00	2,039.82	2,353.63	2,824.36
Enham Alamein	937.43	1,093.66	1,249.90	1,406.14	1,718.62	2,031.09	2,343.57	2,812.28
Fyfield	943.94	1,101.26	1,258.59	1,415.91	1,730.56	2,045.20	2,359.85	2,831.82
Goodworth Clatford	944.53	1,101.96	1,259.38	1,416.80	1,731.64	2,046.49	2,361.33	2,833.60
Grateley	936.96	1,093.12	1,249.28	1,405.44	1,717.76	2,030.08	2,342.40	2,810.88
Houghton	945.21	1,102.74	1,260.28	1,417.81	1,732.88	2,047.95	2,363.02	2,835.62
Hurstbourne Tarrant	937.96	1,094.29	1,250.61	1,406.94	1,719.59	2,032.25	2,344.90	2,813.88
Kimpton	947.38	1,105.28	1,263.17	1,421.07	1,736.86	2,052.66	2,368.45	2,842.14
King's Somborne	950.89	1,109.38	1,267.86	1,426.34	1,743.30	2,060.27	2,377.23	2,852.68
Lockerley	943.23	1,100.43	1,257.64	1,414.84	1,729.25	2,043.66	2,358.07	2,829.68
Longparish	954.99	1,114.15	1,273.32	1,432.48	1,750.81	2,069.14	2,387.47	2,864.96
Longstock	938.91	1,095.40	1,251.88	1,408.37	1,721.34	2,034.31	2,347.28	2,816.74
Melchet Park & Plaitford	936.90	1,093.05	1,249.20	1,405.35	1,717.65	2,029.95	2,342.25	2,810.70

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>
<b>Parish of</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Michelmersh	944.33	1,101.71	1,259.10	1,416.49	1,731.27	2,046.04	2,360.82	2,832.98
Monxton	946.41	1,104.15	1,261.88	1,419.62	1,735.09	2,050.56	2,366.03	2,839.24
Mottisfont	949.67	1,107.95	1,266.23	1,424.51	1,741.07	2,057.63	2,374.18	2,849.02
Nether Wallop	941.08	1,097.93	1,254.77	1,411.62	1,725.31	2,039.01	2,352.70	2,823.24
North Baddesley	946.33	1,104.06	1,261.78	1,419.50	1,734.94	2,050.39	2,365.83	2,839.00
Nursling & Rownhams	937.72	1,094.01	1,250.29	1,406.58	1,719.15	2,031.73	2,344.30	2,813.16
Over Wallop	946.95	1,104.77	1,262.60	1,420.42	1,736.07	2,051.72	2,367.37	2,840.84
Penton Grafton	939.75	1,096.38	1,253.00	1,409.63	1,722.88	2,036.13	2,349.38	2,819.26
Penton Mewsey	943.35	1,100.57	1,257.80	1,415.02	1,729.47	2,043.92	2,358.37	2,830.04
Quarley	940.50	1,097.25	1,254.00	1,410.75	1,724.25	2,037.75	2,351.25	2,821.50
Romsey Extra	934.51	1,090.26	1,246.01	1,401.76	1,713.26	2,024.76	2,336.27	2,803.52
Romsey Town	943.21	1,100.42	1,257.62	1,414.82	1,729.22	2,043.63	2,358.03	2,829.64
Sherfield English	939.50	1,096.08	1,252.67	1,409.25	1,722.42	2,035.58	2,348.75	2,818.50
Shipton Bellinger	949.05	1,107.23	1,265.40	1,423.58	1,739.93	2,056.28	2,372.63	2,847.16
Smannell	932.17	1,087.53	1,242.89	1,398.25	1,708.97	2,019.69	2,330.42	2,796.50
Stockbridge	947.38	1,105.28	1,263.17	1,421.07	1,736.86	2,052.66	2,368.45	2,842.14
Tangley	936.56	1,092.65	1,248.75	1,404.84	1,717.03	2,029.21	2,341.40	2,809.68
Thrupton	943.41	1,100.64	1,257.88	1,415.11	1,729.58	2,044.05	2,358.52	2,830.22
Upper Clatford	933.95	1,089.61	1,245.27	1,400.93	1,712.25	2,023.57	2,334.88	2,801.86
Valley Park	928.86	1,083.67	1,238.48	1,393.29	1,702.91	2,012.53	2,322.15	2,786.58
Vernham Dean	942.01	1,099.02	1,256.02	1,413.02	1,727.02	2,041.03	2,355.03	2,826.04
Wellow	944.79	1,102.26	1,259.72	1,417.19	1,732.12	2,047.05	2,361.98	2,834.38
W Tytherley/Frenchmoor	938.11	1,094.46	1,250.81	1,407.16	1,719.86	2,032.56	2,345.27	2,814.32
Wherwell	940.70	1,097.48	1,254.27	1,411.05	1,724.62	2,038.18	2,351.75	2,822.10
All other parts of the Council's area	919.95	1,073.28	1,226.60	1,379.93	1,686.58	1,993.23	2,299.88	2,759.86

**Finance Service  
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