

BUDGET BOOK
2010/11

CONTENTS

Section	Page Numbers
Contacts	1
Foreword by the Head of Finance	3 - 4
The Budget Cycle Diagram	5
<u>General Fund Revenue Information</u>	
General Fund Summary	9 - 10
Definition of Headings in the General Fund Summary	11 - 12
General Fund Subjective Summary	13
Definition of Expenditure and Income Headings in Detailed Estimates and Subjective Summary	14
<u>Service Information</u>	
Chief Executive's Office	15 - 22
Corporate and Democratic Core	23 - 40
Environmental Service	41 - 52
Estates Service	53 - 78
Finance Service	79 - 86
Housing, Health and Communities Service	87 - 104
I.T. Service	105 - 114
Legal & Democratic Service	115 - 128
Leisure & Wellbeing Service	129 - 156
Planning & Building Service	157 - 164
Planning Policy & Transport Service	165 - 176
Revenues Service	177 - 190
Capital Programme	191 - 206
Portfolio Revenue Information	207 - 218
Council Tax Resolution	219 - 226

FOREWORD BY THE HEAD OF FINANCE

Introduction

This Budget Book has been produced to provide information to Councillors and Officers on the Council's finances for 2010/11 in a concise form and an easily usable format. If you have any comments on the contents or presentation of this document, or if you would like more information on the Council's budget, then either I or a member of the Finance staff would be pleased to help.

Budget Strategy – 2010/11

The Council's Constitution sets out the process for the completion of the Council's estimates. The Cabinet is responsible for consulting on the budget proposals and preparing the budget for recommendation to the Council.

The first stage of the process involved the completion of a financial strategy in September. This determined the key priorities for the coming year's budget and established the financial principles on which the budget would be based. The key SCHEME priorities are set out in detail in the Council's Corporate Plan.

In order to produce an initial Budget Forecast for 2010/11, the 2009/10 budget was 'rolled forward' to take account of pay and price inflation and any changes in the base level of expenditure and income.

At this time a forecast for the best, middle and worst case scenarios was prepared. The forecast ranged from a best case scenario of a balanced budget to a budget gap of £1.553M. The middle-case scenario, which was used as the basis for the Budget Strategy showed a forecast gap of £496,400.

This information was set out in a report to the Cabinet in September and was available for all interested parties to consider. The Overview and Scrutiny Committee looked at the papers and reported their comments and recommendations during November. The forecast provided cash limit figures within which Heads of Service were required to contain their budgets and work was started around this time to produce the detailed estimates for the Council for 2010/11.

Between October and December 2009 further budgetary pressures were identified. A budget update was reported to the Cabinet in January 2010 with a forecast budget gap of £700,000.

During the same period Heads of Service were asked to review their Services for potential savings options. A total of £614,000 was identified and included in the January budget update. These options were subsequently reviewed by the Overview and Scrutiny Committee later in the month.

In January, the Government confirmed that the 2010/11 grant allocation provisionally announced as part of the 2008/09 Local Government Finance Settlement would remain unchanged despite the pressure all Councils are finding themselves in as the economy starts to recover from a severe recession.

Based on the above information, the detailed budget proposals were presented to Cabinet on 17th February 2010 and subsequently resolved by Council on 22nd February 2010. A diagram setting out the full Budget Cycle is set out on page 5.

Estimates 2010/11

The result of the budget exercise was to produce an updated net expenditure total of £12.966M for the General Fund. The overall General Fund Summary is shown on pages 9 and 10.

A proportion of this spending relates to activities in the newly-created parish of Andover. The Council receives income from a Special Expenses Levy paid by Council Tax payers in the area to meet these costs. The amount to be charged in 2010/11 has increased by 62p from £24.62 at Band D to £25.24. This will provide contribution to the General Fund of £332,714 in 2010/11.

The final Government Grant sum allocated to the Council was £7.110M which was an increase of over 2.75% on the previous year. However, the Council has needed to absorb significant budget pressures in relation to reduced investment and other income (including Planning and Building Control fees) and general allowances for inflation which have far outstripped this increase in grant.

The General Expenses levy was increased by 2.5% for 2010/11, which resulted in an increase at Band D from £118.44 to £121.41.

Capital Programme

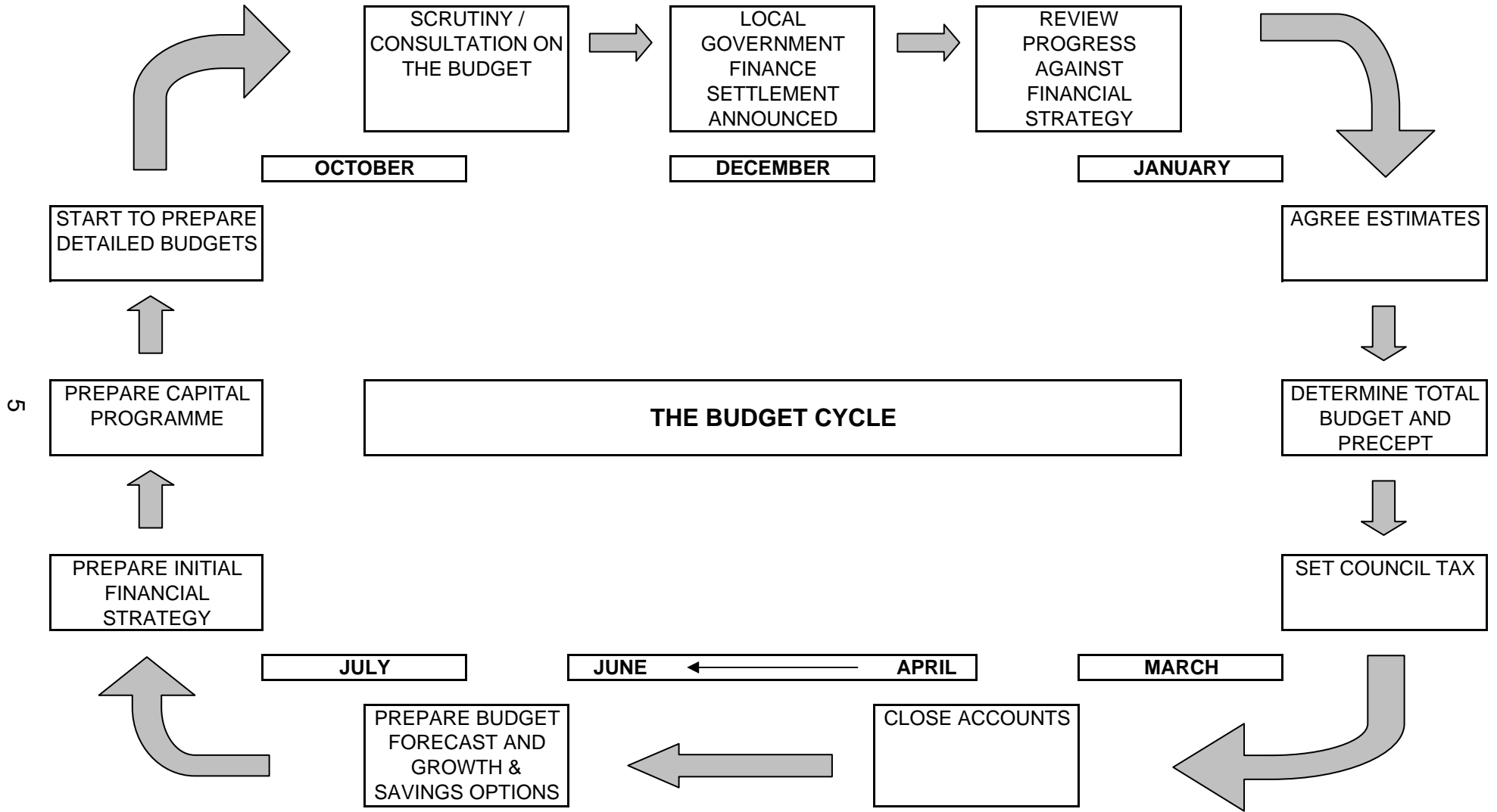
The Council's capital spending proposals are set out on pages 191 to 206 and include new schemes which are designed to take forward the Council's six priorities. Due to the reductions in property values over the last two years it has not been appropriate to sell under-utilised assets leaving the capital programme with a temporary deficit of around £2.7M. Approval has been given to use prudential borrowing to cover this deficit and the impact of any borrowing costs are included in the approved budget.

Summary

The budget preparation for 2010/11 was particularly influenced by the need to address a gap in revenue resources that has been created by the reliance on investment income in the past. Setting a balanced budget for 2010/11 is a huge achievement, including Service savings of £614,000. Maintaining a balanced budget over the coming years will be a significant challenge. Over the medium term the current forecast budget deficits are £762,400 in 2011/12 and £785,600 in 2012/13. Work has already begun on closing these forecast shortfalls.

The completion of the budget is the result of much hard work by Councillors and officers from all Services, together with the dedication of the Finance staff who have once again completed a very successful estimates process. I express my appreciation and thanks to all of those involved.

William Fullbrook, CPFA
Head of Finance, March 2010



**GENERAL FUND
REVENUE INFORMATION
2010/11**

GENERAL FUND SUMMARY

The General Fund is the account through which all of the Council's day to day activities are financed. The majority of the Council's final accounts are prepared from General Fund transactions including the Income & Expenditure Account and the Balance Sheet.

	Actual 2008/09 £'000	Original Estimate 2009/10 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000
Service Requirements				
Chief Executive's	(31)	(116)	(72)	(10)
Environmental Service	3,639	4,022	3,830	4,953
Estates & Economic Development	(5,068)	(4,520)	(4,108)	(4,245)
Finance	(92)	(58)	(26)	(32)
Health, Housing & Communities	4,652	5,912	7,335	5,357
I.T.	160	328	(66)	(162)
Legal & Democratic	433	314	624	520
Leisure & Wellbeing	3,680	3,524	3,333	2,452
Planning & Building	1,836	1,667	2,105	1,627
Planning Policy & Transport	1,357	1,239	929	963
Revenues	1,252	1,368	1,319	1,312
Net Cost of Services	11,818	13,680	15,203	12,735
Other Requirements				
Benefits	(85)	(28)	(214)	(73)
Corporate & Democratic Core	3,436	3,400	2,762	3,147
	15,169	17,052	17,751	15,809
Corporate Requirements				
Contingency Provision	0	1,400	417	547
SCHEME Initiatives Fund	0	75	103	75
Depreciation & Capital Costs	(2,232)	(3,607)	(4,088)	(2,752)
Investment Income & Borrowing Costs	(3,295)	(1,419)	(1,252)	(741)
Net General Fund Expenditure	9,642	13,501	12,931	12,938
Transfer to Earmarked Reserves	1,104	200	606	164
Contribution to / (from) Investment Equalisation Reserve	300	(300)	(300)	(300)
Transfer from Pension Reserve	510	0	0	0
Transfer to Capital Reserves	439	76	105	164
Transfer to / (from) balances	329	(972)	(837)	0
GENERAL FUND REQUIREMENTS	12,324	12,505	12,505	12,966

GENERAL FUND SUMMARY (Cont)

	Actual 2008/09 £'000	Original Estimate 2009/10 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000
GENERAL FUND REQUIREMENTS	12,324	12,505	12,505	12,966
Financed By				
Government External Support	6,745	6,920	6,920	7,110
Precepts on Collection Fund:				
Special Expenses	321	325	325	333
General Expenses	5,116	5,369	5,369	5,523
Collection Fund Surplus / (Deficit)	142	(109)	(109)	0
TOTAL FINANCIAL RESOURCES	12,324	12,505	12,505	12,966

DEFINITION OF HEADINGS IN THE GENERAL FUND SUMMARY

Service Requirements

This represents the net requirements (expenditure less income) for each of the Council's services. The sums shown for each service are the same as the totals on the summary page for each service within the detailed estimates.

Contingency Provision

A contingency sum is provided to cover those items where the estimated costs are not yet fully known. It also provides central funds for things that may or may not happen (e.g. projected losses of income or legal fees in respect of appeals against the Council).

SCHEME Initiatives Fund

The SCHEME initiatives fund is a budget for projects that arise during the year that will contribute to the Council's six priority areas. This is targeted at one off projects rather than recurring expenditure.

Projects identified from this budget in 2010/11 include works to enhance parking arrangements at Walworth Enterprise Centre and joining the Hampshire Credit Union Outreach Service.

Depreciation & Capital Costs

Where Services use a Council owned asset to deliver their Services, the depreciation is charged as a cost to the Service. Similarly, capital expenditure incurred by the Council that does not generate a new asset (e.g. capital grants) is also charged to the Service making the payment.

These costs are shown within the Net Cost of Services, however, they should not be borne by the Council Taxpayer. To ensure this, they are credited out of total expenditure on this line.

Investment Income & Borrowing Costs

This represents the income generated from the Council's cash investments, offset by any borrowing costs the Council may incur to cover day-to-day operating activities. It is anticipated the Council will have an average cash investment portfolio of £58M throughout the year.

Transfer to Earmarked Reserves

Aside from General Fund reserves available to the Council for any purpose, the Council has earmarked reserves put aside for specific purposes. The budget includes annual provision of £200,000 for the replacement of the Council's waste collection vehicles at the end of their useful lives.

Contribution from Investment Equalisation Reserve

The Council has built up a reserve of £900,000 from previous years' investment income receipts to allow for times when this income is reduced. A draw of £300,000 has been included in the revised 2009/10 and original 2010/11 estimates to partially offset the reduction in investment expected in the year.

Transfer to Capital Reserves

Some projects included in the Council's Capital Programme have been approved on the basis that they will generate revenue savings. In order to fund the initial outlay the first savings are harvested and re-instated to capital resources.

Withdrawal from balances

The Council maintains revenue reserves to deal with any unforeseen expenditure that may arise during the year. Over the medium term revenue balances should not drop below £1.3M. No draws from general reserves are budgeted in 2010/11.

Government External Support

The Government provides grants to local authorities towards annual expenditure. This reduces the amount that needs to be met from Council Tax. The Government determines the level of grant for each authority on the basis of its assessment of their spending need and resources.

Precepts on Collection Fund

The Borough Council manages the collection of Council Tax on behalf of all preceptors (Hampshire County Council, Hampshire Police, Hampshire Fire and Rescue Service and Parish Councils). The collection of these sums and the distribution to all these authorities is by way of its Collection Fund. Each of these authorities precept ("demand collection on its behalf") on the Collection Fund each year for the Council Tax income it requires.

Special Expenses

This precept applies to properties within the Andover area. It is charged in respect of the work performed by the Borough Council that would ordinarily be undertaken by a Parish Council, where one exists. Following the decision to create a Parish Council for Andover in 2009 it is expected that some responsibilities covered by the Special Expenses levy will transfer to the Parish Council after the elections in 2010.

General Expenses

All properties are charged a General Expenses precept for the services provided by the Borough Council. The amount of the charge is determined by the property's band which is set according to the property value. The total precept for Test Valley Borough Council in 2010/11 is expected to generate £5.523M.

GENERAL FUND SUBJECTIVE SUMMARY

This summary shows a breakdown of the Council's budget, as shown on page 9, by class of expenditure.

	Actual 2008/09 £'000	Original Estimate 2009/10 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000
<u>Expenditure</u>				
Employee Costs	16,311	16,915	17,251	16,395
Premises Costs	4,159	3,829	4,023	2,752
Transport Costs	2,250	2,232	1,933	1,978
Supplies and Services	7,696	6,133	7,029	6,431
Contract Costs	4,150	1,169	1,174	857
Transfer Payments	25,456	27,114	29,481	31,942
Support Service Costs	10,966	10,854	10,592	9,941
Capital Financing	2,772	3,659	4,139	2,753
Total Expenditure	73,760	71,905	75,622	73,049
<u>Income</u>				
Fees, Charges & Government Grants	(45,212)	(43,922)	(47,047)	(47,022)
Recharge Income	(13,379)	(10,931)	(10,824)	(10,218)
Total Income	(58,591)	(54,853)	(57,871)	(57,240)
Net Cost of Services	15,169	17,052	17,751	15,809
Depreciation reversal and capital charges	(2,232)	(3,607)	(4,088)	(2,752)
Investment Income & Borrowing Costs	(3,295)	(1,419)	(1,252)	(741)
Net Total	9,642	12,026	12,411	12,316
Provisions	0	1,475	520	622
Transfers to / (from) reserves	2,682	(996)	(426)	28
General Fund Requirements	12,324	12,505	12,505	12,966

DEFINITION OF EXPENDITURE AND INCOME HEADINGS IN SUBJECTIVE SUMMARY AND DETAILED ESTIMATES

Expenditure and income for Services are grouped together in standard headings used by local authorities. These headings and the items included are as follows:

Employee Costs

Employee costs include all costs relating to the employment of staff. In addition to salary costs and employer's pension and National Insurance contributions, they also include employee allowances and post-entry training expenses.

Premises Costs

Includes the direct costs of the provision and upkeep of buildings, plant and land and includes utility charges and premises insurance.

Transport Costs

Includes all costs associated with the provision, maintenance, hire or use of transport by Councillors and officers.

Supplies and Services

This covers operating costs not included in the above categories. Examples are general office expenses, hospitality, grants and equipment / materials costs.

Contract Costs

These represent payments made to external contractors and internal trading units, including the contract payment to Valley Leisure Ltd for the management of certain leisure facilities in the Borough.

Transfer Payments

These are payments to individuals for which the Council receives no goods or services in return e.g. concessionary travel and benefit payments.

Service Support Costs

These are charges for work carried out by one service in support of another or the provision of centrally managed facilities (e.g. office accommodation, Customer Services).

Capital Financing

This covers depreciation and charges for capital expenditure where no asset is created e.g. capital grants.

Fees and Charges

This category includes all income received for which the Council makes a charge, for example, Planning Applications or car parking income.

Recharge Income

This category includes all income that is recharged from one Service to another. This is the predominant source of income for support services such as IT or Finance.

**CHIEF EXECUTIVE'S OFFICE
ESTIMATES
2010/11**

CHIEF EXECUTIVE'S OFFICE

The Chief Executive is the Head of Paid Service and his Office has the responsibility for providing corporate direction, advice and support on matters of structure, strategy, general policy, Best Value, Comprehensive Performance Assessment, public relations (including complaints handling), public consultation and corporate communications.

The Chief Executive's Office is structured with the Chief Executive being supported by two Corporate Directors. There are a further 7.6 Full Time equivalent staff in the Office. The Chief Executive and Corporate Directors together with Heads of Service oversee the direction and co-ordination of the Council's Services.

Since 2008/09 the Customer Services Unit has been part of the Chief Executive's Service. This is managed by the Customer Relationship Manager who is supported by 23.1 Full Time equivalent staff.

Following the Corporate restructure during 2008/09, the Human Resources Service reports to the Policy and Performance Manager within the Chief Executive's Office and the budget for that function is shown within these pages.

The Chief Executive's Office and Human Resources functions are included within the newly created Leader's Portfolio while the Customer Services Unit forms part of the Corporate Services Portfolio.

Summary Estimates - by Activity

The net income of all three functions in 2010/11 is expected to be £9,860. The total costs of the functions are recharged across all Services on an appropriate basis.

Principal Activities	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
Chief Executive's Office	(17,988)	(39,320)	(37,580)	8,930
Customer Services Unit	(71,484)	20,840	21,450	(9,480)
Human Resources Service	63,829	(36,880)	(55,990)	(9,310)
Human Resources Function	(4,816)	0	0	0
Savings target	0	(61,000)	0	0
Net Total Income	(30,459)	(116,360)	(72,120)	(9,860)

SUBJECTIVE SUMMARY

The total expenditure between the revised 2009/10 and original 2010/11 estimates has reduced by £101,830 primarily due to savings generated by a reduction in staff.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	1,661,518	1,613,060	1,663,850	1,551,230
Premises Costs	4,367	0	0	0
Transport Costs	45,114	35,390	29,310	28,810
Supplies & Services	245,634	186,460	147,990	154,830
Support Service Costs	454,818	440,660	450,180	454,630
Total Expenditure	2,411,451	2,275,570	2,291,330	2,189,500
<u>Income</u>				
Fees & Charges Income	(189)	0	0	0
Recharge Income	(2,441,721)	(2,330,930)	(2,363,450)	(2,199,360)
Total Income	(2,441,910)	(2,330,930)	(2,363,450)	(2,199,360)
Savings target	0	(61,000)	0	0
Net Income	(30,459)	(116,360)	(72,120)	(9,860)

CHIEF EXECUTIVE'S OFFICE

Purpose

The Chief Executive's Office is responsible for setting the direction of the Council's Services.

Additional Information

The Office also provides leadership in the development of community planning and strategic partnerships with external bodies and agencies.

Other expenditure for which the Chief Executive's Office is responsible is included in the Corporate and Democratic Core budget under Best Value & Performance, Corporate Public Relations Information & Consultation, and Delivering Public Services Electronically.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	613,934	633,230	628,480	643,700
Premises Costs	4,367	0	0	0
Transport Costs	29,730	25,840	22,050	22,310
Supplies & Services	34,250	22,160	12,080	35,280
Support Service Costs	152,627	148,590	148,620	151,790
Total Expenditure	834,908	829,820	811,230	853,080
Recharge Income	(852,896)	(869,140)	(848,810)	(844,150)
Net Expenditure / (Income)	(17,988)	(39,320)	(37,580)	8,930

CUSTOMER SERVICES UNIT

Purpose

The Customer Services Unit is the public face of the Council and provides a vital link between customers and Council services.

Additional Information

Using new telephony and information systems the Unit aspires to provide an excellent customer experience for everyone contacting the Council.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	710,792	742,730	827,540	676,760
Transport Costs	9,304	8,200	5,700	5,500
Supplies & Services	137,506	97,250	74,280	70,600
Support Service Costs	246,368	235,970	247,090	246,690
Total Expenditure	1,103,970	1,084,150	1,154,610	999,550
<u>Income</u>				
Fees & Charges Income	(189)	0	0	0
Recharge Income	(1,175,265)	(1,063,310)	(1,133,160)	(1,009,030)
Total Income	(1,175,454)	(1,063,310)	(1,133,160)	(1,009,030)
Net Expenditure / (Income)	(71,484)	20,840	21,450	(9,480)

HUMAN RESOURCES SERVICE

Purpose

The Human Resources Service provides professional advice to other services (both management and staff) on a wide range of staff management issues as well as managing recruitment, providing corporate training and development, and maintaining the job evaluation scheme. To ensure a consistent approach across all Council Services and compliance with legislation and good practice, the service produces employee related policies and procedures in consultation with union representatives which are approved by Councillors and are available to all staff via the intranet.

Additional Information

The Human Resources Service budget records the cost of providing the staffing and administration necessary to provide a suitable level of support to all other services across the Council.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	336,792	237,100	207,830	230,770
Transport Costs	6,080	1,350	1,560	1,000
Supplies & Services	29,394	25,350	19,930	17,250
Support Service Costs	55,823	56,100	54,470	56,150
Total Expenditure	428,089	319,900	283,790	305,170
Recharge Income	(364,260)	(356,780)	(339,780)	(314,480)
Net Expenditure / (Income)	63,829	(36,880)	(55,990)	(9,310)

HUMAN RESOURCES FUNCTION

Purpose

The Human Resources Function is a support function designed to provide a structured employee developmental programme and to support the physical and emotional well-being of the Council's employees.

Additional Information

The Human Resources Function budget contains the costs of the Employee Support Service, which is a counselling service for staff, conducting the Employee Opinion Survey every two years and the provision of an annual corporate training programme.

The Occupational Health service is being well used by Services and the majority of the costs of having a nurse on-site for 20 days per year are recharged to the Services who make use of this facility.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Support Service	4,249	4,500	4,500	4,500
Employee Opinion Survey	5,000	10,000	10,000	0
Equal Pay Audit	2,000	2,000	2,000	2,000
liP Assessment	4,300	0	0	0
Occupational Health Costs	287	800	800	800
External Training Costs	25,103	24,400	24,400	24,400
Management Training	2,300	0	0	0
Other Supplies & Services	1,245	0	0	0
Total Expenditure	44,484	41,700	41,700	31,700
Recharge Income	(49,300)	(41,700)	(41,700)	(31,700)
Net Income	(4,816)	0	0	0

**CORPORATE & DEMOCRATIC CORE
ESTIMATES
2010/11**

CORPORATE & DEMOCRATIC CORE

The Corporate & Democratic Core has two principal areas of activity, neither of which fall under the specific focus of any of the Council's Services. Corporate Management involves setting a corporate direction, monitoring performance and public relations; while Democratic Representation includes the cost of Councillors, including the Mayor's and Deputy Mayor's allowances and the cost of the Council's committee meetings.

The management of the various budgets in this section is split between the Chief Executive's Office, Legal & Democratic Service and Finance Service.

Cost centres included in Corporate & Democratic Core fall under either the Leader's Portfolio or the Corporate Services Portfolio.

Summary Estimates - by Activity

The net cost of Corporate & Democratic activities in 2010/11 is expected to be £3.147M which is a reduction of £254,000 from the original estimate for 2009/10.

The reduction of expenditure in Corporate Management is mainly due to the repayment of VAT paid, plus interest, from HM Customs & Excise. This is a one-off receipt in respect of overpaid VAT dating back to the 1970s.

Principal Activities	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
Corporate Management				
Corporate Management	1,103,639	1,099,630	578,110	1,010,490
Delivering Public Services Electronically	27,363	41,480	30,560	30,280
Corporate Public Relations, Information & Consultation	152,274	155,520	143,700	126,470
Best Value & Performance	61,357	54,310	52,510	62,080
Emergency Planning	33,621	32,650	31,920	31,670
Net Total Expenditure	1,378,254	1,383,590	836,800	1,260,990
Democratic Representation and Management				
Councillors	821,175	840,150	862,280	839,210
Councillor Meetings	558,982	553,900	507,780	474,740
Mayoral Office	125,191	126,300	121,170	110,620
Civic Ceremonies	10,237	9,780	9,430	7,370
Subscriptions	33,561	32,470	31,350	30,000
Representing Local Interests	16,867	17,010	15,430	15,730
Other Democratic Activities	171,368	193,280	177,780	165,870
Net Total Expenditure	1,737,381	1,772,890	1,725,220	1,643,540
Allocated Central Overheads	1	36,790	(9,160)	26,410
Non-Distributable Costs	319,867	206,990	209,730	215,710
Net Total Expenditure	3,435,503	3,400,260	2,762,590	3,146,650

SUBJECTIVE SUMMARY

The total expenditure estimate has reduced by £222,000 from 2009/10 to 2010/11. This is due primarily to a reduction in recharge costs from other Services. The recharge income estimates have shown a small increase of £32,000 over the same period.

The additional income shown under the revised estimate 2009/10 column is a one-off receipt for the recovery of excess VAT paid to HM Customs & Excise together with interest due.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	347,141	272,210	277,530	282,590
Premises Costs	25,790	6,550	6,500	5,690
Transport Costs	34,323	38,900	38,530	37,530
Supplies & Services	928,752	914,320	958,370	900,410
Support Service Costs	2,581,083	2,582,520	2,453,810	2,336,720
Capital Financing Costs	0	0	0	30,000
Total Expenditure	3,917,089	3,814,500	3,734,740	3,592,940
<u>Income</u>				
Fees & Charges Income	(42,329)	(29,500)	(41,150)	(24,700)
Other Income	0	0	(482,550)	0
Recharge Income	(439,257)	(384,740)	(448,450)	(421,590)
Total Income	(481,586)	(414,240)	(972,150)	(446,290)
Net Expenditure	3,435,503	3,400,260	2,762,590	3,146,650

CORPORATE MANAGEMENT

Purpose

The purpose of the Corporate Management budget is to separately identify the costs for management activities which are not directly attributable to individual services but which are necessary for the running of a multi-purpose Authority.

Additional Information

The budget includes items such as the cost of bank and external audit fees, corporate advertising, corporate legal fees, updating the Council's constitution, the running of the Council's Management Team, the Corporate Equality scheme and the Andover Vision. The additional income shown under the revised estimate 2009/10 column is a one-off receipt in respect of the recovery of excess VAT paid to HM Customs & Excise together with interest due.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Premises Costs	0	0	500	500
Supplies & Services	222,183	181,690	253,270	204,230
Support Service Costs	891,603	918,940	826,890	807,760
Total Expenditure	1,113,786	1,100,630	1,080,660	1,012,490
<u>Income</u>				
Fees & Charges Income	(10,147)	(1,000)	(20,000)	(2,000)
Other income	0	0	(482,550)	0
Total Income	(10,147)	(1,000)	(502,550)	(2,000)
Net Expenditure	1,103,639	1,099,630	578,110	1,010,490

DELIVERING PUBLIC SERVICES ELECTRONICALLY

Purpose

This is the cost of helping the Council to achieve its priority of maximising capacity and impact and meeting the Government target for delivery of services by electronic means. Enhanced electronic delivery of services should enable the Council to meet its aims of improving access to its services and increasing efficiency in the delivery of those services.

Additional Information

This budget combines the Council's revenue funding for the development and maintenance of the intranet and internet services. The budget seeks to help secure and facilitate the most effective use of technology to manage and deliver information and services internally and externally. Where appropriate this is carried out in co-operation with partners in the public and private sectors.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Supplies & Services	8,993	22,800	12,280	12,200
Support Service Costs	18,370	18,680	18,280	18,080
Total Expenditure	27,363	41,480	30,560	30,280

CORPORATE PUBLIC RELATIONS, INFORMATION & CONSULTATION

Purpose

The Council seeks to engage the community through regular provision of information and consultation on its services, performance and initiatives.

Additional Information

Public consultation includes regular meetings and surveys with the Citizens Panel and partners on matters of strategy, policy and service delivery.

Staff and Councillors receive regular briefings and bulletins surrounding the main activities of the Council and matters affecting the local community. Test Valley News is now being produced twice a year and distributed to all borough residents.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Supplies & Services	52,234	53,580	45,590	34,780
Support Service Costs	103,490	105,440	103,010	102,390
Total Expenditure	155,724	159,020	148,600	137,170
Fees & Charges Income	(3,450)	(3,500)	(4,900)	(10,700)
Net Expenditure	152,274	155,520	143,700	126,470

BEST VALUE & PERFORMANCE

Purpose

The Authority's performance is assessed by the Audit Commission as part of an annual Comprehensive Area Assessment (CAA) review and is required to achieve Best Value in the provision of its services under the Local Government Act 2000.

Additional Information

This budget has been established to provide for the Council's corporate response to CAA, Best Value and the review of service quality and performance issues across the Authority.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Supplies & Services	14,277	6,430	5,560	15,600
Support Service Costs	47,080	47,880	46,950	46,480
Total Expenditure	61,357	54,310	52,510	62,080

EMERGENCY PLANNING

Purpose

The Council has a statutory duty in accordance with the Civil Contingencies Act 2000 to be in a position to respond to any major incident which could affect the residents of Test Valley.

Additional Information

In order to comply with its statutory duty the Council has entered into a Service Level Agreement with Hampshire County Council.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Supplies & Services	33,321	32,350	31,610	31,380
Support Service Costs	300	300	310	290
Total Expenditure	33,621	32,650	31,920	31,670

COUNCILLORS

Purpose

There are 48 Councillors who are elected every four years to represent the community and to manage the business of the Authority.

Additional Information

This budget represents the direct costs and overheads incurred by the Council in enabling the Councillors to carry out their public duties.

The main costs incurred are the allowances claimed by Councillors and the officer time spent supporting them in their roles.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employees Costs	11,420	15,920	16,900	16,000
Premises Costs	40	0	0	0
Transport Costs	19,448	20,280	19,880	18,880
Supplies & Services	409,869	437,200	431,330	427,110
Support Service Costs	380,398	366,750	394,170	377,220
Total Expenditure	821,175	840,150	862,280	839,210

COUNCILLOR MEETINGS

Purpose

The business of the Council is conducted through a regular cycle of Council and Committee Meetings held in Andover and Romsey.

Additional Information

This budget includes the cost of running these meetings, supporting Panels and any other informal meetings of Councillors. These costs mainly consist of officer time in the set up, preparation and attendance at meetings, and for refreshments provided.

There are six Committee cycles each year. It is estimated that each cycle will cost £79,123 in 2010/11.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	237	0	0	0
Premises Costs	668	0	140	0
Transport Costs	641	120	150	150
Supplies & Services	55,562	54,070	43,510	42,850
Support Service Costs	504,837	499,710	463,980	431,740
Total Expenditure	561,945	553,900	507,780	474,740
Fees & Charges Income	(2,963)	0	0	0
Net Expenditure	558,982	553,900	507,780	474,740

MAYORAL OFFICE

Purpose

As a Borough Council, Test Valley has a Mayor who, as the First Citizen of the Borough, has a number of responsibilities which include presiding over meetings of the Council and attending Civic and ceremonial functions as the Council's representative.

Additional Information

This budget includes the expenses directly attributable to the Mayor and Deputy Mayor in carrying out their respective duties.

Costs included within this budget are the Mayor's and Deputy Mayor's allowances, their travelling expenses and the cost of providing Civic gifts for presentation at Civic functions.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Transport Costs	12,380	16,400	16,400	16,400
Supplies & Services	26,555	27,210	28,060	27,240
Support Service Costs	86,256	82,690	76,710	66,980
Total Expenditure	125,191	126,300	121,170	110,620

CIVIC CEREMONIES

Purpose

There are a number of annual Civic Ceremonies which are funded by the Council.

Additional Information

These ceremonies include the Mayor Making, Civic Day and Evening, Remembrance Sunday and St George's Day.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Transport Costs	545	0	0	0
Supplies & Services	9,162	9,250	8,900	6,840
Support Service Costs	530	530	530	530
Total Expenditure	10,237	9,780	9,430	7,370

SUBSCRIPTIONS

Purpose

The Council is a member of many Local Government organisations and membership of these groups ensures the Council is represented at all levels where there is a local interest.

Additional Information

The budget provided includes subscriptions to bodies such as the Local Government Association, South East Employers (Provincial Council), South East England Councils and the Hampshire & Isle of Wight Association of Local Authorities.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Supplies & Services	33,511	32,420	31,300	29,950
Support Service Costs	50	50	50	50
Total Expenditure	33,561	32,470	31,350	30,000

REPRESENTING LOCAL INTERESTS

Purpose

A key role of the Council is to represent the interests of the whole community by representing the Borough's views in meetings with, for example, other public bodies on significant issues which impact on the residents of the Borough.

Additional Information

All of the costs in 2010/11 represent recharges of staff time.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Support Service Costs	16,867	17,010	15,430	15,730
Total Expenditure	16,867	17,010	15,430	15,730

OTHER DEMOCRATIC ACTIVITIES

Purpose

This budget encompasses those Democratic activities which do not easily fit into any of the other budget categories of Democratic costs.

Additional Information

This budget covers a range of duties including the direct costs incurred on the Strategic Partnership and time recharges for carrying out the statutory Monitoring Officer duties and attending various Member/Officer working groups.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	34,854	48,270	49,630	49,090
Premises Costs	0	1,000	1,000	1,000
Transport Costs	1,038	2,100	2,100	2,100
Supplies & Services	6,609	5,790	8,540	5,350
Support Service Costs	152,617	161,120	132,510	120,330
Total Expenditure	195,118	218,280	193,780	177,870
Fees & Charges Income	(23,750)	(25,000)	(16,000)	(12,000)
Net Expenditure	171,368	193,280	177,780	165,870

ALLOCATED CENTRAL OVERHEADS

Purpose

The Council undertakes a number of activities which are accounted for centrally to achieve economies of scale and value for money, but for which individual services receive a benefit and an appropriate charge.

Additional Information

Included in Allocated Central Overheads (ACO's) are direct costs such as Hay Evaluation Panel fees, Data Protection and the running costs of the Council's accounting system. The majority of the charges to ACO's are staff time spent on activities which benefit the entire Authority. These include activities such as the Health, Safety & Welfare Group, First Aid duties and I.T. Office Experts Group. All Services receive an apportionment of these costs which are distributed on a suitable basis.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	5,865	6,600	6,000	6,000
Premises Costs	0	0	150	0
Transport Costs	271	0	0	0
Supplies & Services	56,476	51,530	58,420	62,880
Support Service Costs	378,665	363,400	374,970	349,120
Capital Financing Costs	0	0	0	30,000
Total Expenditure	441,277	421,530	439,540	448,000
<u>Income</u>				
Fees & Charges Income	(2,019)	0	(250)	0
Recharge Income	(439,257)	(384,740)	(448,450)	(421,590)
Total Income	(441,276)	(384,740)	(448,700)	(421,590)
Net Expenditure	1	36,790	(9,160)	26,410

NON-DISTRIBUTABLE COSTS

Purpose

In contrast to Allocated Central Overheads, there are a number of costs which are accounted for centrally over which services have no control and receive no benefit, and therefore these costs are retained centrally and not re-allocated to services.

Additional Information

Costs deemed to be non-distributable to services include the cost of unused IT facilities, costs of other long term unused but unrealisable assets and residual pension fund costs of former employees.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	294,765	201,420	205,000	211,500
Premises Costs	25,082	5,550	4,710	4,190
Support Service Costs	20	20	20	20
Total Expenditure	319,867	206,990	209,730	215,710

**ENVIRONMENTAL SERVICE
ESTIMATES
2010/11**

ENVIRONMENTAL SERVICE

Located at Portway Depot, Andover and Yokesford Hill Depot, Romsey, the Environmental Service is an in-house team providing a range of direct front line services to the public.

All cost centres within the Environmental Service are part of the Council's Environmental Portfolio.

Summary Estimates - by Activity

Following a corporate restructure in November 2008, the arrangements for delivery of the services provided by the Environmental Service were changed from a client / contractor arrangement to one where all service delivery is managed within one service. As a result of this there are significant changes to the figures shown on the following pages between the 2008/09 actual, the 2009/10 estimates, and the original 2010/11 estimate.

The Environmental Service identified savings of £171,000 of savings as part of the process to set the 2010/11 budget. The exact allocation of these savings across the Service's cost centres has not yet been determined and so the balance is shown as a savings target.

Principal Activities	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
Grounds Maintenance	60,210	40,940	125,270	1,218,650
Waste Collection	18,472	2,607,920	2,465,310	2,505,490
Green Waste Collection	4,323	115,990	91,000	129,070
Street Cleansing	(6,570)	1,248,020	1,082,610	1,241,030
Vehicle Workshop - Maint	7,733	57,350	65,310	29,530
Vehicle Workshop - Fuel	n/a	(11,240)	0	0
General Overheads	(249)	0	0	0
Environmental Services	3,554,679	0	0	0
Savings target	0	(37,000)	0	(171,000)
Net Total Expenditure	3,638,598	4,021,980	3,829,500	4,952,770

SUBJECTIVE SUMMARY

The corporate restructure and change from a client/contracting relationship has made significant changes to the Service budgets. The most notable change shown below is the reduction of contract payments and recharge income.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	3,427,795	3,732,290	3,494,440	3,733,110
Premises Costs	184,710	193,820	173,730	208,620
Transport Costs	1,390,349	1,792,800	1,506,870	1,566,950
Supplies & Services	979,518	967,870	1,043,270	1,028,940
Contract Costs	3,075,035	15,000	40,610	15,000
Support Service Costs	666,109	754,440	682,090	573,760
Capital Financing	331,000	353,280	323,250	330,980
Total Expenditure	10,054,516	7,809,500	7,264,260	7,457,360
<u>Income</u>				
Fees & Charges Income	(2,258,366)	(1,087,680)	(1,187,200)	(1,182,980)
Recharge Income	(4,157,552)	(2,662,840)	(2,247,560)	(1,150,610)
Total Income	(6,415,918)	(3,750,520)	(3,434,760)	(2,333,590)
Savings target	0	(37,000)	0	(171,000)
Net Expenditure	3,638,598	4,021,980	3,829,500	4,952,770

GROUNDS MAINTENANCE

Purpose

The Grounds Maintenance team is responsible for the maintenance of public parks & open spaces, playground inspections and cemeteries and burials.

Additional Information

The Grounds Maintenance Team uses a fleet of specialist equipment to carry out the grounds maintenance function at the Borough's cemeteries, playgrounds, formal parks, open spaces and sports centres. This includes the individual tasks of mowing, the preparation of sports pitches, shrub bed maintenance, the planting and maintenance of floral displays, interments and the formal inspections of approximately 80 playgrounds.

From 2010/11 the Grounds Maintenance budget has been transferred from Leisure to Environmental Services, therefore no recharges will be made for core Grounds Maintenance work.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	1,008,661	1,055,400	1,031,880	1,149,310
Premises Costs	45,797	61,760	48,320	94,920
Transport Costs	309,202	302,830	296,510	306,150
Supplies & Services	357,524	370,280	374,420	371,800
Contract Costs	28,296	15,000	40,610	15,000
Support Service Costs	133,403	151,380	153,110	115,260
Total Expenditure	1,882,883	1,956,650	1,944,850	2,052,440
<u>Income</u>				
Fees & Charges Income	(1,295,428)	(560,440)	(506,220)	(560,900)
Recharge Income	(527,245)	(,1355270)	(1,313,360)	(272,890)
Total Income	(1,822,673)	(1,915,710)	(1,819,580)	(833,790)
Net Expenditure	60,210	40,940	125,270	1,218,650

WASTE COLLECTION

Purpose

The Council has a statutory duty to make arrangements for the collection of household waste. To achieve this, the Council operates an alternate weekly bin collection service to all households in the Borough.

Additional Information

There are eleven waste collection rounds collecting the waste of every domestic property in the Borough. Waste collections are on a fortnightly cycle with dry mixed recyclables collected one week and residual non-recyclable waste on the other week. The service also undertakes bulky waste collections, clinical waste collections and bin deliveries.

The most significant changes in the budgets between years are the result of the corporate restructure in November 2008 where the client / contractor arrangements were removed and all service delivery responsibilities placed in one team. These changes represent re-allocations of those costs and the deletion of the income generated by recharging the client account.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
Expenditure				
Employee Costs	1,159,340	1,467,260	1,347,380	1,379,660
Premises Costs	57,363	72,760	64,920	54,640
Transport Costs	512,311	531,680	519,610	536,510
Supplies & Services	136,728	230,840	304,010	289,260
Support Service Costs	145,165	257,790	261,040	220,610
Capital Financing	0	301,880	286,850	282,650
Total Expenditure	2,010,907	2,862,210	2,783,810	2,763,330
Income				
Fees & Charges Income	(14,175)	(162,850)	(318,500)	(257,840)
Recharge Income	(1,978,260)	(91,440)	0	0
Total Income	(1,992,435)	(254,290)	(318,500)	(257,840)
Net Expenditure	18,472	2,607,920	2,465,310	2,505,490

GREEN WASTE COLLECTION

Purpose

The objective of this unit is to collect all recyclable garden waste from those households that participate in the Green Waste scheme.

Additional Information

In excess of 10,000 licences were issued in 2009/10. The waste collected through this scheme helps add 8% to the Council's recycling rate.

The most significant changes in the budgets between years are the result of the corporate restructure in November 2008 where the client / contractor arrangements were removed and all service delivery responsibilities placed in one team. These changes represent re-allocations of those costs and the deletion of the income generated by recharging the client account. The Fees and Charges Income represents the sale of licences to join the Green Waste Collection scheme.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	140,440	179,490	159,080	167,760
Premises Costs	6,371	6,600	6,060	5,300
Transport Costs	67,886	68,980	67,430	69,630
Supplies & Services	6,112	27,430	26,470	27,780
Support Service Costs	14,584	54,490	59,140	47,200
Capital Financing	0	36,400	36,400	36,400
Total Expenditure	235,393	373,390	354,580	354,070
<u>Income</u>				
Fees & Charges Income	(231,070)	(221,000)	(227,180)	(225,000)
Recharge Income	0	(36,400)	(36,400)	0
Total Income	(231,070)	(257,400)	(263,580)	(225,000)
Net Expenditure	4,323	115,990	91,000	129,070

STREET CLEANSING

Purpose

The street cleansing team is responsible for the maintenance of the street scene across the Borough. This includes street sweeping, litter bin emptying and, where appropriate, issuing Fixed Penalty Notices.

Additional Information

The street cleansing team mechanically sweep road channels and pavements, remove fly tips, empty litter and dog bins and clear graffiti. During Autumn 2009, a dedicated team cleared over 800 tonnes of leaves from highways in the borough.

The most significant changes in the budgets between years are the result of the corporate restructure in November 2008 where the client / contractor arrangements were removed and all service delivery responsibilities placed in one team. These changes represent re-allocations of those costs and the deletion of the income generated by recharging the client account.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	607,548	791,460	752,490	830,310
Premises Costs	12,175	12,760	11,950	11,310
Transport Costs	211,250	212,120	208,860	214,770
Supplies & Services	189,859	260,500	239,590	244,640
Support Service Costs	39,949	226,720	140,580	127,720
Capital Financing	0	15,000	0	11,930
Total Expenditure	1,060,781	1,518,560	1,353,470	1,440,680
<u>Income</u>				
Fees & Charges Income	(98,488)	(112,590)	(107,960)	(110,240)
Recharge Income	(968,863)	(157,950)	(162,900)	(89,410)
Total Income	(1,067,351)	(270,540)	(270,860)	(199,650)
Net (Income) / Expenditure	(6,570)	1,248,020	1,082,610	1,241,030

VEHICLE WORKSHOP

Purpose

The vehicle workshop is responsible for the maintenance of all the Council's vehicle fleet.

Additional Information

The vehicle workshop maintains approximately 90 Council vehicles and a range of mechanical plant. The vehicles maintained vary from refuse collection vehicles to mowers. This section provides a necessary support to the other units in the Service to ensure they continue to obtain maximum usage from their vehicles and plant.

The actual costs for 2008/09 include the purchase/issue of fuel to vehicles, and materials and tyre costs. These items have been identified on separate pages for 2009/10 and 2010/11.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	187,399	235,710	201,890	206,070
Premises Costs	41,635	39,940	42,480	37,860
Transport Costs	262,376	288,810	39,600	33,290
Supplies & Services	66,443	57,500	74,680	63,180
Support Service Costs	68,053	61,290	65,190	60,100
Total Expenditure	625,906	683,250	423,840	400,500
<u>Income</u>				
Fees & Charges Income	(35,877)	(30,800)	(24,860)	(26,360)
Recharge Income	(582,296)	(595,100)	(333,670)	(344,610)
Total Income	(618,173)	(625,900)	(358,530)	(370,970)
Net Expenditure	7,733	57,350	65,310	29,530

VEHICLE WORKSHOP (FUEL)

Purpose

The vehicle workshop is responsible for the Council's diesel and red diesel fuel systems.

Additional Information

The vehicle workshop fuel system issues fuel to the Council vehicles. These issues are recharged to the service units.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Transport Costs	405,055	385,610	365,800	394,060
Supplies & Services	0	0	3,530	3,940
Total Expenditure	405,055	385,610	369,330	398,000
<u>Income</u>				
Fees & Charges Income	0	0	(2,480)	(2,640)
Recharge Income	(405,055)	(396,850)	(366,850)	(395,360)
Total Income	(405,055)	(396,850)	(369,330)	(398,000)
Net Income	0	(11,240)	0	0

OPERATIONAL OVERHEADS

Purpose

This represents the cost of the operational overheads of the Environmental Service.

Additional Information

The net cost of the Operational Overheads is re-allocated across the other service units in accordance with CIPFA's Best Value accounting guidance

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	6,842	2,970	1,720	0
Premises Costs	0	0	0	4,590
Transport Costs	12,833	2,770	9,060	12,540
Supplies & Services	26,747	21,320	20,570	28,340
Support Service Costs	2,542	2,770	3,030	2,870
Total Expenditure	48,964	29,830	34,380	48,340
<u>Income</u>				
Fees & Charges Income	(52)	0	0	0
Recharge Income	(49,161)	(29,830)	(34,380)	(48,340)
Total Income	(49,213)	(29,830)	(34,380)	(48,340)
Net Expenditure	(249)	0	0	0

ENVIRONMENTAL SERVICES

Purpose

This cost centre is a legacy of the old arrangements for managing the responsibilities of the Environmental Service through a contractor / client arrangement. This budget was contained in the former Environment and Health budget and includes contract payments to the former Commercial Services along with some service delivery costs.

Additional Information

The income and expenditure for 2009/10 and 2010/11 have been allocated to the various cost centres within the Environmental Service for those years.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	317,565	0	0	0
Premises Costs	21,369	0	0	0
Transport Costs	14,491	0	0	0
Supplies & Services	196,105	0	0	0
Contract Costs	3,046,739	0	0	0
Support Service Costs	262,413	0	0	0
Capital Financing	331,000	0	0	0
Total Expenditure	4,189,682	0	0	0
<u>Income</u>				
Fees & Charges Income	(583,276)	0	0	0
Recharge Income	(51,727)	0	0	0
Total Income	(635,003)	0	0	0
Net Expenditure	3,554,679	0	0	0

**ESTATES SERVICE
ESTIMATES
2010/11**

ESTATES SERVICE

The Estates Service has responsibility for the management of commercial properties owned by the Council and a range of Economic Development activities which contribute towards 'Enabling a Prosperous Economy', which is one of the Council's six strategic 'SCHEME' priorities. Following the corporate restructure, the Premises Management function of the Council has been moved into this service.

The service is managed by the Head of Estates who is assisted by four managers. A Valuer, an Economic Development Officer who deals with various components of the Council's economic activities (including economic regeneration, development and partnership working), a Town Centre Manager whose remit is to improve the quality and vitality of the retail mix on offer in Andover and Romsey town centres and a Property Services Manager who is responsible for the Council's Asset Management Plan.

All of these budgets fall within the Economic Portfolio.

Summary Estimates - by Activity

The increase in the net cost of Economic Development and Promotion between the revised 2009/10 estimate and the 2010/11 original estimate is due to a grant received in 2009/10 in respect of the Local Authority Business Growth Initiative. Although this grant continues into 2010/11 the Council did not know whether it would get any grant at the time the budget was set.

ESTATES SERVICE
SUMMARY ESTIMATES

Principal Activities	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
Estates Unit	146,296	140,310	236,180	133,100
Estates Support Unit	0	0	177,780	183,720
Property Portfolio				
Andover Market	(63,815)	(63,910)	(46,560)	(46,410)
Industrial Estate Development	(4,426,015)	(4,424,860)	(4,449,230)	(4,447,860)
Walworth Enterprise Centre	(34,491)	(26,780)	(48,050)	(62,900)
Union Street	(73,116)	(87,230)	(84,730)	(84,420)
Chantry Centre	(1,274,812)	(1,057,160)	(1,058,570)	(1,059,610)
Corporate Properties	78,692	(55,860)	(95,130)	(153,830)
Total - Property Portfolio	(5,793,557)	(5,715,800)	(5,782,270)	(5,855,030)
Economic Development and Promotion	(220,462)	120,180	110,290	162,390
Promotion of Tourism	123,232	128,870	117,790	118,500
Total Economic Development and Promotion	(97,230)	249,050	228,080	280,890
Town Centre Management	137,510	120,480	93,910	82,310
Premises Management				
Christmas Lighting	33,825	40,500	38,740	40,210
Public Halls	205,025	181,550	144,810	171,800
Public Conveniences	182,951	173,920	150,050	154,390
Office Accommodation	(22,962)	(165,480)	(17,600)	(22,280)
Depot Costs	54,161	0	250	9,300
Building Maintenance	69,960	1,050	96,190	87,540
Building Cleaning	16,330	20,340	26,220	7,400
Maintenance Works	0	509,220	499,940	481,850
Total - Premises Management	539,290	761,100	938,600	930,210
Savings target	0	(75,000)	0	0
Net Total Income	(5,067,691)	(4,519,860)	(4,107,720)	(4,244,800)

SUBJECTIVE SUMMARY

The net income generated by the service is expected to increase by £137,000 between the revised 2009/10 estimate and the original 2010/11 estimate. The main reason for this is an increase in recharge income to cover the cost of the office accommodation.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	1,161,686	1,181,710	1,228,840	1,131,130
Premises Costs	1,624,214	1,746,490	1,698,340	1,745,720
Transport Costs	61,701	66,960	64,510	59,800
Supplies & Services	652,815	494,320	496,170	470,010
Contract Costs	199,048	79,770	239,600	181,400
Support Service Costs	1,041,790	1,003,300	826,980	821,800
Capital Charges	27,040	140,980	0	104,320
Total Expenditure	4,768,294	4,713,530	4,554,440	4,514,180
<u>Income</u>				
Fees & Charges Income	(6,859,214)	(6,614,040)	(6,561,250)	(6,599,350)
Government Grant	(425,591)	0	(62,710)	0
Recharge Income	(2,551,180)	(2,544,350)	(2,038,200)	(2,159,630)
Total Income	(9,835,985)	(9,158,390)	(8,662,160)	(8,758,980)
Savings target	0	(75,000)	0	0
Net Income	(5,067,691)	(4,519,860)	(4,107,720)	(4,244,800)

ESTATES UNIT

Purpose

The Estates Unit manages the Council's commercial property portfolio as well as providing property and valuation advice to the Council and its respective Services. The Unit also maintains the Council's corporate property records and the property asset register.

Additional Information

At 31 March 2008 the Unit was responsible for land and property with a value of £94M. Rental income generated by these assets is over £6M per annum. The management of the portfolio includes asset disposal, where necessary, to generate capital receipts for the Council.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	360,428	356,850	370,450	269,820
Premises Costs	275	0	0	0
Transport Costs	13,071	11,210	7,030	7,010
Supplies & Services	31,902	24,910	6,310	5,800
Support Service Costs	115,432	94,280	36,570	34,650
Total Expenditure	521,108	487,250	420,360	317,280
<u>Income</u>				
Fees & Charges Income	(10,780)	(6,000)	0	0
Recharge Income	(364,032)	(340,940)	(184,180)	(184,180)
Total Income	(374,812)	(346,940)	(184,180)	(184,180)
Net Expenditure	146,296	140,310	236,180	133,100

ESTATES SUPPORT UNIT

Purpose

To deliver administrative support to the Estates team, over the Valuation and Estate Management, Town Centre Management, Economic Development and Property Services functions.

Additional Information

The Estates Support Team also operate the Council room booking system which allow members of the public to access councils built facilities such as the Rendezvous and the Crosfield Hall.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	0	0	94,500	94,350
Transport Costs	0	0	100	130
Supplies & Services	0	0	19,420	24,880
Support Service Costs	0	0	63,760	64,360
Total Expenditure	0	0	177,780	183,720

ANDOVER MARKET

Purpose

Andover Market encourages the promotion of local economic sustainability together with the provision of market stalls that complement the existing High Street retail facilities.

Additional Information

The market is held in Andover High Street each Thursday and Saturday. Andover Market Traders assume direct responsibility for the market under the terms of a licence.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Premises Costs	10,197	10,460	10,100	10,250
Support Service Costs	5,988	5,630	3,340	3,340
Total Expenditure	16,185	16,090	13,440	13,590
Fees & Charges Income	(80,000)	(80,000)	(60,000)	(60,000)
Net Income	(63,815)	(63,910)	(46,560)	(46,410)

INDUSTRIAL ESTATE DEVELOPMENT

Purpose

The Council owns the freehold to the land on Andover's major industrial estates and this budget reflects the costs and income associated with the letting and management of these sites.

Additional Information

There are three industrial estates in Andover, situated at Walworth, East Portway and West Portway. These sites cover approximately 400 acres of land and are home to about 400 separate businesses employing approximately 5,000 people.

One of the Council's key aims is to develop a vision for Andover's industrial estates and work with appropriate Partner to manage the rejuvenation of the estates. Work on this project is currently underway.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Premises Costs	53,767	28,520	31,770	31,820
Supplies & Services	5,643	6,000	6,500	6,500
Support Service Costs	169,969	167,310	109,300	99,520
Total Expenditure	229,379	201,830	147,570	137,840
Fees & Charges Income	(4,655,394)	(4,626,690)	(4,596,800)	(4,585,700)
Net Income	(4,426,015)	(4,424,860)	(4,449,230)	(4,447,860)

WALWORTH ENTERPRISE CENTRE

Purpose

The Enterprise Centre was established in 1986 to provide small local businesses with suitable accommodation and affordable set up costs.

Additional Information

The Centre consists of 37 small business units. Lettings are operated on an 'easy in / easy out' all inclusive basis and are thus ideally suited for new, small businesses who do not wish to be tied to long term lease arrangements.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	30,582	30,190	46,900	(250)
Premises Costs	112,618	56,410	66,940	74,790
Transport Costs	828	1,000	300	500
Supplies & Services	19,784	21,130	19,900	22,330
Support Service Costs	19,661	18,870	20,610	19,230
Capital Charges	0	25,620	0	0
Total Expenditure	183,473	153,220	154,650	116,600
Fees & Charges Income	(217,964)	(180,000)	(202,700)	(179,500)
Net Income	(34,491)	(26,780)	(48,050)	(62,900)

UNION STREET

Purpose

Union Street was originally constructed to provide replacement shops for those displaced from the town centre in the 1960's. This budget reflects the costs and income relating to those properties in the Council's ownership.

Additional Information

Union Street is also home to the newly created community facility, The Rendezvous, which opened during 2008/09 (The budget for The Rendezvous is included with Public Halls on page 70).

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Premises Costs	7,014	350	3,150	3,550
Supplies & Services	450	0	0	0
Support Service Costs	2,330	2,320	1,520	1,430
Total Expenditure	9,794	2,670	4,670	4,980
Fees & Charges Income	(82,910)	(89,900)	(89,400)	(89,400)
Net Income	(73,116)	(87,230)	(84,730)	(84,420)

CHANTRY CENTRE

Purpose

The Council owns the freehold to the Chantry Centre in Andover. This facility provides a range of shops under one roof and is directly linked to Andover Bus Station.

Additional Information

Whilst the Council owns the freehold to the Centre, there is a management agreement with Axa Sun Life that provides the Council with an income stream but defers day to day management of the Centre to Axa.

There are approximately 60 shop units and various offices throughout the Chantry Centre amounting to approximately 250,000 square feet of lettable space. Total income for the Centre is estimated to be £2.675M in 2009/10 of which the Council's net share is 40% which equates to £1.07M.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Support Service Costs	12,860	12,840	11,430	10,390
Total Expenditure	12,860	12,840	11,430	10,390
Fees & Charges Income	(1,287,672)	(1,070,000)	(1,070,000)	(1,070,000)
Net Income	(1,274,812)	(1,057,160)	(1,058,570)	(1,059,610)

CORPORATE PROPERTIES

Purpose

In addition to the industrial estates, Union Street and Chantry Centre, the Council also owns a miscellaneous portfolio of shops, offices, workshops and agricultural land throughout the Borough. This budget reflects the costs and income generated by this property portfolio.

Additional Information

The portfolio is managed by the Estates Unit and generates an income of around £500,000 through lettings to third parties.

Included in this figure is the Council's income share of the Reel Cinema development.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Premises Costs	211,419	149,640	154,380	154,520
Supplies & Services	6,890	5,430	30,750	8,250
Support Service Costs	285,279	274,630	195,760	177,660
Capital Charges	6,030	12,760	0	12,890
Total Expenditure	509,618	442,460	380,890	353,320
<u>Income</u>				
Fees & Charges Income	(422,509)	(489,900)	(467,600)	(507,150)
Recharge Income	(8,417)	(8,420)	(8,420)	0
Total Income	(430,926)	(498,320)	(476,020)	(507,150)
Net Expenditure / (Income)	78,692	(55,860)	(95,130)	(153,830)

ECONOMIC DEVELOPMENT & PROMOTION

Purpose

Economic development and promotion is an important area of work across the Borough as reflected in the Corporate Plan. This budget covers various elements of the Council's economic activities, many of which involve partnerships with other organisations and agencies.

Additional Information

The diversity of activities includes:

Promoting economic activity through Town Centre Management, Farmers Markets, a Test Valley Business Directory, Business Incentive Grants to up to 46 new and small businesses and the Test Valley Business awards.

Provision of accommodation for start-up businesses on flexible terms (e.g. Walworth Enterprise Centre, the Base Point Andover Business and Innovation Centre).

Assisting business organisations, such as Enterprise Agency, Hampshire Economic Partnership and working with Rural Business.

Promotion of learning and skills training opportunities, particularly in Andover, by working with partners including the Andover College, University of Winchester and local Schools.

Implementation through the Corporate Plan of the Test Valley Long Term Economic Strategy Action Plan.

The reduction in Government Grant income between 2009/10 and 2010/11 reflects the ending of the LABGI (Local Authority Business Growth Incentive) funding.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	0	0	49,340	49,350
Premises Costs	46,598	300	2,690	2,200
Transport Costs	450	0	1,630	1,630
Supplies & Services	138,051	71,800	69,190	62,240
Support Service Costs	51,110	51,080	51,150	50,970
Total Expenditure	236,209	123,180	174,000	166,390
<u>Income</u>				
Fees & Charges Income	(31,080)	(3,000)	(1,000)	(4,000)
Government Grant Income	(425,591)	0	(62,710)	0
Total Income	(456,671)	(3,000)	(63,710)	(4,000)
Net Expenditure / (Income)	(220,462)	120,180	110,290	162,390

PROMOTION OF TOURISM

Purpose

The Council is committed to improving the cultural opportunities within the Borough and this activity seeks ways of encouraging visitors from within and outside the Borough to make use of the facilities on offer.

Additional Information

Test Valley has a wide range of attractions for local residents and visitors to enjoy. The Council aims to advertise and promote the Borough as a tourist destination, producing promotional literature and distributing it to Tourist Information Centres and other outlets.

The grant which is payable to the Andover and Romsey Tourist Information Centres represents staffing management costs, operating costs which includes insurance, stationery, printing and equipment maintenance and staff training and uniform costs.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	8,299	960	300	0
Premises Costs	7,175	8,240	9,100	8,450
Transport Costs	1,343	2,480	1,300	2,280
Grants	79,490	81,400	82,900	82,150
Other Supplies & Services	20,880	29,740	17,810	19,560
Support Service Costs	6,610	6,580	6,550	6,230
Total Expenditure	123,797	129,400	117,960	118,670
<u>Income</u>				
Fees & Charges Income	(135)	(100)	(50)	(50)
Recharge Income	(430)	(430)	(120)	(120)
Total Income	(565)	(530)	(170)	(170)
Net Expenditure	123,232	128,870	117,790	118,500

TOWN CENTRE MANAGEMENT

Purpose

One of the Council's key priorities is to enhance the quality and vitality of Andover and Romsey town centres. It aims to do this by improving the range and quality of the retail and catering on offer and by the creation and promotion of vibrant and modern market towns.

Additional Information

The Town Centre Manager is responsible for the marketing of the town centres including organising local events and a variety of town centre meetings.

The Council is encouraging catering outlets to provide pavement cafes/bars, arranging more events, festivals, entertainment and specialist markets e.g. continental markets, is looking to provide improved information boards and is supporting the Romsey Vision with a view to obtaining SEEDA funding for local initiatives.

The Council is also a member of the Action for Market Towns and the Association of Town Centre Management organisations.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	76,197	72,580	49,600	48,250
Premises Costs	6,917	6,520	6,190	6,060
Transport Costs	2,502	2,050	2,050	2,050
Supplies & Services	45,378	30,180	29,730	18,230
Support Service Costs	20,276	19,910	18,510	16,990
Total Expenditure	151,270	131,240	106,080	91,580
<u>Income</u>				
Fees & Charges Income	(7,550)	(4,550)	(5,750)	(2,850)
Recharge Income	(6,210)	(6,210)	(6,420)	(6,420)
Total Income	(13,760)	(10,760)	(12,170)	(9,270)
Net Expenditure	137,510	120,480	93,910	82,310

CHRISTMAS LIGHTING

Purpose

To contribute to meeting its priority of improving cultural opportunities, the Council provides financial support to assist the display of Christmas trees and lighting in both Andover and Romsey Town Centres over the festive period.

Additional Information

Following the corporate restructure, responsibility for the Andover Christmas lights transferred to the Estates Service.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Premises Costs	3,852	17,660	18,080	19,100
Supplies & Services	27,053	19,940	17,740	18,240
Support Service Costs	2,920	2,900	2,920	2,870
Total Expenditure	33,825	40,500	38,740	40,210

PUBLIC HALLS

Purpose

The Council maintains a number of public halls across the Borough to provide a facility for the local community to hold meetings and events.

Additional Information

The main halls included in this estimate are Andover (Upper) Guildhall and The Rendezvous in the north of the Borough and Crosfield Hall in the south, for which building management and booking services are carried out. The budget also includes the maintenance costs relating to Longmeadow Hall, King Arthur's Hall and St. Ann's Hall.

The costs and associated income relating to the Lower Guildhall in Andover are now included in the Corporate Properties estimates (page 65) of this section.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Premises Costs	109,168	69,160	60,430	63,250
Supplies & Services	7,732	9,560	8,050	9,950
Support Service Costs	125,697	125,900	125,730	125,430
Capital Charges	14,480	29,730	0	22,570
Total Expenditure	257,077	234,350	194,210	221,200
Fees & Charges Income	(52,052)	(52,800)	(49,400)	(49,400)
Net Expenditure	205,025	181,550	144,810	171,800

PUBLIC CONVENIENCES

Purpose

The Council provides public conveniences in various locations throughout the Borough.

Additional Information

The Council provides five public conveniences across the Borough, all of which are free to use and have baby changing rooms and facilities for disabled people.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	16,487	46,060	42,700	45,250
Premises Costs	161,432	155,440	139,960	137,450
Transport Costs	2,895	15,140	12,880	9,880
Supplies & Services	53,576	10,530	12,280	12,210
Support Service Costs	11,213	9,400	9,630	9,000
Capital Charges	4,770	4,770	0	4,780
Total Expenditure	250,373	241,340	217,450	218,570
Recharge Income	(67,422)	(67,420)	(67,400)	(64,180)
Net Expenditure	182,951	173,920	150,050	154,390

OFFICE ACCOMMODATION

Purpose

This budget is for the day to day provision, running and maintenance of the Council's main office accommodation for staff at the Beech Hurst, Andover and Duttons Road, Romsey offices.

Additional Information

The amounts shown in the capital financing charges under Duttons Road and Beech Hurst represent depreciation of the buildings and expenditure financed through the Council's capital programme from which no asset was significantly enhanced.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
Duttons Road, Romsey				
<u>Expenditure</u>				
Premises Costs	141,107	119,050	108,540	115,400
Supplies & Services	10,151	9,020	8,700	7,900
Capital Charges	0	10,720	0	5,140
Total Expenditure	151,258	138,790	117,240	128,440
Fees & Charges Income	(56)	(100)	(300)	(300)
Net Expenditure	151,202	138,690	116,940	128,140
 Beech Hurst, Andover				
<u>Expenditure</u>				
Premises Costs	496,281	412,340	400,480	472,710
Supplies & Services	23,028	23,650	25,050	24,200
Contract Costs	28,214	22,000	21,700	22,000
Support Service Costs	15,510	16,160	16,590	15,520
Capital Charges	1,760	49,170	0	50,390
Total Expenditure	564,793	523,320	463,820	584,820
Fees & Charges Income	(11,112)	(11,000)	(18,250)	(51,000)
Net Expenditure	553,681	512,320	445,570	533,820

OFFICE ACCOMMODATION (Cont.)

Purpose

The Premises Management budget includes all salaries and office costs incurred in carrying out the Council's premises management function.

Additional Information

The staff costs of the directly controlled public halls are included within the Employee Costs heading below and recharged to the Public Halls cost centres as Support Services costs.

The net expenditure shown on the previous page is reallocated to services based on the floor area occupied at Beech Hurst and Duttons Road. (shown as Recharge Income under General Office Accommodation below).

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
Premises Management				
<u>Expenditure</u>				
Employee Costs	354,211	308,550	311,050	353,460
Transport Costs	3,466	3,530	5,350	7,350
Supplies & Services	9,560	13,650	16,710	17,150
Contract Costs	3,138	2,770	3,400	3,400
Support Service Costs	97,203	96,230	50,300	87,790
Total Expenditure	467,578	424,730	386,810	469,150
Recharge Income	(155,713)	(155,260)	(155,260)	(155,260)
Net Expenditure	311,865	269,470	231,550	313,890
General Office Accommodation				
Recharge Income	(1,039,710)	(1,085,960)	(811,660)	(998,130)
Net Income for Office Accommodation	(22,962)	(165,480)	(17,600)	(22,280)

DEPOT COSTS

Purpose

This budget is for the day to day provision, running and maintenance of the Council's depot accommodation at Macadam Way, Portway Business Park, Andover and Yokesford Hill, Romsey .

Additional Information

The budget was previously held in Environmental service and had elements of shared service with New Forest District Council.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Premises Costs	243,674	189,840	175,940	154,830
Supplies & Services	1,407	3,810	1,800	2,000
Support Service Costs	7,660	7,560	7,750	7,260
Capital Charges	0	8,210	0	8,550
Total Expenditure	252,741	209,420	185,490	172,640
Recharge Income	(198,580)	(209,420)	(185,240)	(163,340)
Net Expenditure	54,161	0	250	9,300

BUILDING MAINTENANCE

Purpose

Planned repairs are based on a rolling programme of condition surveys, from which is derived a prioritised programme of repairs. In addition, the in-house team deal with reactive repairs and provide an out of hours service.

Additional Information

The Building Maintenance teams are responsible for carrying out the programme of works to keep all Council properties properly maintained. Most of the team's work is driven by the Planned and Reactive Maintenance budgets which are shown on page 77.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	227,534	257,590	180,450	182,050
Premises Costs	12,720	13,340	10,650	9,490
Transport Costs	37,146	31,410	33,870	28,970
Supplies & Services	134,234	111,480	106,090	109,940
Sub-Contractor Costs	167,066	55,000	210,000	155,000
Support Service Costs	71,060	70,900	74,580	69,640
Total Expenditure	649,760	539,720	615,640	555,090
Recharge Income	(579,800)	(538,670)	(519,450)	(467,550)
Net Expenditure	69,960	1,050	96,190	87,540

BUILDING CLEANING

Purpose

Cleaning is principally provided by in house staff, who are a part of the maintenance team, feeding back vital building condition information.

Additional Information

The team clean the Council offices at Beech Hurst, Andover and Duttons Road, Romsey as well as the operation depot at Portway and public halls across the borough.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	87,948	108,930	83,550	88,850
Transport Costs	0	140	0	0
Supplies & Services	37,606	22,090	17,240	18,480
Sub-Contractor Costs	630	0	4,500	1,000
Support Service Costs	21,012	20,800	20,980	19,520
Total Expenditure	147,196	151,960	126,270	127,850
Recharge Income	(130,866)	(131,620)	(100,050)	(120,450)
Net Expenditure	16,330	20,340	26,220	7,400

MAINTENANCE WORKS

Purpose

The Council is obliged to maintain all properties in its ownership with regard to maintaining the value of the asset, meeting Health & Safety and other legislative requirements and to provide functional buildings that meet the needs of their users. The budget has two principal strands; reactive maintenance deals with repair work that is identified through the year and planned maintenance is scheduled in advance to keep Council properties fully maintained.

Additional Information

The main function is building maintenance, with responsibility for day to day, responsive, cyclical and planned maintenance of the Council's properties. There are some 60 properties, including the main Council offices at Beech Hurst and Duttons Road, leisure facilities, public toilets and directly controlled public halls. All works necessary to repair Council buildings are co-ordinated through this budget.

The planned maintenance programme is determined by Premises Management before the start of each financial year, after consultation with other Council services and is then incorporated into the Asset Management Plan. Amendments are made during the year, on the basis of actual costs of work and changing priorities.

The planned maintenance programme for 2010/11 has yet to be finalised and therefore the costs are still to be allocated to service budgets and so the total cost of the maintenance programme remains in this budget.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Reactive Maintenance	0	243,070	212,400	230,350
Planned / Cyclical Maintenance	0	266,150	287,540	251,500
Total Expenditure	0	509,220	499,940	481,850

**FINANCE SERVICE
ESTIMATES
2010/11**

FINANCE SERVICE

The Finance Service is managed by the Head of Finance, Accountancy Manager and Financial Services Manager who has responsibility for the council's exchequer functions.

All cost centres within the Finance Service are part of the Council's Economic Portfolio.

Summary Estimates - by Activity

The Finance Service undertakes the core financial work of the Council. The costs of the service are recovered through a recharging mechanism whereby other services are charged for work undertaken by the Service. The level of recharge is reviewed and recalculated every three years which helps to explain why the service over or under recovers its costs each year.

Finance is also responsible for ensuring the Council is adequately insured and for managing the Council's leased car fleet. In both cases, Finance bears the initial cost and fully recharges those amounts to other services across the Council. The details of total expenditure and income on these areas are shown on pages 84 and 85.

Principal Activities	Actuals 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
Finance Service	(92,027)	(14,130)	(26,440)	(31,960)
Insurance	0	0	0	0
Officers' Car Leases	0	0	0	0
Savings target	0	(44,000)	0	0
Net Total Income	(92,027)	(58,130)	(26,440)	(31,960)

SUBJECTIVE SUMMARY

The total expenditure has reduced by £79,900 between the 2009/10 revised estimate and the 2010/11 original estimate which is due primarily to savings on employee costs. The recharge income has reduced by £75,380 over the same period to reflect the reduced cost base.

	Actuals 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	811,016	850,660	881,040	803,500
Premises Costs	2,396	150	0	0
Transport Costs	153,345	148,520	120,700	118,850
Supplies & Services	557,651	593,860	569,680	555,800
Support Service Costs	237,609	235,780	221,810	224,620
Total Expenditure	1,762,017	1,828,970	1,793,230	1,702,770
<u>Income</u>				
Fees & Charges Income	(5,979)	(5,600)	(4,000)	(5,000)
Recharge Income	(1,848,065)	(1,837,500)	(1,815,670)	(1,729,730)
Total Income	(1,854,044)	(1,843,100)	(1,819,670)	(1,734,730)
Savings target	0	(44,000)	0	0
Net Income	(92,027)	(58,130)	(26,440)	(31,960)

FINANCE SERVICE

Purpose

Section 151 of the Local Government Act 1972 requires the Council to appoint an officer to be responsible for the proper administration of its financial affairs. The Head of Finance is the appointed officer for this Authority and he is supported by a number of teams to assist him in carrying out this statutory role.

Additional Information

The activities of the service are divided between six teams and cover areas including the provision of financial support and advice to Councillors and all other services within the Council, production of statutory final accounts, budget preparation, treasury management, VAT, leasing, internal audit and time recording. The main exchequer functions of the Council are undertaken by the Financial Services team, which is responsible for payroll, debtor, creditor, insurance and car lease functions.

The Financial Services team currently processes approximately 6,500 debtor invoices and 20,000 creditor invoices per annum and pay approximately 620 employees.

	Actuals 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	811,016	850,660	881,040	803,500
Premises Costs	2,396	150	0	0
Transport Costs	16,315	16,780	14,980	12,190
Supplies & Services	67,751	98,560	81,180	78,800
Support Service Costs	237,609	235,780	221,810	224,620
Total Expenditure	1,135,087	1,201,930	1,199,010	1,119,110
<u>Income</u>				
Fees & Charges	(5,979)	(5,600)	(4,000)	(5,000)
Recharge Income	(1,221,135)	(1,210,460)	(1,221,450)	(1,146,070)
Total Income	(1,227,114)	(1,216,060)	(1,225,450)	(1,151,070)
Net Income	(92,027)	(14,130)	(26,440)	(31,960)

INSURANCE

Purpose

The Council is responsible for providing insurance cover for its day to day activities. Examples of cover include premises, public and employee liability and vehicles insurance.

Additional Information

This budget shows the total cost of insurance premiums paid by the Council and the proportion in which these premiums are charged across internal services and to external organisations.

	Actuals 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Insurance Premiums	489,900	495,300	488,500	477,000
Total Expenditure	489,900	495,300	488,500	477,000
<u>Income</u>				
Recharges to Service	(480,400)	(485,800)	(479,500)	(468,000)
Recharges to External Orgs	(9,500)	(9,500)	(9,000)	(9,000)
Total Income	(489,900)	(495,300)	(488,500)	(477,000)
Net Expenditure	0	0	0	0

OFFICERS' CAR LEASES

Purpose

Leased cars are made available for certain posts, either because they are essential to the postholder carrying out their duties, or as part of the recruitment package.

Additional Information

This budget represents the leasing costs of running the Council's 25 car fleet.

The leasing costs are charged across all services but the responsibility for managing and administering the budget rests with the Finance Service. The size of the fleet is diminishing due to the fact that the number of posts entitled to a lease car is smaller than in the past.

	Actuals 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Officer's Car Lease Costs	137,030	131,740	105,720	106,660
Total Expenditure	137,030	131,740	105,720	106,660
Recharge Income	(137,030)	(131,740)	(105,720)	(106,660)
Net Expenditure	0	0	0	0

**HOUSING, HEALTH & COMMUNITIES SERVICE
ESTIMATES
2010/11**

HOUSING, HEALTH & COMMUNITIES SERVICE

The Housing, Health and Communities Service incorporates the Council's strategic housing function and environmental health responsibilities, together with community development and the Council's statutory community safety duties. The Business Support team provides support across the Service.

The Housing teams are responsible for undertaking the Council's statutory housing responsibilities in relation to the housing strategy, private sector housing, disabled facilities grants, housing needs assessment, housing advice and homelessness. These teams are also responsible for administering the Joint Housing Register and tvhomes, the Council's choice-based lettings scheme, and commissioning the provision of new affordable housing developed mainly by housing associations.

The Community activities of the service relate to statutory community safety responsibilities and community development, including the provision of support to the voluntary sector.

The Environmental Health teams cover Health Protection and Environmental Protection.

All cost centres within the Housing, Health & Communities Service are part of the Council's Housing, Health and Communities Portfolio.

HOUSING, HEALTH & COMMUNITIES SERVICE

Summary Estimates - by Activity

The net cost of the functions to be undertaken by the Service is estimated at £5.357M in 2010/11. The main reason for the fluctuations in net expenditure is the capital financing cost within Housing Development, as accounting convention dictates that grants made to registered social landlords are shown within the service accounts. This is also the main reason for the increase in net service expenditure from the 2009/10 original figure of £5.91M to £7.33M in revised 2009/10.

The Business Support Unit has been amalgamated with the Housing Administration Unit and the net cost of this Unit is apportioned across the service according to criteria agreed by the Head of Service.

Principal Activities	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
Housing Activities				
General Management	0	3,450	0	0
Housing Options	542,380	565,190	578,610	555,180
Housing Development	766,604	2,016,740	3,182,110	1,376,940
Business Support	186,394	156,100	0	0
Total - Housing Activities	1,495,378	2,741,480	3,760,720	1,932,120
Community Development				
Community Safety	237,567	226,500	255,000	235,780
Neighbourhood Wardens Scheme	307,303	324,460	362,890	377,250
Community Development	692,006	741,020	764,040	757,240
Total - Community Development	1,236,876	1,291,980	1,381,930	1,370,270
Health Activities				
Pest Control	259,160	266,080	303,740	276,800
Out of Hours Service	52,311	55,290	52,800	50,310
Pollution	312,975	338,900	367,860	350,770
Housing Standards	779,433	841,500	984,280	792,080
Animal Welfare	160,868	175,600	183,730	173,220
Health Protection	355,004	372,270	399,280	411,280
Total - Health Activities	1,919,751	2,049,640	2,291,690	2,054,460
Savings target	0	(171,000)	(99,640)	0
Net Total Expenditure	4,652,005	5,912,100	7,334,700	5,356,850

SUBJECTIVE SUMMARY

The total expenditure estimate shows significant variations across the budgets shown, due in the main to changes in Capital Financing costs.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	1,921,116	2,046,850	2,177,680	1,964,930
Premises Costs	9,397	21,380	10,380	9,890
Transport Costs	102,809	93,430	94,670	95,030
Grants	457,252	474,620	474,050	478,680
Other Supplies & Services	705,130	739,680	702,410	622,450
Support Service Costs	1,449,864	1,505,140	1,775,130	1,645,550
Capital Financing	1,602,194	2,424,660	3,553,500	1,762,400
Total Expenditure	6,247,762	7,305,760	8,787,820	6,578,930
<u>Income</u>				
Fees & Charges Income	(394,437)	(404,050)	(397,000)	(338,790)
Recharge Income	(1,201,320)	(818,610)	(956,480)	(883,290)
Total Income	(1,595,757)	(1,222,660)	(1,353,480)	(1,222,080)
Savings target	0	(171,000)	(99,640)	0
Net Expenditure	4,652,005	5,912,100	7,334,700	5,356,850

GENERAL MANAGEMENT

Purpose

This represents the cost of the strategic and operational management of the Housing, Health and Communities Service.

Additional Information

The budget for General Management includes the direct costs of the Head of Service and the recharged time costs of the other service managers.

The net cost of General Management is re-allocated across the other service activities in accordance with CIPFA's Best Value accounting guidance.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	44,090	81,330	83,840	82,800
Transport Costs	363	470	280	500
Supplies & Services	1,403	(30)	1,410	1,330
Support Service Costs	214,604	203,390	220,840	202,360
Total Expenditure	260,460	285,160	306,370	286,990
Recharge Income	(260,460)	(281,710)	(306,370)	(286,990)
Net Expenditure	0	3,450	0	0

HOUSING OPTIONS

Purpose

The Council has a statutory duty to assist those who are homeless or threatened with homelessness under the 1985 Housing Act. Furthermore, the Council has a strategic role which includes the identification of housing need and the formulation of strategies to meet that need.

Additional Information

The Housing Options Team administers the Joint Housing Register and the *tvhomes* choice-based lettings scheme, liaises with the Council's registered social landlord partners and provides nominations when vacancies occur within the affordable housing stock. There are currently 3,904 applicants on the Housing Register including those tenants who need to move to more suitable housing. The Unit makes approximately 450 nominations per year to registered social landlords.

The team also provides a housing advice and information outreach service which is aimed at preventing homelessness. During the first three quarters of 2009/10, the Council was required to secure accommodation for 8 homeless households. In addition, the team has helped to prevent homelessness in 212 cases during the same period.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	359,310	364,570	377,460	365,200
Premises Costs	2,609	16,000	5,000	5,000
Transport Costs	10,620	11,420	11,420	11,430
Supplies & Services	277,529	251,820	268,290	201,870
Support Service Costs	172,975	181,030	234,100	221,140
Capital Financing	13,854	14,660	0	12,400
Total Expenditure	836,897	839,500	896,270	817,040
<u>Income</u>				
Fees & Charges Income	(271,157)	(250,950)	(294,300)	(238,500)
Recharge Income	(23,360)	(23,360)	(23,360)	(23,360)
Total Income	(294,517)	(274,310)	(317,660)	(261,860)
Net Expenditure	542,380	565,190	578,610	555,180

HOUSING DEVELOPMENT

Purpose

The Housing Development team co-ordinates the Council's Housing Strategy to meet housing needs in the Borough.

Additional Information

The Council plans to ensure more people in need are housed each year through a range of initiatives including the delivery of a specified number of new affordable homes each year; bringing empty properties back into use wherever possible and working in partnership with other Local Authorities and Housing Associations to develop new affordable rural housing.

The Council is a member of the Hampshire Alliance for Rural Affordable Housing which aims to increase the supply of new rural affordable homes. The unit also researches new policies and initiatives aimed at addressing local housing needs.

Capital Financing costs represent the grant payments to Registered Social Landlords for the provision of social housing. As this expenditure does not increase the value of the Council's assets, the accounting convention is that these costs are shown as part of the cost of the Service. These costs are met from the Capital Programme and a corresponding credit is made before the amount to be raised from Council Tax is calculated.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	83,680	84,500	87,450	90,840
Premises Costs	152	0	190	0
Transport Costs	1,091	900	900	900
Supplies & Services	10,365	10,970	9,700	8,400
Support Service Costs	54,780	56,260	70,760	67,690
Capital Financing	1,118,960	1,880,000	3,029,000	1,225,000
Total Expenditure	1,269,028	2,032,630	3,198,000	1,392,830
<u>Income</u>				
Fees & Charges Income	(1,682)	0	0	0
Recharge Income	(500,742)	(15,890)	(15,890)	(15,890)
Total Income	(502,424)	(15,890)	(15,890)	(15,890)
Net Expenditure	766,604	2,016,740	3,182,110	1,376,940

BUSINESS SUPPORT

Purpose

The administrative support costs of the Housing teams are centralised and managed by the Business Support Manager.

Additional Information

All of the day-to-day office costs for the different teams within the service are contained within this budget heading, including staff training requirements and service printing and stationery needs.

The team provides a mixture of general and specific support, some of which includes; grant administration, FIXIT administration, food premises registration, low risk food inspections, hygiene certificates, street trading consent administration, IT support and service database management.

The salary costs of administrative staff are charged directly to this cost centre and total costs are apportioned to all other cost centres within the service at the end of the year.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	207,896	227,140	259,890	184,130
Premises Costs	192	0	0	0
Transport Costs	4,418	3,280	3,200	3,200
Supplies & Services	63,887	71,120	65,690	76,400
Support Service Costs	229,958	235,860	187,840	199,080
Total Expenditure	506,351	537,400	516,620	462,810
<u>Income</u>				
Fees & Charges Income	(831)	(660)	0	0
Recharge Income	(319,126)	(380,640)	(516,620)	(462,810)
Total Income	(319,957)	(381,300)	(516,620)	(462,810)
Net Expenditure	186,394	156,100	0	0

COMMUNITY SAFETY

Purpose

The Council has a duty under the Crime and Disorder Act 1998 to tackle crime and disorder and to help create safer communities. It is a statutory member of the Test Valley Community Safety Partnership and is involved in many multi-agency initiatives which aim to improve the quality of life for residents by seeking sustainable solutions to many of the underlying causes of crime and disorder.

Additional Information

One of the main responsibilities of the team is to research local crime and to devise and co-ordinate a Community Safety Partnership Plan aimed at reducing the level of crime and fear of crime within the Borough.

Through the Community Safety Partnership's Delivery Group and Joint Action Team, crime 'hot spots' are addressed. A multi-agency approach is taken in respect of anti-social behaviour, drug and alcohol matters through the Partnership Action Teams in Andover and Romsey.

The Community Safety Partnership Plan has identified five priorities: domestic abuse, alcohol related violence, anti-social behaviour, acquisitive crime and drugs and reducing the number of young people entering the Criminal Justice system.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	54,772	54,030	55,730	55,090
Premises Costs	182	0	40	0
Transport Costs	1,155	1,000	870	930
Supplies & Services	129,800	119,630	123,840	111,400
Support Service Costs	51,658	51,840	74,520	68,360
Total Expenditure	237,567	226,500	255,000	235,780

NEIGHBOURHOOD WARDENS SCHEME

Purpose

As part of its duties under the Crime and Disorder Act 1998, the Council undertakes initiatives with the aim of ensuring people feel safe in Test Valley. One of these initiatives is the provision of Neighbourhood Wardens within Andover, Romsey, North Baddesley, Valley Park, Nursling & Rownhams and other 'hot spots' as required.

Additional Information

The Council reviewed its community safety arrangements in January 2008 and introduced two new specialist posts concentrating on anti-social behaviour casework. The Council's approach to community safety continues to be strengthened through effective partnership working within neighbourhoods.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	229,598	245,220	249,150	261,060
Premises Costs	0	170	150	130
Transport Costs	13,207	10,910	14,560	15,660
Supplies & Services	12,172	9,490	9,180	11,080
Support Service Costs	59,967	64,670	95,850	95,320
Total Expenditure	314,944	330,460	368,890	383,250
Fees & Charges Income	(7,641)	(6,000)	(6,000)	(6,000)
Net Expenditure	307,303	324,460	362,890	377,250

COMMUNITY DEVELOPMENT

Purpose

One of the Council's priority areas is to improve the cultural and community facilities within the Borough and it provides grant funding, advice and support to community, voluntary, arts and cultural groups to help with day-to-day running costs or the costs of events or one-off projects.

Additional Information

In 2009/10, the Council had a budget of £474,620 for revenue grants to voluntary sector and community organisations. Grants are assessed in line with the Council's SCHEME priorities. Revenue grants of over £10,000 were paid to a small number of local advisory and service providers leaving £25,000 available for other small-scale community grants.

From 2008, three year grant funding arrangements were agreed, in principle, with a number of these key voluntary organisations.

Capital Financing costs represent the grant payments to parish councils and village hall committees for specific projects. As this expenditure does not increase the value of the Council's assets, the accounting convention is that these costs are shown as part of the cost of the Service.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	65,139	70,520	58,300	72,310
Premises Costs	3,193	0	0	0
Transport Costs	7,106	6,760	7,100	6,760
Grant Fund to Organisations	424,777	439,090	438,520	447,840
Arts Grants	32,475	35,530	35,530	30,840
Welfare Meals	43,549	50,800	53,170	51,040
Other Supplies & Services	6,996	4,930	5,920	5,960
Support Service Costs	45,310	46,320	53,930	55,420
Capital Financing	76,391	100,000	124,500	100,000
Total Expenditure	704,936	753,950	776,970	770,170
Recharge Income	(12,930)	(12,930)	(12,930)	(12,930)
Net Expenditure	692,006	741,020	764,040	757,240

PEST CONTROL

Purpose

The Council has a number of statutory duties in relation to pest control within its area and also provides a range of discretionary pest control services to householders and businesses.

Additional Information

Treatment of rats and mice in domestic properties for priority groups is provided free of charge. Charges are made for rats and mice treatments in domestic properties for non priority groups, while insect treatment is also a chargeable service. A chargeable commercial service is offered to commercial premises within the Borough.

The 2010/11 original estimate shows reduced employee costs and income from fees and charges. A temporary pest control officer post was established for 2009/10. At the time the budget was set, no decision on whether to extend the contract had been made. As a result, the salary budget for 2010/11 is reduced in the original estimate.

	Actual 2008/09	Original Estimate 2009/10	Revised Estimate 2009/10	Original Estimate 2010/11
<u>Expenditure</u>	£	£	£	£
Employee Costs	94,344	117,570	114,820	98,510
Premises Costs	3,013	5,210	4,980	4,760
Transport Costs	22,014	20,740	20,780	21,630
Supplies & Services	22,448	27,330	19,160	20,780
Support Service Costs	143,978	152,730	176,520	158,370
Total Expenditure	285,797	323,580	336,260	304,050
Fees & Charges Income	(26,637)	(57,500)	(32,520)	(27,250)
Net Expenditure	259,160	266,080	303,740	276,800

OUT OF HOURS SERVICE

Purpose

The Out Of Hours Service is a discretionary service which was set up to provide a timely response, outside of normal office hours, to certain types of problems which may require urgent action.

These problems may include: -

Any situation where there may be an immediate risk to health or the environment.

Serious nuisance problems where an immediate response is warranted.

Serious contravention of environmental health law where an immediate response is warranted.

Additional Information

The service operates using a standby rota which is manned at all times by a duty environmental health officer.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	16,643	15,910	15,540	15,870
Supplies & Services	2,901	2,690	3,030	3,030
Support Service Costs	32,767	36,690	34,230	31,410
Total Expenditure	52,311	55,290	52,800	50,310

POLLUTION

Purpose

The Council has a statutory obligation to deal with enforcement, authorisations, licences and information on air, land, noise and radiation pollutants.

Additional Information

A key area of work for the team is to minimise the effects of all types of pollution.

The team is also responsible for the control of other nuisances including drainage, and the implementation of the Council's revised Contaminated Land Strategy.

The Government was late in introducing anticipated regulatory changes assumed for 2009/10 therefore relevant expenditure and income did not increase as expected.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	227,136	232,480	233,690	236,110
Transport Costs	7,845	7,580	7,630	7,630
Supplies & Services	19,622	57,130	27,830	22,840
Support Service Costs	121,791	134,040	155,860	142,840
Total Expenditure	376,394	431,230	425,010	409,420
<u>Income</u>				
Fees & Charges Income	(36,397)	(55,380)	(31,900)	(33,400)
Recharge Income	(27,022)	(36,950)	(25,250)	(25,250)
Total Income	(63,419)	(92,330)	(57,150)	(58,650)
Net Expenditure	312,975	338,900	367,860	350,770

HOUSING STANDARDS

Purpose

The Council has a number of powers and duties in relation to unsatisfactory housing in the private sector.

Additional Information

The remit of the team includes the licence enforcement of caravan sites, administration of disabled facilities and housing improvement grants and loans, and the provision of advice and information on private sector housing and energy efficiency in domestic properties.

The team is involved in developing and supporting a range of initiatives to keep older, disabled and vulnerable people healthy and safe in their homes, e.g. energy efficiency advice, and the provision of Warm Home Grants.

Capital Financing costs represent the element of private sector grant payments that are not financed by the Government's Disabled Facilities Grant. As this expenditure does not increase the value of the Council's assets, the accounting convention is that these costs are shown as part of the cost of the Service. As these costs are met from the Capital Programme, a corresponding credit is made through the Depreciation & Capital Costs account (page 9) before the amount to be raised from Council Tax is calculated.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	201,507	198,460	305,710	148,420
Transport Costs	14,205	14,660	11,420	9,320
Supplies & Services	34,248	46,180	39,830	37,910
Support Service Costs	155,656	161,220	228,670	172,930
Capital Financing	392,989	430,000	400,000	425,000
Total Expenditure	798,605	850,520	985,630	793,580
<u>Income</u>				
Fees & Charges Income	(1,813)	(1,500)	(1,350)	(1,500)
Recharge Income	(17,359)	(7,520)	0	0
Total Income	(19,172)	(9,020)	(1,350)	(1,500)
Net Expenditure	779,433	841,500	984,280	792,080

ANIMAL WELFARE

Purpose

The Council has a range of statutory duties in relation to the welfare of animals.

Additional Information

The team is responsible for dog control throughout the Borough including the seizure of stray dogs and responding to complaints and enquiries regarding nuisances caused by dogs.

Responsibilities also include the provision of advice, education and enforcement of good practice in responsible dog ownership and the inspection and licensing of animal establishments.

The Council has re-tendered its out of hours stray dog service and a new service should commence from April 2010.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	52,583	55,120	34,700	31,800
Transport Costs	9,131	6,680	7,510	8,070
Supplies & Services	49,747	53,780	48,750	47,190
Support Service Costs	61,145	68,350	99,790	93,180
Total Expenditure	172,606	183,930	190,750	180,240
<u>Income</u>				
Fees & Charges Income	(11,517)	(8,160)	(6,740)	(6,740)
Recharge Income	(221)	(170)	(280)	(280)
Total Income	(11,738)	(8,330)	(7,020)	(7,020)
Net Expenditure	160,868	175,600	183,730	173,220

HEALTH PROTECTION

Purpose

The Health Protection Team is responsible for the enforcement of the legislative controls for food hygiene, food sampling, infectious diseases, health and safety, consent street trading and hairdressing and skin piercing registration. It also oversees the Council's compliance with its duty holder responsibilities under the Health & Safety at Work etc. Act 1974.

Additional Information

Enforcement, education and risk based interventions are used to improve standards within the 2079 premises for which the team is responsible. The Food Standards Agency and the Health & Safety Executive play a part in directing the work of the team.

The provisions of the smoke-free legislation are enforced by members of the Health Protection Team on behalf of the Council. This role includes not only enforcement but the provision of advice to local businesses and the public on the legislation and referrals to a smoking cessation programme.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	284,418	300,000	301,400	322,790
Premises Costs	56	0	20	0
Transport Costs	11,654	9,030	9,000	9,000
Supplies & Services	30,463	33,840	26,610	23,220
Support Service Costs	105,275	112,740	142,220	137,450
Total Expenditure	431,866	455,610	479,250	492,460
<u>Income</u>				
Fees & Charges Income	(36,762)	(23,900)	(24,190)	(25,400)
Recharge Income	(40,100)	(59,440)	(55,780)	(55,780)
Total Income	(76,862)	(83,340)	(79,970)	(81,180)
Net Expenditure	355,004	372,270	399,280	411,280

**I.T. SERVICE
ESTIMATES
2010/11**

I.T. SERVICE

The I.T. service is integral to supporting all services across the Council. As well as maintaining existing systems, the service is heavily involved throughout the selection, procurement and implementation processes for all new I.T based systems.

As a result of the corporate restructure, the Central Printing Section has been transferred into the I.T. Service from what was the Administration Service. The Service is also now responsible for the EDRM system .

All cost centres within the IT Service fall within the Corporate Services Portfolio.

Summary Estimates - by Activity

The net income of the I.T service shown in the estimates for 2010/11 is £162,260. This represents a decrease of £96,120 from the 2009/10 revised estimate which is due in the main to reduced Capital Financing costs.

Principal Activities	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
Management & Administration	(271,005)	(70,930)	(544,960)	(566,960)
Geographical Information System	1	3,450	0	0
Infrastructure, Project & Support Services	429,274	404,890	489,990	410,310
Central Telephone System	2	500	0	0
Central Printing Section	2,024	20,000	(11,170)	(5,610)
Savings target	0	(30,000)	0	0
Net Total Expenditure	160,296	327,910	(66,140)	(162,260)

SUBJECTIVE SUMMARY

The total expenditure estimate has decreased by £323,300 from 2009/10 revised to 2010/11. Income estimates have reduced by £227,180 over the same period as a result of a reduction in recharge income.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	901,559	943,140	1,020,530	864,990
Transport Costs	13,411	15,060	12,800	14,770
Supplies & Services	567,699	601,910	653,930	577,480
Support Service Costs	224,881	203,590	205,770	205,870
Capital Charges	170,110	234,140	170,140	76,760
Total Expenditure	1,877,660	1,997,840	2,063,170	1,739,870
<u>Income</u>				
Fees & Charges Income	(14,763)	(1,600)	(1,830)	(1,200)
Recharge Income	(1,702,601)	(1,638,330)	(2,127,480)	(1,900,930)
Total Income	(1,717,364)	(1,639,930)	(2,129,310)	(1,902,130)
Savings target	0	(30,000)	0	0
Net Expenditure	160,296	327,910	(66,140)	(162,260)

MANAGEMENT & ADMINISTRATION

Purpose

The I.T. Service sets the Council's I.T. strategy, undertakes reporting against targets and goals, and provides administration, procurement and financial planning on I.T. issues.

Additional Information

As well as its responsibilities for the ongoing support and maintenance of the Council's I.T. systems, the service is also responsible for managing the I.T. Capital Programme under the leadership of the Information and Communications Board.

The key challenge in the coming year will be to continue to deliver I.T. to all services along with managing a significant level of capital development.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	820,111	831,800	942,960	786,610
Transport Costs	13,117	14,250	12,600	14,570
Supplies & Services	38,672	74,820	42,270	44,090
Support Service Costs	187,632	185,820	186,130	186,560
Capital Charges	170,110	234,140	170,140	76,760
Total Expenditure	1,229,642	1,340,830	1,354,100	1,108,590
<u>Income</u>				
Fees & Charges Income	(11,467)	0	(630)	0
Recharge Income	(1,489,180)	(1,411,760)	(1,898,430)	(1,675,550)
Total Income	(1,500,647)	(1,411,760)	(1,899,060)	(1,675,550)
Net Income	(271,005)	(70,930)	(544,960)	(566,960)

GEOGRAPHICAL INFORMATION SYSTEM

Purpose

The purpose of this system is to provide a common database of land and property related information which can be accessed by Council wide systems operated by different services.

Additional Information

The Council's Geographical Information System (GIS) has two major elements; graphical map and location data, and database records describing information that relates to a given location within the Borough (e.g. Planning Application, Building Control Application, Land Ownership Record).

The Council also creates and maintains a database of all addresses within the Borough, known as the Land and Property Gazetteer (LPG). The LPG address data is the base upon which all other GIS records are held.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	81,448	74,480	77,570	77,180
Transport Costs	294	500	200	200
Supplies & Services	23,335	39,080	37,720	34,630
Support Service Costs	11,349	11,230	12,120	12,370
Total Expenditure	116,426	125,290	127,610	124,380
Recharge Income	(116,425)	(121,840)	(127,610)	(124,380)
Net Expenditure / (Income)	1	3,450	0	0

INFRASTRUCTURE, PROJECT & SUPPORT SERVICES

Purpose

The service is required to provide the core support to all Services for the I.T. systems used by the Council. Three discrete teams have been established to provide this support.

Additional Information

The main responsibilities of these three teams are explained in more detail below.

Business Support - covers all activities associated with responding to I.T. customers' problems or requests. The team provides a one-stop Service Desk during core office hours to log calls and manage them to completion. The team liaises with all third party service and system providers to ensure agreed service levels are attained.

Infrastructure - covers all aspects of providing computer services from the Council's servers and network to the desktop terminal. Staff manage desktop hardware and software support, and control and monitor the network and all hardware attached to it. Support is provided for internet and intranet access, the infrastructure underpinning e-Government and service improvement initiatives. Leading industry standard technology located in the Council's computer suite supplies business-critical systems to over 450 desktops at all Council locations.

Operational Support - concerned with the Services' business systems and applications from the point of initial discussion and selection, through the project management, testing and installation phases and the management of day-to-day support. Over 60 applications used by all Council Services are managed by this team. The team also supports and advises on the emerging internet / intranet services and all aspects of e-Government implementation within the services.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
Corporate Infrastructure	113,370	129,590	185,190	136,690
Metaframe	135,877	148,000	178,800	152,900
Network	(820)	0	0	0
Non-Network Communications	53,329	37,500	37,600	35,820
External Support	7,475	10,000	10,000	10,000
External Training	6,228	4,900	3,400	4,900
Maintenance	500	4,900	0	0
Desktop Replacement	115,566	70,000	75,000	70,000
Total Expenditure	431,525	404,890	489,990	410,310
Fees & Charges Income	(2,251)	0	0	0
Net Expenditure	429,274	404,890	489,990	410,310

CENTRAL TELEPHONE SYSTEM

Purpose

The central telephone system provides the Council's primary telephone contact with stakeholders.

Additional Information

The I.T. Service is responsible for the day to day management and budget of the telephony system while the Customer Services Unit (CSU) is responsible for answering incoming calls and redirecting the caller as appropriate within the Council.

The central telephone system consists of the main switchboard, Revenues call centre and the CSU call centre.

Information on calls made and received is used to recharge the costs of the system across all of the services of the Council. This recharge is calculated on the number, duration and cost of calls made and received by each service.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Supplies & Services	57,266	60,500	63,370	63,370
Support Service Costs	2,370	2,350	2,410	2,260
Total Expenditure	59,636	62,850	65,780	65,630
<u>Income</u>				
Fees & Charges Income	(80)	(1,500)	(1,000)	(1,000)
Recharge Income	(59,554)	(60,850)	(64,780)	(64,630)
Total Income	(59,634)	(62,350)	(65,780)	(65,630)
Net Expenditure	2	500	0	0

CENTRAL PRINTING SECTION

Purpose

The Central Printing Section provides all services within the Council with a printing, heat binding, laminating and guillotine service. This provides the Council with a cheaper and more timely option for producing printed documents which would otherwise need to be sent to external printers.

Additional Information

All printing is carried out on two high volume printers that are both capable of printing 85 prints per minute. The Printing Section has produced 1.75 million prints in the last 12 months, which is a 16.67% decrease over the previous twelve months due to a decrease in the demand for print work and the continued use of e-minutes and e-agendas. Major print requests over this period included the draft local plan, the Electoral Registers and the production of agendas on behalf of the Committee Section.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employees Costs	0	36,860	0	1,200
Transport Costs	0	310	0	0
Supplies & Services	16,901	22,620	20,580	25,080
Support Service Costs	23,530	4,190	5,110	4,680
Total Expenditure	40,431	63,980	25,690	30,960
<u>Income</u>				
Fees & Charges Income	(965)	(100)	(200)	(200)
Recharge Income	(37,442)	(43,880)	(36,660)	(36,370)
Total Income	(38,407)	(43,980)	(36,860)	(36,570)
Net Expenditure	2,024	20,000	(11,170)	(5,610)

**LEGAL & DEMOCRATIC SERVICE
ESTIMATES
2010/11**

LEGAL & DEMOCRATIC SERVICE

The Legal function has two primary responsibilities; the provision of a wide range of legal services to the Council (both Councillors and officers), and a statutory duty of maintaining a register of charges against land within the Borough boundaries. In addition, the Head of Service is the Council's Monitoring Officer.

The Service is also responsible for dealing with requests for information under the Freedom of Information Act 2000 and Data Protection.

The Democratic function is responsible for a variety of duties and is managed by the Head of Administration who has specific responsibility for Council, Cabinet, Committee and Councillor support, emergency planning and business continuity. He is assisted by two managers who are primarily responsible for Electoral Services and Registration & Licensing.

All cost centres within the Legal & Democratic Service are part of the Council's Corporate Services Portfolio. Any costs associated with Committee and Councillor support are charged to the Corporate and Democratic Core budget, although these functions are managed by the Legal and Democratic Service.

LEGAL & DEMOCRATIC SERVICE

Summary Estimates - by Activity

The net cost of the functions undertaken by the service has reduced by £104,390 between the 2009/10 revised estimates and the original estimates for 2010/11. The main reasons for this reduction are savings in employee costs and supplies and services, which have been partly offset by reduced income paid to the Council for running elections.

Principal Activities	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
Legal				
Legal Function	(14,238)	(16,720)	108,080	14,570
Land Charges	67,484	(3,980)	37,480	25,000
Total - Legal	53,246	(20,700)	145,560	39,570
Democratic				
Democratic Unit	(129,991)	(94,240)	(70,290)	(1,890)
Council Elections	264,011	259,070	260,400	269,030
Registration of Electors	217,771	217,720	212,980	196,970
Total - Democratic	351,791	382,550	403,090	464,110
Licensing				
Lotteries, Amusements & Gaming Permits	35,137	42,830	36,170	37,980
Alcohol & Entertainment Licensing	(5,656)	(12,250)	(7,480)	(9,060)
Hackney Carriages & Private Hire Vehicles	(1,094)	1,640	(2,170)	(12,820)
Total - Licensing	28,387	32,220	26,520	16,100
Andover Parish Council	0	0	49,000	0
Savings target	0	(80,000)	0	0
Net Total Expenditure	433,424	314,070	624,170	519,780

SUBJECTIVE SUMMARY

The net expenditure estimate has reduced by £117,960 from the revised 2009/10 estimate to the original 2010/11 estimate. This is due to the service savings target having been met and savings in supplies and services.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	945,236	984,990	1,139,020	902,100
Premises Costs	170	2,580	18,480	1,940
Transport Costs	7,255	5,980	12,780	6,180
Supplies & Services	242,242	199,450	429,170	236,090
Support Service Costs	757,579	710,460	697,070	639,190
Total Expenditure	1,952,482	1,903,460	2,296,520	1,785,500
<u>Income</u>				
Fees & Charges Income	(327,928)	(328,120)	(576,660)	(326,030)
Recharge Income	(1,191,130)	(1,181,270)	(1,095,690)	(939,690)
Total Income	(1,519,058)	(1,509,390)	(1,672,350)	(1,265,720)
Savings target	0	(80,000)	0	0
Net Expenditure	433,424	314,070	624,170	519,780

LEGAL FUNCTION

Purpose

The main responsibility of the Legal Function is to provide a wide range of legal advice and expertise to the Council.

Additional Information

Advice and expertise provided includes: -

Legal advice, including advice in Council and the Committees of the Council
 Conduct of litigation in the courts and at tribunals and inquiries, including advocacy in the County Court, Magistrates Court and public inquiries
 Preparation of contracts and agreements
 Preparation of statutory orders and notices
 Conveyancing, including sales and purchases of land, industrial leases and related matters, licences, agreements, easements, wayleaves and similar matters.

The Head of Legal and Democratic has been given the statutory role of the Council's Monitoring Officer. The Monitoring Officer is responsible for ensuring that the Council complies with the law, that ethical standards are maintained throughout the Council and, where necessary, conducting or arranging for investigations into alleged breaches of the Councillor code of conduct at Borough and Parish level.

In addition the Function is responsible for dealing with requests for information under the Freedom of Information Act 2000 and for Data Protection.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	444,660	462,170	552,000	376,780
Transport Costs	2,213	1,550	1,550	1,550
Supplies & Services	40,009	47,630	46,870	39,580
Support Service Costs	148,142	131,010	132,410	134,590
Total Expenditure	635,024	642,360	732,830	552,500
<u>Income</u>				
Fees & Charges Income	(2,342)	(2,000)	(15,000)	(15,000)
Recharge Income	(646,920)	(657,080)	(609,750)	(522,930)
Total Income	(649,262)	(659,080)	(624,750)	(537,930)
Net Expenditure / (Income)	(14,238)	(16,720)	108,080	14,570

LAND CHARGES

Purpose

The Council has a statutory duty to maintain a register of certain charges against land within its boundaries. A Land Charges team is employed to maintain this register and to assist members of the public in carrying out searches of the register.

Additional Information

Each full search request requires advice from other teams in the Council including Engineers, Building Control, Environmental Health and Development Control, and also from Hampshire County Council.

The level of search fee is set locally and reviewed annually. Search requests are being actioned well within the national guideline target of 10 working days.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	83,496	82,850	111,420	59,220
Transport Costs	2,033	1,150	1,150	1,150
Supplies & Services	69,291	26,600	35,050	32,210
Support Service Costs	59,134	59,730	64,640	51,750
Total Expenditure	213,954	170,330	212,260	144,330
Fees & Charges Income	(146,470)	(174,310)	(174,780)	(119,330)
Net Expenditure / (Income)	67,484	(3,980)	37,480	25,000

DEMOCRATIC UNIT

Purpose

The Democratic Unit's main roles are to administer and support the Council, Cabinet, Committee and other Panel meetings and support the Mayoral Office.

Additional Information

The budget includes the cost of the Head of Administration who provides the strategic management for the Unit and specifically manages the Committee Section. Recharge income represents the cost of carrying out activities related to other council budgets, especially Committee and Councillor Support which is recharged to the Corporate and Democratic Core budget.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	226,219	247,130	254,850	248,830
Transport Costs	1,459	1,900	1,100	1,900
Supplies & Services	13,617	23,160	18,040	20,080
Support Service Costs	119,824	104,660	92,780	102,140
Total Expenditure	361,119	376,850	366,770	372,950
Recharge Income	(491,110)	(471,090)	(437,060)	(374,840)
Net Income	(129,991)	(94,240)	(70,290)	(1,890)

COUNCIL ELECTIONS

Purpose

The Council Elections team is responsible for carrying out the statutory function of the Authority to make arrangements for Parliamentary, European Parliamentary, County, Borough and Parish Council Elections.

Additional Information

Responsibilities include organising the printing of the ballot papers, distribution of postal votes, locating and staffing of polling stations, counting the ballot, declaring the result and preparing official returns.

A total of 82 polling stations are used together with approximately 230 polling and 170 count staff at a normal local government election. There are no scheduled local government elections in 2010 except for the election of the new Andover Town Council. A Parliamentary General Election will take place not later than 3 June 2010.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	94,647	96,750	121,550	119,590
Premises Costs	170	2,580	18,480	1,940
Transport Costs	961	410	8,300	900
Supplies & Services	46,081	22,960	214,020	24,210
Support Service Costs	150,210	139,650	136,330	124,910
Total Expenditure	292,069	262,350	498,680	271,550
<u>Income</u>				
Fees & Charges Income	(24,778)	0	(235,340)	0
Recharge Income	(3,280)	(3,280)	(2,940)	(2,520)
Total Income	(28,058)	(3,280)	(238,280)	(2,520)
Net Expenditure	264,011	259,070	260,400	269,030

REGISTRATION OF ELECTORS

Purpose

Updating the Register of Electors is a statutory function that the Council must carry out each year. Forms are sent to the occupiers of all dwellings in September each year and the Register is updated from the information contained within the forms.

Additional Information

Under the provisions of the Representation of the People Act 2000, 'rolling' registration entitles and enables electors to be added and deleted from the Register throughout the year (except during the months of September to November, and immediately prior to an election). Forms are provided at numerous outlets throughout the Borough, including at Testway Housing, and are also available on the Council's website.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	3,703	4,000	4,200	4,200
Supplies & Services	54,459	52,590	51,330	55,760
Support Service Costs	163,813	161,830	158,150	137,710
Total Expenditure	221,975	218,420	213,680	197,670
Fees & Charges Income	(4,204)	(700)	(700)	(700)
Net Expenditure	217,771	217,720	212,980	196,970

Number of people on Register	87,953	88,500	88,400	88,500
Net Cost per Elector	£2.48	£2.46	£2.41	£2.23

LOTTERIES, AMUSEMENT AND GAMING PERMITS

Purpose

The Council is required to maintain a register of permits issued for small lottery registrations and gaming permits. The Council also receives statutory returns for small lotteries.

Additional Information

The Gambling Act 2005 was implemented on 1st September 2007 which resulted in the Council becoming responsible for the licensing of all premises relating to betting, gaming and lotteries (except the National Lottery). When determining applications under the Act the Council must have regard to the three licensing objectives: preventing gambling from being a source of crime or disorder, being associated with crime or disorder, or being used to support crime; ensuring gambling is conducted in a fair and open way; and protecting children and other vulnerable persons from being harmed or exploited by gambling.

The fees for all licences and permits are set by the Council up to a maximum level which is determined by central government. Licences and permits for gambling premises, members' clubs, small lotteries and public houses with more than two gaming machines are subject to an annual fee. Currently, the Council licences ten gambling premises and there are approximately 140 small lottery registrations. Public houses and similar alcohol licensed premises are automatically entitled to have two gaming machines and are required to merely notify the Council and pay a one-off fee of £50.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employees Costs	0	0	0	8,370
Supplies & Services	150	2,080	80	200
Support Service Costs	50,990	50,750	47,090	40,410
Total Expenditure	51,140	52,830	47,170	48,980
Fees & Charges Income	(16,003)	(10,000)	(11,000)	(11,000)
Net Expenditure	35,137	42,830	36,170	37,980

ALCOHOL & ENTERTAINMENT LICENSING

Purpose

The licensing of places used for the provision of regulated entertainment, sale of alcohol and provision of late night refreshment is a duty imposed on Borough Councils by the Licensing Act 2003.

Additional Information

In licensing such places the Council must ensure that the four licensing objectives are met. These are; the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm.

The Council assumed its responsibilities in this area from February 2005 taking over the licensing of the sale of alcohol from the Licensing Justices. The Licensing Act also replaced the previous public entertainment, theatre and cinema licensing regimes. Licence fees are set by central government and income relates to the annual fees premises are required to pay together with fees for applications for new licences and variations to existing licences.

This budget also includes income and expenditure relating to the issuing of licences for tables and chairs on the highway e.g. for pavement cafes.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	65,308	65,200	66,930	57,650
Transport Costs	547	920	630	630
Supplies & Services	8,819	7,890	5,940	5,660
Support Service Costs	45,606	43,520	44,460	34,250
Total Expenditure	120,280	117,530	117,960	98,190
<u>Income</u>				
Fees & Charges Income	(85,266)	(89,110)	(87,840)	(75,000)
Recharge Income	(40,670)	(40,670)	(37,600)	(32,250)
Total Income	(125,936)	(129,780)	(125,440)	(107,250)
Net Income	(5,656)	(12,250)	(7,480)	(9,060)

HACKNEY CARRIAGES & PRIVATE HIRE VEHICLES

Purpose

The Council has statutory responsibility for the issue of licences for hackney carriages and private hire vehicles. This responsibility includes ensuring that drivers and operators / proprietors observe the relevant legal provisions and safeguard, as far as possible, the safety of the public.

Additional Information

All vehicles are inspected at least once a year (every six months for vehicles over six years old) and reports are received from the Criminal Records Bureau and the Driver and Vehicle Licensing Agency before driver licences are issued.

It is estimated that approximately 240 vehicles will be licensed in 2010/11 along with approximately 300 drivers and 75 operators.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	27,203	26,890	28,070	27,460
Transport Costs	42	50	50	50
Supplies & Services	9,816	16,540	8,840	20,390
Support Service Costs	19,860	19,310	21,210	13,430
Total Expenditure	56,921	62,790	58,170	61,330
<u>Income</u>				
Fees & Charges Income	(48,865)	(52,000)	(52,000)	(67,000)
Recharge Income	(9,150)	(9,150)	(8,340)	(7,150)
Total Income	(58,015)	(61,150)	(60,340)	(74,150)
Net Expenditure / (Income)	(1,094)	1,640	(2,170)	(12,820)

ANDOVER PARISH COUNCIL

Purpose

The Andover Parish Council has been established following a Community Governance Review of the unparished area of Andover.

Additional Information

This budget is for the costs of the election of parish councillors for the new parish.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Supplies & Services	0	0	49,000	38,000
Total Expenditure	0	0	49,000	38,000
<u>Income</u>				
Fees & Charges Income	0	0	0	(38,000)
Total Income	0	0	0	(38,000)
Net Expenditure	0	0	49,000	0

**LEISURE & WELLBEING SERVICE
ESTIMATES
2010/11**

LEISURE & WELLBEING SERVICE

The Leisure & Wellbeing Service is responsible for a wide range of sporting, recreational, cultural and healthy lifestyle activities, most of which are discretionary.

The service is based primarily on the old Leisure Service but, following the corporate restructure, the Tourism function has been transferred to the Estates Service while the Health & Active Recreation and Youth Development functions have been moved into the service from the old Environment and Health Service.

The Service is managed by the Head of Leisure & Wellbeing and the service activities are divided into three main areas; Health and Active Recreation, Parks and Countryside, and Arts and Culture.

The main challenges for the service for the forthcoming year are to continue to deliver 'The Lights' three year business plan, to deliver initiatives supported by the Green Space Strategy and Play Strategy, the Local Biodiversity Plan and the River Anton Enhancement Scheme, and to develop proposals for the future of Andover Leisure Centre and Romsey Sports Centre, and the Sports and Recreation Strategy.

All activities within the service form the costs of the Leisure and Culture Portfolio.

Summary Estimates - by Activity

The net cost of Leisure is anticipated to reduce from £3,332,470 in the revised 2009/10 estimates to £2,452,630 in the original 2010/11 estimates. The main changes between 2009/10 and 2010/11 are reduced costs due to the transfer of Grounds Maintenance budgets to Environmental Service, and reductions across the service within Supplies and Services.

LEISURE & WELLBEING SERVICE

SUMMARY ESTIMATES

Principal Activities	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
Leisure Management				
Management & Support	2	(11,490)	0	27,000
Business Development	3	(33,710)	0	0
Test Valley Tour	8,333	8,740	(20)	0
Total Leisure Management	8,338	(36,460)	(20)	27,000
Health & Active Recreation				
Community Leisure Provision	51,557	47,950	51,900	37,380
Managed Sports Facilities	582,257	793,280	560,390	840,740
Outdoor Sports Facilities	609,517	548,000	454,920	174,930
Playgrounds	256,489	277,780	225,920	42,900
Youth Complex - The Depot	84,893	0	0	0
'The Depot' Outreach Project	3,475	0	0	0
Sports Development	110,731	71,210	84,840	64,070
Public Health Interventions	113,082	98,610	163,030	148,590
Youth Development	91,669	97,220	104,610	111,190
Total - Health & Active Recreation	1,903,670	1,934,050	1,645,610	1,419,800
Parks & Countryside				
Allotments	18,422	15,750	22,520	7,920
Cemeteries	81,223	56,780	65,370	(48,290)
Urban Parks & Open Spaces	263,014	243,960	232,220	284,090
Grounds Maintenance	702,906	702,380	691,190	88,470
Nature Reserves	162,282	160,060	149,050	154,180
Total - Parks & Countryside	1,227,847	1,178,930	1,160,350	486,370
Arts & Culture				
Andover Events Programme	42,189	23,960	22,690	24,000
Andover Museum	102,680	108,360	105,250	109,150
Arts Function	42,108	48,420	50,750	38,220
The Lights	293,803	295,660	290,500	315,960
Heritage	59,607	59,010	57,340	59,130
Total - Arts & Culture	540,387	535,410	526,530	546,460
Savings target	0	(88,000)	0	(27,000)
Net Total Expenditure	3,680,242	3,523,930	3,332,470	2,452,630

SUBJECTIVE SUMMARY

The total expenditure estimate has reduced by £1,221,450 between the revised 2009/10 estimates and the 2010/11 estimates. The most significant variations being reductions in premises costs (£1,334,270) and fees & charges income (£276,320). There has also been a significant increase in the Capital Financing charges of £281,040.

The amounts shown as Capital Financing costs represent depreciation of buildings and expenditure financed through the Council's Capital Programme from which no new asset was acquired or significantly enhanced. The amount identified below represents expenditure on Community Leisure, Cemeteries and Open Spaces.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	1,039,690	993,780	938,860	937,230
Premises Costs	1,858,110	1,578,350	1,663,730	329,460
Transport Costs	43,677	42,830	37,160	38,540
Supplies & Services	776,920	625,290	638,530	583,270
Contract Costs	586,639	659,480	656,730	661,090
Support Service Costs	1,023,307	1,079,170	975,630	858,560
Capital Financing	132,021	369,040	59,900	340,940
Total Expenditure	5,460,364	5,347,940	4,970,540	3,749,090
<u>Income</u>				
Fees & Charges Income	(1,090,715)	(956,580)	(1,057,640)	(781,320)
Recharge Income	(689,407)	(779,430)	(580,430)	(488,140)
Total Income	(1,780,122)	(1,736,010)	(1,638,070)	(1,269,460)
Savings target	0	(88,000)	0	(27,000)
Net Expenditure	3,680,242	3,523,930	3,332,470	2,452,630

LEISURE MANAGEMENT & SUPPORT

Purpose

The Leisure & Wellbeing Service Management Team provides strategic direction and operational management for all other service staff. The team is responsible for the implementation of national and local policy initiatives and for the planning of future leisure provision throughout the Borough.

Additional Information

The budget below shows the cost of the Head of Leisure and Wellbeing and the Leisure Support team.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimates 2010/11 £
<u>Expenditure</u>				
Employee Costs	157,616	206,940	153,160	173,060
Premises Costs	0	0	0	150
Transport Costs	4,575	8,180	7,400	5,960
Supplies & Services	5,560	(1,640)	4,310	28,890
Support Service Costs	110,726	128,800	127,720	241,850
Total Expenditure	278,477	342,280	292,590	449,910
Recharge Income	(278,475)	(353,770)	(292,590)	(422,910)
Net Expenditure / (Income)	2	(11,490)	0	27,000

BUSINESS DEVELOPMENT

Purpose

The purpose of this team is to support all Leisure & Wellbeing staff through a range of administrative procedures and business support initiatives to ensure that key objectives are delivered.

Additional Information

The team's initiatives include marketing and communications, special events, finance and performance management and website development. The costs for this function for 2010/11 are now shown in Leisure Management and Support.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimates 2010/11 £
<u>Expenditure</u>				
Employee Costs	88,989	73,490	77,990	0
Premises Costs	0	150	0	0
Transport Costs	722	430	350	0
Supplies & Services	35,520	38,220	23,690	0
Support Service Costs	144,190	115,390	113,990	0
Total Expenditure	269,421	227,680	216,020	0
<u>Income</u>				
Fees & Charges Income	(9)	0	(200)	0
Recharge Income	(269,409)	(261,390)	(215,820)	0
Total Income	(269,418)	(261,390)	(216,020)	0
Net Expenditure / (Income)	3	(33,710)	0	0

TEST VALLEY TOUR

Purpose

As part of the Council's aim to increase participation levels in healthy activities, four cycling events are organised each year which are open to anyone wishing to participate.

Additional Information

The organisation of these events has been outsourced to a third party with specialist experience of this type of event since 2006/07 and this arrangement is continuing in 2009/10 and 2010/11 subject to commercial viability.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimates 2010/11 £
<u>Expenditure</u>				
Supplies & Services	2,156	3,070	20	0
Support Service Costs	7,260	7,670	0	0
Total Expenditure	9,416	10,740	20	0
Fees & Charges Income	(1,083)	(2,000)	(40)	0
Net Expenditure / (Income)	8,333	8,740	(20)	0

COMMUNITY LEISURE PROVISION

Purpose

Discretionary funding is made available to specific schools within the Borough to enable them to open their indoor and outdoor sports facilities for community use in the evenings and at weekends.

Additional Information

Schools currently receiving annual contributions are Mountbatten and Romsey schools in the south of the Borough.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimates 2010/11 £
<u>Expenditure</u>				
Contract Costs	36,087	38,940	36,090	30,000
Support Service Costs	7,270	9,010	8,010	7,380
Capital Financing	8,200	0	7,800	0
Net Expenditure	51,557	47,950	51,900	37,380

MANAGED SPORTS FACILITIES

Purpose

The Council provides affordable leisure and sporting facilities to the residents of the Borough in recognition of its role in promoting healthy lifestyles and encouraging more people to become physically active.

Additional Information

Valley Leisure Limited currently run the contract for the managed sports facilities which include Andover Leisure Centre, Romsey Rapids, Knightwood Leisure Centre and Charlton Lakeside Pavilion. Since 1st October 2008, Valley Leisure have also taken over the responsibility for managing the Portway Youth Complex - 'The Depot' on a day-to-day basis.

In 2008/09 there were 471,231 visitors to Andover Leisure Centre and 423,245 visitors to Romsey Rapids.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimates 2010/11 £
<u>Expenditure</u>				
Premises Costs	94,900	27,640	28,960	28,860
Supplies & Services	14,856	360	360	370
Management Contract	400,000	410,000	410,000	420,000
Mngt Contract - The Depot	50,503	101,000	101,000	101,000
Support Service Costs	78,900	95,290	76,960	97,110
Capital Financing	0	216,410	0	243,590
Total Expenditure	639,159	850,700	617,280	890,930
<u>Income</u>				
Fees & Charges Income	(50,202)	(50,720)	(50,190)	(50,190)
Recharge Income	(6,700)	(6,700)	(6,700)	0
Total Income	(56,902)	(57,420)	(56,890)	(50,190)
Net Expenditure	582,257	793,280	560,390	840,740

OUTDOOR SPORTS FACILITIES

Purpose

The Council provides affordable leisure and sporting facilities to the residents of the Borough in recognition of its role in promoting healthy lifestyles and encouraging more people to become physically active.

Additional Information

These sites include Charlton Sports and Leisure Centre, Saxon Fields Sports Ground, London Road Sports Ground, Walworth Sports Ground, Hunts Farm Sports Centre and Romsey Sports Centre.

Romsey Sports Centre offers a variety of opportunities with the town's Rugby and Cricket Clubs being based on site. Other facilities at the sports centre include tennis, squash, crazy golf and cricket nets. Children's holiday activities are run every half term and school holiday concentrating predominantly on arts and crafts, but also offering sports such as football and cricket.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimates 2010/11 £
<u>Expenditure</u>				
Employee Costs	88,007	88,520	58,640	95,840
Grounds Maintenance Costs	317,377	312,610	312,610	36,000
Other Premises Costs	148,431	67,200	62,410	24,420
Transport Costs	2,248	2,130	80	2,080
Supplies & Services	37,497	20,430	22,500	20,540
Support Service Costs	94,270	100,160	83,850	46,310
Capital Financing	15,300	41,260	0	35,590
Total Expenditure	703,130	632,310	540,090	260,780
<u>Income</u>				
Fees & Charges Income	(84,533)	(76,230)	(77,090)	(77,770)
Recharge Income	(9,080)	(8,080)	(8,080)	(8,080)
Total Income	(93,613)	(84,310)	(85,170)	(85,850)
Net Expenditure	609,517	548,000	454,920	174,930

PLAYGROUNDS

Purpose

The Council provides playgrounds for the children of the Borough in recognition of its role in promoting healthy lifestyles and encouraging physical activity in a safe environment.

Additional Information

There are a total of 77 playgrounds in Test Valley, all of which the Council is responsible for maintaining.

From 2010/11 the Grounds Maintenance Contract budget has been passed to the Environmental Service.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimates 2010/11 £
<u>Expenditure</u>				
Employees Costs	30,302	29,780	16,600	0
Grounds Maintenance Costs	167,444	165,530	187,970	0
Other Premises Costs	65	720	210	0
Transport Costs	2,818	2,750	0	0
Supplies & Services	32,286	28,500	28,020	21,210
Support Service Costs	32,700	39,810	33,630	11,330
Capital Financing	10,690	29,520	0	10,670
Total Expenditure	276,305	296,610	266,430	43,210
<u>Income</u>				
Fees & Charges Income	(19,506)	(18,520)	(40,200)	0
Recharge Income	(310)	(310)	(310)	(310)
Total Income	(19,816)	(18,830)	(40,510)	(310)
Net Expenditure	256,489	277,780	225,920	42,900

PORTWAY YOUTH COMPLEX - 'THE DEPOT'

Purpose

As part of its role in promoting healthy lifestyles and encouraging more people to become physically active, the Council provides a range of activities for young people through facilities such as the Portway Youth Complex - 'The Depot'.

Additional Information

This sport and leisure facility for young people includes an internet café facility, floodlit skatepark, tennis, netball and basketball courts and multipurpose sports hall which can be used for table tennis, martial arts, dance and other multi sports activities.

Under the Council's Healthy Living Centre initiative, The Depot is responsible for promoting the mental and physical health and well-being of young people in the north of the Borough and is supported by many other agencies.

The responsibility for the day-to-day management of the site was transferred to Valley Leisure on 1st October 2008 and the cost of this contract is now shown within the Managed Sports Facilities budget on page 138.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimates 2010/11 £
<u>Expenditure</u>				
Employee Costs	43,313	0	0	0
Grounds Maintenance Costs	1,640	0	0	0
Other Premises Costs	24,581	0	0	0
Transport Costs	599	0	0	0
Supplies & Services	10,535	0	0	0
Support Service Costs	18,190	0	0	0
Total Expenditure	98,858	0	0	0
Fees & Charges Income	(13,965)	0	0	0
Net Expenditure	84,893	0	0	0

'THE DEPOT' OUTREACH PROJECT

Purpose

The Depot Outreach Project provided the Council with the funds to promote the mental and physical health and well-being of young people in the community through supporting volunteer sports clubs and grounds, and promoting activities on local housing estates and within schools.

Additional Information

The project offered young people 'pathways' into clubs and activity programmes linked to The Depot/Healthy Living Initiative. This was a three year project funded by grants from Active England which enabled a full time Sports Development Outreach officer and a part time Sport and Physical Activity Co-ordinator to be employed. The funding for the project ceased in March 2008 although there were some residual costs incurred in 2008/09.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimates 2010/11 £
<u>Expenditure</u>				
Employee Costs	3,233	0	0	0
Transport Costs	171	0	0	0
Supplies & Services	51	0	0	0
Support Service Costs	20	0	0	0
Total Expenditure	3,475	0	0	0

SPORTS DEVELOPMENT

Purpose

The Sports Development team aims to promote active and healthy lifestyles through work in schools, leisure centres and with local clubs.

Additional Information

Initiatives taking place in 2010/11 include coaching schemes, sports club development, Hampshire Youth Games, Sports Fairs, Sports Festivals and holiday activity programmes.

The Sports Development Team is a member of the Hampshire and Isle of Wight County Sports Partnership. Involvement with this agency allows access to many support workers and National Governing Bodies to assist in the delivery of the Council's sports development initiatives.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimates 2010/11 £
<u>Expenditure</u>				
Employee Costs	69,560	32,140	46,190	29,490
Transport Costs	4,636	3,240	3,230	3,220
Supplies & Services	16,135	17,420	16,640	13,370
Support Service Costs	20,400	18,410	18,780	17,990
Total Expenditure	110,731	71,210	84,840	64,070

PUBLIC HEALTH INTERVENTIONS

Purpose

The Health and Active Recreation team undertake a range of work promoting health and wellbeing within the community.

Additional Information

The team works in partnership with a range of organisations, but particularly with the Hampshire Primary Care Trust who provide joint funding for a number of the posts.

Initiatives promoted by the team, in partnership with other agencies, include leading on the LPSA2 project to reduce childhood obesity by promoting healthy eating and physical activity in schools, e.g Walking Challenge. Also, developing a range of healthy lifestyle initiatives to increase levels of physical activity and promote independence across all ages, e.g. Health Walks, Older People's Forum and work related to the Test Valley Children & Young People's Plan.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimates 2010/11 £
Expenditure				
Employee Costs	125,225	117,550	132,770	116,290
Premises Costs	42	250	250	250
Transport Costs	9,274	7,890	10,050	9,850
Supplies & Services	21,072	21,260	19,780	19,030
Support Service Costs	51,596	63,970	49,340	52,330
Total Expenditure	207,209	210,920	212,190	197,750
Income				
Fees & Charges Income	(55,051)	(43,050)	(49,160)	(49,160)
Recharge Income	(39,076)	(63,180)	0	0
Total Income	(94,127)	(106,230)	(49,160)	(49,160)
Net Expenditure	113,082	104,690	163,030	148,590

YOUTH DEVELOPMENT

Purpose

The objective of Youth Development work is to ensure the delivery of Health and Wellbeing related activities that contribute towards the improvement of physical, emotional and social health of young people aged 11 - 19 years throughout Test Valley.

Additional Information

The work supports the delivery of the Borough Council's element of the Test Valley Children & Young Peoples Plan (CYPP) and links with the Hampshire County Council CYPP.

Work is carried out by collaborating with a range of external agencies including Hampshire County Council Youth Service and Hampshire Primary Care Trust.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimates 2010/11 £
<u>Expenditure</u>				
Employee Costs	33,855	33,370	33,760	33,940
Premises Costs	1,875	2,500	350	0
Transport Costs	4,453	4,530	3,530	4,530
Supplies & Services	42,797	45,290	36,360	39,220
Contract Costs	2,250	9,400	9,500	9,400
Support Service Costs	20,915	25,000	21,110	24,100
Total Expenditure	106,145	120,090	104,610	111,190
Recharge Income	(14,476)	(28,950)	0	0
Net Expenditure	91,669	91,140	104,610	111,190

ALLOTMENTS

Purpose

The Council has a statutory duty under the Smallholdings and Allotments Act 1908 to provide allotments where there is a demand for them in unparished areas.

Additional Information

The Parks and Countryside team is responsible for the management and maintenance of the various allotment sites in Andover. These sites provide members of the local community with an opportunity to rent a plot of land from the Council to manage and grow their own produce.

Allotment sites are located at The Drove, Barlows Lane, Old Winton Road, Churchill Way, Vigo Road and Admirals Way. There is currently 100% occupancy of these plots. An allotment association has been created at the Drove allotment site to encourage tenants to become more involved in site management and planning.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimates 2010/11 £
<u>Expenditure</u>				
Premises Costs	6,915	2,940	11,700	1,000
Supplies & Services	6,218	7,230	5,940	6,180
Support Service Costs	19,510	20,080	19,680	15,320
Total Expenditure	32,643	30,250	37,320	22,500
Fees & Charges Income	(14,221)	(14,500)	(14,800)	(14,580)
Net Expenditure	18,422	15,750	22,520	7,920

CEMETERIES

Purpose

The Council is a burial authority with powers to provide and maintain cemeteries within the Borough under the Local Government Act 1972.

Additional Information

Cemeteries in the north are located at Charlton and St Mary's in Andover. In the south of the Borough there are cemeteries at Botley Road, Romsey and Woodley. The Council also has responsibility to manage several closed cemeteries including those in West Tytherley, Stockbridge, North Garth at Romsey Abbey and Shipton Bellinger.

A review of the management and administration of cemeteries has been carried out and the main outcome was a significant increase in fees and charges for a three year period, of which 2009/10 was the final year, to bring the Council more in line with other Hampshire districts.

The administration of the Cemeteries function is now computerised following the introduction of the Cemetery Management Software which was purchased through Capital funding. This enables records to be digitised which will increase the efficiency of the service.

From 2010/11 the Grounds Maintenance Contract budget has been passed to the Environmental Service.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimates 2010/11 £
<u>Expenditure</u>				
Grounds Maintenance Costs	117,945	115,280	117,380	3,400
Other Premises Costs	14,732	4,310	6,340	3,990
Supplies & Services	3,370	900	1,550	2,450
Support Service Costs	38,760	41,900	38,780	26,130
Capital Financing	10,583	3,370	10,300	3,380
Total Expenditure	185,390	165,760	174,350	39,350
Fees & Charges Income	(104,167)	(108,980)	(108,980)	(87,640)
Net Expenditure	81,223	56,780	65,370	(48,290)

URBAN PARKS AND OPEN SPACES

Purpose

The Council has a responsibility to manage its parks and open spaces and to ensure that the quality and diversity of the local environment is sustained for future generations to enjoy.

Additional Information

Under the management of the Parks and Countryside team, over 180 hectares of open space across the borough has been improved for the benefit of residents. Open space is categorised as; formal parks, informal green space, countryside sites and 'green' corridors.

As part of the Green Space Strategy, one of the Council's key objectives is to secure external funding to develop Phoenix Park in Andover, and retain a 'Green Flag' status for the War Memorial Park in Romsey and Rooksbury Mill in Andover.

From 2010/11 the Dog Waste Contract budget has been passed to the Environmental Service.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimates 2010/11 £
<u>Expenditure</u>				
Employee Costs	88,973	89,970	80,520	147,080
Dog Waste Contract	37,515	37,200	37,250	0
Grounds Maintenance Costs	16,715	0	12,500	0
Other Premises Costs	8,337	4,330	7,320	160
Transport Costs	3,900	4,150	3,680	4,180
Supplies & Services	64,031	32,530	33,220	33,230
Support Service Costs	127,580	131,710	121,730	123,470
Capital Financing	31,680	11,270	0	27,600
Total Expenditure	378,731	311,160	296,220	335,720
<u>Income</u>				
Fees & Charges Income	(74,474)	(39,430)	(36,350)	(23,980)
Recharge Income	(41,243)	(27,770)	(27,650)	(27,650)
Total Income	(115,717)	(67,200)	(64,000)	(51,630)
Net Expenditure	263,014	243,960	232,220	284,090

GROUNDS MAINTENANCE

Purpose

This is the cost of updating and improving the green spaces as well as proactive management of the council tree stock throughout the Borough.

Additional Information

From 2010/11 the Grounds Maintenance Contract budget has been passed to the Environmental Service.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimates 2010/11 £
<u>Expenditure</u>				
Grounds Maintenance Costs	712,546	709,900	752,490	101,990
Supplies & Services	3,353	3,430	4,330	4,100
Support Service Costs	76,220	105,380	85,560	15,030
Capital Financing	55,568	40,000	41,800	0
Total Expenditure	847,687	858,710	884,180	121,120
Fees & Charges Income	(144,781)	(156,330)	(192,990)	(32,650)
Net Expenditure	702,906	702,380	691,190	88,470

NATURE RESERVES

Purpose

The Council has a responsibility to manage its nature reserves to conserve and enhance biodiversity in line with government targets.

Additional Information

Sustaining the quality of the local environment in the face of growth pressures is one of the main priorities of the Council. One of the methods of achieving this is by encouraging greater personal awareness of, and responsibility for, the local environment.

The Council will continue to arrange school visits and to run a 'Wildtrek' scheme, where children are encouraged to participate in pond dipping and nature trails.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimates 2010/11 £
Expenditure				
Employee Costs	30,029	28,160	30,580	31,870
Grounds Maintenance Costs	105,389	57,900	57,380	59,530
Other Premises Costs	728	360	850	0
Transport Costs	7,717	6,770	5,980	5,860
Supplies & Services	32,442	35,230	35,120	32,290
Contract Costs	5,649	5,690	5,690	5,690
Support Service Costs	67,140	68,100	63,180	68,580
Capital Payments	0	7,580	0	0
Total Expenditure	249,094	209,790	198,780	203,820
Income				
Fees & Charges Income	(57,532)	(20,450)	(20,450)	(20,450)
Recharge Income	(29,280)	(29,280)	(29,280)	(29,190)
Total Income	(86,812)	(49,730)	(49,730)	(49,640)
Net Expenditure	162,282	160,060	149,050	154,180

ANDOVER EVENTS PROGRAMME

Purpose

The Council is committed to improving the entertainment offered in Andover by developing the 'Andover Live' events programme of music and arts for the town.

Additional Information

The Andover Events Programme is developed by the Andover Live Committee with the support of the Leisure & Wellbeing Service who are responsible for managing the individual events.

At present a full events programme for 2010 is scheduled and is currently being developed, however this is subject to confirmation of funding. It is hoped events will include a Big Fest arts festival, a Food Fayre in September and the Christmas Festival in November.

The budget below represents the Council's financial contribution to these events and, where possible, external funding will be sought to ensure an attractive programme of events is delivered.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimates 2010/11 £
<u>Expenditure</u>				
Supplies & Services	70,054	20,000	50,890	20,000
Support Service Costs	8,590	3,960	5,190	4,000
Total Expenditure	78,644	23,960	56,080	24,000
Fees & Charges Income	(36,455)	0	(33,390)	0
Net Expenditure	42,189	23,960	22,690	24,000

ANDOVER MUSEUM

Purpose

One of the priorities of the Council is to improve the cultural opportunities available for residents throughout the Borough. To achieve this aim, the Council continues to work closely with Hampshire County Council to promote the use of cultural facilities such as libraries and museums.

Additional Information

The Andover Museum and the Museum of the Iron Age is operated by Hampshire County Council. It provides visitors with a fascinating insight into the history and development of Andover and the surrounding area through the ages.

The Museum is jointly funded with Hampshire County Council and offers a complete historical journey, including a hands-on interactive display. The site also houses a coffee shop, a dedicated gallery space and the Andover Tourist Information Centre.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimates 2010/11 £
<u>Expenditure</u>				
Contract Costs	92,150	94,450	94,450	95,000
Support Service Costs	10,530	13,910	10,800	14,150
Total Expenditure	102,680	108,360	105,250	109,150

ARTS FUNCTION

Purpose

The Arts Function supports a wide range of local and national arts initiatives in an advisory capacity through work with schools, artists and other agencies.

Additional Information

Test Valley has a thriving arts and cultural scene and the Arts Function works in partnership with key facilities such as The Lights, Andover Museum and various heritage sites in Romsey.

The Arts Function works in partnership with numerous bodies to promote a wide range of arts and cultural activities, and actively seeks to enhance this programme with funding from external partners and other providers. Local arts groups can apply for a grant to help with running costs, events and projects.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimates 2010/11 £
<u>Expenditure</u>				
Employee Costs	17,305	19,560	22,030	20,160
Premises Costs	74	60	60	70
Transport Costs	653	650	650	650
Supplies & Services	10,208	12,390	13,640	3,260
Support Service Costs	13,930	15,760	15,700	15,080
Total Expenditure	42,170	48,420	52,080	39,220
Fees & Charges Income	(62)	0	(1,330)	(1,000)
Net Expenditure	42,108	48,420	50,750	38,220

THE LIGHTS

Purpose

The Lights is the cultural centre for Andover which the Council has developed in line with its commitment to improve cultural opportunities within the Borough.

Additional Information

The Lights offers a professional theatre programme alongside educational, business and community focused activities and is accessible to the entire local community.

The theatre is run in partnership with Hampshire County Council who have recently confirmed that they will provide an annual revenue grant of £121,410 per annum up to 2012. Challenges in the new year will be to ensure the continued success of The Lights theatre in the current financial climate, and to continue the delivery of the three year business plan and, in particular, the development of the education and outreach work in line with the Test Valley Children & Young Peoples Plan.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimates 2010/11 £
<u>Expenditure</u>				
Employee Costs	263,283	274,300	286,620	289,500
Premises Costs	78,242	68,950	67,160	69,100
Transport Costs	631	830	930	930
Supplies & Services	318,869	290,760	292,250	289,220
Support Service Costs	68,810	67,560	76,010	71,000
Capital Payments	0	19,630	0	20,110
Total Expenditure	729,835	722,030	722,970	739,860
<u>Income</u>				
Fees & Charges Income	(434,674)	(426,370)	(432,470)	(423,900)
Recharge Income	(1,358)	0	0	0
Total Income	(436,032)	(426,370)	(432,470)	(423,900)
Total Expenditure	293,803	295,660	290,500	315,960

HERITAGE

Purpose

The Council is committed to providing cultural opportunities to the residents of, and visitors to, the Borough. The heritage sites in Romsey, provided in conjunction with King John's House Trust, help to achieve that objective.

Additional Information

The Heritage sites include King John's House and Tudor Cottage, as well as the Heritage Centre, in Romsey.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimates 2010/11 £
<u>Expenditure</u>				
Premises Costs	2,617	520	540	540
Transport Costs	1,280	1,280	1,280	1,280
Grants	49,910	49,910	49,910	49,910
Support Service Costs	5,800	7,300	5,610	7,400
Total Expenditure	59,607	59,010	57,340	59,130

**PLANNING & BUILDING SERVICE
ESTIMATES
2010/11**

PLANNING & BUILDING SERVICE

The Planning & Building Service is primarily engaged with the processing of planning applications, enforcement of planning legislation and compliance with building regulations. The Service was formed as a result of the corporate restructure in 2008 and consists of the Development Control and Enforcement function of the former Planning Service and the Building Control function of the former Technical Services.

The key challenges for the coming year will be maintaining excellent performance in deciding planning and building regulation applications within government targets, and active promotion of the use of electronic facilities.

All activities within the service form part of the costs of the Planning & Transport Portfolio.

Summary Estimates - by Activity

The main changes between 2009/10 revised and 2010/11 are the reduction in contract costs as 2009/10 is the final year in the Broughton Sewerage & Drainage Scheme.

Principal Activities	Actual 2008/09	Original Estimate 2009/10	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
Management & Support	3	0	0	0
Development Control & Enforcement	1,435,773	1,198,420	1,714,960	1,484,040
Sewerage & Drainage	289,912	415,880	238,150	0
Building Control	110,535	107,950	152,080	143,190
Savings target	0	(55,000)	0	0
Net Total Expenditure	1,836,223	1,667,250	2,105,190	1,627,230

SUBJECTIVE SUMMARY

The total expenditure estimate has decreased by £468,640 from the revised 2009/10 estimate to the original 2010/11 estimate which is primarily due to a reduction in employee costs and contract costs. The income estimate has increased by £9,320 over the same period due to an increase in fees and charges income.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	1,689,566	1,656,180	1,809,850	1,594,600
Premises Costs	438	610	620	660
Transport Costs	63,651	60,770	52,190	50,390
Supplies & Services	378,002	252,410	232,560	259,930
Contract Costs	289,301	414,700	237,300	0
Support Service Costs	1,313,891	972,090	1,018,310	976,610
Total Expenditure	3,734,849	3,356,760	3,350,830	2,882,190
<u>Income</u>				
Fees & Charges Income	(1,405,713)	(1,469,780)	(1,098,130)	(1,108,300)
Recharge Income	(492,913)	(164,730)	(147,510)	(146,660)
Total Income	(1,898,626)	(1,634,510)	(1,245,640)	(1,254,960)
Savings target to manage in year	0	(55,000)	0	0
Net Total Expenditure	1,836,223	1,667,250	2,105,190	1,627,230

MANAGEMENT AND SUPPORT

Purpose

This cost centre represents the support function of the former Planning Service and these costs have, in the main, been incorporated into the Development Control and Enforcement budget since 2009/10.

Additional Information

The activities covered by the Support Team included development and management of I.T. systems, budget and performance monitoring, management of staff and Committee support.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	233,465	0	0	0
Premises Costs	119	0	0	0
Transport Costs	10,287	0	0	0
Supplies & Services	73,972	0	0	0
Support Service Costs	47,940	0	0	0
Total Expenditure	365,783	0	0	0
<u>Income</u>				
Fees & Charges Income	(20,296)	0	0	0
Recharge Income	(345,484)	0	0	0
Total Income	(365,780)	0	0	0
Net Expenditure	3	0	0	0

DEVELOPMENT CONTROL AND ENFORCEMENT

Purpose

The primary task of this team is the statutory processing of planning applications and defending associated appeals. Responsibilities also include the enforcement of planning control and checking compliance with planning conditions.

Additional Information

The Government sets performance targets in relation to the type of Planning Applications received. The performance for 2008/09 was not as good as previous years primarily because of changes in staff. The only exception to this is the performance on major applications where the target was exceeded by 1%. The targets for 2009/10 were lowered slightly to reflect anticipated performance levels given staff shortages and the need to deal with some significant applications. The targets for 2010/11 have again been set at the national level to reflect the difficulties currently faced with reduced budgets and resources and these are shown below: -

	2008/09 Target	2008/09 Actual	2009/10 Target	2010/11 Target
%age of Major applications determined in 13 weeks	70%	71%	60%	60%
%age of Minor applications determined in 8 weeks	75%	60%	65%	65%
%age of all Other applications determined in 8 weeks	85%	71%	80%	80%

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	1,107,441	1,323,020	1,480,300	1,270,280
Premises Costs	319	610	620	660
Transport Costs	23,538	32,850	23,060	21,340
Appeal Costs	86,697	0	11,400	0
Other Supplies & Services	184,519	200,820	189,850	213,780
Support Service Costs	1,115,273	820,010	859,280	827,700
Total Expenditure	2,517,787	2,377,310	2,564,510	2,333,760
<u>Income</u>				
Fees & Charges Income	(940,594)	(1,019,680)	(708,130)	(708,300)
Recharge Income	(141,420)	(159,210)	(141,420)	(141,420)
Total Income	(1,082,014)	(1,178,890)	(849,550)	(849,720)
Net Expenditure	1,435,773	1,198,420	1,714,960	1,484,040

SEWERAGE AND DRAINAGE

Purpose

In accordance with Council policy, a reactive service is provided in respect of any cases of flooding being reported within the Borough.

Additional Information

The Building Control Consultancy investigates and helps to resolve any matter relating to the blockage or obstruction of land drainage ditches. In addition to this, the Council works with the Environment Agency to ensure that DEFRA's high level targets are met.

Contract Costs expenditure is an annual payment to Southern Water for the sewerage scheme at Broughton. This scheme finished in 2009.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Contract Costs	289,301	414,700	237,300	0
Support Service Costs	611	1,180	850	0
Total Expenditure	289,912	415,880	238,150	0

BUILDING CONTROL

Purpose

The Building Control Consultancy is responsible for ensuring that alterations and extensions to existing buildings, and the construction of new buildings comply with the requirements of statutory Building Regulations and for dealing with dangerous structures reported to the Council. These responsibilities are set out in the Building Act 1984.

Additional Information

This statutory function is managed by the Building Control Manager. The building regulation element of the work should be self-financing and this element of the budget is required to recover its costs over a three year rolling period.

In order to do this, surveyors allocate their time between the fee and non-fee earning work. Fee earning work consists of the administration of the regulations and allied legislation and involves the examination of plans and the inspection of any building works subject to compliance. Non-fee earning work covers the other areas that Building Control is responsible for, and includes dealing with dangerous structures and demolition works.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	348,660	333,160	329,550	324,320
Transport Costs	29,826	27,920	29,130	29,050
Supplies & Services	32,814	51,590	31,310	46,150
Support Service Costs	150,067	150,900	158,180	148,910
Total Expenditure	561,367	563,570	548,170	548,430
<u>Income</u>				
Fees & Charges Income	(444,823)	(450,100)	(390,000)	(400,000)
Recharge Income	(6,009)	(5,520)	(6,090)	(5,240)
Total Income	(450,832)	(455,620)	(396,090)	(405,240)
Net Expenditure	110,535	107,950	152,080	143,190

**PLANNING POLICY & TRANSPORT
SERVICE ESTIMATES
2010/11**

PLANNING POLICY & TRANSPORT SERVICE

The Planning, Policy and Transport Service was formed as a result of the corporate restructure in 2008. It comprises the Planning Policy function of the former Planning Service, the Transport functions of the former Technical Services, the responsibility for Concessionary Travel policy which was formerly part of the Revenues Service and responsibility for Sustainability.

The Planning Policy function is primarily engaged on the statutory requirements for producing the Local Development Framework. It also provides advice and guidance on conservation matters, listed buildings, tree preservation orders, archaeology and heritage and sustainability issues.

The Transport function involves the management of the off-street car parks, management of on-street parking restrictions, administration of the Council's Concessionary Travel Scheme, providing advice on planning applications and delivery of transport schemes.

The key challenges for the coming year will be progressing the Local Development Framework Core Strategy (draft) towards Regulation 25 consultation in September 2010.

All activities within the service form part of the costs of the Planning and Transport Portfolio.

Summary Estimates - by Activity

There is very little change between the 2009/10 revised and 2010/11 estimates. The main variations are the removal of the Local Development Framework to a central contingency budget, an increase in Concessionary Travel costs and an increase in Car Park Income due to a tariff increase which will take effect from 1st April 2010.

Principal Activities	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
Planning Policy				
Planning Policy	753,844	823,200	861,890	865,180
Local Development Framework	90,558	100	50,065	0
Total - Planning Policy	844,402	823,300	911,955	865,180
Transportation				
Engineering & Transport	236,153	291,040	81,660	102,960
Highways	119,499	117,760	197,180	190,450
Parking	(799,954)	(911,110)	(937,575)	(1,001,185)
Concessionary Travel	956,659	917,510	676,030	806,250
Total - Transportation	512,357	415,200	17,295	98,475
Net Total Expenditure	1,356,759	1,238,500	929,250	963,655

SUBJECTIVE SUMMARY

The total expenditure estimate has increased by £154,855 from the revised 2009/10 estimate to the original 2010/11 estimate. This is due to a combination of factors with an increase in transfer payments and capital financing costs being offset by a decrease in supplies and services and support service costs. The income over the same period has increased by £120,450 due mainly to an increase in fees and charges income.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	1,218,164	1,330,880	1,333,100	1,362,960
Premises Costs	448,904	470,750	451,600	450,230
Transport Costs	51,097	48,830	53,375	53,045
Supplies & Services	554,047	464,710	510,545	443,450
Transfer Payments	1,079,228	1,046,000	800,000	966,000
Support Service Costs	742,173	728,920	839,350	791,980
Capital Financing	90,120	136,430	32,300	107,460
Total Expenditure	4,183,733	4,226,520	4,020,270	4,175,125
<u>Income</u>				
Fees & Charges Income	(2,112,836)	(2,210,120)	(2,149,360)	(2,253,410)
Contribution from HCC	(5,473)	(10,400)	(10,400)	(10,400)
Government Grant	(225,259)	(230,000)	(269,340)	(277,500)
Recharge Income	(483,406)	(537,500)	(661,920)	(670,160)
Total Income	(2,826,974)	(2,988,020)	(3,091,020)	(3,211,470)
Net Total Expenditure	1,356,759	1,238,500	929,250	963,655

PLANNING POLICY

Purpose

The primary purpose of this team is to prepare the statutory Local Development Framework in accordance with Government requirements. The Framework has significance for all of the Council's strategic priorities as well as the Community Plan. The team also prepares guidance for large development sites and leads on transport strategies and initiatives. It provides advice and guidance on the policy aspects of conservation, design, archaeology, landscape, Tree Preservation Orders and handling applications for tree works. The team has led the preparation and implementation of the Council's Sustainability Strategy and Carbon Management Plan, both of which were adopted in 2009.

Additional Information

The key challenges for the coming year will be progressing the Local Development Framework, in particular the Core Strategy, towards consultation. This document will set out the vision and broad objectives for development in the borough for the period up to 2026, the policies to deliver them and the broad locations for development including housing, employment, retail, leisure and transport.

The current programme of conservation area reviews has been completed, Linkenholt is being considered with public consultation scheduled for the spring. The timing of future reviews is being considered.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	637,140	695,420	724,260	730,550
Premises Costs	414	400	400	400
Transport Costs	23,747	18,200	22,080	22,040
Grants	49,752	48,000	37,080	46,180
Other Supplies & Services	81,762	80,120	93,050	82,220
Support Service Costs	250,732	241,470	262,170	251,950
Capital Financing	4,737	66,800	32,300	24,500
Total Expenditure	1,048,284	1,150,410	1,171,340	1,157,840
<u>Income</u>				
Fees & Charges Income	(23,977)	(2,000)	(200)	(250)
Recharge Income	(270,463)	(325,210)	(269,910)	(269,910)
Government Grant	0	0	(39,340)	(22,500)
Total Income	(294,440)	(327,210)	(309,450)	(292,660)
Net Expenditure	753,844	823,200	861,890	865,180

LOCAL DEVELOPMENT FRAMEWORK

Purpose

The Local Development Framework (LDF) is the process for preparing the Local Development Plan. The LDF will consist of a variety of documents including Core Strategy, Statement of Community Involvement, Local Development Scheme and Local Development Documents. There is also a requirement to prepare an Annual Monitoring Report (AMR).

Additional Information

The Local Development Scheme was first published in July 2005 and revised in August 2007. The latest revision was agreed by the Council in February 2010 and is currently awaiting approval from the Government Office of the South East (GOSE). The Statement of Community Involvement was approved in August 2006 (revised January 2010). Following the Pre-Hearing Meeting in May 2009, the Council withdrew the Core Strategy and a revised version is being prepared for public consultation later in 2010. The fourth AMR was submitted to the Department of Communities and Local Government in December 2009. The majority of the costs incurred in 2009/10 relate to consultancy, preparations for exploratory meetings and printing.

Due to the unpredictable nature of the timing of expenditure on this activity, the estimated costs have been removed from the service budget and held within a general contingency. Actual costs incurred on this activity will continue to be reported as part of the Planning Policy and Transport Service revenue expenditure at the year end.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Premises Costs	777	0	(120)	0
Supplies & Services	89,781	100	50,185	0
Total Expenditure	90,558	100	50,065	0

ENGINEERING AND TRANSPORT

Purpose

The team undertakes a number of functions; management of the off-street car parks, management of on-street parking restrictions, administration of the Council's concessionary travel scheme, providing advice on proposals for development and delivering transport projects.

Additional Information

The management of the Council's public car parks is regularly reviewed. Changes to the tariffs on the car parks in Romsey are to be introduced in April 2010. A review of on-street restrictions for a number of streets in Romsey will also be undertaken in 2010.

The Council has an agreement with Hampshire County Council to provide transport advice on planning applications. In addition to providing that advice, the team will be implementing a number of traffic management schemes.

The project engineers in the team will be carrying out a number of schemes funded from developer contributions and the Council's own Capital Programme.

	Actual 2008/09 £	Estimate 2009/10 £	Estimate 2009/10 £	Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	283,214	341,490	312,140	331,870
Premises Costs	99	910	790	720
Transport Costs	12,141	12,540	12,610	12,520
Supplies & Services	27,979	30,060	31,150	26,480
Support Service Costs	117,000	118,330	114,870	115,790
Capital Financing	20,353	0	0	13,720
Total Expenditure	460,786	503,330	471,560	501,100
<u>Income</u>				
Fees & Charges Income	(11,690)	0	(132,940)	(141,180)
Recharge Income	(212,943)	(212,290)	(256,960)	(256,960)
Total Income	(224,633)	(212,290)	(389,900)	(398,140)
Net Expenditure	236,153	291,040	81,660	102,960

HIGHWAYS

Purpose

The Council carries out a number of Highway functions on behalf of Hampshire County Council through various Agency Arrangements.

The Council also has a statutory duty to ensure that a system of naming and numbering is applied to new developments and that nameplates are maintained thereafter.

Additional Information

The Agency Arrangement comprises traffic management and highway development control advice throughout the Borough, along with on-street parking enforcement for which costs are allocated under the Parking budget. It also includes the feasibility, design, costing, project management and pre-planning work of Capital schemes.

Non-agency work includes the street name plates function. Additionally, the Council assumes the responsibility for bus shelter maintenance in unparished areas and also an enhanced level of maintenance within Andover High Street.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
Highways: Non-Agency				
<u>Expenditure</u>				
Premises Costs	46,577	54,100	37,400	50,700
Supplies & Services	6,350	6,340	13,350	1,380
Support Service Costs	37,960	35,980	42,800	40,290
Capital Financing	6,345	0	0	0
Total Expenditure	97,232	96,420	93,550	92,370
Fees & Charges Income	(1,270)	(1,200)	(2,000)	(3,000)
Net Expenditure	95,962	95,220	91,550	89,370

HIGHWAYS (Cont.)

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
Highways: Agency				
<u>Expenditure</u>				
Support Service Costs	121,992	119,210	187,300	182,750
<u>Income</u>				
Fees & Charges Income	(98,455)	(96,670)	(81,670)	(81,670)
Net Expenditure	23,537	22,540	105,630	101,080
Net Expenditure for Highways	119,499	117,760	197,180	190,450

PARKING

Purpose

The Council has the power, under the Road Traffic Regulation Act 1984, to provide on-street and off-street parking places.

Additional Information

The Parking team manages the provision of parking spaces to reduce traffic congestion, support town centre retail vitality and provide revenue to sustain the Council's integrated transport aims and has ISO 9000 accreditation for its procedures.

The allocation of spaces between ultra-short, short, medium and long stay are monitored and adjusted annually to reflect any changes in demand.

The primary costs included in the budget are for management, patrolling and maintenance of both the Council's off street pay and display car parks and on street parking restrictions. Currently there are 2649 off street pay & display spaces.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	297,810	293,970	296,700	300,540
Premises Costs	401,037	415,340	413,130	398,410
Transport Costs	15,209	18,090	18,685	18,485
Supplies & Services	294,088	293,570	283,360	283,770
Support Service Costs	110,661	108,540	118,150	98,970
Capital Financing	58,685	69,630	0	69,240
Total Expenditure	1,177,490	1,199,140	1,130,025	1,169,415
<u>Income</u>				
Fees & Charges Income	(1,977,444)	(2,110,250)	(2,065,490)	(2,168,490)
Recharge Income	0	0	(2,110)	(2,110)
Total Income	(1,977,444)	(2,110,250)	(2,067,600)	(2,170,600)
Net Income	(799,954)	(911,110)	(937,575)	(1,001,185)

CONCESSIONARY TRAVEL

Purpose

The Council has a statutory duty to provide concessionary travel facilities for over 60's and residents of the Borough with qualifying disabilities.

Additional Information

The Council's Concessionary Travel Scheme comprises a mix of both statutory and discretionary elements and has undergone recent policy reviews following changes to legislation. From April 2008, the scheme has offered residents the choice of either a National Bus Pass for free local bus travel anywhere in England, or a railcard for discounted rail ticket purchases. An additional travel voucher concession has also been available to qualifying disabled residents in receipt of certain benefits.

In response to changes introduced by the Government regarding Concessionary Travel, work will be carried out this year with regard to the transfer of the scheme to Hampshire County Council which is due to happen in April 2011.

Values of individual concessions:

National Bus Pass - Unlimited

Rail Cards - Unlimited

Travel vouchers - £40 per qualifying individual

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Supplies & Services	4,335	6,520	2,370	3,420
Transfer Payments	1,079,228	1,046,000	800,000	966,000
Support Service Costs	103,828	105,390	114,060	102,230
Total Expenditure	1,187,391	1,157,910	916,430	1,071,650
<u>Income</u>				
Contribution from HCC	(5,473)	(10,400)	(10,400)	(10,400)
Government Grant	(225,259)	(230,000)	(230,000)	(255,000)
Total Income	(230,732)	(240,400)	(240,400)	(265,400)
Net Expenditure	956,659	917,510	676,030	806,250

**REVENUES SERVICE
ESTIMATES
2010/11**

REVENUES SERVICE

The Revenues Service is responsible for two main areas. These are Housing & Council Tax Benefit and Council Tax & Business Rates. It is a large customer-facing Service, coming into contact with every household and business in the Borough. A large proportion of the work undertaken is a statutory requirement of Local Authorities.

The Housing & Council Tax Benefit Unit is responsible for the assessment and payment of benefit in respect of the cost to residents of rent for their homes and Council Tax payments. An important area of work for this Unit is encouraging eligible residents to take up the benefits they are entitled to, serving some of the most vulnerable residents in the Borough. This area of the Service's work is subject to a rigorous performance management framework and significant external inspection.

The Council Tax & Business Rates Unit is responsible for the billing and collection of Council Tax and Business Rates to ensure that the maximum amount is collected to provide funding for local services. This affects every property in the Borough.

The key challenges faced by the Service are; continuous improvement against key performance indicators; managing resources to respond to increased workloads as a result of the current economic downturn; liaising with external partners to undertake benefit take-up campaigns in order to maximise income for residents; implementing the Business Rates Deferral Scheme; considering further options for shared service provision with Winchester City Council.

All service activities contribute to the Economic Portfolio.

REVENUES SERVICE

SUMMARY ESTIMATES

The estimates below are shown net of income (fee earning and internal recharges). Net Total Expenditure has fallen by £101,150 between the original 2009/10 and original 2010/11 estimates.

Principal Activities	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
Head of Revenues	57,753	92,730	95,550	94,620
Local Taxation Services	614,720	627,960	588,520	661,420
Council Tax Benefits Administration	320,504	395,250	367,110	372,610
Benefit Fraud	29,498	32,880	35,540	11,960
Council Tax Benefits	(62,696)	(44,400)	(40,600)	(42,200)
Housing Benefit - Homelessness	39,360	51,800	10,450	13,000
Housing Benefit - Rent Allowances	(62,096)	(35,700)	(183,900)	(44,200)
Housing Benefit - Rent Allowances Administration	229,526	262,200	232,290	220,060
Non-Domestic Rates (Council Owned Properties)	0	0	0	0
Savings target	0	(43,000)	0	(48,700)
Net Total Expenditure	1,166,569	1,339,720	1,104,960	1,238,570

SUBJECTIVE SUMMARY

The total expenditure estimate has increased by £2,384,740 from the revised 2009/10 estimate to the original 2010/11 estimate. This is due primarily to an anticipated increase in benefits payments made. The income estimates have increased by £2,202,430 in the same period which reflects, in the main, the increased subsidy required to meet the additional benefits payments.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	1,186,699	1,308,760	1,286,400	1,267,020
Premises Costs	748,363	707,870	696,350	746,350
Transport Costs	14,189	14,230	15,850	15,030
Supplies & Services	886,100	829,520	778,090	871,300
Transfer Payments	24,435,369	26,067,800	28,680,500	30,975,800
Support Service Costs	379,856	370,930	411,600	378,030
Total Expenditure	27,650,576	29,299,110	31,868,790	34,253,530
<u>Income</u>				
Fees & Charges	(303,214)	(330,500)	(342,350)	(343,500)
Government Grants	0	0	(112,580)	(73,860)
Subsidy Income	(25,432,430)	(26,878,020)	(29,612,550)	(31,802,550)
Recharge Income	(748,363)	(707,870)	(696,350)	(746,350)
Total Income	(26,484,007)	(27,916,390)	(30,763,830)	(32,966,260)
Savings target	0	(43,000)	0	(48,700)
Net Total Expenditure	1,166,569	1,339,720	1,104,960	1,238,570

HEAD OF REVENUES

Purpose

This cost centre provides a framework within which the diverse activities of the service are managed.

Additional Information

The Head of Revenues post is currently filled on a shared basis with Winchester City Council and the postholder splits her time equally between the two Authorities. The postholder is employed by Winchester City Council which explains why there are no employee costs shown below as her costs are charged under 'Supplies & Services'.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Supplies & Services	40,803	40,970	38,640	40,640
Support Service Costs	16,950	51,760	56,910	53,980
Total Expenditure	57,753	92,730	95,550	94,620

LOCAL TAXATION SERVICES

Purpose

The Council has a duty under the Local Government Finance Act 1992 to collect Council Tax from every domestic dwelling in the Borough on behalf of Hampshire County Council, the Hampshire Police and Fire Authorities, Parish Councils within the Borough and to meet its own requirements.

Under the Local Government Finance Act 1988, the Council has a duty to collect the uniform business rate set by Central Government from all non-domestic properties in the Borough as notified to the Council by the Valuation Office Agency of HM Revenue and Customs.

Additional Information

This budget covers the administration, billing, collection and enforcement costs regarding Council Tax and Business Rates together with the cost of providing discretionary rate relief not paid for by Central Government.

Approximately 52,200 properties will be administered, at a cost of £12.67 per property in 2010/11.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	385,293	407,670	406,350	432,710
Transport Costs	1,966	1,900	4,600	5,430
Discretionary Rate Relief	145,623	140,000	144,000	145,000
Other Supplies & Services	242,323	261,120	246,880	268,890
Support Service Costs	141,724	146,770	153,640	152,390
Total Expenditure	916,929	957,460	955,470	1,004,420
<u>Income</u>				
Other Income	0	0	(25,100)	0
Fees & Charges Income	(302,209)	(329,500)	(341,850)	(343,000)
Total Income	(302,209)	(329,500)	(366,950)	(343,000)
Net Expenditure	614,720	627,960	588,520	661,420

COUNCIL TAX BENEFIT ADMINISTRATION

Purpose

The Council has a statutory obligation to provide Council Tax Benefit to qualifying residents.

Additional Information

The income (shown below) is the Council Tax Benefit Subsidy paid by the Department for Work & Pensions to the Council for the administration of the Council Tax Benefit scheme. This is calculated on the caseload of the Council, i.e. the number of residents receiving Council Tax Benefit.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	356,193	404,870	410,950	408,520
Transport Costs	5,164	5,240	4,900	4,670
Supplies & Services	82,525	89,360	85,900	92,620
Support Service Costs	97,331	75,100	88,400	81,530
Total Expenditure	541,213	574,570	590,150	587,340
<u>Income</u>				
Subsidy Income	(220,709)	(179,320)	(179,300)	(177,800)
Government Grant	0	0	(43,740)	(36,930)
Total Income	(220,709)	(179,320)	(223,040)	(214,730)
Net Expenditure	320,504	395,250	367,110	372,610

BENEFIT FRAUD

Purpose

The Council seeks to ensure benefits are paid only to those people entitled to receive them and takes appropriate measures to deter, detect and prosecute those making fraudulent benefit claims.

Additional Information

The income (shown below) is predominantly Government Subsidy which is calculated using a formula that is mainly based on caseload. The Council operates a joint fraud team with Winchester City Council and the costs are shared between the two Authorities. All staff within the joint team are employed by Winchester City Council which explains why there are no employee costs shown below as the costs are charged under 'Supplies & Services'.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	70,770	74,270	40,700	0
Transport Costs	1,552	1,510	1,200	0
Supplies & Services	6,796	6,400	41,550	75,600
Support Service Costs	28,760	26,880	27,790	11,410
Total Expenditure	107,878	109,060	111,240	87,010
<u>Income</u>				
Fees & Charges Income	(1,005)	(1,000)	(500)	(500)
Subsidy Income	(77,375)	(75,180)	(75,200)	(74,550)
Total Income	(78,380)	(76,180)	(75,700)	(75,050)
Net Expenditure	29,498	32,880	35,540	11,960

COUNCIL TAX BENEFIT

Purpose

The Council has a statutory duty to provide Council Tax Benefit to qualifying residents.

Additional Information

The figures shown below represent the total cost of benefits paid and subsidy income received to meet the cost of those benefits.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
Council Tax Benefit Paid	4,658,326	4,829,200	5,154,900	5,283,800
Subsidy Income	(4,721,022)	(4,873,600)	(5,195,500)	(5,326,000)
Net Income	(62,696)	(44,400)	(40,600)	(42,200)

HOUSING BENEFIT - HOMELESSNESS

Purpose

The Council provides Housing Benefit to homeless people and to families in short-term accommodation. Part of this cost is borne by the Council and not by the Department for Work and Pensions through the subsidy system.

Additional Information

The cost of benefits (shown below) is shown as income within the Housing Needs section of the Housing Service estimates. The costs derive from the rent payments made for bed & breakfast accommodation above the Council's current threshold as set by Central Government.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
Homelessness Benefit Paid	58,992	73,000	16,400	20,000
Subsidy Income	(19,632)	(21,200)	(5,950)	(7,000)
Net Expenditure	39,360	51,800	10,450	13,000

HOUSING BENEFIT - RENT ALLOWANCES

Purpose

The Council provides Housing Benefit to qualifying residents under statutory obligation. The net budget represents the element of providing Housing Benefit to tenants that is borne by the Council and not by the Department for Work and Pensions through the subsidy system.

Additional Information

The net position on this activity is dependent on the amount of benefit subsidy being paid by the Government on overpayments, which is itself dependent on the performance of the Council's benefit unit, and the performance on overpayment recovery. For this reason, the percentage borne by the Council may vary from year to year. Included in the expenditure estimate is the Bad Debt Provision for each year.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Bad Debt Provision	277,409	183,700	119,800	142,300
Housing Benefit Rent Allowances	19,718,051	21,165,600	23,509,200	25,672,000
Total Expenditure	19,995,460	21,349,300	23,629,000	25,814,300
Subsidy Income & Recoveries	(20,057,556)	(21,385,000)	(23,812,900)	(25,858,500)
Net Income	(62,096)	(35,700)	(183,900)	(44,200)

HOUSING BENEFIT - RENT ALLOWANCES ADMINISTRATION

Purpose

The Council has a statutory obligation to provide Housing Benefit to qualifying residents.

Additional Information

The Council receives Housing Benefit Subsidy paid by the Department for Work & Pensions for the administration of the Housing Benefit scheme. This is calculated on the caseload of the Council - that is the number of residents receiving Housing Benefit, and attracts different levels of subsidy depending on the type of tenancy and associated complexity.

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
<u>Expenditure</u>				
Employee Costs	374,443	421,950	428,400	425,790
Transport Costs	5,507	5,580	5,150	4,930
Supplies and Services	90,621	107,970	101,320	106,250
Support Service Costs	95,091	70,420	84,860	78,720
Total Expenditure	565,662	605,920	619,730	615,690
<u>Income</u>				
Subsidy Income	(336,136)	(343,720)	(343,700)	(358,700)
Government Grant	0	0	(43,740)	(36,930)
Total Income	(336,136)	(343,720)	(387,440)	(395,630)
Net Expenditure	229,526	262,200	232,290	220,060

NON-DOMESTIC RATES (COUNCIL OWNED PROPERTIES)

Purpose

The Council owns and maintains various buildings used for business purposes across the Borough and these properties are subject to charges for Non-Domestic Rates.

Additional Information

This is the cost of the business rates that the Council pays on all properties it occupies (e.g. Council offices) and other assets it owns (e.g. car parks, public conveniences and sports centres).

	Actual 2008/09 £	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
Cost of Non-Domestic Rates	748,363	707,870	696,350	746,350
Recharges to General Fund	(748,363)	(707,870)	(696,350)	(746,350)
Net Expenditure	0	0	0	0

CAPITAL PROGRAMME
2010/11 - 2011/12

GENERAL FUND CAPITAL PROGRAMME

In addition to the Revenue budgets shown throughout this book, the Council also operates a capital programme. Projects included in the capital programme cost more than £10,000 and are for purchasing equipment or property required for the Council to deliver its services.

The capital programme is overseen by an officer led working party, with updates reported to Councillors three times a year.

The proposed capital programme for 2010/11 was presented to Cabinet and subsequently approved by Council in November 2009.

Capital expenditure broadly falls under two categories. Firstly is the purchase or material improvement of an asset that will be shown in the Council's asset register. Alternatively, expenditure may be given in grant form to other individuals or organisations to which the Council receives no asset (e.g. grants to Parish Councils or Disabled Facilities Grants). In these cases or where the expenditure does not enhance the value or expected life of an asset it is shown in the relevant Service account as Capital Financing expenditure as seen throughout this book.

Summary Estimates

The total capital programme over the three year cycle 2009/10 to 2011/12 is expected to spend £6.744M and will return £2.124M to capital reserves. Although this appears a healthy position, the net return to reserves is compensating for additional expenditure between 2005/06 and 2007/08 of £10.130M that was to be met from the capital receipts identified for 2008/09 and beyond.

If all capital receipts and expenditure are incurred as shown on the following pages, there will be a deficit of around £2.7M on the capital programme. It is anticipated that this will be eliminated once property prices start to increase and opportunities arise for the Council to sell surplus assets. The costs associated with the current capital programme deficit have been incorporated in the budget pages throughout this book.

The analysis of capital budgets shown on the following pages represents the capital programme presented to the Cabinet and approved by Council in February 2010.

GENERAL FUND CAPITAL PROGRAMME AND FINANCING

SUMMARY ESTIMATES

	Latest Total Estimated Cost £'000	Total Cost to 31 March 2009 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000	Original Estimate 2011/12 £'000
CAPITAL EXPENDITURE					
Environmental Service	57.6	12.6	45.0	0.0	0.0
Estates	1,293.6	115.3	829.3	349.0	0.0
Housing, Health & Communities	3,069.4	Ongoing	1,164.4	1,055.0	850.0
I.T.	2,493.9	1,242.4	824.9	426.6	0.0
Leisure & Wellbeing	1,231.6	719.1	190.0	322.5	0.0
Planning Policy & Transport	1,583.1	896.3	308.4	253.4	125.0
Total	9,729.2	2,985.7	3,362.0	2,406.5	975.0
CAPITAL FINANCING					
Capital Grants			420.0	420.0	420.0
General Fund Capital Receipts			2,377.5	1,170.0	3,125.0
Capital Contributions			398.7	357.7	178.2
Total			3,196.2	1,947.7	3,723.2
Required draw from / (contribution to) Balances			165.8	458.8	(2,748.2)
Total Financing			3,362.0	2,406.5	975.0

ENVIRONMENTAL SERVICE
CAPITAL PROGRAMME

Scheme	Latest Total Estimated Cost £'000	Total Cost to 31 March 2009 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000	Original Estimate 2011/12 £'000
Mobile Anti-Fly Tipping CCTV Equipment	15.0	12.6	2.4		
Vehicle Tracking System	42.6		42.6		
Total	57.6	12.6	45.0	0.0	0.0

ESTATES SERVICE
CAPITAL PROGRAMME

Scheme	Latest Total Estimated Cost £'000	Total Cost to 31 March 2009 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000	Original Estimate 2011/12 £'000
Walworth Enterprise Centre, re-roof units	371.2		146.2	225.0	
Works to Plot 47 Unit 3C Walworth Industrial Estate	50.0	28.2	21.8		
Refurbish Walworth Enterprise Centre	70.0		70.0		
Summer Cooling of Offices	30.1	25.7	4.4		
Refurbishment of Chantry Centre Toilets	60.2	6.8	53.4		
Chantry Centre Lift	85.0	54.6	30.4		
Beech Hurst Power Perfector	28.0		28.0		
Beech Hurst Lighting Upgrade	51.0		51.0		
Sub total carried forward	745.5	115.3	405.2	225.0	0.0

ESTATES SERVICE
CAPITAL PROGRAMME

Scheme	Latest Total Estimated Cost £'000	Total Cost to 31 March 2009 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000	Original Estimate 2011/12 £'000
Sub total brought forward	745.5	115.3	405.2	225.0	0.0
Property Development, Andover	210.0		210.0		
Property Purchase, Andover	161.5		161.5		
St Anne's Hall - Disabled Access and Toilets	60.0			60.0	
Screen 5, Andover Cinema	52.6		52.6		
Romsey Rapids Car Park	34.0			34.0	
Romsey Bus Station Surfacing	30.0			30.0	
Total	1,293.6	115.3	829.3	349.0	0.0

HOUSING, HEALTH & COMMUNITIES SERVICE
CAPITAL PROGRAMME

Scheme	Latest Total Estimated Cost £'000	Total Cost to 31 March 2009 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000	Original Estimate 2011/12 £'000
Grants to Voluntary Organisations	224.5	Ongoing	124.5	100.0	
Renovations and Minor Works Grants	502.8	Ongoing	202.8	150.0	150.0
Disabled Facilities Grants	2,172.1	Ongoing	772.1	700.0	700.0
Upgrade CCTV Infrastructure	120.0		15.0	105.0	
Refurbishment of King Arthur's Hall and Atholl Court	50.0		50.0		
Total	3,069.4		1,164.4	1,055.0	850.0

I.T. SERVICE
CAPITAL PROGRAMME

Scheme	Latest Total Estimated Cost £'000	Total Cost to 31 March 2009 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000	Original Estimate 2011/12 £'000
Corporate Electronic Document Management	467.0	385.4	30.0	51.6	
GIS / LPG Land & Property system	568.3	553.7	14.6		
Replace Uninterruptible Power Supplies	75.6	39.5	36.1		
CAPS Licensing Module	27.0	19.6	7.4		
Replacement of Corporate Financial Management System	392.0	81.0	251.0	60.0	
Customer Relationship Management System	238.0		238.0		
Virtualisation of Server Farm	180.0	158.1	21.9		
Sub total carried forward	1,947.9	1,237.3	599.0	111.6	0.0

I.T. SERVICE
CAPITAL PROGRAMME

Scheme	Latest Total Estimated Cost £'000	Total Cost to 31 March 2009 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000	Original Estimate 2011/12 £'000
Sub total brought forward	1,947.9	1,237.3	599.0	111.6	0.0
Upgrade to IDOX system	23.0	5.1	17.9		
Storage Area Network Replacement	110.0		100.0	10.0	
Replacement of infrastructure Core Switches	98.0		98.0		
Replace Server Fleet	42.0			42.0	
Enhanced Internet Platform Resilience	30.0		10.0	20.0	
Replace Corporate Telephony System	95.0			95.0	
Replica Storage Area Network	148.0			148.0	
Total	2,493.9	1,242.4	824.9	426.6	0.0

LEISURE & WELLBEING SERVICE
CAPITAL PROGRAMME

Scheme	Latest Total Estimated Cost £'000	Total Cost to 31 March 2009 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000	Original Estimate 2011/12 £'000
Charlton Sports Centre - Re-lay Running Track	219.8	215.2	4.6		
Play Areas - Development of Sites	118.1	Ongoing	38.1	80.0	
Health & Safety - Memorial Headstone Inspection - phase 2	21.3	11.0	4.0	6.3	
Health & Safety Tree Safety Survey - phase 2	221.5	179.7	41.8		
Cemetery Management Software	15.0	9.1	5.9		
War Memorial Park Fencing	25.9	24.9	1.0		
River Way Open space	150.0	86.1		63.9	
Feasibility for youth provision in Romsey	14.7	8.2	6.5		
Pitch Booking System	12.3	9.0		3.3	
Sub total carried forward	798.6	543.2	101.9	153.5	0.0

LEISURE & WELLBEING SERVICE
CAPITAL PROGRAMME

Scheme	Latest Total Estimated Cost £'000	Total Cost to 31 March 2009 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000	Original Estimate 2011/12 £'000
Sub total brought forward	798.6	543.2	101.9	153.5	0.0
Healthy Living Centres	114.2	110.2	4.0		
Andover Leisure Centre, Rapids & Charlton Plant	99.8	65.7	34.1		
Anton Lakes Revetment	50.0		50.0		
Andover Leisure Centre - Wetside Changing Rooms	169.0			169.0	
Total	1,231.6	719.1	190.0	322.5	0.0

PLANNING POLICY & TRANSPORT SERVICE
CAPITAL PROGRAMME

Scheme	Latest Total Estimated Cost £'000	Total Cost to 31 March 2009 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000	Original Estimate 2011/12 £'000
Integrated Transport Initiative - Town Access Plan	56.0	Ongoing	16.0	40.0	
Tadburn Footpath & Nature Reserve Enhancements	159.0	87.0	33.3	38.7	
Lee Lane - Closure to Traffic	16.8			16.8	
Bridge St & London St, Andover Improvements	220.0	181.3	20.4	18.3	
River Anton Enhancements	190.6	181.4	9.2		
Duttons Road Improvements	90.0	43.0	47.0		
Small Scale Environmental Improvements	40.0	Ongoing	28.5	11.5	
Improve Town Centre - Upper High Street	312.4	308.9	3.5		
Sub total carried forward	1,084.8	801.6	157.9	125.3	0.0

PLANNING POLICY & TRANSPORT SERVICE
CAPITAL PROGRAMME

Scheme	Latest Total Estimated Cost £'000	Total Cost to 31 March 2009 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000	Original Estimate 2011/12 £'000
Sub total brought forward	1,084.8	801.6	157.9	125.3	0.0
Cycle Routes - Timsbury - Romsey, Phase 5 & 6	191.7	88.2	103.5		
Pay on Foot - Andover Multi Storey Car Park	109.0	5.9		103.1	
Virtual Footpath - The Meads	10.6	0.6	10.0		
Andover Bus Station Re-Development	100.0				100.0
Handheld computers for Car Park Enforcement Officers	37.0		37.0		
Cycle Route design - Belbins to Romsey	50.0			25.0	25.0
Total	1,583.1	896.3	308.4	253.4	125.0

SOCIAL HOUSING
CAPITAL PROGRAMME

Scheme	Latest Total Estimated Cost £000	Total Cost to 31 March 2009 £'000	Revised Estimate 2009/10 £000	Original Estimate 2010/11 £000	Original Estimate 2011/12 £000
<u>Testway Covenant</u>					
Shaw House	585.0	292.5	292.5		
Salisbury Road, Andover	585.0	292.5	292.5		
Change of tenure on 8 properties	224.0		224.0		
Sheep Fair, Andover	359.0			359.0	
<u>Other Projects</u>					
Picket 20	3,145.0		2,070.0	1,075.0	
Salisbury Road, Andover	300.0		150.0	150.0	
Theatre Plaza	114.0			114.0	
Total Approved Projects	5,312.0	585.0	3,029.0	1,698.0	0.0
Schemes to be identified	413.0			113.0	300.0
Internal contribution re: Mylen Road			150.0	150.0	
Total Approved Budget	5,725.0	585.0	3,179.0	1,961.0	300.0

PORTFOLIO REVENUE INFORMATION

The Council's activities are divided into seven portfolios. All income and expenditure is attributable to a portfolio, with each portfolio being under the responsibility of a designated member of the Cabinet.

The current Portfolio holders are:

Portfolio	Portfolio Holder
Leader's	Cllr Carr
Corporate	Cllr Busk
Economic	Cllr Giddings
Environmental	Cllr Boulton
Housing, Health & Communities	Cllr Mrs Hawke
Leisure & Wellbeing	Cllr Mrs Nokes
Planning & Transport	Cllr Hatley

PORTFOLIO REVENUE INFORMATION

SUMMARY ESTIMATES

	Actual 2008/09 £'000	Original Estimate 2009/10 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000
Leader's	334,432	231,200	219,220	292,500
Corporate	3,664,333	3,865,680	3,043,620	3,201,810
Economic	(4,198,174)	(3,257,820)	(3,174,010)	(3,161,290)
Environmental	3,638,598	4,058,980	3,830,330	5,123,770
Housing, Health & Communités	4,857,030	6,264,640	7,579,150	5,528,650
Leisure & Wellbeing	3,680,242	3,611,930	3,332,470	2,479,630
Planning & Transport	3,192,982	2,960,750	3,034,440	2,590,885
Savings Targets	0	(684,000)	(113,980)	(246,700)
Total - All Portfolios	15,169,443	17,051,360	17,751,240	15,809,255

PORTFOLIO REVENUE INFORMATION

LEADER'S PORTFOLIO	Actual 2008/09 £'000	Original Estimate 2009/10 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000
Revenue Budgets				
Chief Executive's Office				
Chief Executive's Office	834,908	829,820	825,570	853,080
Human Resources Service	428,090	319,900	283,790	305,170
Human Resources Function	44,484	41,700	41,700	31,700
Total Expenditure	1,307,482	1,191,420	1,151,060	1,189,950
Corporate & Democratic Core				
Corporate Public Relations, Information & Consultation	155,724	159,020	148,600	137,170
Best Value & Performance	61,357	54,310	52,510	62,080
Representing Local Interests	16,867	17,010	15,430	15,730
Local Strategic Partnership	86,658	105,560	102,810	100,600
Total Expenditure	320,606	335,900	319,350	315,580
Total Portfolio Expenditure	1,628,088	1,527,320	1,470,410	1,505,530
Service Controlled Income				
Corporate & Democratic Core	(27,276)	(28,500)	(20,900)	(22,700)
Total Service Controlled Income	(27,276)	(28,500)	(20,900)	(22,700)
Centrally Controlled Income				
Chief Executive's Office	(1,266,380)	(1,267,620)	(1,230,290)	(1,190,330)
Total Centrally Controlled Income	(1,266,380)	(1,267,620)	(1,230,290)	(1,190,330)
Net Revenue Expenditure for LEADER'S PORTFOLIO	334,432	231,200	219,220	292,500

PORTFOLIO REVENUE INFORMATION

CORPORATE PORTFOLIO	Actual 2008/09 £'000	Original Estimate 2009/10 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000
Revenue Budgets				
Chief Executive's Office				
Customer Services Unit	1,103,970	1,084,150	1,154,610	999,550
Total Expenditure	1,103,970	1,084,150	1,154,610	999,550
Corporate & Democratic Core				
Corporate Management	1,104,196	1,097,520	1,077,870	1,009,570
Delivering Public Services Electronically	36,953	44,590	33,600	33,200
Emergency Planning	33,621	32,650	31,920	31,670
Councillors	821,175	840,150	862,280	839,210
Councillor Meetings	561,945	553,900	507,780	474,740
Mayoral Office	125,191	126,300	121,170	110,620
Civic Ceremonies	10,237	9,780	9,430	7,370
Subscriptions	33,561	32,470	31,350	30,000
Other Democratic Activities	108,460	112,720	90,970	77,270
Allocated Central Overheads	475,387	456,300	473,250	481,770
Non-Distributable Costs	319,867	206,990	209,730	215,710
Total Expenditure	3,630,593	3,513,370	3,449,350	3,311,130
Information Technology				
Management & Administration	1,229,642	1,340,830	1,354,100	1,108,590
Geographical Information System	116,426	125,290	127,610	124,380
Infrastructure, Project and Support Services	431,525	404,890	489,990	410,310
Central Telephone System	59,636	62,850	65,780	65,630
Central Printing Section	40,431	63,980	25,690	30,960
Total Expenditure	1,877,660	1,997,840	2,063,170	1,739,870
Sub-total Expenditure c/f	6,612,223	6,595,360	6,667,130	6,050,550

PORTFOLIO REVENUE INFORMATION

CORPORATE PORTFOLIO (cont)	Actual 2008/09 £'000	Original Estimate 2009/10 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000
Sub-total Expenditure b/f	6,612,223	6,595,360	6,667,130	6,050,550
Legal & Democratic				
Legal Function	635,024	642,360	732,830	552,500
Land Charges	213,954	170,330	212,260	144,330
Democratic Unit	361,119	376,850	366,770	372,950
Council Elections	292,069	262,350	498,680	271,550
Registration Of Electors	221,975	218,420	213,680	197,670
Lotteries, Amusements & Gaming Permits	51,140	52,830	47,170	48,980
Alcohol & Entertainment Licensing	120,280	117,530	117,960	98,190
Hackney Carriages & Private Hire Vehicles	56,921	62,790	58,170	61,330
Andover Town Council	0	0	49,000	38,000
Total Expenditure	1,952,482	1,903,460	2,296,520	1,785,500
Total Portfolio Expenditure	8,564,705	8,498,820	8,963,650	7,836,050
Service Controlled Income				
Chief Executive's Office	(189)	0	0	0
Corporate & Democratic Core	(15,129)	(1,000)	(502,800)	(2,000)
Information Technology	(14,996)	(1,600)	(2,200)	(1,700)
Legal & Democratic	(327,928)	(328,120)	(576,660)	(326,030)
Total Service Controlled Income	(358,242)	(330,720)	(1,081,660)	(329,730)
Centrally Controlled Income				
Chief Executive's Office	(1,175,265)	(1,063,310)	(1,133,160)	(1,009,030)
Corporate & Democratic Core	(473,367)	(419,510)	(482,410)	(455,360)
Information Technology	(1,702,368)	(1,638,330)	(2,127,110)	(1,900,430)
Legal & Democratic	(1,191,130)	(1,181,270)	(1,095,690)	(939,690)
Total Centrally Controlled Income	(4,542,130)	(4,302,420)	(4,838,370)	(4,304,510)
Net Revenue Expenditure for CORPORATE PORTFOLIO	3,664,333	3,865,680	3,043,620	3,201,810

PORTFOLIO REVENUE INFORMATION

ECONOMIC PORTFOLIO	Actual 2008/09 £'000	Original Estimate 2009/10 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000
Revenue Budgets				
Estates				
Estates Unit	521,108	487,250	420,360	317,280
Estates Support Unit	0	0	177,780	183,720
Andover Market	16,185	16,090	13,440	13,590
Industrial Estate Development	229,379	201,830	147,570	137,840
Walworth Enterprise Centre	183,473	153,220	154,650	116,600
Union Street	9,794	2,670	4,670	4,980
Chantry Centre	12,860	12,840	11,430	10,390
Corporate Properties	509,618	442,460	380,890	353,320
Economic Development & Promotion	236,209	123,180	174,000	166,390
Promotion of Tourism	123,797	129,400	117,960	118,670
Town Centre Management	151,270	131,240	106,080	91,580
Management				
Christmas Lighting	33,825	40,500	38,740	40,210
Public Conveniences	250,373	241,340	217,450	218,570
Office Accommodation	1,183,629	1,086,840	967,870	1,182,410
Depot Costs	252,741	209,420	185,490	172,640
Building Maintenance	649,760	539,720	615,640	555,090
Building Cleaning	147,196	151,960	126,270	127,850
Maintenance Works	0	509,220	499,940	481,850
Total Expenditure	4,511,217	4,479,180	4,360,230	4,292,980
Finance				
Finance Service	1,135,087	1,201,930	1,199,010	1,119,110
Insurance	489,920	495,300	488,500	477,000
Officers' Car Leases	129,900	131,740	105,720	106,660
Total Expenditure	1,754,907	1,828,970	1,793,230	1,702,770
Revenues				
Head Of Revenues	57,753	92,730	95,550	94,620
Local Taxation Services	916,929	957,460	955,470	1,004,420
Council Tax Benefits Administration	541,213	574,570	590,150	587,340
Benefit Fraud	107,878	109,060	111,240	87,010
Council Tax Benefits	4,658,326	4,829,200	5,154,900	5,283,800
Housing Benefit - Homelessness	58,992	73,000	16,400	20,000
Housing Benefit - Rent Allowances	19,995,460	21,349,300	23,629,000	25,814,300
Housing Benefit - Rent Allowances Administration	565,662	605,920	619,730	615,690
Non-Domestic Rates	748,363	707,870	696,350	746,350
Total Expenditure	27,650,576	29,299,110	31,868,790	34,253,530
Total Portfolio Expenditure	33,916,700	35,607,260	38,022,250	40,249,280

PORTFOLIO REVENUE INFORMATION

ECONOMIC PORTFOLIO (cont)	Actual 2008/09 £'000	Original Estimate 2009/10 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000
Total Portfolio Expenditure	33,916,700	35,607,260	38,022,250	40,249,280
Service Controlled Income				
Estates	(7,232,753)	(6,561,240)	(6,574,560)	(6,549,950)
Finance	(5,512)	(5,600)	(4,000)	(5,000)
Revenues	(303,214)	(330,500)	(454,930)	(417,360)
Total Service Controlled Income	(7,541,479)	(6,897,340)	(7,033,490)	(6,972,310)
Centrally Controlled Income				
Estates	(2,551,180)	(2,544,350)	(2,038,200)	(2,159,630)
Finance	(1,841,422)	(1,837,500)	(1,815,670)	(1,729,730)
Revenues	(26,180,793)	(27,585,890)	(30,308,900)	(32,548,900)
Total Centrally Controlled Income	(30,573,395)	(31,967,740)	(34,162,770)	(36,438,260)
Net Revenue Income for ECONOMIC PORTFOLIO	(4,198,174)	(3,257,820)	(3,174,010)	(3,161,290)

PORTFOLIO REVENUE INFORMATION

ENVIRONMENTAL PORTFOLIO	Actual 2008/09 £'000	Original Estimate 2009/10 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000
Revenue Budgets				
Environmental Service				
Grounds Maintenance	1,882,883	1,956,650	1,944,850	2,052,440
Waste Collection	2,010,907	2,862,210	2,783,810	2,763,330
Garden Waste Collection	235,393	373,390	354,580	354,070
Street Cleansing	1,060,781	1,518,560	1,353,470	1,440,680
Vehicle Workshop	1,030,961	1,068,860	793,170	798,500
Operational Overheads	1,141	0	830	0
Environmental Services	4,189,682	0	0	0
Total Portfolio Expenditure	10,411,748	7,779,670	7,230,710	7,409,020
Service Controlled Income				
Environmental Service	(2,699,494)	(1,171,510)	(1,283,870)	(1,377,120)
Total Service Controlled Income	(2,699,494)	(1,171,510)	(1,283,870)	(1,377,120)
Centrally Controlled Income				
Environmental Service	(4,073,656)	(2,549,180)	(2,116,510)	(908,130)
Total Centrally Controlled Income	(4,073,656)	(2,549,180)	(2,116,510)	(908,130)
Net Revenue Expenditure for ENVIRONMENTAL PORTFOLIO	3,638,598	4,058,980	3,830,330	5,123,770

PORTFOLIO REVENUE INFORMATION

HOUSING, HEALTH & COMMUNITIES PORTFOLIO	Actual 2008/09 £'000	Original Estimate 2009/10 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000
Revenue Budgets				
Housing, Health & Communities				
General Management	260,460	285,160	306,370	286,990
Housing Options	836,897	839,500	896,270	817,040
Housing Development	1,269,028	2,032,630	3,198,000	1,392,830
Business Support	506,351	537,400	516,620	462,810
Community Safety	237,567	226,500	255,000	235,780
Neighbourhood Wardens Scheme	314,944	330,460	368,890	383,250
Community Development	1,007,992	753,950	776,970	770,170
Pest Control	285,797	323,580	336,260	304,050
Out of Hours Service	52,311	55,290	52,800	50,310
Pollution	376,394	431,220	425,010	409,420
Housing Standards	1,218,605	850,520	985,630	793,580
Animal Welfare	172,606	183,930	190,750	180,240
Health Protection	431,866	455,610	479,250	492,460
Total Expenditure	6,970,818	7,305,750	8,787,820	6,578,930
Estates				
Public Halls	257,077	234,350	194,210	221,200
Total Expenditure	257,077	234,350	194,210	221,200
Total Portfolio Expenditure	7,227,895	7,540,100	8,982,030	6,800,130
Service Controlled Income				
Housing, Health & Communities	(639,411)	(331,050)	(379,400)	(318,790)
Estates	(52,052)	(52,800)	(49,400)	(49,400)
Total Service Controlled Income	(691,463)	(383,850)	(428,800)	(368,190)
Centrally Controlled Income				
Housing, Health & Communities	(1,679,402)	(891,610)	(974,080)	(903,290)
Total Centrally Controlled Income	(1,679,402)	(891,610)	(974,080)	(903,290)
Net Revenue Expenditure for HOUSING, HEALTH AND COMMUNITIES SERVICE PORTFOLIO	4,857,030	6,264,640	7,579,150	5,528,650

PORTFOLIO REVENUE INFORMATION

LEISURE & WELLBEING PORTFOLIO	Actual 2008/09 £'000	Original Estimate 2009/10 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000
Revenue Budgets				
Leisure & Wellbeing				
Leisure Management	278,477	342,280	292,590	449,910
Business Development	269,421	227,680	216,020	0
Test Valley Tour	9,416	10,740	20	0
Community Leisure Provision	51,557	47,950	51,900	37,380
Managed Sports Facilities	639,159	850,700	617,280	890,930
Outdoor Sports Facilities	703,130	632,310	540,090	260,780
Playgrounds	276,305	296,610	266,430	43,210
Portway Youth Complex - 'The Depot'	98,858	0	0	0
The Depot' Outreach Project	3,475	0	0	0
Sports Development	110,731	71,210	84,840	64,070
Public Health Interventions	207,209	204,840	212,190	197,750
Youth Development	106,145	126,170	104,610	111,190
Allotments	32,643	30,250	37,320	22,500
Cemeteries	185,390	165,760	174,350	39,350
Urban Parks and Open Spaces	378,731	311,160	296,220	335,720
Grounds Maintenance	847,687	858,710	884,180	121,120
Nature Reserves	249,094	209,790	198,780	203,820
Andover Events Programme	78,644	23,960	56,080	24,000
Andover Museum	102,680	108,360	105,250	109,150
Arts Function	42,170	48,420	52,080	39,220
The Lights	729,835	722,030	722,970	739,860
Heritage	59,607	59,010	57,340	59,130
Total Portfolio Expenditure	5,460,364	5,347,940	4,970,540	3,749,090
Service Controlled Income	(1,090,715)	(956,580)	(1,057,640)	(781,320)
Centrally Controlled Income	(689,407)	(779,430)	(580,430)	(488,140)
Net Revenue Expenditure for LEISURE AND WELLBEING PORTFOLIO	3,680,242	3,611,930	3,332,470	2,479,630

PORTFOLIO REVENUE INFORMATION

PLANNING AND TRANSPORT PORTFOLIO	Actual 2008/09 £'000	Original Estimate 2009/10 £'000	Revised Estimate 2009/10 £'000	Original Estimate 2010/11 £'000
Revenue Budgets				
Planning & Building				
Management & Support	365,783	0	0	0
Development Control & Enforcement	2,517,787	2,377,310	2,564,510	2,333,760
Sewerage & Drainage	289,912	415,880	238,150	0
Building Control	561,367	563,570	548,170	548,430
Total Expenditure	3,734,849	3,356,760	3,350,830	2,882,190
Planning Policy & Transport				
Planning Policy	1,048,284	1,150,410	1,171,340	1,157,840
Local Development Framework	90,558	100	50,065	0
Engineering & Transport	460,786	503,330	471,560	501,100
Highways	219,224	215,630	280,850	275,120
Parking	1,177,490	1,199,140	1,130,025	1,169,415
Concessionary Travel	1,187,391	1,157,910	916,430	1,071,650
Total Expenditure	4,183,733	4,226,520	4,020,270	4,175,125
Total Portfolio Expenditure	7,918,582	7,583,280	7,371,100	7,057,315
Service Controlled Income				
Planning & Building	(1,405,713)	(1,487,570)	(1,098,130)	(1,108,300)
Planning Policy & Transport	(2,428,260)	(2,505,820)	(2,562,040)	(2,682,490)
Total Service Controlled Income	(3,833,973)	(3,993,390)	(3,660,170)	(3,790,790)
Centrally Controlled Income				
Planning & Building	(492,913)	(146,940)	(147,510)	(146,660)
Planning Policy & Transport	(398,714)	(482,200)	(528,980)	(528,980)
Total Centrally Controlled Income	(891,627)	(629,140)	(676,490)	(675,640)
Net Revenue Expenditure for PLANNING AND TRANSPORT PORTFOLIO	3,192,982	2,960,750	3,034,440	2,590,885

COUNCIL TAX RESOLUTION 2010/11

The Test Valley Borough Council as Billing Authority for the Test Valley Borough Council area, on the 22nd day of February 2010

Resolved:

- 1 That, having approved the revised revenue estimates for the year 2009/10 and the revenue estimates for the year 2010/11 together with the revised capital programme for the year 2009/10 and the capital programme for the year 2010/11.
- 2 That, for the purposes of Section 35(2)(d) of the Local Government Finance Act 1992 the sum of **£332,714** being the aggregate sum of expenses in relation to allotments, burial grounds, sports grounds and playgrounds, incurred by the Council in performing in the newly-created parish of Andover, the functions not yet performed by the Parish Council, shall be treated as Special Expenses, and any expenditure other than the **£332,714** herein specified shall be treated as general expenses. This equates to an amount of £25.24 per Band D Council Tax.
- 3 That, in accordance with the Local Government Finance (New Parishes) (England) Regulations 2008, the Council, as the billing authority, has anticipated a precept for the year 2010/11 in respect of the newly-created parish of Andover, in the absence of an appropriate parish council. In so anticipating a precept, the Council has determined the respective tax base of the new parish (as shown at 4(b) below), to which has been applied a calculated 2010/11 Band D Council Tax amount to arrive at the anticipated precept. The anticipated precept for Andover Parish is £130,106. This equates to an amount of £9.87 per Band D Council Tax.
- 3 That it be noted that the Head of Revenues, in consultation with the Head of Finance, calculated the following for the year 2009/10 as the Council's tax base in accordance with regulations made under section 33(5) of the Local Government Finance Act 1992: -
 - 4(a) **45,496.00** being calculated by the Head of Revenues in accordance with regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992 as amended as the council tax base for the year.
 - 4(b) Part of the Council's area,

Parish of	Tax Base
Abbotts Ann	1,017
Ampfield	759
Ampport	535
Andover	13,182
Appleshaw	279
Ashley	37
Awbridge	339
Barton Stacey	374
Bossington	23
Braishfield	344
Broughton	506
Buckholt	8
Bullington	55
Charlton	820
Chilbolton	539
Chilworth	645
East Dean	92
Parish of	Tax Base

East Tytherley	93
Enham Alamein	308
Facombe	45
Fyfield	141
Goodworth Clatford	407
Grateley	247
Houghton	202
Hurstbourne Tarrant	382
Kimpton	160
King's Somborne	706
Leckford	56
Linkenholt	27
Little Somborne	32
Lockerley	364
Longparish	346
Longstock	218
Melchet Park & Plaitford	128
Michelmersh	384
Monxton	140
Mottisfont	149
Nether Wallop	392
North Baddesley	2,583
Nursling & Rownhams	2,050
Over Wallop	699
Penton Grafton	342
Penton Mewsey	175
Quarley	79
Romsey Extra	1,343
Romsey Town	5,781
Sherfield English	309
Shipton Bellinger	517
Smannell	211
Stockbridge	324
Tangley	290
Thrupton	300
Upper Clatford	656
Valley Park	3,056
Vernham Dean	275
Wellow	1,506
West Tytherley & Frenchmoor	279
Wherwell	240
	45,496

Being calculated by the Council, in accordance with regulation 6 of the regulations, as its council tax base for the year for dwellings in those parts of its area to which one or more special items may relate.

5 That the following amounts be now calculated by the Council for the year 2010/11 in accordance with Sections 32 to 36 of the Local Government Finance Act 1992: -

5(a) **£75,107,887** being the aggregate of the amounts, which the Council estimates for the items, set out in Section 32(2)(a) to (e) of the Act.

5(b) **£61,077,633** being the aggregate of the amounts, which the Council estimates for the items, set out in Section 32(3)(a) to (c) of the Act.

- 5(c) **£14,030,254** being the amount by which the aggregate at 5(a) above exceeds the aggregate at 5(b) above, calculated by the Council, in accordance with Section 32(4) of the Act, as its budget requirement for the year.
- 5(d) **£7,109,857** being the aggregate of the sums which the Council estimates will be payable for the year into its general fund in respect of redistributed non-domestic rates and revenue support grant, adjusted by the amount (if any) which the Council estimates will be transferred in the year from its collection fund to its general fund in accordance with Section 97(3) of the Local Government Finance Act 1988 and adjusted by the amount (if any) of the sums which the Council estimates will be transferred from its collection fund to its general fund pursuant to the Collection Fund (Community Charges) England Directions 2000 under section 98(5) of the Local Government Finance Act 1988 made on the 7th February 1994.
- 5(e) **£152.11** being the amount at 5(c) above less the amount at 5(d) above, all divided by the amount at 4(a) above, calculated by the Council, in accordance with Section 33(1) of the Act, as the basic amount of its council tax for the year.
- 5(f) **£1,396,727** being the aggregate amount of all special items referred to in Section 34(1) of the Act.
- 5(g) **£121.41** being the amount at 5(e) above less the result given by dividing the amount at 5(f) above by the amount at 4(a) above, calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its council tax for the year for dwellings in those parts of its area to which no special item relates.
- 5(h) Part of the Council's area,

Parish of	£
Abbotts Ann	142.55
Ampfield	167.41
Amport	141.97
Andover	156.52
Appleshaw	150.08
Awbridge	135.36
Barton Stacey	166.20
Braishfield	150.48
Broughton	151.91
Bullington	145.96
Charlton	137.39
Chilbolton	139.96
Chilworth	152.42
East Dean	156.74
East Tytherley	139.15
Enham Alamein	146.41
Fyfield	155.10
Goodworth Clatford	138.83
Grateley	137.60
Parish of	£
Houghton	157.05

Hurstbourne Tarrant	145.62
Kimpton	162.04
King's Somborne	164.75
Lockerley	156.90
Longparish	164.76
Longstock	148.93
Melchet Park and Plaitford	144.07
Michelmersh	152.66
Monxton	160.62
Mottisfont	169.50
Nether Wallop	150.75
North Baddesley	152.58
Nursling and Rownhams	148.24
Over Wallop	154.53
Penton Grafton	150.06
Penton Mewsey	155.70
Quarley	149.89
Romsey Extra	144.49
Romsey Town	154.94
Sherfield English	152.15
Shipton Bellinger	162.03
Smannell	139.87
Stockbridge	161.53
Tangley	145.55
Thrupton	153.18
Upper Clatford	141.64
Valley Park	136.14
Vernham Dean	155.48
Wellow	163.91
West Tytherley and Frenchmoor	149.07
Wherwell	152.66
All other parts of the Council's area	121.41

Being the amounts given by adding to the amount at 4(g) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at 3(b) above, calculated by the Council, in accordance with Section 4(3) of the Act, as the basic amounts of its council tax for the year for dwellings in those parts of its area to which one or more special items relate.

5(i) Part of the Council's area

Valuation Bands

	A	B	C	D	E	F	G	H
Parish of	£	£	£	£	£	£	£	£
Abbotts Ann	95.03	110.87	126.71	142.55	174.23	205.91	237.58	285.10
Ampfield	111.61	130.21	148.81	167.41	204.61	241.81	279.02	334.82
Ampport	94.65	110.42	126.20	141.97	173.52	205.07	236.62	283.94
Andover	104.35	121.74	139.13	156.52	191.30	226.08	260.87	313.04
Appleshaw	100.05	116.73	133.40	150.08	183.43	216.78	250.13	300.16
Awbridge	90.24	105.28	120.32	135.36	165.44	195.52	225.60	270.72
Barton Stacey	110.80	129.27	147.73	166.20	203.13	240.07	277.00	332.40
Braishfield	100.32	117.04	133.76	150.48	183.92	217.36	250.80	300.96
Broughton	101.27	118.15	135.03	151.91	185.67	219.43	253.18	303.82
Parish of	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£

Bullington	97.31	113.52	129.74	145.96	178.40	210.83	243.27	291.92
Charlton	91.59	106.86	122.12	137.39	167.92	198.45	228.98	274.78
Chilbolton	93.31	108.86	124.41	139.96	171.06	202.16	233.27	279.92
Chilworth	101.61	118.55	135.48	152.42	186.29	220.16	254.03	304.84
East Dean	104.49	121.91	139.32	156.74	191.57	226.40	261.23	313.48
East Tytherley	92.77	108.23	123.69	139.15	170.07	200.99	231.92	278.30
Enham Alamein	97.61	113.87	130.14	146.41	178.95	211.48	244.02	292.82
Fyfield	103.40	120.63	137.87	155.10	189.57	224.03	258.50	310.20
Goodworth Clatford	92.55	107.98	123.40	138.83	169.68	200.53	231.38	277.66
Grateley	91.73	107.02	122.31	137.60	168.18	198.76	229.33	275.20
Houghton	104.70	122.15	139.60	157.05	191.95	226.85	261.75	314.10
Hurstbourne Tarrant	97.08	113.26	129.44	145.62	177.98	210.34	242.7	291.24
Kimpton	108.03	126.03	144.04	162.04	198.05	234.06	270.07	324.08
King's Somborne	109.83	128.14	146.44	164.75	201.36	237.97	274.58	329.50
Lockerley	104.60	122.03	139.47	156.90	191.77	226.63	261.50	313.80
Longparish	109.84	128.15	146.45	164.76	201.37	237.99	274.60	329.52
Longstock	99.29	115.83	132.38	148.93	182.03	215.12	248.22	297.86
Melchet Park & Plaitford	96.05	112.05	128.06	144.07	176.09	208.10	240.12	288.14
Michelmersh	101.77	118.74	135.70	152.66	186.58	220.51	254.43	305.32
Monxton	107.08	124.93	142.77	160.62	196.31	232.01	267.70	321.24
Mottisfont	113.00	131.83	150.67	169.50	207.17	244.83	282.50	339.00
Nether Wallop	100.50	117.25	134.00	150.75	184.25	217.75	251.25	301.50
North Baddesley	101.72	118.67	135.63	152.58	186.49	220.39	254.30	305.16
Nursling & Rownhams	98.83	115.30	131.77	148.24	181.18	214.12	247.07	296.48
Over Wallop	103.02	120.19	137.36	154.53	188.87	223.21	257.55	309.06
Penton Grafton	100.04	116.71	133.39	150.06	183.41	216.75	250.10	300.12
Penton Mewsey	103.80	121.10	138.40	155.70	190.30	224.90	259.50	311.40
Quarley	99.93	116.58	133.24	149.89	183.20	216.51	249.82	299.78
Romsey Extra	96.33	112.38	128.44	144.49	176.60	208.71	240.82	288.98
Romsey Town	103.29	120.51	137.72	154.94	189.37	223.80	258.23	309.88
Sherfield English	101.43	118.34	135.24	152.15	185.96	219.77	253.58	304.30
Shipton Bellinger	108.02	126.02	144.03	162.03	198.04	234.04	270.05	324.06
Smannell	93.25	108.79	124.33	139.87	170.95	202.03	233.12	279.74
Stockbridge	107.69	125.63	143.58	161.53	197.43	233.32	269.22	323.06
Tangley	97.03	113.21	129.38	145.55	177.89	210.24	242.58	291.10
Thruton	102.12	119.14	136.16	153.18	187.22	221.26	255.30	306.36
Upper Clatford	94.43	110.16	125.90	141.64	173.12	204.59	236.07	283.28
Valley Park	90.76	105.89	121.01	136.14	166.39	196.65	226.90	272.28
Vernham Dean	103.65	120.93	138.20	155.48	190.03	224.58	259.13	310.96
Wellow	109.27	127.49	145.70	163.91	200.33	236.76	273.18	327.82
W Tytherley/Frenchmoor	99.38	115.94	132.51	149.07	182.20	215.32	248.45	298.14
Wherwell	101.77	118.74	135.70	152.66	186.58	220.51	254.43	305.32
All other parts of the Council's area	80.94	94.43	107.92	121.41	148.39	175.37	202.35	242.82

Being the amounts given by multiplying the amounts at 5(h) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

6 That the following details in respect of precepting authorities be noted;

6(a) For the year 2010/11 the **Hampshire County Council** have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below: -

Valuation Bands

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
691.92	807.24	922.56	1,037.88	1268.52	1499.16	1,729.80	2075.76

6(b) For the year 2010/11 the **Hampshire Police Authority** have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below: -

Valuation Bands

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
97.50	113.75	130.00	146.25	178.75	211.25	243.75	292.50

6(c) For the year 2010/11 the **Hampshire Fire and Rescue Authority** have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below: -

Valuation Bands

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
40.92	47.74	54.56	61.38	75.02	88.66	102.30	122.76

- 7 That, having calculated the aggregate in each case of the amounts at 4(i) and 5(a), 5(b) and 5(c) above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of council tax for the year 2009/10 for each of the categories of dwellings shown below: -

Part of the Council's area

Valuation Bands

Parish of	A £	B £	C £	D £	E £	F £	G £	H £
Abbotts Ann	925.37	1079.60	1233.83	1388.06	1696.52	2004.98	2313.43	2776.12
Ampfield	941.95	1098.94	1255.93	1412.92	1726.90	2040.88	2354.87	2825.84
Amport	924.99	1079.15	1233.32	1387.48	1695.81	2004.14	2312.47	2774.96
Andover	934.69	1090.47	1246.25	1402.03	1713.59	2025.15	2336.72	2804.06
Appleshaw	930.39	1085.46	1240.52	1395.59	1705.72	2015.85	2325.98	2791.18
Awbridge	920.58	1074.01	1227.44	1380.87	1687.73	1994.59	2301.45	2761.74
Barton Stacey	941.14	1098.00	1254.85	1411.71	1725.42	2039.14	2352.85	2823.42
Braishfield	930.66	1085.77	1240.88	1395.99	1706.21	2016.43	2326.65	2791.98
Broughton	931.61	1086.88	1242.15	1397.42	1707.96	2018.50	2329.03	2794.84
Bullington	927.65	1082.25	1236.86	1391.47	1700.69	2009.90	2319.12	2782.94
Charlton	921.93	1075.59	1229.24	1382.90	1690.21	1997.52	2304.83	2765.80
Chilbolton	923.65	1077.59	1231.53	1385.47	1693.35	2001.23	2309.12	2770.94
Chilworth	931.95	1087.28	1242.60	1397.93	1708.58	2019.23	2329.88	2795.86
East Dean	934.83	1090.64	1246.44	1402.25	1713.86	2025.47	2337.08	2804.50
East Tytherley	923.11	1076.96	1230.81	1384.66	1692.36	2000.06	2307.77	2769.32
Enham Alamein	927.95	1082.60	1237.26	1391.92	1701.24	2010.55	2319.87	2783.84
Fyfield	933.74	1089.36	1244.99	1400.61	1711.86	2023.10	2334.35	2801.22
Goodworth Clatford	922.89	1076.71	1230.52	1384.34	1691.97	1999.60	2307.23	2768.68
Grateley	922.07	1075.75	1229.43	1383.11	1690.47	1997.83	2305.18	2766.22
Houghton	935.04	1090.88	1246.72	1402.56	1714.24	2025.92	2337.60	2805.12
Hurstbourne Tarrant	927.42	1081.99	1236.56	1391.13	1700.27	2009.41	2318.55	2782.26
Kimpton	938.37	1094.76	1251.16	1407.55	1720.34	2033.13	2345.92	2815.10
King's Somborne	940.17	1096.87	1253.56	1410.26	1723.65	2037.04	2350.43	2820.52
Lockerley	934.94	1090.76	1246.59	1402.41	1714.06	2025.70	2337.35	2804.82
Longparish	940.18	1096.88	1253.57	1410.27	1723.66	2037.06	2350.45	2820.54
Longstock	929.63	1084.56	1239.50	1394.44	1704.32	2014.19	2324.07	2788.88
Melchet Park & Plaitford	926.39	1080.78	1235.18	1389.58	1698.38	2007.17	2315.97	2779.16
Michelmersh	932.11	1087.47	1242.82	1398.17	1708.87	2019.58	2330.28	2796.34
Monxton	937.42	1093.66	1249.89	1406.13	1718.60	2031.08	2343.55	2812.26
Mottisfont	943.34	1100.56	1257.79	1415.01	1729.46	2043.90	2358.35	2830.02
Nether Wallop	930.84	1085.98	1241.12	1396.26	1706.54	2016.82	2327.10	2792.52
North Baddesley	932.06	1087.40	1242.75	1398.09	1708.78	2019.46	2330.15	2796.18
Nursling & Rownhams	929.17	1084.03	1238.89	1393.75	1703.47	2013.19	2322.92	2787.50
Over Wallop	933.36	1088.92	1244.48	1400.04	1711.16	2022.28	2333.40	2800.08
Penton Grafton	930.38	1085.44	1240.51	1395.57	1705.70	2015.82	2325.95	2791.14
Penton Mewsey	934.14	1089.83	1245.52	1401.21	1712.59	2023.97	2335.35	2802.42
Quarley	930.27	1085.31	1240.36	1395.40	1705.49	2015.58	2325.67	2790.80
Romsey Extra	926.67	1081.11	1235.56	1390.00	1698.89	2007.78	2316.67	2780.00
Romsey Town	933.63	1089.24	1244.84	1400.45	1711.66	2022.87	2334.08	2800.90
Sherfield English	931.77	1087.07	1242.36	1397.66	1708.25	2018.84	2329.43	2795.32
Shipton Bellinger	938.36	1094.75	1251.15	1407.54	1720.33	2033.11	2345.90	2815.08
Smannell	923.59	1077.52	1231.45	1385.38	1693.24	2001.10	2308.97	2770.76

	A	B	C	D	E	F	G	H
Parish of	£	£	£	£	£	£	£	£
Stockbridge	938.03	1094.36	1250.70	1407.04	1719.72	2032.39	2345.07	2814.08
Tangley	927.37	1081.94	1236.50	1391.06	1700.18	2009.31	2318.43	2782.12
Thrupton	932.46	1,087.87	1,243.28	1,398.69	1,709.51	2,020.33	2,331.15	2,797.38
Upper Clatford	924.77	1,078.89	1,233.02	1,387.15	1,695.41	2,003.66	2,311.92	2,774.30
Valley Park	921.1	1,074.62	1,228.13	1,381.65	1,688.68	1,995.72	2,302.75	2,763.30
Vernham Dean	933.99	1,089.66	1,245.32	1,400.99	1,712.32	2,023.65	2,334.98	2,801.98
Wellow	939.61	1,096.22	1,252.82	1,409.42	1,722.62	2,035.83	2,349.03	2,818.84
W Tytherley/Frenchmoor	929.72	1,084.67	1,239.63	1,394.58	1,704.49	2,014.39	2,324.30	2,789.16
Wherwell	932.11	1,087.47	1,242.82	1,398.17	1,708.87	2,019.58	2,330.28	2,796.34
All other parts of the Council's area	911.28	1,063.16	1,215.04	1,366.92	1,670.68	1,974.44	2,278.20	2,733.84