

**BUDGET BOOK**  
**2009/10**



## CONTENTS

<b>Section</b>	<b>Page Numbers</b>
Contacts	1
Foreword by the Head of Finance	3 - 4
The Budget Cycle Diagram	5
<u>General Fund Revenue Information</u>	
General Fund Summary	9 - 10
Definition of Headings in the General Fund Summary	11 - 12
General Fund Subjective Summary	13
Definition of Expenditure and Income Headings in Detailed Estimates and Subjective Summary	14
<u>Service Information</u>	
Chief Executive's Office	15 - 22
Corporate and Democratic Core	23 - 40
Environmental Service	41 - 54
Estates Service	55 - 76
Finance Service	77 - 83
Housing, Health and Communities Service	85 - 103
I.T. Service	105 - 113
Legal & Democratic Service	115 - 127
Leisure & Wellbeing Service	129 - 155
Planning & Building Service	157 - 164
Planning Policy & Transport Service	165 - 176
Revenues Service	177 - 190
Capital Programme	191 - 206
Portfolio Revenue Information	207 - 218
Council Tax Resolution	219 - 226

## **FOREWORD BY THE HEAD OF FINANCE**

### **Introduction**

This Budget Book has been produced to provide information to Councillors and Officers on the Council's finances for 2009/10 in a concise form and an easily usable format. If you have any comments on the contents or presentation of this document, or if you would like more information on the Council's budget, then either I or a member of the Finance staff would be pleased to help.

### **Budget Strategy – 2009/10**

The Council's Constitution sets out the process for the completion of the Council's estimates. The Cabinet is responsible for consulting on the budget proposals and preparing the budget for recommendation to the Council.

The first stage of the process involved the completion of a financial strategy in September. This determined the key priorities for the coming year's budget and established the financial principles on which the budget would be based. The key SCHEME priorities are set out in detail in the Council's Corporate Plan.

In order to produce an initial Budget Forecast for 2009/10, the 2008/09 budget was 'rolled forward' to take account of pay and price inflation and any changes in the base level of expenditure and income. At this time a budget gap of £225,000 was predicted which was anticipated to be met from internal efficiencies through procurement and value for money reviews.

This information was set out in a report to the Cabinet in September and was available for all interested parties to consider. The Overview and Scrutiny Committee looked at the papers and reported their comments and recommendations during November. The forecast provided cash limit figures within which Heads of Service were required to contain their budgets and work was started around this time to produce the detailed estimates for the Council for 2009/10.

Between October 2008 and February 2009 the Bank of England base rate dropped from 5.0% to 1.0% - an all-time low. The Council has around £60M invested in cash deposits and this crash in interest rates has reduced the Council's expected investment income from £3.279M in 2008/09 to £1.441M in 2009/10. In order to set a balanced budget for 2009/10 it was necessary to review urgently the provisional budget figures. As a result of this review savings targets were given to Heads of Service of £1.386M.

In December, the Government confirmed that our 2009/10 allocation provisionally announced as part of the 2008/09 Local Government Finance Settlement would remain unchanged despite the pressure all Councils are finding themselves in as the economy goes into recession. Based on this information, a revised Budget Forecast position was produced and reported to the Cabinet in January. A diagram setting out the full Budget Cycle is set out on page 5.

## **Estimates 2009/10**

The result of the budget exercise was to produce an updated net expenditure total of £12.505M for the General Fund. The overall General Fund Summary is shown on pages 9 and 10.

A proportion of this spending relates to activities in the Andover area, where there is no Parish. The Council receives income from a Special Expenses Levy paid by Council Tax payers in the area to meet these costs. The amount to be charged in 2009/10 has increased by 9p from £24.53 at Band D to £24.62. This provides a contribution to the General Fund of £325,476 in 2009/10.

The final Government Grant sum allocated to the Council was £6.920M which was an increase of over 2.6% on the previous year. However, the Council has needed to absorb significant budget pressures in relation to reduced investment and other income (including Land Charges and Planning fees) and general allowances for inflation which have far outstripped this increase in grant.

The General Expenses levy was increased by 4.5% for 2009/10, which resulted in an increase at Band D from £113.31 to £118.44.

## **Capital Programme**

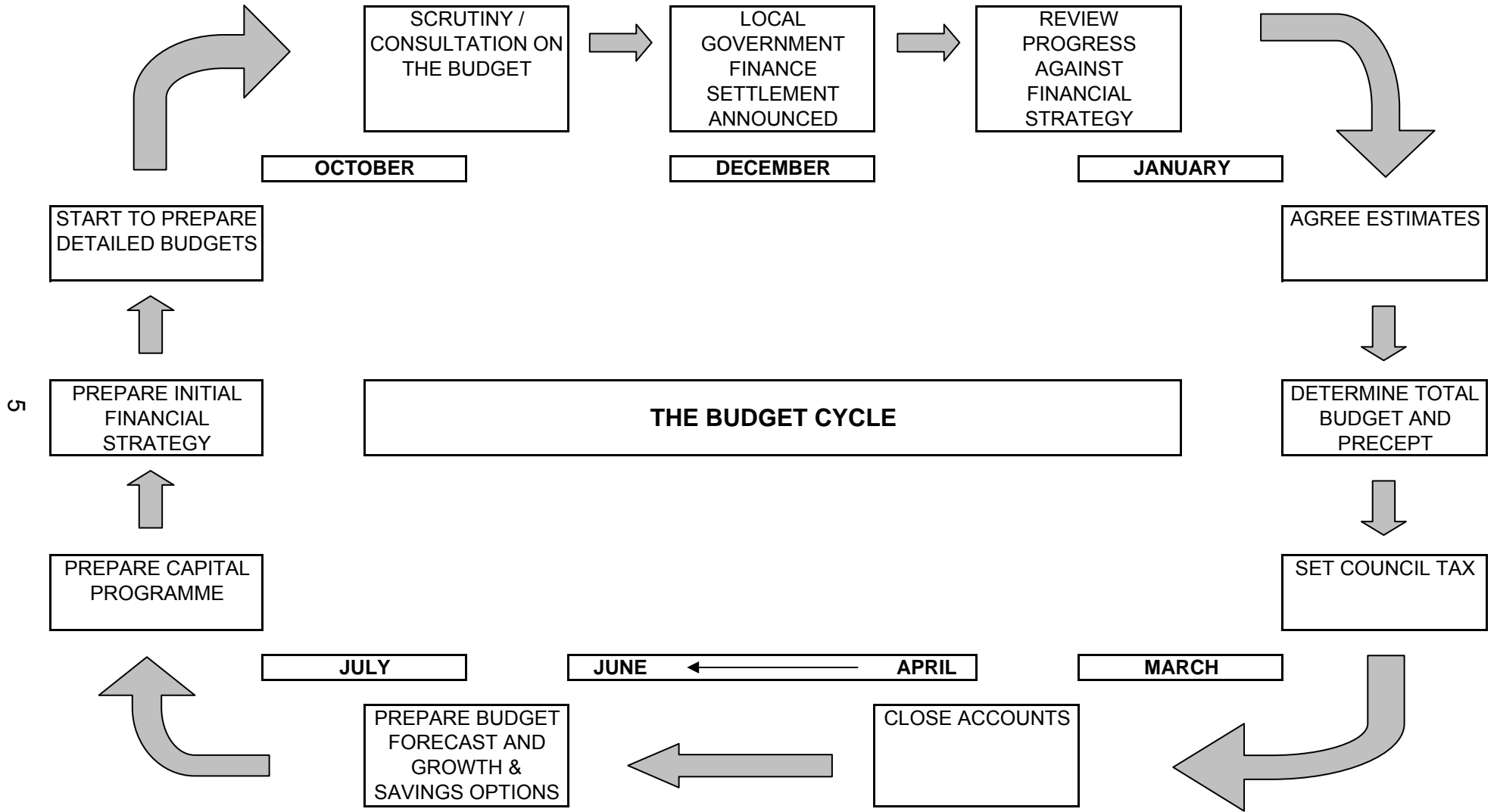
The Council's capital spending proposals are set out on pages 191 to 206 and include new schemes which are designed to take forward the Council's six priorities. As can be seen a significant amount of investment is planned for the coming year and this will be financed from capital sale proceeds, government grants and developers' contributions.

## **Summary**

The budget preparation for 2009/10 was particularly influenced by the need to address a gap in revenue resources that has been created by the reliance on investment income in the past. Setting a balanced budget for 2009/10 is a huge achievement, including setting targets to Services for budget savings of £1.386M. Maintaining a balanced budget over the coming years will be a significant challenge. Over the medium term the current forecast budget deficits are £421,500 in 2010/11 and £952,300 in 2011/12. The main focus in closing these gaps will be on internal efficiencies.

The completion of the budget is the result of much hard work by Councillors and officers from all Services, together with the dedication of the Finance staff who have once again completed a very successful estimates process. I express my appreciation and thanks to all of those involved.

William Fullbrook, CPFA  
Head of Finance, March 2009





**GENERAL FUND  
REVENUE INFORMATION  
2009/10**





## GENERAL FUND SUMMARY

In previous years the budget book has contained budget information under four headings. In addition to those shown below, the outturn for 2007/08 and the original estimate for 2008/09 would also have been shown.

The Council underwent a corporate restructuring in November 2008. As a result of this, some new Services have been created whilst others have been deleted.

The budgets shown below and throughout this book have been prepared on the basis of the new Council structure. However, as the 2007/08 outturn and 2008/09 original estimate were prepared under the old structure it is felt they would not provide appropriate comparators. It is anticipated that the four column budget information will return in the 2010/11 budget book.

	<b>Revised Estimate 2008/09 £'000</b>	<b>Original Estimate 2009/10 £'000</b>
<b>Service Requirements</b>		
Chief Executive's	(123)	(116)
Environmental Service	4,081	4,052
Estates & Economic Development	(4,676)	(4,551)
Finance	(28)	(58)
Health, Housing & Communities	4,897	5,912
I.T.	148	328
Legal & Democratic	524	314
Leisure & Wellbeing	3,865	3,524
Planning & Building	1,874	1,667
Planning Policy & Transport	1,758	1,239
Revenues	1,316	1,368
<b>Net Cost of Services</b>	<b>13,636</b>	<b>13,679</b>
<b>Other Requirements</b>		
Benefits	69	(28)
Corporate & Democratic Core	3,460	3,400
	<b>17,165</b>	<b>17,051</b>
<b>Corporate Requirements</b>		
Contingency Provision	83	1,400
SCHEME Initiatives Fund	38	75
Depreciation & Capital Costs	(2,347)	(3,607)
Investment Income & Borrowing Costs	(3,278)	(1,419)
<b>Net General Fund Expenditure</b>	<b>11,661</b>	<b>13,500</b>
Transfer to Earmarked Reserves	685	200
Contribution from Investment Equalisation Reserve	0	(300)
Transfer from Pension Reserve	(34)	0
Transfer to Capital Reserves	12	76
Withdrawal from balances	0	(971)
<b>GENERAL FUND REQUIREMENTS</b>	<b>12,324</b>	<b>12,505</b>

## GENERAL FUND SUMMARY (Cont)

	Revised Estimate 2008/09 £'000	Original Estimate 2009/10 £'000
<b>GENERAL FUND REQUIREMENTS</b>	<b>12,324</b>	<b>12,505</b>
<b>Financed By</b>		
Government External Support	6,745	6,920
Precepts on Collection Fund:		
Special Expenses	322	325
General Expenses	5,115	5,369
Collection Fund Surplus / (Deficit)	142	(109)
<b>TOTAL FINANCIAL RESOURCES</b>	<b>12,324</b>	<b>12,505</b>

## **DEFINITION OF HEADINGS IN THE GENERAL FUND SUMMARY**

### **General Fund**

The General Fund is the account through which all of the Council's day to day activities are financed. The majority of the Council's final accounts are prepared from General Fund transactions including the Income and Expenditure Account and the Balance Sheet.

### **Service Requirements**

This represents the net requirements (expenditure less income) for each of the Council's services. The sums shown for each service are the same as the totals on the summary page for each service within the detailed estimates.

### **Contingency Provision**

A contingency sum is provided to cover those items where the estimated costs are not yet fully known. It also provides central funds for things that may or may not happen (e.g. projected losses of income or legal fees in respect of appeals against the Council).

### **SCHEME Initiatives Fund**

The SCHEME initiatives fund is a budget for projects that arise during the year that will contribute to the Council's six priority areas. This is targeted at one off projects rather than recurring expenditure.

No projects had been identified for 2009/10 at the time of going to print.

### **Depreciation & Capital Costs**

Where Services use a Council owned asset to deliver their Services, the depreciation is charged as a cost to the Service. Similarly, capital expenditure incurred by the Council that does not generate a new asset (e.g. capital grants) is also charged to the Service making the payment.

These costs are shown within the Net Cost of Services, however, they should not be borne by the Council Taxpayer. To ensure this, they are credited out of total expenditure on this line.

### **Investment Income & Borrowing Costs**

This represents the income generated from the Council's cash investments, offset by any borrowing costs the Council may incur to cover day-to-day operating activities. It is anticipated the Council will have an average cash investment portfolio in excess of £59M throughout the year.

### **Transfer to Earmarked Reserves**

Aside from General Fund reserves available to the Council for any purpose, the Council has earmarked reserves put aside for specific purposes. The budget includes annual provision of £200,000 for the replacement of the Council's waste collection vehicles at the end of their useful lives.

### **Contribution from Investment Equalisation Reserve**

The Council has built up a reserve of £600,000 from previous years' investment income receipts to allow for times when this income is reduced. A draw of £300,000 has been included in the budget for 2009/10 to partially offset the reduction in investment expected in the year.

### **Transfer to Capital Reserves**

Some projects included in the Council's Capital Programme have been approved on the basis that they will generate revenue savings. In order to fund the initial outlay the first savings are harvested and re-instated to capital resources.

**Withdrawal from balances**

The Council maintains revenue reserves to deal with any unforeseen expenditure that may arise during the year. Over the medium term revenue balances should not drop below £1.3M. The draws from balances included in the budget for 2009/10 will reduce balances to this level.

**Government External Support**

The Government provides grants to local authorities towards annual expenditure. This reduces the amount that needs to be met from Council Tax. The Government determines the level of grant for each authority on the basis of its assessment of their spending need and resources.

**Precepts on Collection Fund**

The Borough Council manages the collection of Council Tax on behalf of all preceptors (Hampshire County Council, Hampshire Police, Hampshire Fire and Rescue Service and Parish Councils). The collection of these sums and the distribution to all these authorities is by way of its Collection Fund. Each of these authorities precept ("demand collection on its behalf") on the Collection Fund each year for the Council Tax income it requires.

**Special Expenses**

This precept applies to properties within the Andover area. It is charged in respect of the work performed by the Borough Council that would ordinarily be undertaken by a Parish Council, where one exists.

**General Expenses**

All properties are charged a General Expenses precept for the services provided by the Borough Council. The amount of the charge is determined by the property's band which is set according to the property value. The total precept for Test Valley Borough Council in 2009/10 is expected to generate £5.368M.

## GENERAL FUND SUBJECTIVE SUMMARY

This summary shows a breakdown of the Council's budget, as shown on page 9, by class of expenditure.

	<b>Revised Estimate 2008/09 £'000</b>	<b>Original Estimate 2009/10 £'000</b>
<b><u>Expenditure</u></b>		
Employee Costs	16,958	16,915
Premises Costs	3,885	3,829
Transport Costs	2,228	2,232
Supplies and Services	7,724	6,133
Contract Costs	4,123	1,169
Transfer Payments	25,251	27,114
Support Service Costs	11,644	10,854
Capital Financing	2,409	3,659
<b>Total Expenditure</b>	<b>74,222</b>	<b>71,905</b>
<b><u>Income</u></b>		
Fees, Charges & Government Grants	(45,131)	(43,923)
Recharge Income	(11,926)	(10,931)
<b>Total Income</b>	<b>(57,057)</b>	<b>(54,854)</b>
<b>Net Cost of Services</b>	<b>17,165</b>	<b>17,051</b>
Depreciation reversal and capital charges	(2,347)	(3,607)
Investment Income & Borrowing Costs	(3,278)	(1,419)
<b>Net Total</b>	<b>11,540</b>	<b>12,025</b>
Provisions	121	1,475
Transfers to / (from) reserves	663	(995)
<b>General Fund Requirements</b>	<b>12,324</b>	<b>12,505</b>

## **DEFINITION OF EXPENDITURE AND INCOME HEADINGS IN SUBJECTIVE SUMMARY AND DETAILED ESTIMATES**

Expenditure and income for Services are grouped together in standard headings used by local authorities. These headings and the items included are as follows:

### **Employee Costs**

Employee costs include all costs relating to the employment of staff. In addition to salary costs and employer's contributions, they also include employee allowances and post-entry training expenses.

### **Premises Costs**

Includes the direct costs of the provision and upkeep of buildings, plant and land and includes utility charges and premises insurance.

### **Transport Costs**

Includes all costs associated with the provision, maintenance, hire or use of transport by Councillors and officers.

### **Supplies and Services**

This covers operating costs not included in the above categories. Examples are general office expenses, hospitality, grants and equipment / materials costs.

### **Contract Costs**

These represent payments made to external contractors and internal trading units, including the contract payment to Valley Leisure Ltd for the management of certain leisure facilities in the Borough.

### **Transfer Payments**

These are payments to individuals for which the Council receives no goods or services in return e.g. concessionary travel and benefit payments.

### **Service Support Costs**

These are charges for work carried out by one service in support of another or the provision of centrally managed facilities (e.g. office accommodation, Customer Services).

### **Capital Financing**

This covers depreciation and charges for capital expenditure where no asset is created e.g. capital grants.

### **Fees and Charges**

This category includes all income received for which the Council makes a charge, for example, Planning Applications or car parking income.

### **Recharge Income**

This category includes all income that is recharged from one Service to another. This is the predominant source of income for support services such as IT or Finance.

**CHIEF EXECUTIVE'S OFFICE  
ESTIMATES  
2009/10**





## CHIEF EXECUTIVE'S OFFICE

The Chief Executive is the Head of Paid Service and his Office has the responsibility for providing corporate direction, advice and support on matters of structure, strategy, general policy, Best Value, Comprehensive Performance Assessment, public relations (including complaints handling), public consultation and corporate communications.

The Chief Executive's Office is structured with the Chief Executive being supported by two Corporate Directors. There are a further 7.6 Full Time equivalent staff in the Office. The Chief Executive and Corporate Directors together with Heads of Service oversee the direction and co-ordination of the Council's Services.

Since 2008/09 the Customer Services Unit has been part of the Chief Executive's Service. This is managed by the Customer Relationship Manager who is supported by 23.1 Full Time equivalent staff.

Following the Corporate restructure during 2008/09, the Human Resources Service now reports to the Policy and Performance Manager within the Chief Executive's Office and the budget for that function is now shown within these pages.

The Chief Executive's Office and Human Resources functions are included within the newly created Leader's Portfolio while the Customer Services Unit forms part of the Corporate Services Portfolio.

### Summary Estimates - by Activity

The net income of all three functions in 2009/10 is expected to be £116,360. The total costs of the functions are recharged across all Services on an appropriate basis.

In order to balance the General Fund budget in 2009/10, each Service has been given a savings target to achieve during the year. The target for the Chief Executive's Office is £61,000.

<b>Principal Activities</b>	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
Chief Executive's Office	16,370	(39,320)
Customer Services Unit	(118,250)	20,840
Human Resources Service	(31,350)	(36,880)
Human Resources Function	10,170	0
Savings target to manage in year	0	(61,000)
<b>Net Total Income</b>	<b>(123,060)</b>	<b>(116,360)</b>

## SUBJECTIVE SUMMARY

The total expenditure between the revised 2008/09 and original 2009/10 estimates has reduced by £123,680 primarily due to savings generated by the closure of the cash offices located in Beech Hurst and Duttons Road (reduced Supplies & Services costs) and changes to the staffing establishment following the corporate restructure.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	1,619,150	1,613,060
Premises Costs	4,370	0
Transport Costs	40,360	35,390
Supplies & Services	278,270	186,460
Support Service Costs	457,100	440,660
<b>Total Expenditure</b>	<b>2,399,250</b>	<b>2,275,570</b>
<u>Income</u>		
Fees & Charges Income	(200)	0
Recharge Income	(2,522,110)	(2,330,930)
<b>Total Income</b>	<b>(2,522,310)</b>	<b>(2,330,930)</b>
Savings target to manage in year	0	(61,000)
<b>Net Income</b>	<b>(123,060)</b>	<b>(116,360)</b>

## CHIEF EXECUTIVE'S OFFICE

### **Purpose**

The Chief Executive's Office is responsible for setting the direction of the Council's Services.

### **Additional Information**

The Office also provides leadership in the development of community planning and strategic partnerships with external bodies and agencies.

Other expenditure for which the Chief Executive's Office is responsible is included in the Corporate and Democratic Core budget under Best Value & Performance, Corporate Public Relations Information & Consultation, and Delivering Public Services Electronically.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	648,090	633,230
Premises Costs	4,370	0
Transport Costs	25,740	25,840
Supplies & Services	39,460	22,160
Support Service Costs	151,530	148,590
<b>Total Expenditure</b>	<b>869,190</b>	<b>829,820</b>
<b>Recharge Income</b>	<b>(852,820)</b>	<b>(869,140)</b>
<b>Net Expenditure / (Income)</b>	<b>16,370</b>	<b>(39,320)</b>

## CUSTOMER SERVICES UNIT

### Purpose

The Customer Services Unit is the public face of the Council and provides a vital link between customers and Council services.

### Additional Information

Using new telephony and information systems the Unit aspires to provide an excellent customer experience for everyone contacting the Council.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	725,460	742,730
Transport Costs	9,360	8,200
Supplies & Services	154,160	97,250
Support Service Costs	248,700	235,970
<b>Total Expenditure</b>	<b>1,137,680</b>	<b>1,084,150</b>
<u>Income</u>		
Fees & Charges Income	(200)	0
Recharge Income	(1,255,730)	(1,063,310)
<b>Total Income</b>	<b>(1,255,930)</b>	<b>(1,063,310)</b>
<b>Net Expenditure / (Income)</b>	<b>(118,250)</b>	<b>20,840</b>

## HUMAN RESOURCES SERVICE

### Purpose

The Human Resources Service provides professional advice to other services (both management and staff) on a wide range of staff management issues as well as managing recruitment, providing corporate training and development, and maintaining the job evaluation scheme. To ensure a consistent approach across all Council Services and compliance with legislation and good practice, the service produces employee related policies and procedures in consultation with union representatives which are approved by Councillors and are available to all staff via the intranet.

### Additional Information

The Human Resources Service budget records the cost of providing the staffing and administration necessary to provide a suitable level of support to all other services across the Council.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	245,600	237,100
Transport Costs	5,260	1,350
Supplies & Services	25,180	25,350
Support Service Costs	56,870	56,100
<b>Total Expenditure</b>	<b>332,910</b>	<b>319,900</b>
<b>Recharge Income</b>	<b>(364,260)</b>	<b>(356,780)</b>
<b>Net Income</b>	<b>(31,350)</b>	<b>(36,880)</b>

## HUMAN RESOURCES FUNCTION

### Purpose

The Human Resources Function is a support function designed to provide a structured employee developmental programme and to support the physical and emotional well-being of the Council's employees.

### Additional Information

The Human Resources Function budget contains the costs of the Employee Support Service, which is a counselling service for staff, conducting the Employee Opinion Survey every two years and the provision of an annual corporate training programme.

The Occupational Health service is being well used by Services and the majority of the costs of having a nurse on-site for 20 days per year are recharged to the Services who make use of this facility.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Support Service	4,500	4,500
Employee Opinion Survey	10,000	10,000
Equal Pay Audit	2,000	2,000
liP Assessment	6,600	0
Occupational Health Costs	1,790	800
External Training Costs	27,980	24,400
Management Training	6,600	0
<b>Total Expenditure</b>	<b>59,470</b>	<b>41,700</b>
<b>Recharge Income</b>	<b>(49,300)</b>	<b>(41,700)</b>
<b>Net Expenditure</b>	<b>10,170</b>	<b>0</b>

**CORPORATE & DEMOCRATIC CORE  
ESTIMATES  
2009/10**





## CORPORATE & DEMOCRATIC CORE

The Corporate & Democratic Core has two principal areas of activity, neither of which fall under the specific focus of any of the Council's Services. Corporate Management involves setting a corporate direction, monitoring performance and public relations while Democratic Representation includes the cost of Councillors, including the Mayor's and Deputy Mayor's allowances and the cost of the Council's committee meetings.

The management of the various budgets in this section is split between the Chief Executive's Office, Legal & Democratic Service and Finance Service.

Cost centres included in Corporate & Democratic Core fall under either the Leader's Portfolio or the Corporate Services Portfolio.

### Summary Estimates - by Activity

The net cost of Corporate & Democratic activities in 2009/10 is expected to be £3.4M which is a reduction of £60,000 from the revised estimate for 2008/09.

<b>Principal Activities</b>	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<b>Corporate Management</b>		
Corporate Management	1,135,010	1,096,520
Delivering Public Services Electronically	47,560	44,590
Corporate Public Relations, Information & Consultation	151,700	155,520
Best Value & Performance	62,280	54,310
Emergency Planning	36,580	32,650
<b>Net Total Expenditure</b>	<b>1,433,130</b>	<b>1,383,590</b>
<b>Democratic Representation and Management</b>		
Councillors	836,970	840,150
Councillor Meetings	560,780	553,900
Mayoral Office	128,950	126,300
Civic Ceremonies	10,490	9,780
Subscriptions	33,860	32,470
Representing Local Interests	17,050	17,010
Other Democratic Activities	180,610	193,280
<b>Net Total Expenditure</b>	<b>1,768,710</b>	<b>1,772,890</b>
<b>Allocated Central Overheads</b>	<b>36,210</b>	<b>36,790</b>
<b>Non-Distributable Costs</b>	<b>222,210</b>	<b>206,990</b>
<b>Net Total Expenditure</b>	<b>3,460,260</b>	<b>3,400,260</b>

## SUBJECTIVE SUMMARY

The total expenditure estimate has reduced by £79,690 from 2008/09 to 2009/10. This is due primarily to a reduction in recharge costs from other Services. The income estimates have shown a small decrease of £19,690 over the same period.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	253,000	272,210
Premises Costs	27,850	6,550
Transport Costs	38,540	38,900
Supplies & Services	940,390	914,320
Support Service Costs	2,669,180	2,617,290
<b>Total Expenditure</b>	<b>3,928,960</b>	<b>3,849,270</b>
<u>Income</u>		
Fees & Charges Income	(33,210)	(29,500)
Recharge Income	(435,490)	(419,510)
<b>Total Income</b>	<b>(468,700)</b>	<b>(449,010)</b>
<b>Net Expenditure</b>	<b>3,460,260</b>	<b>3,400,260</b>

## CORPORATE MANAGEMENT

### Purpose

The purpose of the Corporate Management budget is to separately identify the costs for management activities which are not directly attributable to individual services but which are necessary for the running of a multi-purpose Authority.

### Additional Information

The budget includes items such as the cost of bank and external audit fees, corporate advertising, corporate legal fees, updating the Council's constitution, the running of the Council's Management Team and the Andover Vision.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Supplies & Services	214,860	181,690
Support Service Costs	921,150	915,830
<b>Total Expenditure</b>	<b>1,136,010</b>	<b>1,097,520</b>
<b>Fees &amp; Charges Income</b>	<b>(1,000)</b>	<b>(1,000)</b>
<b>Net Expenditure</b>	<b>1,135,010</b>	<b>1,096,520</b>

## DELIVERING PUBLIC SERVICES ELECTRONICALLY

### Purpose

This is the cost of helping the Council to achieve its priority of maximising capacity and impact and meeting the Government target for delivery of services by electronic means. Enhanced electronic delivery of services should enable the Council to meet its aims of improving access to its services and increasing efficiency in the delivery of those services.

### Additional Information

This budget combines the Council's revenue funding for the development and maintenance of the intranet and internet services. The budget seeks to help secure and facilitate the most effective use of technology to manage and deliver information and services internally and externally. Where appropriate this is carried out in co-operation with partners in the public and private sectors.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Supplies & Services	19,600	22,800
Support Service Costs	27,960	21,790
<b>Total Expenditure</b>	<b>47,560</b>	<b>44,590</b>

## CORPORATE PUBLIC RELATIONS, INFORMATION & CONSULTATION

### Purpose

The Council seeks to engage the community through regular provision of information and consultation on its services, performance and initiatives.

### Additional Information

Public consultation includes regular meetings and surveys with the Citizens Panel and partners on matters of strategy, policy and service delivery.

Staff and Councillors receive regular briefings and bulletins surrounding the main activities of the Council and matters affecting the local community. Test Valley News is produced three times a year and distributed to all borough residents.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Supplies & Services	51,710	53,580
Support Service Costs	103,490	105,440
<b>Total Expenditure</b>	<b>155,200</b>	<b>159,020</b>
<b>Fees &amp; Charges Income</b>	<b>(3,500)</b>	<b>(3,500)</b>
<b>Net Expenditure</b>	<b>151,700</b>	<b>155,520</b>

## BEST VALUE & PERFORMANCE

### Purpose

The Authority's performance is assessed by the Audit Commission as part of an annual Comprehensive Area Assessment (CAA) review and is required to achieve Best Value in the provision of its services under the Local Government Act 2000.

### Additional Information

This budget has been established to provide for the Council's corporate response to CAA, Best Value and the review of service quality and performance issues across the Authority.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Supplies & Services	15,200	6,430
Support Service Costs	47,080	47,880
<b>Total Expenditure</b>	<b>62,280</b>	<b>54,310</b>

## EMERGENCY PLANNING

### Purpose

The Council has a statutory duty in accordance with the Civil Contingencies Act 2000 to be in a position to respond to any major incident which could affect the residents of Test Valley.

### Additional Information

In order to comply with its statutory duty the Council has entered into a Service Level Agreement with Hampshire County Council.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Supplies & Services	36,280	32,350
Support Service Costs	300	300
<b>Total Expenditure</b>	<b>36,580</b>	<b>32,650</b>



## COUNCILLORS

### Purpose

There are 48 Councillors who are elected every four years to represent the community and to manage the business of the Authority.

### Additional Information

This budget represents the direct costs and overheads incurred by the Council in enabling the Councillors to carry out their public duties.

The main costs incurred are the allowances claimed by Councillors and the officer time spent supporting them in their roles.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employees Costs	15,000	15,920
Premises Costs	40	0
Transport Costs	19,780	20,280
Supplies & Services	417,790	437,200
Support Service Costs	384,360	366,750
<b>Total Expenditure</b>	<b>836,970</b>	<b>840,150</b>

## COUNCILLOR MEETINGS

### Purpose

The business of the Council is conducted through a regular cycle of Council and Committee Meetings held in Andover and Romsey.

### Additional Information

This budget includes the cost of running these meetings, supporting Panels and any other informal meetings of Councillors. These costs mainly consist of officer time in the set up, preparation and attendance at meetings, and for refreshments provided.

There are seven Committee cycles each year. It is estimated that each cycle will cost £79,129 in 2009/10.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Transport Costs	1,120	120
Supplies & Services	54,810	54,070
Support Service Costs	507,810	499,710
<b>Total Expenditure</b>	<b>563,740</b>	<b>553,900</b>
<b>Fees &amp; Charges Income</b>	<b>(2,960)</b>	<b>0</b>
<b>Net Expenditure</b>	<b>560,780</b>	<b>553,900</b>

## MAYORAL OFFICE

### Purpose

As a Borough Council, Test Valley has a Mayor who, as the First Citizen of the Borough, has a number of responsibilities which include presiding over meetings of the Council and attending Civic and ceremonial functions as the Council's representative.

### Additional Information

This budget includes the expenses directly attributable to the Mayor and Deputy Mayor in carrying out their respective duties.

Costs included within this budget are the Mayor's and Deputy Mayor's allowances, their travelling expenses and the cost of providing Civic gifts for presentation at Civic functions.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Transport Costs	16,400	16,400
Supplies & Services	26,200	27,210
Support Service Costs	86,350	82,690
<b>Total Expenditure</b>	<b>128,950</b>	<b>126,300</b>

## CIVIC CEREMONIES

### Purpose

There are a number of annual Civic Ceremonies which are funded by the Council.

### Additional Information

These ceremonies include the Mayor Making, Civic Day and Evening, Remembrance Sunday and St George's Day.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Supplies & Services	9,960	9,250
Support Service Costs	530	530
<b>Total Expenditure</b>	<b>10,490</b>	<b>9,780</b>

## SUBSCRIPTIONS

### Purpose

The Council is a member of many Local Government organisations and membership of these groups ensures the Council is represented at all levels where there is a local interest.

### Additional Information

The budget provided includes subscriptions to bodies such as the Local Government Association, South East Employers (Provincial Council), South East England Regional Assembly and Hampshire & Isle of Wight Association of Local Authorities.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Supplies & Services	33,810	32,420
Support Service Costs	50	50
<b>Total Expenditure</b>	<b>33,860</b>	<b>32,470</b>

## REPRESENTING LOCAL INTERESTS

### Purpose

A key role of the Council is to represent the interests of the whole community by representing the Borough's views in meetings with, for example, other public bodies on significant issues which impact on the residents of the Borough.

### Additional Information

All of the costs in 2009/10 represent recharges of staff time.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Support Service Costs	17,050	17,010
<b>Total Expenditure</b>	<b>17,050</b>	<b>17,010</b>

## OTHER DEMOCRATIC ACTIVITIES

### **Purpose**

This budget encompasses those Democratic activities which do not easily fit into any of the other budget categories of Democratic costs.

### **Additional Information**

This budget covers a range of duties including the direct costs incurred on the Strategic Partnership and time recharges for carrying out the statutory Monitoring Officer duties and attending various Member/Officer working groups.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	36,870	48,270
Premises Costs	250	1,000
Transport Costs	1,240	2,100
Supplies & Services	6,700	5,790
Support Service Costs	159,300	161,120
<b>Total Expenditure</b>	<b>204,360</b>	<b>218,280</b>
<b>Fees &amp; Charges Income</b>	<b>(23,750)</b>	<b>(25,000)</b>
<b>Net Expenditure</b>	<b>180,610</b>	<b>193,280</b>

## ALLOCATED CENTRAL OVERHEADS

### Purpose

The Council undertakes a number of activities which are accounted for centrally to achieve economies of scale and value for money but for which individual services receive a benefit and an appropriate charge.

### Additional Information

Included in Allocated Central Overheads (ACO's) are direct costs such as Hay Evaluation Panel fees, Data Protection and the running costs of the Council's accounting system. The majority of the charges to ACO's are staff time spent on activities which benefit the entire Authority. These include activities such as the Health, Safety & Welfare Committee, First Aid duties and I.T. Office Experts Group. All Services receive an apportionment of these costs which are distributed on a suitable basis.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	6,500	6,600
Supplies & Services	53,470	51,530
Support Service Costs	413,730	398,170
<b>Total Expenditure</b>	<b>473,700</b>	<b>456,300</b>
<u>Income</u>		
Fees & Charges Income	(2,000)	0
Recharge Income	(435,490)	(419,510)
<b>Total Income</b>	<b>(437,490)</b>	<b>(419,510)</b>
<b>Net Expenditure</b>	<b>36,210</b>	<b>36,790</b>



## NON-DISTRIBUTABLE COSTS

### Purpose

In contrast to Allocated Central Overheads, there are a number of costs which are accounted for centrally over which services have no control, receive no benefit and therefore these costs are retained centrally and not re-allocated to services.

### Additional Information

Costs deemed to be charged as non-distributable to services include the cost of unused IT facilities, costs of other long term unused but unrealisable assets and residual pension fund costs of former employees.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	194,630	201,420
Premises Costs	27,560	5,550
Support Service Costs	20	20
<b>Total Expenditure</b>	<b>222,210</b>	<b>206,990</b>

**ENVIRONMENTAL SERVICE  
ESTIMATES  
2009/10**



## ENVIRONMENTAL SERVICE

Located at Portway Depot, Andover and Yokesford Hill Depot, Romsey, the Environmental Service is an in-house team providing a range of direct front line services to the public.

All cost centres within the Environmental Service are part of the Council's Environmental Portfolio.

### Summary Estimates - by Activity

Following a corporate restructure in November 2008, the arrangements for delivery of the services provided by the Environmental Service were changed from a client / contractor arrangement to one where all service delivery is managed within one service. As a result of this there are significant changes to the figures shown on the following pages between the 2008/09 revised estimate and the original 2009/10 estimate.

In order to balance the General Fund budget in 2009/10, each Service has been given a savings target to achieve during the year. The target for the Environmental Service is £37,000.

<b>Principal Activities</b>	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
Grounds Maintenance	63,400	40,940
Waste Collection	166,150	2,607,330
Green Waste Collection	24,720	115,990
Street Cleansing	43,820	1,248,020
Vehicle Workshop	53,370	46,110
Building Works	81,230	1,050
Building Cleaning	21,870	20,340
Public Conveniences	9,120	9,410
Depot Costs	22,650	0
Environmental Services	3,595,200	0
Savings target to manage in year	0	(37,000)
<b>Net Total Expenditure</b>	<b>4,081,530</b>	<b>4,052,190</b>

## SUBJECTIVE SUMMARY

Although net expenditure has only reduced by £29,340 between the periods shown below, the corporate restructure has made significant changes to the Service's budgets. The most notable change shown below is the reduction of contract payments which is compensated by a reduced level of recharge income.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	4,079,000	4,144,870
Premises Costs	246,900	205,300
Transport Costs	1,836,790	1,839,490
Supplies & Services	1,215,770	1,083,460
Contract Costs	3,216,300	70,000
Support Service Costs	1,174,050	1,093,110
Capital Financing	349,730	361,490
<b>Total Expenditure</b>	<b>12,118,540</b>	<b>8,797,720</b>
<u>Income</u>		
Fees & Charges Income	(1,195,700)	(1,126,520)
Recharge Income	(6,841,310)	(3,582,010)
<b>Total Income</b>	<b>(8,037,010)</b>	<b>(4,708,530)</b>
Savings target to manage in year	0	(37,000)
<b>Net Expenditure</b>	<b>4,081,530</b>	<b>4,052,190</b>

## GROUNDS MAINTENANCE

### **Purpose**

The Grounds Maintenance team is responsible for the maintenance of public parks and open spaces, playground inspections and cemeteries and burials.

### **Additional Information**

The Grounds Maintenance Team uses a fleet of specialist equipment to carry out the grounds maintenance function at the boroughs cemeteries, playgrounds , formal parks, open spaces and sports centres. This includes the individual tasks of mowing, the preparation of sports pitches, shrub bed maintenance, the planting and maintenance of floral displays, interments and the formal inspections of over 80 playgrounds.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	1,061,960	1,055,400
Premises Costs	80	0
Transport Costs	297,660	302,830
Supplies & Services	352,130	361,730
Contract Costs	27,290	15,000
Support Service Costs	194,470	221,690
Capital Financing	3,520	0
<b>Total Expenditure</b>	<b>1,937,110</b>	<b>1,956,650</b>
<u>Income</u>		
Fees & Charges Income	(546,930)	(560,440)
Recharge Income	(1,326,780)	(1,355,270)
<b>Total Income</b>	<b>(1,873,710)</b>	<b>(1,915,710)</b>
<b>Net Expenditure</b>	<b>63,400</b>	<b>40,940</b>

## WASTE COLLECTION

### Purpose

The Council has a statutory duty to make arrangements for the collection of household waste. To achieve this, the Council operates an alternate weekly bin collection service to all households in the Borough.

### Additional Information

There are eleven waste collection rounds collecting the waste of every domestic property in the Borough. Waste collections are on a fortnightly cycle with dry mixed recyclables collected one week and residual non-recyclable waste on the other week. The service also undertakes bulky waste collections, clinical waste collections and bin deliveries.

The most significant changes in the budgets between years are the result of the corporate restructure in November 2008 where the client / contractor arrangements were removed and all service delivery responsibilities placed in one team. These changes represent re-allocations of those costs and the deletion of the income generated by recharging the client account.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	1,290,650	1,467,260
Premises Costs	0	9,650
Transport Costs	515,030	531,680
Supplies & Services	120,640	222,820
Support Service Costs	225,340	334,330
Capital Financing	0	301,880
<b>Total Expenditure</b>	<b>2,151,660</b>	<b>2,867,620</b>
<u>Income</u>		
Fees & Charges Income	(7,250)	(168,850)
Recharge Income	(1,978,260)	(91,440)
<b>Total Income</b>	<b>(1,985,510)</b>	<b>(260,290)</b>
<b>Net Expenditure</b>	<b>166,150</b>	<b>2,607,330</b>

## GREEN WASTE COLLECTION

### Purpose

The objective of this unit is to collect all recyclable garden waste from those households that participate in the Green Waste scheme.

### Additional Information

In excess of 10,000 licences issued for 2008/09. The waste collected through this scheme helps add 8% to the Council's recycling rate.

The most significant changes in the budgets between years are the result of the corporate restructure in November 2008 where the client / contractor arrangements were removed and all service delivery responsibilities placed in one team. These changes represent re-allocations of those costs and the deletion of the income generated by recharging the client account. The Fees and Charges Income represents the sale of licences to join the Green Waste Collection scheme.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	154,100	179,490
Transport Costs	74,010	68,980
Supplies & Services	4,220	25,800
Support Service Costs	23,460	62,720
Capital Financing	0	36,400
<b>Total Expenditure</b>	<b>255,790</b>	<b>373,390</b>
<u>Income</u>		
Fees & Charges Income	0	(221,000)
Recharge Income	(231,070)	(36,400)
<b>Total Income</b>	<b>(231,070)</b>	<b>(257,400)</b>
<b>Net Expenditure</b>	<b>24,720</b>	<b>115,990</b>



## STREET CLEANSING

### Purpose

The street cleansing team is responsible for the maintenance of the street scene across the Borough. This includes street sweeping, litter bin emptying and where appropriate, issuing Fixed Penalty Notices.

### Additional Information

The street cleansing team mechanically sweep road channels and pavements, removes fly tips, empties litter and dog bins and clears graffiti. During November and December 2008 a dedicated team cleared 235 tonnes of leaves from highways in the borough.

The most significant changes in the budgets between years are the result of the corporate restructure in November 2008 where the client / contractor arrangements were removed and all service delivery responsibilities placed in one team. These changes represent re-allocations of those costs and the deletion of the income generated by recharging the client account.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	672,950	791,460
Premises Costs	4,620	4,800
Transport Costs	208,930	212,120
Supplies & Services	167,180	247,580
Support Service Costs	56,170	241,600
Capital Financing	0	15,000
<b>Total Expenditure</b>	<b>1,109,850</b>	<b>1,512,560</b>
<u>Income</u>		
Fees & Charges Income	(99,000)	(145,000)
Recharge Income	(967,030)	(119,540)
<b>Total Income</b>	<b>(1,066,030)</b>	<b>(264,540)</b>
<b>Net Expenditure</b>	<b>43,820</b>	<b>1,248,020</b>

## VEHICLE WORKSHOP

### Purpose

The vehicle workshop is responsible for the maintenance of all the Council's vehicle fleet.

### Additional Information

The vehicle workshop maintains approximately 90 Council vehicles and a range of mechanical plant. The vehicles maintained vary from refuse collection vehicles to mowers. This section provides a necessary support to the other units in the Service to ensure they continue to obtain maximum usage from their vehicles and plant.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	194,850	235,710
Premises Costs	540	240
Transport Costs	681,870	674,420
Supplies & Services	56,850	51,390
Support Service Costs	118,340	107,100
Capital Financing	6,520	0
<b>Total Expenditure</b>	<b>1,058,970</b>	<b>1,068,860</b>
<u>Income</u>		
Fees & Charges Income	(29,580)	(30,800)
Recharge Income	(976,020)	(991,950)
<b>Total Income</b>	<b>(1,005,600)</b>	<b>(1,022,750)</b>
<b>Net Expenditure</b>	<b>53,370</b>	<b>46,110</b>

## BUILDING WORKS

### Purpose

The Building Works team is responsible for carrying out planned and reactive building maintenance works to the Council's property portfolio.

### Additional Information

The team is comprised of six tradesmen who are responsible for carrying out routine maintenance of Council owned property. They also carry out reactive building works in response to requests from Services.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	247,440	257,590
Premises Costs	730	770
Transport Costs	33,480	31,410
Supplies & Services	101,570	108,630
Contract Costs	142,270	55,000
Support Service Costs	86,790	86,320
<b>Total Expenditure</b>	<b>612,280</b>	<b>539,720</b>
<b>Recharge Income</b>	<b>(531,050)</b>	<b>(538,670)</b>
<b>Net Expenditure</b>	<b>81,230</b>	<b>1,050</b>

## BUILDING CLEANING

### **Purpose**

The Building Cleaning team is responsible for maintaining standards of cleanliness in the Council's offices and depots.

### **Additional Information**

The team clean the Council offices at Beech Hurst, Andover and Duttons Road, Romsey as well as the operation depot at Portway and public halls across the borough.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	92,820	108,930
Transport Costs	160	140
Supplies & Services	37,500	21,280
Support Service Costs	21,900	21,610
<b>Total Expenditure</b>	<b>152,380</b>	<b>151,960</b>
<u>Income</u>		
Fees & Charges Income	(410)	(430)
Recharge Income	(130,100)	(131,190)
<b>Total Income</b>	<b>(130,510)</b>	<b>(131,620)</b>
<b>Net Expenditure</b>	<b>21,870</b>	<b>20,340</b>

## PUBLIC CONVENIENCES

### Purpose

The Public Conveniences budget is used to ensure that all Council owned public conveniences are opened and cleaned for the public's use.

### Additional Information

There are five public conveniences across the Borough, all of which are free to use and have baby changing rooms and facilities for disabled people.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	14,440	46,060
Transport Costs	3,820	15,140
Supplies & Services	50,920	8,220
Support Service Costs	7,360	7,410
<b>Total Expenditure</b>	<b>76,540</b>	<b>76,830</b>
<b>Recharge Income</b>	<b>(67,420)</b>	<b>(67,420)</b>
<b>Net Expenditure</b>	<b>9,120</b>	<b>9,410</b>

## DEPOT COSTS

### Purpose

The Council has two main depots for running the Environmental Service - one at Portway and one at Yokesford Hill.

### Additional Information

This budget represents the direct costs of running the Council's operational depots, including lighting and heating costs as well as general maintenance. The balance shown in the 2008/09 revised estimate represents a back-dated claim in respect of business rates for the un-used area at the Portway depot.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	6,250	2,970
Premises Costs	220,130	189,840
Transport Costs	7,440	2,770
Supplies & Services	32,870	36,010
Support Service Costs	10,120	10,330
Capital Financing	8,210	8,210
<b>Total Expenditure</b>	<b>285,020</b>	<b>250,130</b>
<b>Recharge Income</b>	<b>(262,370)</b>	<b>(250,130)</b>
<b>Net Expenditure</b>	<b>22,650</b>	<b>0</b>

## ENVIRONMENTAL SERVICES

### Purpose

This cost centre is a legacy of the old arrangements for managing the responsibilities of the Environmental Service through a contractor / client arrangement. This budget was contained in the former Environment and Health budget and includes contract payments to the former Commercial Services along with some service delivery costs.

### Additional Information

The amounts shown in the table below have been allocated to the various cost centres within the Environmental Service for 2009/10. Most notably the costs here will be reduced by removing the recharge income from other sections.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	343,540	0
Premises Costs	20,800	0
Transport Costs	14,390	0
Supplies & Services	291,890	0
Contract Costs	3,046,740	0
Support Service Costs	430,100	0
Capital Financing	331,480	0
<b>Total Expenditure</b>	<b>4,478,940</b>	<b>0</b>
<u>Income</u>		
Fees & Charges Income	(512,530)	0
Recharge Income	(371,210)	0
<b>Total Income</b>	<b>(883,740)</b>	<b>0</b>
<b>Net Expenditure</b>	<b>3,595,200</b>	<b>0</b>

**ESTATES SERVICE  
ESTIMATES  
2009/10**





## **ESTATES SERVICE**

The Estates Service has responsibility for the management of commercial properties owned by the Council and a range of Economic Development activities which contribute towards 'Enabling a Prosperous Economy', which is one of the Council's six strategic 'SCHEME' priorities. Following the corporate restructure, the Premises Management function of the Council has been moved into this service.

The service is managed by the Head of Estates who is assisted by four managers. A Valuer, an Economic Development Officer who deals with various components of the Council's economic activities (including economic regeneration, development and partnership working), a Town Centre Manager whose remit is to improve the quality and vitality of the retail mix on offer in Andover and Romsey town centres and a Property Services Manager who is responsible for the Council's Asset Management Plan.

Public Halls are part of the Council's Housing, Health & Communities Portfolio. All other cost centres within the Estates Service are part of the Economic Portfolio.

### **Summary Estimates - by Activity**

The significant changes between the two periods shown overleaf are an extra cost of £250,000 in Economic Development & Promotion in 2009/10 which represents the income received from the Local Authority Business Growth Incentive grant in 2008/09; an extra £100,000 income from Corporate Properties and an additional £325,000 expenditure shown against Maintenance Works - this is not an increased cost as such but as the detail of the Asset Management Plan (AMP) has still to be finalised for 2009/10, no costs have been allocated to services at this stage.

In order to balance the General Fund budget in 2009/10, each Service has been given a savings target to achieve during the year. The target for the Estates Service is £75,000.

**ESTATES SERVICE**  
**SUMMARY ESTIMATES**

<b>Principal Activities</b>	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<b>Estates Unit</b>	<b>171,270</b>	<b>138,260</b>
<b>Property Portfolio</b>		
Andover Market	(63,910)	(63,910)
Industrial Estate Development	(4,449,720)	(4,424,860)
Walworth Enterprise Centre	(18,420)	(26,780)
Union Street	(72,730)	(87,230)
Chantry Centre	(1,007,270)	(1,057,160)
Corporate Properties	41,200	(55,860)
<b>Total - Property Portfolio</b>	<b>(5,570,850)</b>	<b>(5,715,800)</b>
Economic Development and Promotion	(130,710)	120,180
Promotion of Tourism	130,530	128,870
<b>Total Economic Development and Promotion</b>	<b>(180)</b>	<b>249,050</b>
<b>Town Centre Management</b>	<b>131,760</b>	<b>120,480</b>
<b>Premises Management</b>		
Management	45,460	0
Christmas Lighting	34,860	40,500
Public Halls	194,430	181,550
Public Conveniences	168,330	164,510
Office Accommodation	(35,360)	(163,430)
Maintenance Works	184,210	509,220
<b>Total - Premises Management</b>	<b>591,930</b>	<b>732,350</b>
Savings target to manage in year	0	(75,000)
<b>Net Total Income</b>	<b>(4,676,070)</b>	<b>(4,550,660)</b>

## SUBJECTIVE SUMMARY

The total income estimate has reduced by £220,880 from 2008/09 to 2009/10. This is due to a combined effect of increased fees and charges income of £83,530 being offset by the loss of the LABGI grant of £311,150.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	860,480	769,130
Premises Costs	1,385,300	1,543,310
Transport Costs	19,740	20,270
Supplies & Services	372,200	348,310
Contract Costs	30,900	24,770
Support Service Costs	916,280	897,040
Capital Financing	171,170	132,770
<b>Total Expenditure</b>	<b>3,756,070</b>	<b>3,735,600</b>
<u>Income</u>		
Fees & Charges Income	(6,530,510)	(6,614,040)
Government Grant	(311,150)	0
Recharge Income	(1,590,480)	(1,597,220)
<b>Total Income</b>	<b>(8,432,140)</b>	<b>(8,211,260)</b>
Savings target to manage in year	0	(75,000)
<b>Net Income</b>	<b>(4,676,070)</b>	<b>(4,550,660)</b>

## ESTATES UNIT

### Purpose

The Estates Unit manages the Council's commercial property portfolio as well as providing property and valuation advice to the Council and its respective Services. The Unit also maintains the Council's corporate property records and the property asset register.

### Additional Information

At 31 March 2008 the Unit was responsible for land and property with a value of £115M. Rental income generated by these assets is over £6M per annum. The management of the portfolio includes asset disposal, where necessary, to generate capital receipts for the Council.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	369,850	356,850
Premises Costs	300	0
Transport Costs	11,630	11,210
Supplies & Services	25,120	23,770
Support Service Costs	113,060	93,370
<b>Total Expenditure</b>	<b>519,960</b>	<b>485,200</b>
<u>Income</u>		
Fees & Charges Income	(7,750)	(6,000)
Recharge Income	(340,940)	(340,940)
<b>Total Income</b>	<b>(348,690)</b>	<b>(346,940)</b>
<b>Net Expenditure</b>	<b>171,270</b>	<b>138,260</b>

## ANDOVER MARKET

### Purpose

Andover Market encourages the promotion of local economic sustainability together with the provision of market stalls that complement the existing High Street retail facilities.

### Additional Information

The market is held in Andover High Street each Thursday and Saturday. From 1st April 2005, Andover Market Traders assumed direct responsibility for the market under the terms of a new licence.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Premises Costs	10,460	10,460
Support Service Costs	5,630	5,630
<b>Total Expenditure</b>	<b>16,090</b>	<b>16,090</b>
<b>Fees &amp; Charges Income</b>	<b>(80,000)</b>	<b>(80,000)</b>
<b>Net Income</b>	<b>(63,910)</b>	<b>(63,910)</b>

## INDUSTRIAL ESTATE DEVELOPMENT

### Purpose

The Council owns the freehold to the land on Andover's major industrial estates and this budget reflects the costs and income associated with the letting and management of these sites.

### Additional Information

There are three industrial estates in Andover, situated at Walworth, East Portway and West Portway. These sites cover approximately 400 acres of land and are home to about 400 separate businesses employing approximately 5,000 people.

One of the Council's key aims is to develop a vision for Andover's industrial estates and work with appropriate funders to manage and rejuvenate the estates and work on this project is currently underway.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Premises Costs	39,010	28,520
Supplies & Services	6,500	6,000
Support Service Costs	166,280	167,310
<b>Total Expenditure</b>	<b>211,790</b>	<b>201,830</b>
<b>Fees &amp; Charges Income</b>	<b>(4,661,510)</b>	<b>(4,626,690)</b>
<b>Net Income</b>	<b>(4,449,720)</b>	<b>(4,424,860)</b>

## WALWORTH ENTERPRISE CENTRE

### Purpose

The Enterprise Centre was established in 1986 to provide small local businesses with suitable accommodation and affordable set up costs.

### Additional Information

The Centre consists of 37 small business units. Lettings are operated on an 'easy in / easy out' all inclusive basis and are thus ideally suited for new, small businesses who do not wish to be tied to long term lease arrangements.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	30,740	30,190
Premises Costs	69,280	56,410
Transport Costs	1,000	1,000
Supplies & Services	20,750	21,130
Support Service Costs	19,190	18,870
Capital Costs	25,620	25,620
<b>Total Expenditure</b>	<b>166,580</b>	<b>153,220</b>
<b>Fees &amp; Charges Income</b>	<b>(185,000)</b>	<b>(180,000)</b>
<b>Net Income</b>	<b>(18,420)</b>	<b>(26,780)</b>



## UNION STREET

### Purpose

Union Street was originally constructed to provide replacement shops for those displaced from the town centre in the 1960's. This budget reflects the costs and income relating to those properties in the Council's ownership.

### Additional Information

Union Street is also home to the newly created community facility, the Rendezvous, which opened during 2008/09.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Premises Costs	6,610	350
Supplies & Services	230	0
Support Service Costs	2,330	2,320
<b>Total Expenditure</b>	<b>9,170</b>	<b>2,670</b>
<b>Fees &amp; Charges Income</b>	<b>(81,900)</b>	<b>(89,900)</b>
<b>Net Income</b>	<b>(72,730)</b>	<b>(87,230)</b>

## CHANTRY CENTRE

### Purpose

The Council owns the freehold to the Chantry Centre in Andover. This enables the Council to control the mix of retail outlets to provide an attractive shopping facility which will suit the requirements of the local community and attract visitors to the town.

### Additional Information

Whilst the Council owns the freehold to the Centre, there is a management agreement with Axa Sun Life that provides the Council with an income stream but defers day to day management of the Centre to Axa.

There are approximately 60 shop units and various offices throughout the Chantry Centre amounting to approximately 250,000 square feet of lettable space. Total income for the Centre is estimated to be £2.675M in 2009/10 of which the Council's net share is 40% which equates to £1.07M.

	<b>Revised Estimate 2008/09</b>	<b>Original Estimate 2009/10</b>
<u>Expenditure</u>		
Support Service Costs	12,730	12,840
<b>Total Expenditure</b>	<b>12,730</b>	<b>12,840</b>
<b>Fees &amp; Charges Income</b>	<b>(1,020,000)</b>	<b>(1,070,000)</b>
<b>Net Income</b>	<b>(1,007,270)</b>	<b>(1,057,160)</b>

## CORPORATE PROPERTIES

### Purpose

In addition to the industrial estates, Union Street and Chantry Centre, the Council also owns a miscellaneous portfolio of shops, offices, workshops and agricultural land throughout the Borough. This budget reflects the costs and income generated by this property portfolio.

### Additional Information

The portfolio is managed by the Estates Unit and generates an income of around £490,000 through lettings to third parties.

Included in this figure is the Council's income share of the Reel Cinema development.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Premises Costs	186,770	149,640
Supplies & Services	4,650	5,430
Support Service Costs	272,490	274,630
Capital Financing	12,760	12,760
<b>Total Expenditure</b>	<b>476,670</b>	<b>442,460</b>
<u>Income</u>		
Fees & Charges Income	(427,050)	(489,900)
Recharge Income	(8,420)	(8,420)
<b>Total Income</b>	<b>(435,470)</b>	<b>(498,320)</b>
<b>Net Expenditure / (Income)</b>	<b>41,200</b>	<b>(55,860)</b>

## ECONOMIC DEVELOPMENT & PROMOTION

### Purpose

Economic development and promotion is an important area of work across the Borough as reflected in the Corporate Plan. This budget covers various elements of the Council's economic activities, many of which involve partnerships with other organisations and agencies.

### Additional Information

The diversity of activities includes:

Promoting economic activity through Town Centre Management, Farmers Markets, a Test Valley Business Directory, Business Incentive Grants to up to 46 new and small businesses and the Test Valley Business awards.

Provision of accommodation for start-up businesses on flexible terms (e.g. Walworth Enterprise Centre and the Andover Business and Innovation Centre).

Assisting business support organisations, such as Enterprise Agencies, the Prince's Trust, Chilworth Enterprise Hub and Hampshire Economic Partnership.

Promotion of learning and skills training opportunities, particularly in Andover, by working with partners including the Learning and Skills Council, Andover College and a local training brokerage company.

Implementation through the Corporate Plan of the Test Valley Long Term Economic Strategy Action Plan.

The reduction in Government Grant income between 2008/09 and 2009/10 reflects the ending of the LABGI (Local Authority Business Growth Incentive) funding.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Premises Costs	29,860	300
Supplies & Services	100,470	71,800
Support Service Costs	51,110	51,080
<b>Total Expenditure</b>	<b>181,440</b>	<b>123,180</b>
<u>Income</u>		
Fees & Charges Income	(1,000)	(3,000)
Government Grant Income	(311,150)	0
<b>Total Income</b>	<b>(312,150)</b>	<b>(3,000)</b>
<b>Net Expenditure / (Income)</b>	<b>(130,710)</b>	<b>120,180</b>

## PROMOTION OF TOURISM

### Purpose

The Council is committed to improving the cultural opportunities within the Borough and this activity seeks ways of encouraging visitors from within and outside the Borough to make use of the facilities on offer.

### Additional Information

Test Valley has a wide range of attractions for local residents and visitors to enjoy. The Council aims to advertise and promote the Borough as a tourist destination, producing promotional literature and distributing it to Tourist Information Centres and other outlets.

The grant which is payable to the Andover and Romsey Tourist Information Centres represents Staffing Management costs, operating costs which includes insurance, stationery, printing and equipment maintenance and staff training and uniform costs.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	11,330	960
Premises Costs	7,950	8,240
Transport Costs	1,530	2,480
Grants	79,490	81,400
Other Supplies & Services	24,150	29,740
Support Service Costs	6,610	6,580
<b>Total Expenditure</b>	<b>131,060</b>	<b>129,400</b>
<u>Income</u>		
Fees & Charges Income	(100)	(100)
Recharge Income	(430)	(430)
<b>Total Income</b>	<b>(530)</b>	<b>(530)</b>
<b>Net Expenditure</b>	<b>130,530</b>	<b>128,870</b>

## TOWN CENTRE MANAGEMENT

### Purpose

One of the Council's key priorities is to enhance the quality and vitality of Andover and Romsey town centres. It aims to do this by improving the range and quality of the retail and catering on offer and by the creation and promotion of vibrant and modern market towns.

### Additional Information

The Town Centre Manager is responsible for the marketing of the town centres including organising local events and a variety of town centre meetings.

The Council is encouraging catering outlets to provide pavement cafes/bars, arranging more events, festivals, entertainment and specialist markets e.g. continental markets, is looking to provide improved information boards and is supporting the Romsey Vision with a view to obtaining SEEDA funding for local initiatives.

The Council is also a member of the Action for Market Towns and the Association of Town Centre Management organisations.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	77,870	72,580
Premises Costs	7,240	6,520
Transport Costs	2,250	2,050
Supplies & Services	33,910	30,180
Support Service Costs	20,000	19,910
<b>Total Expenditure</b>	<b>141,270</b>	<b>131,240</b>
<u>Income</u>		
Fees & Charges Income	(3,300)	(4,550)
Recharge Income	(6,210)	(6,210)
<b>Total Income</b>	<b>(9,510)</b>	<b>(10,760)</b>
<b>Net Expenditure</b>	<b>131,760</b>	<b>120,480</b>

## MANAGEMENT

### Purpose

This budget represents the residual costs of the Head of Technical Services post which was vacant from April 2008 and deleted from the establishment following the corporate restructure.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	4,670	0
Supplies & Services	1,550	0
Support Service Costs	840	0
Capital Financing	38,400	0
<b>Total Expenditure</b>	<b>45,460</b>	<b>0</b>

## CHRISTMAS LIGHTING

### Purpose

To contribute to meeting its priority of improving cultural opportunities, the Council provides financial support to assist the display of Christmas trees and lighting in both Andover and Romsey Town Centres over the festive period.

### Additional Information

Following the corporate restructure, responsibility for the Andover Christmas lights transferred to the Estates Service.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Premises Costs	12,500	17,660
Supplies & Services	19,440	19,940
Support Service Costs	2,920	2,900
<b>Total Expenditure</b>	<b>34,860</b>	<b>40,500</b>



## PUBLIC HALLS

### **Purpose**

The Council maintains a number of public halls across the Borough to provide a facility for the local community to hold meetings and events.

### **Additional Information**

The main halls included in this estimate are Andover (Upper) Guildhall and The Rendezvous in the north of the Borough and Crosfield Hall in the south, for which building management and booking services are carried out. The budget also includes the maintenance costs relating to Longmeadow Hall, King Arthur's Hall and St. Ann's Hall.

The costs and associated income relating to the Lower Guildhall in Andover are now included in the Corporate Properties estimates (page 66) of this section.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Premises Costs	81,940	69,160
Supplies & Services	8,730	9,560
Support Service Costs	125,830	125,900
Capital Charges	29,730	29,730
<b>Total Expenditure</b>	<b>246,230</b>	<b>234,350</b>
<b>Fees &amp; Charges Income</b>	<b>(51,800)</b>	<b>(52,800)</b>
<b>Net Expenditure</b>	<b>194,430</b>	<b>181,550</b>

## PUBLIC CONVENIENCES

### Purpose

The Council provides public conveniences in various locations throughout the Borough.

### Additional Information

The Council provides five public conveniences across the Borough, all of which are free to use and have baby changing rooms and facilities for disabled people.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Premises Costs	159,340	155,440
Supplies & Services	1,800	1,900
Support Service Costs	2,420	2,400
Capital Financing	4,770	4,770
<b>Total Expenditure</b>	<b>168,330</b>	<b>164,510</b>

## OFFICE ACCOMMODATION

### Purpose

This budget is for the day to day provision, running and maintenance of the Council's main office accommodation for staff at the Beech Hurst, Andover and Duttons Road, Romsey offices.

### Additional Information

The amounts shown in the capital financing charges under Duttons Road and Beech Hurst represent depreciation of the buildings and expenditure financed through the Council's capital programme from which no asset was significantly enhanced.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<b>Duttons Road, Romsey</b>		
<u>Expenditure</u>		
Premises Costs	129,860	119,050
Supplies & Services	8,710	9,020
Capital Charges	10,720	10,720
<b>Total Expenditure</b>	<b>149,290</b>	<b>138,790</b>
<b>Fees &amp; Charges Income</b>	<b>(100)</b>	<b>(100)</b>
<b>Net Expenditure</b>	<b>149,190</b>	<b>138,690</b>
 <b>Beech Hurst, Andover</b>		
<u>Expenditure</u>		
Premises Costs	459,970	412,340
Supplies & Services	22,970	23,650
Contract Costs	28,200	22,000
Support Service Costs	16,410	16,160
Capital Financing	49,170	49,170
<b>Total Expenditure</b>	<b>576,720</b>	<b>523,320</b>
<b>Fees &amp; Charges Income</b>	<b>(11,000)</b>	<b>(11,000)</b>
<b>Net Expenditure</b>	<b>565,720</b>	<b>512,320</b>

## OFFICE ACCOMMODATION (Cont.)

### Purpose

The Premises Management budget includes all salaries and office costs incurred in carrying out the Council's premises management function.

### Additional Information

A building surveying service, for the preparation of condition surveys, measured drawings etc. is also provided.

The staff costs of the directly controlled public halls are included within the Employee Costs heading below and recharged to the Public Halls cost centres as Support Services costs.

The net expenditure shown on the previous page is reallocated to services based on the floor area occupied at Beech Hurst and Duttons Road. (shown as Recharge Income under General Office Accommodation below).

<b>Premises Management</b>	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	366,020	308,550
Transport Costs	3,330	3,530
Supplies & Services	13,730	14,790
Contract Costs	2,700	2,770
Support Service Costs	98,430	97,140
<b>Total Expenditure</b>	<b>484,210</b>	<b>426,780</b>
<b>Recharge Income</b>	<b>(155,460)</b>	<b>(155,260)</b>
<b>Net Expenditure</b>	<b>328,750</b>	<b>271,520</b>
<b>General Office Accommodation Recharge Income</b>	<b>(1,079,020)</b>	<b>(1,085,960)</b>
<b>Net Income for Office Accommodation</b>	<b>(35,360)</b>	<b>(163,430)</b>

## MAINTENANCE WORKS

### Purpose

The Council is obliged to maintain all properties in its ownership with regard to maintaining the value of the asset, meeting Health & Safety and other legislative requirements and to provide functional buildings that meet the needs of their users.

### Additional Information

The main function is building maintenance, with responsibility for day to day, responsive, cyclical and planned maintenance of the Council's properties. There are some 60 properties, including the main Council offices at Beech Hurst and Duttons Road, leisure facilities, public toilets and directly controlled public halls. All works necessary to repair Council buildings are co-ordinated through this budget and recharged to other Services as appropriate.

The planned maintenance programme is determined by Premises Management before the start of each financial year, after consultation with other Council services and is then incorporated into the Asset Management Plan. Amendments are made during the year, on the basis of actual costs of work and changing priorities.

The Planned Maintenance Programme for 2009/10 has yet to be finalised and therefore the costs are still to be allocated to service budgets and so the total cost of the maintenance programme remains in this budget.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Reactive Maintenance	81,470	243,070
Planned / Cyclical Maintenance	102,740	266,150
<b>Total Expenditure</b>	<b>184,210</b>	<b>509,220</b>

**FINANCE SERVICE  
ESTIMATES  
2009/10**



## FINANCE SERVICE

The Finance Service is managed by the Head of Finance, Accountancy & Audit Manager, Technical Accountancy Manager and Financial Services Manager who has responsibility for the council's exchequer functions.

All cost centres within the Finance Service are part of the Council's Economic Portfolio.

### Summary Estimates - by Activity

The Finance Service undertakes the core financial work of the Council. The costs of the service are recovered through a recharging mechanism whereby other services are either charged on an hourly rate basis, or on a tariff basis for any work undertaken on their behalf by Finance staff. The level of recharge is reviewed and recalculated every three years which helps to explain why the service over or under recovers its costs each year.

Finance is also responsible for ensuring the Council is adequately insured and for managing the Council's leased car fleet. In both cases, Finance bears the initial cost and fully recharges those amounts to other services across the Council. The details of total expenditure and income on these areas are shown on pages 82 and 83.

In order to balance the General Fund budget in 2009/10, each Service has been given a savings target to achieve during the year. The target for the Finance Service is £44,000.

<b>Principal Activities</b>	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
Finance Service	(27,650)	(14,130)
Insurance	0	0
Officers' Car Leases	0	0
Savings target to manage in year	0	(44,000)
<b>Net Total Expenditure / (Income)</b>	<b>(27,650)</b>	<b>(58,130)</b>



## SUBJECTIVE SUMMARY

There is very little difference between the income and expenditure in both the periods shown below, the one significant variation being the savings target of £44,000 imposed on the Service in 2009/10.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	845,650	850,660
Premises Costs	150	150
Transport Costs	146,100	148,520
Supplies & Services	588,790	593,860
Support Service Costs	239,470	235,780
<b>Total Expenditure</b>	<b>1,820,160</b>	<b>1,828,970</b>
<u>Income</u>		
Fees & Charges Income	(6,950)	(5,600)
Recharge Income	(1,840,860)	(1,837,500)
<b>Total Income</b>	<b>(1,847,810)</b>	<b>(1,843,100)</b>
Savings target to manage in year	0	(44,000)
<b>Net Income</b>	<b>(27,650)</b>	<b>(58,130)</b>

## FINANCE SERVICE

### Purpose

Section 151 of the Local Government Act 1972 requires the Council to appoint an officer to be responsible for the proper administration of its financial affairs. The Head of Finance is the appointed officer for this Authority and he is supported by a number of teams to assist him in carrying out this statutory role.

### Additional Information

The activities of the service are divided between six teams and cover areas including the provision of financial support and advice to Councillors and all other services within the Council, production of statutory final accounts, budget preparation, treasury management, VAT, leasing, internal audit and time recording. The main exchequer functions of the Council are undertaken by the Financial Services team, which is responsible for payroll, debtor, creditor, insurance and car lease functions.

The Financial Services team currently processes approximately 6,500 debtor invoices and 20,000 creditor invoices per annum and pay approximately 650 employees through two payroll systems each year.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	845,650	850,660
Premises Costs	150	150
Transport Costs	16,200	16,780
Supplies & Services	98,870	98,560
Support Service Costs	239,470	235,780
<b>Total Expenditure</b>	<b>1,200,340</b>	<b>1,201,930</b>
<u>Income</u>		
Fees & Charges Income	(6,950)	(5,600)
Recharge Income	(1,221,040)	(1,210,460)
<b>Total Income</b>	<b>(1,227,990)</b>	<b>(1,216,060)</b>
<b>Net Income</b>	<b>(27,650)</b>	<b>(14,130)</b>

## INSURANCE

### Purpose

The Council is responsible for providing insurance cover for its day to day activities. Examples of cover include premises, public and employee liability and vehicles insurance.

### Additional Information

This budget shows the total cost of insurance premiums paid by the Council and the proportion in which these premiums are charged across internal services and to external organisations.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Insurance Premiums	489,920	495,300
<b>Total Expenditure</b>	<b>489,920</b>	<b>495,300</b>
<u>Income</u>		
Recharges to General Fund	(479,170)	(485,800)
Recharges to External Orgs	(10,750)	(9,500)
<b>Total Income</b>	<b>(489,920)</b>	<b>(495,300)</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>

## OFFICERS' CAR LEASES

### Purpose

Leased cars are made available for certain posts, either because they are essential to the postholder carrying out their duties, or as part of the recruitment package.

### Additional Information

This budget represents the leasing costs of running the Council's 33 car fleet.

The leasing costs are charged across all services but the responsibility for managing and administering the budget rests with the Finance Service. The size of the fleet is diminishing due to the fact that the number of posts entitled to a lease car is smaller than in the past.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Officer's Car Lease Costs	129,900	131,740
<b>Total Expenditure</b>	<b>129,900</b>	<b>131,740</b>
<b>Recharge Income</b>	<b>(129,900)</b>	<b>(131,740)</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>



**HOUSING, HEALTH & COMMUNITIES SERVICE  
ESTIMATES  
2009/10**



## **HOUSING, HEALTH & COMMUNITIES SERVICE**

The Housing, Health and Communities Service was created as a result of the corporate restructure by merging the existing Housing and Community Service with elements of what was previously the Environment and Health Service.

The Housing & Community teams are responsible for undertaking the Council's statutory housing responsibilities in relation to the housing strategy, private sector housing, disabled facilities grants, housing needs assessment, housing advice and homelessness. The service is also responsible for administering the Joint Housing Register and tvhomes, the Council's choice-based lettings scheme, and commissioning the provision of new affordable housing developed mainly by housing associations.

The community activities of the service relate to statutory community safety responsibilities and community development, including the provision of support to the voluntary sector.

The Health teams cover Health Protection, Environmental Protection and Business Support issues.

All cost centres within the Housing, Health & Communities Service are part of the Council's Housing, Health and Communities Portfolio.



## HOUSING, HEALTH & COMMUNITIES SERVICE

### Summary Estimates - by Activity

The net cost of the functions to be undertaken by the Service is estimated at £5.91M in 2009/10. Easily the largest element of this is the capital financing cost within Housing Initiatives, as accounting convention dictates that grants made to registered social landlords are shown within the service accounts. This is also the main reason for the increase in net service expenditure from the 2008/09 revised figure of £4.90M to £5.91M in 2009/10.

In order to balance the General Fund budget in 2009/10, each Service has been given a savings target to achieve during the year. The target for the Housing, Health & Communities Service is £171,000.

The supplies and services estimate for 2009/10 is currently shown as a negative figure due to the service requirement to meet its efficiency target. This figure has the potential to change as definitive areas of savings are found throughout the year.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<b>Principal Activities</b>		
<b>Housing Activities</b>		
General Management	3,830	3,450
Housing Needs	603,000	565,190
Housing Initiatives	664,940	2,016,740
Housing Administration	191,740	189,250
<b>Total - Housing Activities</b>	<b>1,463,510</b>	<b>2,774,630</b>
<b>Community Development</b>		
Community Safety	240,820	226,500
Neighbourhood Wardens Scheme	315,640	324,460
Community Development	725,780	741,020
<b>Total - Community Development</b>	<b>1,282,240</b>	<b>1,291,980</b>
<b>Health Activities</b>		
Business Support Team	0	(33,150)
Pest Control	282,700	266,080
Out of Hours Service	51,240	55,290
Pollution	341,100	338,900
Housing Standards	924,480	841,500
Animal Welfare	176,410	175,600
Health Protection	374,890	372,270
<b>Total - Health Activities</b>	<b>2,150,820</b>	<b>2,016,490</b>
Savings target to manage in year	0	(171,000)
<b>Net Total Expenditure</b>	<b>4,896,570</b>	<b>5,912,100</b>

## SUBJECTIVE SUMMARY

The total expenditure estimate has increased by £1.21M from 2008/09 to 2009/10 due in the main to an increase in Capital Financing costs. The total income estimates have increased by £22,340 over the same period, pollution and pest control expecting significant increases in fees & charges income in 2009/10.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	2,009,210	2,046,850
Premises Costs	18,480	21,380
Transport Costs	84,390	88,310
Grants	468,700	479,740
Other Supplies & Services	765,950	739,680
Support Service Costs	1,571,700	1,505,140
Capital Financing	1,178,460	2,424,660
<b>Total Expenditure</b>	<b>6,096,890</b>	<b>7,305,760</b>
<u>Income</u>		
Fees & Charges Income	(349,830)	(404,050)
Recharge Income	(850,490)	(818,610)
<b>Total Income</b>	<b>(1,200,320)</b>	<b>(1,222,660)</b>
Savings target to manage in year	0	(171,000)
<b>Net Expenditure</b>	<b>4,896,570</b>	<b>5,912,100</b>

## GENERAL MANAGEMENT

### Purpose

This represents the cost of the strategic and operational management of the Housing, Health and Communities Service.

### Additional Information

The budget for General Management includes the direct costs of the Head of Service and the recharged time costs of the other service managers.

The net cost of General Management is re-allocated across the other service activities in accordance with CIPFA's Best Value accounting guidance.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	82,340	81,330
Transport Costs	470	470
Supplies & Services	1,380	(30)
Support Service Costs	218,410	203,390
<b>Total Expenditure</b>	<b>302,600</b>	<b>285,160</b>
<b>Recharge Income</b>	<b>(298,770)</b>	<b>(281,710)</b>
<b>Net Expenditure</b>	<b>3,830</b>	<b>3,450</b>

## HOUSING NEEDS

### Purpose

The Council has a statutory duty to assist those who are homeless or threatened with homelessness under the 1985 Housing Act. Furthermore, the Council has a strategic role which includes the identification of housing need and the formulation of strategies to meet that need.

### Additional Information

The Housing Needs Team administers the Joint Housing Register and the *tvhomes* choice-based lettings scheme, liaises with the Council's registered social landlord partners and provides nominations when vacancies occur within the affordable housing stock. There are currently 3,659 applicants on the Housing Register including those tenants who need to move to more suitable housing. The Unit makes approximately 450 nominations per year to registered social landlords.

The team also provides a housing advice and information outreach service which is aimed at preventing homelessness. During the first three quarters of 2008/09, the Council was required to secure accommodation for 11 homeless households.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	360,040	364,570
Premises Costs	12,000	16,000
Transport Costs	11,360	11,420
Supplies & Services	279,720	251,820
Support Service Costs	192,240	181,030
Capital Financing	14,660	14,660
<b>Total Expenditure</b>	<b>870,020</b>	<b>839,500</b>
<u>Income</u>		
Fees & Charges Income	(243,660)	(250,950)
Recharge Income	(23,360)	(23,360)
<b>Total Income</b>	<b>(267,020)</b>	<b>(274,310)</b>
<b>Net Expenditure</b>	<b>603,000</b>	<b>565,190</b>

## HOUSING INITIATIVES

### Purpose

The Housing Initiatives team co-ordinates the Council's Housing Strategy to meet housing need in the Borough.

### Additional Information

The Council plans to ensure more people in need are housed each year through a range of initiatives including the delivery of a specified number of new affordable homes each year; bringing empty properties back into use and working in partnership with other Local Authorities and Housing Associations to develop new affordable rural housing.

The Council is a member of the Hampshire Alliance for Rural Affordable Housing which aims to increase the supply of new rural affordable homes. The unit also researches new policies and initiatives aimed at addressing local housing needs.

Capital Financing costs represent the grant payments to Registered Social Landlords for the provision of social housing. As this expenditure does not increase the value of the Council's assets, the accounting convention is that these costs are shown as part of the cost of the Service. These costs are met from the Capital Programme and a corresponding credit is made before the amount to be raised from Council Tax is calculated.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	79,420	84,500
Premises Costs	80	0
Transport Costs	850	900
Supplies & Services	10,970	10,970
Support Service Costs	56,110	56,260
Capital Financing	538,400	1,880,000
<b>Total Expenditure</b>	<b>685,830</b>	<b>2,032,630</b>
<u>Income</u>		
Fees & Charges Income	(5,000)	0
Recharge Income	(15,890)	(15,890)
<b>Total Income</b>	<b>(20,890)</b>	<b>(15,890)</b>
<b>Net Expenditure</b>	<b>664,940</b>	<b>2,016,740</b>

## HOUSING ADMINISTRATION

### Purpose

The administrative support costs of the Housing teams (excluding Community Safety) are centralised and managed by the Housing Needs Manager.

### Additional Information

All of the day-to-day office costs for the different teams within the service are contained within this budget heading, including staff training requirements and service printing and stationery needs.

The salary costs of administrative staff are now charged directly to this cost centre.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	46,790	47,100
Transport Costs	80	80
Supplies & Services	33,820	32,350
Support Service Costs	111,710	110,380
<b>Total Expenditure</b>	<b>192,400</b>	<b>189,910</b>
<b>Fees &amp; Charges Income</b>	<b>(660)</b>	<b>(660)</b>
<b>Net Expenditure</b>	<b>191,740</b>	<b>189,250</b>

## COMMUNITY SAFETY

### Purpose

The Council has a duty under the Crime and Disorder Act 1998 to tackle crime and disorder and to help create safer communities. It is a statutory member of the Test Valley Community Safety Partnership and is involved in many multi-agency initiatives which aim to improve the quality of life for residents by seeking sustainable solutions to many of the underlying causes of crime and disorder.

### Additional Information

One of the main responsibilities of the team is to research local crime and to devise and co-ordinate a Community Safety Partnership Plan aimed at reducing the level of crime and fear of crime within the Borough.

Through the Community Safety Partnership's Delivery Group and Joint Action Team, crime 'hot spots' are addressed. A multi-agency approach is taken in respect of anti-social behaviour, drug and alcohol matters through the newly established Partnership Action Teams in Andover and Romsey.

The Community Safety Partnership Plan has identified five priorities: domestic abuse, alcohol related violence, anti-social behaviour, acquisitive crime and drugs and reducing the number of young people entering the Criminal Justice system.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	54,780	54,030
Premises Costs	60	0
Transport Costs	900	1,000
Supplies & Services	128,500	119,630
Support Service Costs	56,580	51,840
<b>Total Expenditure</b>	<b>240,820</b>	<b>226,500</b>

## NEIGHBOURHOOD WARDENS SCHEME

### Purpose

As part of its duties under the Crime and Disorder Act 1998, the Council undertakes initiatives with the aim of ensuring people feel safe in Test Valley. One of these initiatives is the provision of Neighbourhood Wardens within Andover, Romsey, North Baddesley, Valley Park, Nursling & Rownhams and other 'hot spots' as required.

### Additional Information

The Council reviewed its community safety arrangements in January 2008 and introduced two new specialist posts concentrating on anti-social behaviour casework. A further review is currently underway as part of the Council's need to identify options for savings. The Council's approach to community safety continues to be strengthened through effective partnership working.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	231,900	245,220
Premises Costs	0	170
Transport Costs	10,860	10,910
Supplies & Services	11,910	9,490
Support Service Costs	66,970	64,670
<b>Total Expenditure</b>	<b>321,640</b>	<b>330,460</b>
<b>Fees &amp; Charges Income</b>	<b>(6,000)</b>	<b>(6,000)</b>
<b>Net Expenditure</b>	<b>315,640</b>	<b>324,460</b>



## COMMUNITY DEVELOPMENT

### Purpose

One of the Council's priority areas is to improve the cultural and community facilities within the Borough and it provides grant funding, advice and support to community, voluntary, arts and cultural groups to help with day-to-day running costs or the costs of events or one-off projects.

### Additional Information

In 2008/09, the Council had a budget of £468,700 for revenue grants to voluntary sector and community organisations. Grants are assessed in line with the Council's SCHEME priorities. Revenue grants of over £10,000 were paid to a small number of local advisory and service providers leaving £15,145 available for other small-scale community grants.

From 2008, three year grant funding arrangements have been agreed, in principle, with a number of these key voluntary organisations.

Capital Financing costs represent the grant payments to parish councils and village hall committees for specific projects. As this expenditure does not increase the value of the Council's assets, the accounting convention is that these costs are shown as part of the cost of the Service.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	63,360	70,520
Premises Costs	20	0
Transport Costs	1,300	1,640
Grant Fund to Organisations	433,170	444,210
Arts Grants	35,530	35,530
Welfare Meals	50,630	50,800
Other Supplies & Services	6,990	4,930
Support Service Costs	46,810	46,320
Capital Financing	100,900	100,000
<b>Total Expenditure</b>	<b>738,710</b>	<b>753,950</b>
<b>Recharge Income</b>	<b>(12,930)</b>	<b>(12,930)</b>
<b>Net Expenditure</b>	<b>725,780</b>	<b>741,020</b>

## BUSINESS SUPPORT TEAM

### Purpose

The Business Support team is responsible for providing support to Health's specialised technical teams and for providing project research.

### Additional Information

The team provides a mixture of general and specific support, some of which includes: grant administration, FIXIT administration, food premises registration, low risk food inspections, hygiene certificates, street trading consent administration, IT support and service database management.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	215,130	180,040
Transport Costs	3,100	3,200
Supplies & Services	50,440	38,770
Support Service Costs	126,800	125,480
<b>Total Expenditure</b>	<b>395,470</b>	<b>347,490</b>
<b>Total Income</b>	<b>(395,470)</b>	<b>(380,640)</b>
<b>Net Income</b>	<b>0</b>	<b>(33,150)</b>

## PEST CONTROL

### Purpose

The Council has a number of statutory duties in relation to pest control within its area and also provides a range of discretionary pest control services to householders and businesses.

### Additional Information

Treatment of rats and mice in domestic properties for priority groups is provided free of charge. Charges are made for rats and mice treatments in domestic properties for non priority groups. Insect treatment is a chargeable service. A chargeable commercial service is offered to commercial premises within the Borough.

The increase of fees and charges represents additional income targets set to achieve a neutral cost of employing an additional pest control officer on a one year contract.

	<b>Estimate 2008/09 £</b>	<b>Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	94,580	117,570
Premises Costs	6,260	5,210
Transport Costs	17,540	20,740
Supplies & Services	26,250	27,330
Support Service Costs	163,070	152,730
<b>Total Expenditure</b>	<b>307,700</b>	<b>323,580</b>
<b>Fees &amp; Charges Income</b>	<b>(25,000)</b>	<b>(57,500)</b>
<b>Net Expenditure</b>	<b>282,700</b>	<b>266,080</b>

## OUT OF HOURS SERVICE

### Purpose

The Out Of Hours Service is a discretionary service which was set up to provide a timely response, outside of normal office hours, to certain types of problems which may require urgent action.

These problems may include: -

Any situation where there may be an immediate risk to health or the environment.

Serious nuisance problems where an immediate response is warranted.

Serious contravention of environmental health law where an immediate response is warranted.

### Additional Information

The service operates using a standby rota which is manned at all times by a duty Environment and Health officer. In 2008, the service dealt with 62 calls.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	11,300	15,910
Supplies & Services	2,690	2,690
Support Service Costs	37,250	36,690
<b>Total Expenditure</b>	<b>51,240</b>	<b>55,290</b>

## POLLUTION

### **Purpose**

The Council has a statutory obligation to deal with enforcement, authorisations, licences and information on air, land, noise and radiation pollutants.

### **Additional Information**

A key area of work for the team is to minimise the effects of all types of pollution.

The team is also responsible for the control of other nuisances including drainage, and the implementation of the Council's revised Contaminated Land Strategy.

There are likely to be regulatory changes in 2009/10 which will have an impact on fees and charges.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	229,360	232,480
Transport Costs	7,580	7,580
Supplies & Services	33,430	57,130
Support Service Costs	140,180	134,040
<b>Total Expenditure</b>	<b>410,550</b>	<b>431,230</b>
<u>Income</u>		
Fees & Charges Income	(32,500)	(55,380)
Recharge Income	(36,950)	(36,950)
<b>Total Income</b>	<b>(69,450)</b>	<b>(92,330)</b>
<b>Net Expenditure</b>	<b>341,100</b>	<b>338,900</b>

## HOUSING STANDARDS

### Purpose

The Council has a number of powers and duties in relation to unsatisfactory housing in the private sector.

### Additional Information

The remit of the team includes the licence enforcement of caravan sites, administration of disabled facilities and housing improvement grants and loans, and the provision of advice and information on private sector housing and energy efficiency in domestic properties.

The team is involved in developing and supporting a range of initiatives to keep older, disabled and vulnerable people healthy and safe in their homes, e.g. energy efficiency advice, and provision of Warm Home Grants.

Capital Financing costs represent the element of private sector grants payments that are not financed by the Government's Disabled Facilities Grant. As this expenditure does not increase the value of the Council's assets, the accounting convention is that these costs are shown as part of the cost of the Service. As these costs are met from the Capital Programme a corresponding credit is made through the Depreciation & Capital Costs account (page 9) before the amount to be raised from Council Tax is calculated.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	201,500	198,460
Transport Costs	14,670	14,660
Supplies & Services	45,510	46,180
Support Service Costs	165,920	161,220
Capital Financing	524,500	430,000
<b>Total Expenditure</b>	<b>952,100</b>	<b>850,520</b>
<u>Income</u>		
Fees & Charges Income	(1,500)	(1,500)
Recharge Income	(26,120)	(7,520)
<b>Total Income</b>	<b>(27,620)</b>	<b>(9,020)</b>
<b>Net Expenditure</b>	<b>924,480</b>	<b>841,500</b>

## ANIMAL WELFARE

### **Purpose**

The Council has a range of statutory duties in relation to the welfare of animals.

### **Additional Information**

The team are responsible for dog control throughout the Borough including the seizure of stray dogs and responding to complaints and enquiries regarding nuisances caused by dogs.

Responsibilities also include the provision of advice, education and enforcement of good practice in responsible dog ownership and the inspection and licensing of animal establishments.

The Council pays an annual contribution to the 'Lost Paws' out of hours collection service and also incurs costs related to the collection and kennelling of stray dogs.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	52,910	55,120
Transport Costs	6,650	6,680
Supplies & Services	53,470	53,780
Support Service Costs	71,710	68,350
<b>Total Expenditure</b>	<b>184,740</b>	<b>183,930</b>
<u>Income</u>		
Fees & Charges Income	(8,160)	(8,160)
Recharge Income	(170)	(170)
<b>Total Income</b>	<b>(8,330)</b>	<b>(8,330)</b>
<b>Net Expenditure</b>	<b>176,410</b>	<b>175,600</b>

## HEALTH PROTECTION

### Purpose

The Health Protection Team is responsible for the enforcement of the legislative controls for food hygiene, food sampling, infectious diseases, health and safety, consent street trading and hairdressing and skin piercing registration. It also oversees the Council's compliance with its duty holder responsibilities under the Health & Safety at Work etc. Act 1974.

### Additional Information

Enforcement, education and risk based interventions are used to improve standards within the 2079 premises for which the team is responsible. The Food Standards Agency and the Health & Safety Executive play a part in directing the work of the team.

The provisions of the Smoke free Legislation are enforced by members of the Health Protection Team on behalf of the Council. This role includes not only enforcement but the provision of advice to local businesses and the public on the legislation and referrals to a smoking cessation programme.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	285,800	300,000
Premises Costs	60	0
Transport Costs	9,030	9,030
Supplies & Services	30,240	33,840
Support Service Costs	117,940	112,740
<b>Total Expenditure</b>	<b>443,070</b>	<b>455,610</b>
<u>Income</u>		
Fees & Charges Income	(27,350)	(23,900)
Recharge Income	(40,830)	(59,440)
<b>Total Income</b>	<b>(68,180)</b>	<b>(83,340)</b>
<b>Net Expenditure</b>	<b>374,890</b>	<b>372,270</b>





**I.T. SERVICE  
ESTIMATES  
2009/10**



## I.T. SERVICE

The I.T. service is integral to supporting all services across the Council. As well as maintaining existing systems, the service is heavily involved throughout the selection, procurement and implementation processes for all new I.T based systems.

As a result of the corporate restructure, the Central Printing Section has been transferred into the I.T. Service from what was the Administration Service. The Service is also now responsible for the EDRM system .

The service is run by three managers who are responsible for business support, infrastructure and business systems. In total there are 21 full time equivalent staff in the service.

All cost centres within the IT Service fall within the Corporate Services Portfolio.

### Summary Estimates - by Activity

The net cost of the I.T service shown in the estimates for 2009/10 is £327,910. This represents an increase of £179,850 from the 2008/09 revised estimate which is due in the main to increased Capital Financing costs.

In order to balance the General Fund budget in 2009/10, each Service has been given a savings target to achieve during the year. The target for the I.T Service is £30,000.

<b>Principal Activities</b>	<b>Revised Estimate 2008/09</b>	<b>Original Estimate 2009/10</b>
	<b>£</b>	<b>£</b>
Management & Administration	(362,660)	(70,930)
Geographical Information System	(370)	3,450
Infrastructure, Project & Support Services	472,690	404,890
Central Telephone System	1,520	500
Central Printing Section	36,880	20,000
Savings target to manage in year	0	(30,000)
<b>Net Total Expenditure</b>	<b>148,060</b>	<b>327,910</b>

## SUBJECTIVE SUMMARY

The total expenditure estimate has increased by £132,660 from 2008/09 to 2009/10. Income estimates have reduced by £77,190 over the same period as a result of a reduction in recharge income.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	945,670	943,140
Transport Costs	13,660	15,060
Supplies & Services	613,680	601,910
Support Service Costs	226,030	203,590
Capital Charges	66,140	234,140
<b>Total Expenditure</b>	<b>1,865,180</b>	<b>1,997,840</b>
<u>Income</u>		
Fees & Charges Income	(4,100)	(1,600)
Recharge Income	(1,713,020)	(1,638,330)
<b>Total Income</b>	<b>(1,717,120)</b>	<b>(1,639,930)</b>
Savings target to manage in year	0	(30,000)
<b>Net Expenditure</b>	<b>148,060</b>	<b>327,910</b>

## MANAGEMENT & ADMINISTRATION

### Purpose

The I.T. Service sets the Council's I.T. strategy, undertakes reporting against targets and goals, and provides administration, procurement and financial planning on I.T. issues.

### Additional Information

As well as its responsibilities for the ongoing support and maintenance of the Council's I.T. systems, the service is also responsible for managing the I.T. capital programme under the leadership of the Information and Communications Board.

The key challenge in the coming year will be to continue to deliver I.T. to all services along with managing a significant level of capital development.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	828,470	831,800
Transport Costs	12,850	14,250
Supplies & Services	33,920	74,820
Support Service Costs	188,640	185,820
Capital Charges	66,140	234,140
<b>Total Expenditure</b>	<b>1,130,020</b>	<b>1,340,830</b>
<u>Income</u>		
Fees & Charges Income	(3,500)	0
Recharge Income	(1,489,180)	(1,411,760)
<b>Total Income</b>	<b>(1,492,680)</b>	<b>(1,411,760)</b>
<b>Net Income</b>	<b>(362,660)</b>	<b>(70,930)</b>

## GEOGRAPHICAL INFORMATION SYSTEM

### Purpose

The purpose of this system is to provide a common database of land and property related information which can be accessed by Council wide systems operated by different services.

### Additional Information

The Council's Geographical Information System (GIS) consists of two major elements, graphical map & location data and database records describing records that relate to a given location within the Borough (e.g. Planning Application, Building Control Application, Land Ownership Record).

The Council also creates and maintains a database of all addresses within the Borough, known as the Land and Property Gazetteer (LPG). The LPG address data is the base upon which all other GIS records are held.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	79,830	74,480
Transport Costs	500	500
Supplies & Services	28,220	39,080
Support Service Costs	11,490	11,230
<b>Total Expenditure</b>	<b>120,040</b>	<b>125,290</b>
<b>Recharge Income</b>	<b>(120,410)</b>	<b>(121,840)</b>
<b>Net Expenditure / (Income)</b>	<b>(370)</b>	<b>3,450</b>

## INFRASTRUCTURE, PROJECT & SUPPORT SERVICES

### Purpose

The service is required to provide the core support to Services for all I.T. systems used by the Council. Three discrete teams have been established to provide this support.

### Additional Information

The main responsibilities of these three teams are explained in more detail below.

**Business Support** - covers all activities associated with responding to I.T. customers' problems or requests. The team provides a one-stop Service Desk during core office hours to log calls and manage them to completion. The team liaises with all third party service and system providers to ensure agreed service levels are attained.

**Infrastructure** - covers all aspects of providing computer services from the Council's servers and network to the desktop terminal. Staff manage desktop hardware and software support, and control and monitor the network and all hardware attached to it. Support is provided for internet and intranet access and the infrastructure underpinning e-Government and service improvement initiatives. Leading industry standard technology located in the Council's computer suite supplies business-critical systems to over 450 desktops at all Council locations.

**Operational Support** - concerned with the Services' business systems and applications from the point of initial discussion and selection, through the project management, testing and installation phases and the management of day-to-day support. Over 60 applications used by all Council Services are managed by this team. The team also supports and advises on the emerging internet / intranet services and all aspects of e-Government implementation within the services.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
Corporate Infrastructure	133,200	129,590
Metaframe	171,590	148,000
Non-Network Communications	46,500	37,500
External Support	10,000	10,000
External Training	6,500	4,900
Maintenance	4,900	4,900
Desktop Replacement	100,000	70,000
<b>Total Expenditure</b>	<b>472,690</b>	<b>404,890</b>



## CENTRAL TELEPHONE SYSTEM

### **Purpose**

The central telephone system provides the Council's primary telephone contact with stakeholders.

### **Additional Information**

The I.T. Service is responsible for the day to day management and budget of the telephony system while the Customer Services Unit (CSU) is responsible for answering incoming calls and redirecting the caller as appropriate within the Council.

The central telephone system consists of the main switchboard, Revenues call centre and the CSU call centre.

Information on calls made and received is used to recharge the costs of the system across all of the services of the Council. This recharge is calculated on the number, duration and cost of calls made and received by each service.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Supplies & Services	60,500	60,500
Support Service Costs	2,370	2,350
<b>Total Expenditure</b>	<b>62,870</b>	<b>62,850</b>
<u>Income</u>		
Fees & Charges Income	(500)	(1,500)
Recharge Income	(60,850)	(60,850)
<b>Total Income</b>	<b>(61,350)</b>	<b>(62,350)</b>
<b>Net Expenditure</b>	<b>1,520</b>	<b>500</b>

## CENTRAL PRINTING SECTION

### Purpose

The Central Printing Section provides all services within the Council with a printing, heat binding, laminating and guillotine service. This provides the Council with a cheaper and more timely option for producing printed documents which would otherwise need to be sent to external printers.

### Additional Information

All printing is carried out on two high volume printers that are both capable of printing 85 prints per minute. The Printing Section has produced 1.75 million prints in the last 12 months, which is a 16.67% decrease over the previous twelve months due to a decrease in the demand for print work and the continued use of e-minutes and e-agendas. Major print requests over this period included the draft local plan, the Electoral Registers and the production of agendas on behalf of the Committee Section.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employees Costs	37,370	36,860
Transport Costs	310	310
Supplies & Services	18,350	22,620
Support Service Costs	23,530	4,190
<b>Total Expenditure</b>	<b>79,560</b>	<b>63,980</b>
<u>Income</u>		
Fees & Charges Income	(100)	(100)
Recharge Income	(42,580)	(43,880)
<b>Total Income</b>	<b>(42,680)</b>	<b>(43,980)</b>
<b>Net Expenditure</b>	<b>36,880</b>	<b>20,000</b>



**LEGAL & DEMOCRATIC SERVICE  
ESTIMATES  
2009/10**



## **LEGAL & DEMOCRATIC SERVICE**

The Legal & Democratic Service was formed from the merger of the Legal Service and Administration Service following the corporate restructure.

The Legal function has two primary responsibilities, the provision of a wide range of legal services to the Council (both Councillors and officers) and a statutory duty of maintaining a register of charges against land within the Borough boundaries. In addition, the Head of Service is the Council's Monitoring Officer.

The Democratic function is responsible for a variety of duties and is managed by the Head of Administration who has specific responsibility for Committee and Councillor support. He is assisted by two managers who are primarily responsible for Electoral Services and Registration, and Licensing.

All cost centres within the Legal & Democratic Service are part of the Council's Corporate Services Portfolio. Any costs associated with Committee and Councillor support are charged to the Corporate and Democratic Core budget, although these functions are managed by the Legal and Democratic Service.

## LEGAL & DEMOCRATIC SERVICE

### Summary Estimates - by Activity

Excluding the savings target to be met in 2009/10, the net cost of the functions undertaken by the service has reduced by £129,630 between the 2008/09 revised estimates and the original estimates for 2009/10. The main reasons for this reduction are savings on supplies and services and increased income in Land Charges, and a combination of reduced support costs and increased recharge income in the Legal Function.

In order to balance the General Fund budget in 2009/10, each Service has been given a savings target to achieve during the year. The target for the Legal and Democratic Service is £80,000.

<b>Principal Activities</b>	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<b>Legal</b>		
Legal Function	20,210	(16,720)
Land Charges	67,680	(3,980)
<b>Total - Legal</b>	<b>87,890</b>	<b>-20,700</b>
<b>Democratic</b>		
Democratic Unit	(98,250)	(94,240)
Council Elections	273,680	259,070
Registration of Electors	226,240	217,720
<b>Total - Democratic</b>	<b>401,670</b>	<b>382,550</b>
<b>Licensing</b>		
Lotteries, Amusements & Gaming Permits	39,570	42,830
Alcohol & Entertainment Licensing	(9,800)	(12,250)
Hackney Carriages & Private Hire Vehicles	4,370	1,640
<b>Total - Licensing</b>	<b>34,140</b>	<b>32,220</b>
Savings target to manage in year	0	(80,000)
<b>Net Total Expenditure</b>	<b>523,700</b>	<b>314,070</b>

## SUBJECTIVE SUMMARY

The total expenditure estimate has reduced by £136,310 from 2008/09 to 2009/10. This is due to a reduction in supplies and services and support service costs. The income estimates have reduced by £6,680 over the same period.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	996,550	984,990
Premises Costs	0	2,580
Transport Costs	7,430	5,980
Supplies & Services	270,320	199,450
Support Service Costs	765,470	710,460
<b>Total Expenditure</b>	<b>2,039,770</b>	<b>1,903,460</b>
<u>Income</u>		
Fees & Charges Income	(324,940)	(328,120)
Recharge Income	(1,191,130)	(1,181,270)
<b>Total Income</b>	<b>(1,516,070)</b>	<b>(1,509,390)</b>
Savings target to manage in year	0	(80,000)
<b>Net Expenditure</b>	<b>523,700</b>	<b>314,070</b>



## LEGAL FUNCTION

### Purpose

The main responsibility of the Legal Function is to provide a wide range of legal advice and expertise to the Council.

### Additional Information

Advice and expertise provided includes:-

Legal advice, including advice in Council and the Committees of the Council  
Conduct of litigation in the courts and at tribunals and inquiries, including advocacy in the County Court, Magistrates Court and public inquiries  
Preparation of contracts and agreements  
Preparation of statutory orders and notices  
Conveyancing, including sales and purchases of land, industrial leases and related matters, licences, agreements, easements, wayleaves and similar matters.

The Head of Legal and Democratic has been given the statutory role of the Council's Monitoring Officer. The Monitoring Officer is responsible for ensuring that the Council complies with the law, that ethical standards are maintained throughout the Council and, where necessary, conducting or arranging for investigations into alleged breaches of the Councillor code of conduct at Borough and Parish level.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	471,410	462,170
Transport Costs	1,850	1,550
Supplies & Services	47,820	47,630
Support Service Costs	148,050	131,010
<b>Total Expenditure</b>	<b>669,130</b>	<b>642,360</b>
<u>Income</u>		
Fees & Charges Income	(2,000)	(2,000)
Recharge Income	(646,920)	(657,080)
<b>Total Income</b>	<b>(648,920)</b>	<b>(659,080)</b>
<b>Net Expenditure / (Income)</b>	<b>20,210</b>	<b>(16,720)</b>

## LAND CHARGES

### Purpose

The Council has a statutory duty to maintain a register of certain charges against land within its boundaries. A Land Charges team is employed to maintain this register and to assist members of the public in carrying out searches of the register.

### Additional Information

Each full search request requires advice from other teams in the Council including Engineers, Building Control, Health and Development Control and also from Hampshire County Council.

The level of search fee is set locally and reviewed annually. Search requests are being actioned well within the national guideline target of 10 working days.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	82,670	82,850
Transport Costs	2,100	1,150
Supplies & Services	71,100	26,600
Support Service Costs	60,420	59,730
<b>Total Expenditure</b>	<b>216,290</b>	<b>170,330</b>
<b>Fees &amp; Charges Income</b>	<b>(148,610)</b>	<b>(174,310)</b>
<b>Net Expenditure / (Income)</b>	<b>67,680</b>	<b>(3,980)</b>

## DEMOCRATIC UNIT

### Purpose

The Democratic Unit's main roles are to administer and support the Council, Committee and other Panel meetings and support the Mayoral Office.

### Additional Information

The budget includes the cost of the Head of Administration who provides the strategic management for the Unit and specifically manages the Committee Section. Recharge income represents the cost of carrying out activities related to other council budgets, especially Committee and Councillor Support which is recharged to the Corporate and Democratic Core budget.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	248,920	247,130
Transport Costs	2,100	1,900
Supplies & Services	19,300	23,160
Support Service Costs	122,540	104,660
<b>Total Expenditure</b>	<b>392,860</b>	<b>376,850</b>
<b>Recharge Income</b>	<b>(491,110)</b>	<b>(471,090)</b>
<b>Net Income</b>	<b>(98,250)</b>	<b>(94,240)</b>

## COUNCIL ELECTIONS

### Purpose

The Council Elections team is responsible for carrying out the statutory function of the Authority to make arrangements for Parliamentary, European Parliamentary, County, Borough and Parish Council Elections.

### Additional Information

Responsibilities include organising the printing of the ballot papers, distribution of postal votes, locating and staffing of polling stations, counting the ballot, declaring the result and preparing official returns.

A total of 115 polling stations are used together with approximately 280 polling and 170 count staff at a normal local government election. The elections scheduled for 2009 are the Hampshire County Council and European Parliamentary elections which will be held on 4th June.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	95,930	96,750
Premises Costs	0	2,580
Transport Costs	800	410
Supplies & Services	55,950	22,960
Support Service Costs	150,210	139,650
<b>Total Expenditure</b>	<b>302,890</b>	<b>262,350</b>
<u>Income</u>		
Fees & Charges Income	(25,930)	0
Recharge Income	(3,280)	(3,280)
<b>Total Income</b>	<b>(29,210)</b>	<b>(3,280)</b>
<b>Net Expenditure</b>	<b>273,680</b>	<b>259,070</b>

## REGISTRATION OF ELECTORS

### Purpose

Updating the Register of Electors is a statutory function that the Council must carry out each year. Forms are sent to the occupiers of all dwellings in September each year and the Register is updated from the information contained within the forms.

### Additional Information

Under the provisions of the Representation of the People Act 2000, 'rolling' registration entitles and enables electors to be added and deleted from the Register throughout the year (except during the months of September to November, and immediately prior to an election). Forms are provided at numerous outlets throughout the Borough, including at Testway Housing, and are also available on the Council's website.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	5,000	4,000
Supplies & Services	57,250	52,590
Support Service Costs	168,280	161,830
<b>Total Expenditure</b>	<b>230,530</b>	<b>218,420</b>
<b>Fees &amp; Charges Income</b>	<b>(4,290)</b>	<b>(700)</b>
<b>Net Expenditure</b>	<b>226,240</b>	<b>217,720</b>

## LOTTERIES, AMUSEMENT AND GAMING PERMITS

### Purpose

The Council is required to maintain a register of permits issued for small lottery registrations and gaming permits. The Council also receives statutory returns for small lotteries.

### Additional Information

The Gambling Act 2005 was implemented on 1st September 2007 and saw the Council become responsible for the licensing of all premises relating to betting, gaming and lotteries (except the National Lottery). When determining applications under the Act the Council must have regard to the three licensing objectives: preventing gambling from being a source of crime or disorder, being associated with crime or disorder, or being used to support crime; ensuring gambling is conducted in a fair and open way; and protecting children and other vulnerable persons from being harmed or exploited by gambling.

The fees for all licences and permits are set by the Council up to a maximum level which is determined by central government. Licences and permits for gambling premises, members' clubs, small lotteries and public houses with more than two gaming machines are subject to an annual fee. Currently, the Council licences ten gambling premises and there are approximately 120 small lottery registrations. Public houses and similar alcohol licensed premises are automatically entitled to have two gaming machines and are required to merely notify the Council and pay a one-off fee of £50.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Supplies & Services	580	2,080
Support Service Costs	50,990	50,750
<b>Total Expenditure</b>	<b>51,570</b>	<b>52,830</b>
<b>Fees &amp; Charges Income</b>	<b>(12,000)</b>	<b>(10,000)</b>
<b>Net Expenditure</b>	<b>39,570</b>	<b>42,830</b>

## ALCOHOL & ENTERTAINMENT LICENSING

### Purpose

The licensing of places used for the provision of regulated entertainment, sale of alcohol and provision of late night refreshment is a duty imposed on Borough Councils by the Licensing Act 2003.

### Additional Information

In licensing such places the Council must ensure that the four licensing objectives are met. These are; the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm.

The Council assumed its new responsibilities in this area from February 2005 taking over the licensing of sale of alcohol from the Licensing Justices. The Licensing Act also replaced the previous public entertainment, theatre and cinema licensing regimes. Licence fees are set by central government and income relates to the annual fees premises are required to pay together with fees for applications for new licences and variations to existing licences.

This budget also includes income and expenditure relating to the issuing of licences for tables and chairs on the highway e.g. for pavement cafes.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	65,420	65,200
Transport Costs	530	920
Supplies & Services	8,910	7,890
Support Service Costs	45,120	43,520
<b>Total Expenditure</b>	<b>119,980</b>	<b>117,530</b>
<u>Income</u>		
Fees & Charges Income	(89,110)	(89,110)
Recharge Income	(40,670)	(40,670)
<b>Total Income</b>	<b>(129,780)</b>	<b>(129,780)</b>
<b>Net Income</b>	<b>(9,800)</b>	<b>(12,250)</b>

## HACKNEY CARRIAGES & PRIVATE HIRE VEHICLES

### Purpose

The Council has statutory responsibility for the issue of licences for hackney carriages and private hire vehicles. This responsibility includes ensuring that drivers and operators / proprietors observe the relevant legal provisions and safeguard, as far as possible, the safety of the public.

### Additional Information

All vehicles are inspected at least once a year (every six months for vehicles over six years old) and reports are received from the Criminal Records Bureau and the Driver and Vehicle Licensing Agency before driver licences are issued.

It is estimated that approximately 220 vehicles will be licensed in 2009/10 along with approximately 280 drivers and 60 operators.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	27,200	26,890
Transport Costs	50	50
Supplies & Services	9,410	16,540
Support Service Costs	19,860	19,310
<b>Total Expenditure</b>	<b>56,520</b>	<b>62,790</b>
<u>Income</u>		
Fees & Charges Income	(43,000)	(52,000)
Recharge Income	(9,150)	(9,150)
<b>Total Income</b>	<b>(52,150)</b>	<b>(61,150)</b>
<b>Net Expenditure</b>	<b>4,370</b>	<b>1,640</b>





**LEISURE & WELLBEING SERVICE  
ESTIMATES  
2009/10**



## **LEISURE & WELLBEING SERVICE**

The Leisure & Wellbeing Service is responsible for a wide range of sporting, recreational, cultural and healthy lifestyle activities, most of which are discretionary.

The service is based primarily on the old Leisure Service but, following the corporate restructure, the Tourism function has been transferred to the Estates Service while the Health & Active Recreation and Youth Development functions have been moved into the service from the old Environment and Health Service.

The Service is managed by the Head of Leisure & Wellbeing and the service activities are divided into five main areas - Sports and Recreation, Parks and Countryside, Arts and Culture, Business Development and Wellbeing.

The main challenges for the service for the forthcoming year are to build on the initial success of 'The Lights', Andover's new cultural venue, to deliver initiatives supported by the Green Space Strategy and Play Strategy, the River Anton Enhancement Scheme, and to develop proposals for the future of Andover Leisure Centre and Romsey Sports Centre.

All activities within the service form the costs of the Leisure and Culture Portfolio.

### **Summary Estimates - by Activity**

The net cost of Leisure is anticipated to reduce from £3,865,380 in the revised 2008/09 estimates to £3,523,930 in the original 2009/10 estimates. This reduction includes an £88,000 savings target that the service has to meet during 2009/10. The main changes between 2008/09 and 2009/10 are reduced costs due to the transfer of management of the Youth Depot to Valley Leisure, a reduction in costs of Outdoor Sports Facilities and Sports Development and additional income generated from Cemeteries fees and charges.

In order to balance the General Fund budget in 2009/10, each Service has been given a savings target to achieve during the year. The target for the Leisure & Wellbeing Service is £88,000.

## LEISURE & WELLBEING SERVICE

### SUMMARY ESTIMATES

Principal Activities	Revised Estimate 2008/09 £	Original Estimate 2009/10 £
<b>Leisure Management</b>	<b>13,050</b>	<b>(11,490)</b>
<b>Sports &amp; Recreation</b>		
Community Leisure Provision	61,430	47,950
Managed Sports Facilities	759,050	793,280
Outdoor Sports Facilities	588,400	548,000
Playgrounds	251,690	277,780
Portway Youth Complex - 'The Depot'	84,520	0
'The Depot' Outreach Project	3,510	0
Sports Development	111,560	71,210
<b>Total - Sports &amp; Recreation</b>	<b>1,860,160</b>	<b>1,738,220</b>
<b>Parks &amp; Countryside</b>		
Allotments	19,090	15,750
Cemeteries	109,420	56,780
Urban Parks and Open Spaces	247,770	243,960
Grounds Maintenance	696,260	702,380
Nature Reserves	169,370	160,060
<b>Total - Parks &amp; Countryside</b>	<b>1,241,910</b>	<b>1,178,930</b>
<b>Arts &amp; Culture</b>		
Andover Events Programme	43,110	23,960
Andover Museum	103,290	108,360
Arts Function	47,120	48,420
The Lights	295,920	295,660
Heritage	58,910	59,010
<b>Total - Arts &amp; Culture</b>	<b>548,350</b>	<b>535,410</b>
<b>Wellbeing</b>		
Health and Active Recreation	104,250	98,610
Youth Development	89,330	97,220
<b>Total - Wellbeing</b>	<b>193,580</b>	<b>195,830</b>
<b>Business Development</b>		
Business Development	40	(33,710)
Test Valley Tour	8,290	8,740
<b>Total - Business Development</b>	<b>8,330</b>	<b>(24,970)</b>
Savings target to manage in year	0	(88,000)
<b>Net Total Expenditure</b>	<b>3,865,380</b>	<b>3,523,930</b>

## SUBJECTIVE SUMMARY

The total expenditure estimate has reduced by £319,910 between the revised 2008/09 estimates and the 2009/10 estimates. The most significant variations being reductions in premises costs (£171,410) and supplies & services costs (£125,370). The income estimates have reduced by £66,460 due to a forecast reduction in Fees & Charges income.

The amounts shown as Capital Financing costs represent depreciation of buildings and expenditure financed through the Council's Capital Programme from which no new asset was acquired or significantly enhanced. The amount identified below represents expenditure on Community Leisure, Cemeteries and Open Spaces.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	1,075,240	993,780
Premises Costs	1,749,760	1,578,350
Transport Costs	40,960	42,830
Supplies & Services	750,660	625,290
Contract Costs	586,680	659,480
Support Service Costs	1,052,710	1,079,170
Capital Financing	411,840	369,040
<b>Total Expenditure</b>	<b>5,667,850</b>	<b>5,347,940</b>
<u>Income</u>		
Fees & Charges Income	(1,050,550)	(956,580)
Recharge Income	(751,920)	(779,430)
<b>Total Income</b>	<b>(1,802,470)</b>	<b>(1,736,010)</b>
Savings target to manage in year	0	(88,000)
<b>Net Expenditure</b>	<b>3,865,380</b>	<b>3,523,930</b>

## LEISURE MANAGEMENT

### **Purpose**

The Leisure & Wellbeing Service Management Team provides strategic direction and operational management for all other service staff. The team is responsible for the implementation of national and local policy initiatives and for the planning of future leisure provision throughout the Borough.

### **Additional Information**

The budget below shows the costs of the Leisure & Wellbeing Service Management Team and secretarial support for the Head of Service but excludes the costs of The Lights Director whose costs are shown within the budget for that facility.

The supplies and services estimate for 2009/10 is currently shown as a negative figure due to the service requirement to meet its efficiency target. This figure has the potential to change as definitive areas of savings are found throughout the year.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	191,130	206,940
Transport Costs	3,600	8,180
Supplies & Services	5,520	(1,640)
Support Service Costs	136,540	128,800
<b>Total Expenditure</b>	<b>336,790</b>	<b>342,280</b>
<b>Recharge Income</b>	<b>(323,740)</b>	<b>(353,770)</b>
<b>Net Expenditure / (Income)</b>	<b>13,050</b>	<b>(11,490)</b>

## COMMUNITY LEISURE PROVISION

### Purpose

Discretionary funding is made available to specific schools within the Borough to enable them to open their indoor and outdoor sports facilities for community use in the evenings and at weekends.

### Additional Information

Schools currently receiving annual contributions are Test Valley school in Stockbridge and Mountbatten and Romsey schools in the south of the Borough.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Contract Costs	36,090	38,940
Support Service Costs	9,340	9,010
Capital Financing	16,000	0
<b>Net Expenditure</b>	<b>61,430</b>	<b>47,950</b>



## MANAGED SPORTS FACILITIES

### Purpose

The Council provides affordable leisure and sporting facilities to the residents of the Borough in recognition of its role in promoting healthy lifestyles and encouraging more people to become physically active.

### Additional Information

Valley Leisure Limited currently run the contract for the managed sports facilities which include Andover Leisure Centre, Romsey Rapids, Knightwood Leisure Centre and Charlton Lakeside Pavilion. Since 1st October 2008, Valley Leisure have also taken over the responsibility for managing the Portway Youth Complex - 'The Depot' on a day-to-day basis.

In 2007/08 there were 475,470 visitors to Andover Leisure Centre and 280,251 visitors to Romsey Rapids.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Premises Costs	59,430	27,640
Supplies & Services	14,860	360
Management Contract	400,000	410,000
Management Contract - The Depot	50,500	101,000
Support Service Costs	78,690	95,290
Capital Financing	206,290	216,410
<b>Total Expenditure</b>	<b>809,770</b>	<b>850,700</b>
<u>Income</u>		
Fees & Charges Income	(50,720)	(50,720)
Recharge Income	0	(6,700)
<b>Total Income</b>	<b>(50,720)</b>	<b>(57,420)</b>
<b>Net Expenditure</b>	<b>759,050</b>	<b>793,280</b>

## OUTDOOR SPORTS FACILITIES

### Purpose

The Council provides affordable leisure and sporting facilities to the residents of the Borough in recognition of its role in promoting healthy lifestyles and encouraging more people to become physically active.

### Additional Information

These sites include Charlton Sports and Leisure Centre, Saxon Fields Sports Ground, London Road Sports Ground, Walworth Sports Ground, Hunts Farm Sports Centre and Romsey Sports Centre.

Romsey Sports Centre offers a variety of opportunities with the town's Rugby and Cricket Clubs being based on site. Other facilities at the sports centre include tennis, squash, crazy golf and cricket nets. Children's holiday activities are run every half term and holiday concentrating predominantly on arts and crafts, but also offering sports such as football and cricket.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	88,570	88,520
Grounds Maintenance Costs	308,610	312,610
Other Premises Costs	109,690	67,200
Transport Costs	2,130	2,130
Supplies & Services	36,470	20,430
Support Service Costs	93,350	100,160
Capital Financing	45,060	41,260
<b>Total Expenditure</b>	<b>683,880</b>	<b>632,310</b>
<u>Income</u>		
Fees & Charges Income	(87,400)	(76,230)
Recharge Income	(8,080)	(8,080)
<b>Total Income</b>	<b>(95,480)</b>	<b>(84,310)</b>
<b>Net Expenditure</b>	<b>588,400</b>	<b>548,000</b>

## PLAYGROUNDS

### Purpose

The Council provides playgrounds for the children of the Borough in recognition of its role in promoting healthy lifestyles and encouraging physical activity in a safe environment.

### Additional Information

There are a total of 68 playgrounds in Test Valley, all of which the Leisure & Wellbeing Service is responsible for maintaining. 23 of these playgrounds (12 north, 11 south) are sited within new housing developments and have been adopted by the Council.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employees Costs	30,310	29,780
Grounds Maintenance Costs	163,530	165,530
Other Premises Costs	800	720
Transport Costs	2,750	2,750
Supplies & Services	34,460	28,500
Support Service Costs	34,150	39,810
Capital Financing	4,520	29,520
<b>Total Expenditure</b>	<b>270,520</b>	<b>296,610</b>
<u>Income</u>		
Fees & Charges Income	(18,520)	(18,520)
Recharge Income	(310)	(310)
<b>Total Income</b>	<b>(18,830)</b>	<b>(18,830)</b>
<b>Net Expenditure</b>	<b>251,690</b>	<b>277,780</b>

## PORTWAY YOUTH COMPLEX - 'THE DEPOT'

### Purpose

As part of its role in promoting healthy lifestyles and encouraging more people to become physically active, the Council provides a range of activities for young people through facilities such as the Portway Youth Complex - 'The Depot'.

### Additional Information

This sport and leisure facility for young people includes an internet café facility, floodlit skatepark, tennis, netball and basketball courts and multipurpose sports hall which can be used for table tennis, martial arts, dance and other multi sports activities.

Under the Council's Healthy Living Centre initiative, The Depot is responsible for promoting the mental and physical health and well-being of young people in the north of the Borough and is supported by many other agencies.

The responsibility for the day-to-day management of the site was transferred to Valley Leisure on 1st October 2008 and the cost of this contract is now shown within the Managed Sports Facilities budget on page 136.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	43,300	0
Grounds Maintenance Costs	190	0
Other Premises Costs	21,150	0
Transport Costs	620	0
Supplies & Services	11,460	0
Support Service Costs	18,350	0
Capital Financing	10,120	0
<b>Total Expenditure</b>	<b>105,190</b>	<b>0</b>
<u>Income</u>		
Fees & Charges Income	(13,970)	0
Recharge Income	(6,700)	0
<b>Total Income</b>	<b>(20,670)</b>	<b>0</b>
<b>Net Expenditure</b>	<b>84,520</b>	<b>0</b>

## 'THE DEPOT' OUTREACH PROJECT

### Purpose

The Depot Outreach Project provided the Council with the funds to promote the mental and physical health and well-being of young people in the community through supporting volunteer sports clubs and grounds and promoting activities on housing estates and within schools.

### Additional Information

The project offered young people 'pathways' into clubs and activity programmes linked to The Depot/Healthy Living Initiative. This was a three year project funded by grants from Active England which enabled a full time Sports Development Outreach officer and a part time Sport and Physical Activity Co-ordinator to be employed. The funding for the project ceased in March 2008 although there were some residual costs incurred in 2008/09.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	3,270	0
Transport Costs	170	0
Supplies & Services	50	0
Support Service Costs	20	0
<b>Total Expenditure</b>	<b>3,510</b>	<b>0</b>

## SPORTS DEVELOPMENT

### Purpose

The Sports Development team aims to promote active and healthy lifestyles through work in schools, leisure centres and with local clubs.

### Additional Information

Initiatives taking place in 2009/10 include coaching schemes, sports club development, Hampshire Youth Games, Sports Fairs and holiday activity programmes.

The Sports Development Team is a member of the Hampshire and Isle of Wight County Sports Partnership. Involvement with this agency allows access to many support workers and National Governing Bodies to assist in the delivery of the Council's sports development initiatives.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	68,840	32,140
Transport Costs	4,080	3,240
Supplies & Services	17,560	17,420
Support Service Costs	21,080	18,410
<b>Total Expenditure</b>	<b>111,560</b>	<b>71,210</b>

## ALLOTMENTS

### **Purpose**

The Council has a statutory duty under the Smallholdings and Allotments Act 1908 to provide allotments where there is a demand for them in unparished areas.

### **Additional Information**

The Parks and Countryside team is responsible for the management and maintenance of the various allotment sites in Andover. These sites provide members of the local community with an opportunity to rent a plot of land from the Council to manage and grow their own produce.

Allotment sites are located at Mylen Road, The Drove, Barlows Lane, Old Winton Road, Churchill Way, Vigo Road and Admirals Way. There is currently 100% occupancy of these plots. An allotment association has been created at the Drove allotment site to encourage tenants to become more involved in site management and planning.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Premises Costs	6,580	2,940
Supplies & Services	7,230	7,230
Support Service Costs	19,780	20,080
<b>Total Expenditure</b>	<b>33,590</b>	<b>30,250</b>
<b>Fees &amp; Charges Income</b>	<b>(14,500)</b>	<b>(14,500)</b>
<b>Net Expenditure</b>	<b>19,090</b>	<b>15,750</b>

## CEMETERIES

### Purpose

The Council is a burial authority with powers to provide and maintain cemeteries within the Borough under the Local Government Act 1972.

### Additional Information

Cemeteries in the north are located at Charlton and St Mary's in Andover. In the south of the Borough there are cemeteries at Botley Road, Romsey and Woodley. The Council also has responsibility to manage several closed cemeteries including those in West Tytherley, Stockbridge, North Garth at Romsey Abbey and Shipton Bellinger.

A review of the management and administration of cemeteries has been carried out and the main outcome was a significant increase in fees and charges for a three year period, of which 2009/10 is the final year, to bring the Council more in line with other Hampshire districts.

The Cemeteries unit is now computerised with the introduction of the Cemetery Management Software which was purchased through Capital funding. This enables records to be digitised which will increase the efficiency of the service.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Grounds Maintenance Costs	115,000	115,280
Other Premises Costs	13,960	4,310
Supplies & Services	2,720	900
Support Service Costs	41,750	41,900
Capital Financing	24,970	3,370
<b>Total Expenditure</b>	<b>198,400</b>	<b>165,760</b>
<b>Fees &amp; Charges Income</b>	<b>(88,980)</b>	<b>(108,980)</b>
<b>Net Expenditure</b>	<b>109,420</b>	<b>56,780</b>



## URBAN PARKS AND OPEN SPACES

### Purpose

The Council has a responsibility to manage its parks and open spaces and to ensure that the quality and diversity of the local environment is sustained for future generations to enjoy.

### Additional Information

Under the management of the Parks and Countryside team over 180 hectares of open space across the borough is developed and maintained on a day to day basis by the Leisure & Wellbeing Service. Open space is categorised as; formal parks, informal green space, countryside sites and 'green' corridors.

As part of the Green Space Strategy, one of the Council's key objectives is to secure external funding to develop Phoenix Park in Andover and retain a 'Green Flag' status for the War Memorial Park in Romsey.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	87,900	89,970
Dog Waste Contract	37,200	37,200
Other Premises Costs	23,120	4,330
Transport Costs	4,150	4,150
Supplies & Services	35,330	32,530
Support Service Costs	126,520	131,710
Capital Financing	15,370	11,270
<b>Total Expenditure</b>	<b>329,590</b>	<b>311,160</b>
<u>Income</u>		
Fees & Charges Income	(54,050)	(39,430)
Recharge Income	(27,770)	(27,770)
<b>Total Income</b>	<b>(81,820)</b>	<b>(67,200)</b>
<b>Net Expenditure</b>	<b>247,770</b>	<b>243,960</b>

## GROUNDS MAINTENANCE

### Purpose

This is the cost of maintaining the open spaces, urban parks, tree management and allotments that the Council is responsible for throughout the Borough.

### Additional Information

This work is split between the Council's Environmental Service who carry out activities such as; grass cutting, hedge trimming and plant and shrub maintenance and two private arboricultural companies who carry out tree work under contract.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Grounds Maintenance Costs	705,060	709,900
Supplies & Services	3,640	3,430
Support Service Costs	86,590	105,380
Capital Financing	57,300	40,000
<b>Total Expenditure</b>	<b>852,590</b>	<b>858,710</b>
<b>Fees &amp; Charges Income</b>	<b>(156,330)</b>	<b>(156,330)</b>
<b>Net Expenditure</b>	<b>696,260</b>	<b>702,380</b>

## NATURE RESERVES

### Purpose

The Council has a responsibility to manage its nature reserves to conserve and enhance biodiversity and to ensure that the quality of these sites is sustained for future generations to enjoy.

### Additional Information

Sustaining the quality of the local environment in the face of growth pressures is one of the main priorities of the Council. One of the methods of achieving this is by encouraging greater personal awareness of, and responsibility for, the local environment.

The Council will continue to arrange school visits and to run a 'Wildtrek' scheme, where children are encouraged to participate in pond dipping and nature trails.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	30,060	28,160
Grounds Maintenance Costs	105,290	57,900
Other Premises Costs	710	360
Transport Costs	7,740	6,770
Supplies & Services	33,410	35,230
Contract Costs	5,690	5,690
Support Service Costs	68,720	68,100
Capital Payments	7,580	7,580
<b>Total Expenditure</b>	<b>259,200</b>	<b>209,790</b>
<u>Income</u>		
Fees & Charges Income	(60,550)	(20,450)
Recharge Income	(29,280)	(29,280)
<b>Total Income</b>	<b>(89,830)</b>	<b>(49,730)</b>
<b>Net Expenditure</b>	<b>169,370</b>	<b>160,060</b>

## ANDOVER EVENTS PROGRAMME

### Purpose

The Council is committed to improving the entertainment offered in Andover by developing the 'Andover Live' events programme of music and arts for the town.

### Additional Information

The Andover Events Programme is developed by the Andover Live Committee with the support of the Leisure & Wellbeing Service who are responsible for managing the individual events.

At present a full events programme for 2009 is scheduled and is currently being developed, however this is subject to confirmation of funding. Events will include a weekend in August incorporating a combined Sports and Arts Festival, a Food Fayre in September and the Christmas Festival in November.

The budget below represents the Council's financial contribution to these events and, where possible, external funding will be sought to ensure an attractive programme of events is delivered.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Supplies & Services	70,490	20,000
Support Service Costs	9,100	3,960
<b>Total Expenditure</b>	<b>79,590</b>	<b>23,960</b>
<b>Fees &amp; Charges Income</b>	<b>(36,480)</b>	<b>0</b>
<b>Net Expenditure</b>	<b>43,110</b>	<b>23,960</b>

## ANDOVER MUSEUM

### Purpose

One of the priorities of the Council is to improve the cultural opportunities available for residents throughout the Borough. To achieve this aim, the Council continues to work closely with Hampshire County Council to promote the use of cultural facilities such as libraries and museums.

### Additional Information

The Andover Museum and the Museum of the Iron Age is operated by Hampshire County Council. It provides visitors with a fascinating insight into the history and development of Andover and the surrounding area through the ages.

The Museum is jointly funded with Hampshire County Council and offers a complete historical journey, including a hands-on interactive display. The site also houses a coffee shop, a dedicated gallery space and the Andover Tourist Information Centre.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Contract Costs	92,150	94,450
Support Service Costs	11,140	13,910
<b>Total Expenditure</b>	<b>103,290</b>	<b>108,360</b>

## ARTS FUNCTION

### Purpose

In recognising the need to improve the entertainment offered in towns the Council is striving to create greater access to cultural facilities and events across the Borough. The Arts Function is also used to tackle priority areas of inclusion, neighbourhood engagement and community leadership.

### Additional Information

Test Valley has a thriving arts and cultural scene and the Arts Function works in partnership with key facilities such as The Lights, Andover Museum and various heritage sites in Romsey.

The Arts Function works in partnership with numerous bodies to promote a wide range of arts and cultural activities, and actively seeks to enhance this programme with funding from external partners and other providers. Local arts groups can apply for a grant to help with running costs, events and projects.

On an annual basis, the Council organises and supports a variety of festivals, street entertainment fairs, concerts, visual art exhibitions, live music, dance events and artist in residence programmes.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	17,330	19,560
Premises Costs	70	60
Transport Costs	650	650
Supplies & Services	14,410	12,390
Support Service Costs	14,660	15,760
<b>Total Expenditure</b>	<b>47,120</b>	<b>48,420</b>

## THE LIGHTS

### Purpose

The Lights is the cultural centre for Andover which the Council has developed on the site of the former Cricklade Theatre in line with its commitment to improve cultural opportunities within the Borough.

### Additional Information

The Lights offers a professional theatre programme alongside educational, business and community focused activities and is accessible to the entire local community.

The theatre is run in partnership with Hampshire County Council who have recently confirmed that they will provide an annual revenue grant of £120,000 per annum up to 2012. Challenges in the new year will be to ensure the continued success of The Lights theatre in the current financial climate, and to deliver the new three year business plan and, in particular, the development of the education and outreach work in line with the draft Test Valley Children & Young Peoples Plan.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	264,720	274,300
Premises Costs	75,940	68,950
Transport Costs	930	830
Supplies & Services	308,190	290,760
Support Service Costs	68,810	67,560
Capital Payments	19,630	19,630
<b>Total Expenditure</b>	<b>738,220</b>	<b>722,030</b>
<u>Income</u>		
Fees & Charges Income	(424,800)	(426,370)
Recharge Income	(17,500)	0
<b>Total Income</b>	<b>(442,300)</b>	<b>(426,370)</b>
<b>Total Expenditure</b>	<b>295,920</b>	<b>295,660</b>

## HERITAGE

### Purpose

The Council is committed to providing cultural opportunities to the residents of and visitors to the Borough and the heritage sites in Romsey provided in conjunction with King John's House Trust help to achieve that objective.

### Additional Information

The Heritage sites include King John's House and Tudor Cottage, as well as the Heritage Centre, in Romsey.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Premises Costs	1,680	520
Transport Costs	1,280	1,280
Grants	49,910	49,910
Support Service Costs	6,040	7,300
<b>Total Expenditure</b>	<b>58,910</b>	<b>59,010</b>



## HEALTH AND ACTIVE RECREATION

### Purpose

The Health and Active Recreation team undertake a range of work promoting health and wellbeing within the community.

### Additional Information

Following the corporate restructure in 2008, this budget has been transferred from the former Environment & Health Service.

The team works in partnership with a range of organisations, but particularly with the Hampshire Primary Care Trust who provide joint funding for a number of the posts.

Initiatives promoted by the team, in partnership with other agencies, include leading on the LPSA2 project to reduce childhood obesity by promoting healthy eating and physical activity in schools, e.g Walking Challenge. Also, developing a range of healthy lifestyle initiatives to increase levels of physical activity and promote independence across all ages, e.g. Health Walks, Older Peoples Forum and work related to the Test Valley Children & Young Peoples Plan.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	125,640	117,550
Premises Costs	250	250
Transport Costs	7,870	7,890
Supplies & Services	22,310	21,260
Support Service Costs	54,410	57,890
<b>Total Expenditure</b>	<b>210,480</b>	<b>204,840</b>
<u>Income</u>		
Fees & Charges Income	(43,050)	(43,050)
Recharge Income	(63,180)	(63,180)
<b>Total Income</b>	<b>(106,230)</b>	<b>(106,230)</b>
<b>Net Expenditure</b>	<b>104,250</b>	<b>98,610</b>

## YOUTH DEVELOPMENT

### **Purpose**

The objective of Youth Development work is to ensure the delivery of Health and Wellbeing related activities, that contribute towards the improvement of physical, emotional and social health of young people aged 11 - 19 years throughout Test Valley.

### **Additional Information**

Following the corporate restructure in 2008, this budget has been transferred from the former Environment & Health Service.

The work supports the delivery of the Borough Council's element of the Test Valley Children & Young Peoples Plan (CYPP) and links with the Hampshire County Council CYPP.

Work is carried out by collaborating with a range of external agencies including Hampshire County Council Youth Service and Hampshire Primary Care Trust.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	34,420	33,370
Premises Costs	1,500	2,500
Transport Costs	4,530	4,530
Supplies & Services	43,090	45,290
Contract Costs	2,250	9,400
Support Service Costs	27,490	31,080
Capital Financing	5,000	0
<b>Total Expenditure</b>	<b>118,280</b>	<b>126,170</b>
<b>Recharge Income</b>	<b>(28,950)</b>	<b>(28,950)</b>
<b>Net Expenditure</b>	<b>89,330</b>	<b>97,220</b>

## BUSINESS DEVELOPMENT

### Purpose

The purpose of this team is to support all Leisure & Wellbeing staff through a range of administrative procedures and business development initiatives to ensure that key objectives

### Additional Information

The business development initiatives include marketing and communications, special events, finance and performance management and website development.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	89,750	73,490
Premises Costs	0	150
Transport Costs	460	430
Supplies & Services	37,370	38,220
Support Service Costs	118,870	115,390
<b>Total Expenditure</b>	<b>246,450</b>	<b>227,680</b>
<b>Recharge Income</b>	<b>(246,410)</b>	<b>(261,390)</b>
<b>Net Expenditure / (Income)</b>	<b>40</b>	<b>(33,710)</b>

## TEST VALLEY TOUR

### Purpose

As part of the Council's aim to increase participation levels in healthy activities, four cycling events are organised each year which are open to anyone wishing to participate.

### Additional Information

The organisation of these events has been outsourced to a third party with specialist experience of this type of event since 2006/07 and this arrangement is continuing in 2009/10.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Supplies & Services	2,180	3,070
Support Service Costs	7,310	7,670
<b>Total Expenditure</b>	<b>9,490</b>	<b>10,740</b>
<b>Fees &amp; Charges Income</b>	<b>(1,200)</b>	<b>(2,000)</b>
<b>Net Expenditure</b>	<b>8,290</b>	<b>8,740</b>



**PLANNING & BUILDING SERVICE  
ESTIMATES  
2009/10**



## PLANNING & BUILDING SERVICE

The Planning & Building Service is primarily engaged with the processing of planning applications, enforcement of planning legislation and compliance with building regulations. The Service was formed as a result of the corporate restructure in 2008 and consists of the Development Control and Enforcement function of the former Planning Service and the Building Control function of the former Technical Services.

The key challenges for the coming year will be maintaining excellent performance in deciding planning and building regulation applications within government targets, and active promotion of the use of electronic facilities.

All activities within the service form part of the costs of the Planning & Transport Portfolio.

### Summary Estimates - by Activity

The estimates below are shown net of income (fee earning and internal recharges). The main changes between 2008/09 and 2009/10 are the reduction in support service costs in the Development Control and Enforcement function and the increased costs of the Sewerage & Drainage scheme.

In order to balance the General Fund budget in 2009/10, each Service has been given a savings target to achieve during the year. The target for the Planning & Building Service is £55,000.

<b>Principal Activities</b>	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
Management & Support	0	0
Development Control & Enforcement	1,445,790	1,198,420
Sewerage & Drainage	290,480	415,880
Building Control	138,100	107,950
Savings target to manage in year	0	(55,000)
<b>Net Total Expenditure</b>	<b>1,874,370</b>	<b>1,667,250</b>



## SUBJECTIVE SUMMARY

The total expenditure estimate has decreased by £582,630 from 2008/09 to 2009/10 which is primarily due to a reduction in service support costs and supplies and services costs. The income estimate has reduced by £430,510 over the same period due to a reduction in recharge income.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	1,765,640	1,656,180
Premises Costs	630	610
Transport Costs	62,710	60,770
Supplies & Services	379,100	252,410
Contract Costs	289,300	414,700
Support Service Costs	1,442,010	972,090
<b>Total Expenditure</b>	<b>3,939,390</b>	<b>3,356,760</b>
<u>Income</u>		
Fees & Charges Income	(1,451,410)	(1,469,780)
Recharge Income	(613,610)	(164,730)
<b>Total Income</b>	<b>(2,065,020)</b>	<b>(1,634,510)</b>
Savings target to manage in year	0	(55,000)
<b>Net Total Expenditure</b>	<b>1,874,370</b>	<b>1,667,250</b>

## MANAGEMENT AND SUPPORT

### Purpose

This cost centre represents the support function of the former Planning Service and these costs have, in the main, been incorporated into the Development Control and Enforcement budget for 2009/10.

### Additional Information

The activities covered by the Support Team include development and management of I.T. systems, budget and performance monitoring, management of staff and Committee support.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	296,790	0
Premises Costs	200	0
Transport Costs	10,740	0
Supplies & Services	77,120	0
Support Service Costs	81,820	0
<b>Total Expenditure</b>	<b>466,670</b>	<b>0</b>
<b>Recharge Income</b>	<b>(466,670)</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>

## DEVELOPMENT CONTROL AND ENFORCEMENT

### Purpose

The primary task of this team is the statutory processing of planning applications and defending associated appeals. Responsibilities also include the enforcement of planning control and checking compliance with planning conditions.

### Additional Information

The Government sets performance targets in relation to the type of Planning Applications received. The performance for 2007/08 was excellent bearing in mind that the targets were set well above the national levels to continue the momentum achieved in the previous year and to maintain the Council's place in the top quartile of Local Authorities nationally. The targets for 2008/09 were lowered slightly to reflect anticipated performance levels given staff shortages and the need to deal with some significant applications. The targets for 2009/10 have been set at the national level to reflect the difficulties currently faced with reduced budgets and resources and these are shown below: -

	2007/08 Target	2007/08 Actual	2008/09 Target	2009/10 Target
%age of Major applications determined in 13 weeks	71%	79%	70%	60%
%age of Minor applications determined in 8 weeks	78%	73%	75%	65%
%age of all Other applications determined in 8 weeks	93%	83%	85%	80%

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	1,120,430	1,323,020
Premises Costs	430	610
Transport Costs	24,480	32,850
Appeal Costs	70,000	0
Other Supplies & Services	185,820	200,820
Support Service Costs	1,202,360	820,010
<b>Total Expenditure</b>	<b>2,603,520</b>	<b>2,377,310</b>
<u>Income</u>		
Fees & Charges Income	(1,016,310)	(1,019,680)
Recharge Income	(141,420)	(159,210)
<b>Total Income</b>	<b>(1,157,730)</b>	<b>(1,178,890)</b>
<b>Net Expenditure</b>	<b>1,445,790</b>	<b>1,198,420</b>

## SEWERAGE AND DRAINAGE

### Purpose

In accordance with Council policy, a reactive service is provided in respect of any cases of flooding being reported within the Borough.

### Additional Information

The Engineering team investigates and helps to resolve any matter relating to the blockage or obstruction of land drainage ditches. In addition to this, the Council works with the Environment Agency to ensure that DEFRA's high level targets are met.

Contract Costs expenditure is an annual payment to Southern Water for the sewerage scheme at Broughton. This scheme finishes in 2009.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Contract Costs	289,300	414,700
Support Service Costs	1,180	1,180
<b>Total Expenditure</b>	<b>290,480</b>	<b>415,880</b>

## BUILDING CONTROL

### Purpose

The Building Control team is responsible for ensuring that alterations and extensions to existing buildings and the construction of new buildings comply with the requirements of statutory Building Regulations and for dealing with dangerous structures reported to the Council. These responsibilities are set out in the Building Act 1984.

### Additional Information

This statutory function is managed by the Building Control Manager. The building regulation element of the work should be self-financing and this element of the budget is required to recover its costs over a three year rolling period.

In order to do this, surveyors allocate their time between the fee and non-fee earning work. Fee earning work consists of the administration of the regulations and allied legislation and involves the examination of plans and the inspection of any building works subject to compliance. Non fee earning work covers the other areas that Building Control is responsible for, and includes dealing with dangerous structures and demolition works.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	348,420	333,160
Transport Costs	27,490	27,920
Supplies & Services	46,160	51,590
Support Service Costs	156,650	150,900
<b>Total Expenditure</b>	<b>578,720</b>	<b>563,570</b>
<u>Income</u>		
Fees & Charges Income	(435,100)	(450,100)
Recharge Income	(5,520)	(5,520)
<b>Total Income</b>	<b>(440,620)</b>	<b>(455,620)</b>
<b>Net Expenditure</b>	<b>138,100</b>	<b>107,950</b>

**PLANNING POLICY & TRANSPORT  
SERVICE ESTIMATES  
2009/10**



## PLANNING POLICY & TRANSPORT SERVICE

The Planning, Policy and Transport Service was formed as a result of the corporate restructure in 2008 and consists of the Planning Policy function of the former Planning Service and the Transportation functions of the former Technical Services and also the responsibility for Concessionary Travel policy which was formerly the responsibility of the Revenues Service.

The Planning Policy function is primarily engaged on the statutory requirements for producing the Local Development Plan but also provides advice and guidance on conservation, listed buildings, tree preservation orders, archaeology and heritage, and urban design.

The Transportation function primarily covers engineering, highways and car parking activities.

The key challenges for the coming year will be progressing the local development framework Core Strategy towards adoption, in particular dealing with the Public Local Inquiry during the summer of 2009 and the resultant Inspector's report.

All activities within the service form part of the costs of the Planning and Transport Portfolio.

### Summary Estimates - by Activity

The estimates below are shown net of income (fee earning and internal recharges). The main changes between 2008/09 and 2009/10 are the reduction in estimated costs to Planning Policy of expenditure financed through the Council's capital programme from which no new asset will be acquired or significantly enhanced, and the removal of the estimated costs of the Local Development Framework from this budget to a general contingency. The costs of Concessionary Travel are expected to reduce for a similar reason, as a contingency to pay bus operators appeal costs has been transferred from this budget to a general contingency.

<b>Principal Activities</b>	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<b>Planning Policy</b>		
Planning Policy	998,800	823,200
Local Development Framework	140,450	100
<b>Total - Planning Policy</b>	<b>1,139,250</b>	<b>823,300</b>
<b>Transportation</b>		
Engineering & Transport	261,590	291,040
Highways	133,400	117,760
Car Parks	(889,300)	(911,110)
Concessionary Travel	1,112,930	917,510
<b>Total - Transportation</b>	<b>618,620</b>	<b>415,200</b>
<b>Net Total Expenditure</b>	<b>1,757,870</b>	<b>1,238,500</b>



## SUBJECTIVE SUMMARY

The total expenditure estimate has decreased by £397,540 from 2008/09 to 2009/10. This is due to a combination of three factors. Firstly, the cost of expenditure financed through the Council's capital programme from which no new asset will be acquired or significantly enhanced is estimated to reduce by approximately £95,000. Secondly, due to the unpredictable nature of spending on the Local Development Framework (LDF), the original budget for 2009/10 has been removed from the service revenue budget and is included as a general contingency. Thirdly, the contingency to pay bus operators appeal costs has been moved from the Concessionary Travel budget to general contingency in 2009/10.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	1,260,770	1,330,880
Premises Costs	451,830	470,750
Transport Costs	45,790	48,830
Supplies & Services	660,860	464,710
Transfer Payments	1,226,930	1,046,000
Support Service Costs	746,650	728,920
Capital Financing	231,230	136,430
<b>Total Expenditure</b>	<b>4,624,060</b>	<b>4,226,520</b>
<u>Income</u>		
Fees & Charges Income	(2,153,190)	(2,210,120)
Contribution from HCC	(5,800)	(10,400)
Government Grant	(225,000)	(230,000)
Recharge Income	(482,200)	(537,500)
<b>Total Income</b>	<b>(2,866,190)</b>	<b>(2,988,020)</b>
<b>Net Total Expenditure</b>	<b>1,757,870</b>	<b>1,238,500</b>

## PLANNING POLICY

### Purpose

The primary purpose of this team is to prepare the statutory Local Development Plan in accordance with Government requirements. The Plan has significance for all of the Council's strategic priorities as well as the Community Plan. The team also prepares development guidance for large development sites, leads on transport strategies and initiatives, and provides advice and guidance on the policy aspects of conservation, design, archaeology and landscape.

### Additional Information

The key challenges for the coming year will be progressing the local development framework Core Strategy towards adoption. This document will set out the vision and broad objectives for development in the Borough for the period up to 2026, the policies to deliver them and the broad locations for development including housing, employment, retail, leisure and transport.

In 2007/08, an estimated 75% of new homes were built on previously developed land. The team has commenced reviews of 10 conservation areas and will continue this work during 2009/10.

Work regarding Tree Preservation Orders and handling applications for tree works is now included in this budget, having previously been included in the Development Control and Enforcement budget.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	676,850	695,420
Premises Costs	400	400
Transport Costs	18,590	18,200
Grants	65,100	48,000
Other Supplies & Services	83,680	80,120
Support Service Costs	245,490	241,470
Capital Financing	180,600	66,800
<b>Total Expenditure</b>	<b>1,270,710</b>	<b>1,150,410</b>
<u>Income</u>		
Fees & Charges Income	(2,000)	(2,000)
Recharge Income	(269,910)	(325,210)
<b>Total Income</b>	<b>(271,910)</b>	<b>(327,210)</b>
<b>Net Expenditure</b>	<b>998,800</b>	<b>823,200</b>

## LOCAL DEVELOPMENT FRAMEWORK

### Purpose

The Local Development Framework (LDF) is the process for preparing the Local Development Plan. The LDF will consist of a variety of documents including Core Strategy, Statement of Community Involvement, the Local Development Scheme and Local Development documents. There is also a requirement to prepare an Annual Monitoring Report (AMR).

### Additional Information

The Local Development Scheme was published in July 2005 (revised in August 2007) and the Statement of Community Involvement was approved in August 2006. Following the publication in November 2006 of an informal draft Core Strategy: Issues and Options Paper, the Council's Preferred Development Options were released for public consultation on 1 February 2008 and the Core Strategy Pre Submission Draft was published in October 2008. The third AMR was submitted to the DCLG in December 2008. The majority of the costs incurred in 2008/09 relate to consultancy and printing.

Due to the unpredictable nature of the timing of expenditure on this activity, the estimated costs have been removed from the service budget and held within a general contingency. Actual costs incurred on this activity will continue to be reported as part of the Planning Policy and Transport Service revenue expenditure at the year end.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Premises Costs	1,000	0
Supplies & Services	139,450	100
<b>Total Expenditure</b>	<b>140,450</b>	<b>100</b>

## ENGINEERING AND TRANSPORT

### Purpose

The Council has an in-house team of seven engineers who are responsible for the project design, implementation and management of a range of highways and transport related schemes.

### Additional Information

Activities carried out by the Engineering and Transport Team vary from designing cycle routes to design and implementation of developer funded highway infrastructure improvements.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	289,700	341,490
Premises Costs	100	910
Transport Costs	11,160	12,540
Supplies & Services	52,260	30,060
Support Service Costs	120,660	118,330
<b>Total Expenditure</b>	<b>473,880</b>	<b>503,330</b>
<b>Recharge Income</b>	<b>(212,290)</b>	<b>(212,290)</b>
<b>Net Expenditure</b>	<b>261,590</b>	<b>291,040</b>

## HIGHWAYS

### Purpose

The Council carries out various Highway functions on behalf of Hampshire County Council through various Agency Arrangements.

The Council also has a statutory duty to ensure that a system of naming and numbering is applied to new developments and that nameplates are maintained thereafter.

### Additional Information

The Agency Arrangement consists at present of traffic management and highway development control advice throughout the Borough, along with on-street parking enforcement for which costs are allocated under the Parking budget. It also includes the feasibility, design, costing, project management and pre-planning work of Capital schemes.

Non-agency work includes the street name plates function. Additionally, the Council assumes the responsibility for bus shelter maintenance in unparished areas and also an enhanced level of maintenance within Andover High Street.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<b>Highways: Non-Agency</b>		
<u>Expenditure</u>		
Premises Costs	56,100	54,100
Supplies & Services	19,350	6,340
Support Service Costs	37,150	35,980
<b>Total Expenditure</b>	<b>112,600</b>	<b>96,420</b>
<b>Fees &amp; Charges Income</b>	<b>(1,200)</b>	<b>(1,200)</b>
<b>Net Expenditure</b>	<b>111,400</b>	<b>95,220</b>

## HIGHWAYS (Cont.)

	Revised Estimate 2008/09 £	Original Estimate 2009/10 £
<b>Highways: Agency</b>		
<u>Expenditure</u>		
Support Service Costs	118,670	119,210
<b>Total Expenditure</b>	<b>118,670</b>	<b>119,210</b>
<u>Income</u>		
Agency Income	(96,670)	(96,670)
<b>Total Income</b>	<b>(96,670)</b>	<b>(96,670)</b>
<b>Net Expenditure</b>	<b>22,000</b>	<b>22,540</b>
<b>Net Expenditure for Highways</b>	<b>133,400</b>	<b>117,760</b>

## PARKING

### Purpose

The Council has the power, under the Road Traffic Regulation Act 1984, to provide on-street and off-street parking places.

### Additional Information

The Parking team manages the provision of parking spaces to reduce traffic congestion, support town centre retail vitality and provide revenue to sustain the Council's integrated transport aims and has ISO 9000 accreditation for its procedures.

The allocation of spaces between ultra-short, short, medium and long stay are monitored on an ongoing basis and adjusted annually to reflect any changes in demand.

The primary costs included in the budget are for management, patrolling and maintenance of both the Council's off street pay and display car parks and on street parking restrictions. Currently there are 2649 off street pay & display spaces.

<b>Andover</b>	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	223,740	221,750
Premises Costs	265,580	285,770
Transport Costs	10,570	11,340
Supplies & Services	242,760	248,790
Support Service Costs	86,870	82,620
Capital Charges	35,860	47,860
<b>Total Expenditure</b>	<b>865,380</b>	<b>898,130</b>
<u>Income</u>		
Off-Street Charges	(1,117,030)	(1,147,000)
On-Street Charges	(282,730)	(328,190)
Other Income	(45,470)	(38,710)
<b>Total Income</b>	<b>(1,445,230)</b>	<b>(1,513,900)</b>
<b>Net Income</b>	<b>(579,850)</b>	<b>(615,770)</b>

## PARKING (Cont.)

<b>Romsey</b>	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	70,480	72,220
Premises Costs	128,650	129,570
Transport Costs	5,470	6,750
Supplies & Services	52,740	44,780
Support Service Costs	26,530	25,920
Capital Charges	14,770	21,770
<b>Total Expenditure</b>	<b>298,640</b>	<b>301,010</b>
<u>Income</u>		
Off-Street Charges	(560,090)	(555,550)
On-Street Charges	(44,800)	(37,600)
Other Income	(3,200)	(3,200)
<b>Total Income</b>	<b>(608,090)</b>	<b>(596,350)</b>
<b>Net Income</b>	<b>(309,450)</b>	<b>(295,340)</b>
<b>Net Income for Parking</b>	<b>(889,300)</b>	<b>(911,110)</b>



## CONCESSIONARY TRAVEL

### Purpose

The Council has a statutory duty to provide concessionary travel facilities for over 60's and residents of the Borough with qualifying disabilities.

### Additional Information

The Council's Concessionary Travel Scheme comprises a mix of both statutory and discretionary elements and has undergone recent policy reviews following changes to legislation. From April 2008, the scheme offers residents the choice of either a National Bus Pass for free local bus travel anywhere in England, or a railcard for discounted rail ticket purchases. An additional travel voucher concession is also available to qualifying disabled residents in receipt of certain benefits.

Values of individual concessions:

National Bus Pass - Unlimited

Rail Cards - Unlimited

Travel vouchers - £40 per qualifying individual

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs		
Supplies & Services	5,520	6,520
Transfer Payments	1,226,930	1,046,000
Support Service Costs	111,280	105,390
<b>Total Expenditure</b>	<b>1,343,730</b>	<b>1,157,910</b>
<u>Income</u>		
Contribution from HCC	(5,800)	(10,400)
Government Grant	(225,000)	(230,000)
<b>Total Income</b>	<b>(230,800)</b>	<b>(240,400)</b>
<b>Net Expenditure</b>	<b>1,112,930</b>	<b>917,510</b>

**REVENUES SERVICE  
ESTIMATES  
2009/10**



## **REVENUES SERVICE**

The Revenues Service is responsible for two main areas. These are Housing & Council Tax Benefit and Council Tax & Business Rates. It is a large customer-facing Service, coming into contact with every household and business in the Borough. A large proportion of the work undertaken is a statutory requirement of Local Authorities.

The Housing & Council Tax Benefit Unit is responsible for the assessment and payment of benefit in respect of the cost to residents of rent for their homes and Council Tax payments. An important area of work for this Unit is encouraging eligible residents to take up the benefits they are entitled to, serving some of the most vulnerable residents in the Borough. This area of the Unit's work is subject to a rigorous performance management framework and significant external inspection.

The Council Tax & Business Rates Unit is responsible for the billing and collection of Council Tax and Business Rates to ensure that the maximum amount is collected to provide funding for local services. This affects every property in the Borough.

The key challenges faced by the Service are; continuous improvement against key performance indicators, ensure adequate staff recruitment and retention, respond to increased workloads as a result of the current economic downturn, review methods of payment to secure further efficiencies, maximise income from benefit overpayments and continue to seek opportunities for joint working with relevant partners.

All service activities contribute to the Economic Portfolio.

## Summary Estimates - by Activity

The estimates below are shown net of income (fee earning and internal recharges). Net Total expenditure has reduced by £45,440 between the two periods, £43,000 of which is due to the savings target that the Service has been asked to achieve in 2009/10.

<b>Principal Activities</b>	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
Head of Revenues	95,700	92,730
Local Taxation Services	632,200	627,960
Council Tax Benefits Administration	360,935	395,250
Benefit Fraud	27,880	32,880
Council Tax Benefits	(42,400)	(44,400)
Housing Benefit - Homelessness	48,000	51,800
Housing Benefit - Rent Allowances	63,660	(35,700)
Housing Benefit - Rent Allowances Administration	199,185	262,200
Non-Domestic Rates (Council Owned Properties)	0	0
Savings target to manage in year	0	(43,000)
<b>Net Total Expenditure</b>	<b>1,385,160</b>	<b>1,339,720</b>

## SUBJECTIVE SUMMARY

The total expenditure estimate has increased by £2,010,510 from 2008/09 revised to 2009/10. This is due primarily to an anticipated increase in benefits payments made, together with inflationary increases on employee costs. The income estimates have increased by £2,012,950 in the same period which reflects, in the main, the increased subsidy required to meet the additional benefit payments.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	1,247,800	1,308,760
Premises Costs	702,660	707,870
Transport Costs	15,120	14,230
Supplies & Services	916,040	829,520
Transfer Payments	24,024,300	26,067,800
Support Service Costs	382,680	370,930
<b>Total Expenditure</b>	<b>27,288,600</b>	<b>29,299,110</b>
<u>Income</u>		
Fees & Charges	(323,500)	(330,500)
Subsidy Income	(24,877,280)	(26,878,020)
Recharge Income	(702,660)	(707,870)
<b>Total Income</b>	<b>(25,903,440)</b>	<b>(27,916,390)</b>
Savings target to manage in year	0	(43,000)
<b>Net Total Expenditure</b>	<b>1,385,160</b>	<b>1,339,720</b>

## HEAD OF REVENUES

### Purpose

This cost centre provides a framework within which the diverse activities of the service are managed.

### Additional Information

The Head of Revenues post is currently filled on a shared basis with Winchester City Council and the postholder splits her time equally between the two Authorities. The postholder is employed by Winchester City Council which explains why there are no employee costs shown below as her costs are charged under 'Supplies & Services'.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Supplies & Services	40,820	40,970
Support Service Costs	54,880	51,760
<b>Total Expenditure</b>	<b>95,700</b>	<b>92,730</b>

## LOCAL TAXATION SERVICES

### Purpose

The Council has a duty under the Local Government Finance Act 1992 to collect Council Tax from every domestic dwelling in the Borough on behalf of Hampshire County Council, the Hampshire Police and Fire Authorities, Parish Councils within the Borough and to meet its own requirements.

Under the Local Government Finance Act 1988, the Council has a duty to collect the uniform business rate set by Central Government from all non-domestic properties in the Borough as notified to the Council by the Valuation Offices of HM Revenue and Customs.

### Additional Information

This budget covers the administration, billing, collection and enforcement costs regarding Council Tax and Business Rates together with the cost of providing discretionary rate relief not paid for by the Government.

Approximately 51,800 properties will be administered, at a cost of £12.12 per property in 2009/10.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	405,100	407,670
Transport Costs	2,080	1,900
Discretionary Rate Relief	144,000	140,000
Other Supplies & Services	251,850	261,120
Support Service Costs	151,470	146,770
<b>Total Expenditure</b>	<b>954,500</b>	<b>957,460</b>
<b>Fees &amp; Charges Income</b>	<b>(322,300)</b>	<b>(329,500)</b>
<b>Net Expenditure</b>	<b>632,200</b>	<b>627,960</b>



## COUNCIL TAX BENEFITS ADMINISTRATION

### Purpose

The Council has a statutory obligation to provide Council Tax benefits to qualifying residents.

### Additional Information

The income (shown below) is the Council Tax Benefit Subsidy paid by the Department for Work & Pensions to the Council for the administration of the Council Tax Benefit scheme. This is calculated on the caseload of the Council, i.e. the number of residents receiving Council Tax Benefit.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	376,550	404,870
Transport Costs	5,600	5,240
Supplies & Services	86,290	89,360
Support Service Costs	77,060	75,100
<b>Total Expenditure</b>	<b>545,500</b>	<b>574,570</b>
<b>Subsidy Income</b>	<b>(184,560)</b>	<b>(179,320)</b>
<b>Net Expenditure</b>	<b>360,940</b>	<b>395,250</b>

## BENEFIT FRAUD

### Purpose

The Council seeks to ensure benefits are paid only to those people entitled to receive them and has established a small team to deter, detect and prosecute those making fraudulent benefit claims.

### Additional Information

The income (shown below) is predominantly Government Subsidy which is calculated using a formula that is mainly based on caseload.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	72,360	74,270
Transport Costs	1,510	1,510
Supplies & Services	5,600	6,400
Support Service Costs	26,990	26,880
<b>Total Expenditure</b>	<b>106,460</b>	<b>109,060</b>
<u>Income</u>		
Fees & Charges Income	(1,200)	(1,000)
Subsidy Income	(77,380)	(75,180)
<b>Total Income</b>	<b>(78,580)</b>	<b>(76,180)</b>
<b>Net Expenditure</b>	<b>27,880</b>	<b>32,880</b>

## COUNCIL TAX BENEFITS

### Purpose

The Council has a statutory duty to provide Council Tax benefits to qualifying residents.

### Additional Information

The figures shown below represent the total cost of benefits paid and subsidy income received to meet the cost of those benefits.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<b>Council Tax Benefit Paid</b>	<b>4,608,000</b>	<b>4,829,200</b>
<b>Subsidy Income</b>	<b>(4,650,400)</b>	<b>(4,873,600)</b>
<b>Net Income</b>	<b>(42,400)</b>	<b>(44,400)</b>

## HOUSING BENEFIT - HOMELESSNESS

### Purpose

The Council provides housing benefit to homeless people and families in short term accommodation. Part of this cost is borne by the Council and not by the Department for Work and Pensions through the subsidy system.

### Additional Information

The cost of benefits shown below is shown as income within the Housing Needs section of the Housing Service estimates. The costs derive from the rent payments made for bed & breakfast accommodation over the Council's current threshold as set by central Government.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<b>Homelessness Benefit Paid</b>	<b>67,700</b>	<b>73,000</b>
<b>Subsidy Income</b>	<b>(19,700)</b>	<b>(21,200)</b>
<b>Net Expenditure</b>	<b>48,000</b>	<b>51,800</b>

## HOUSING BENEFIT - RENT ALLOWANCES

### Purpose

The Council provides housing benefits to qualifying residents under statutory obligation. The net budget represents the element of providing Housing Benefit to tenants that is borne by the Council and not by the Department for Work and Pensions through the subsidy system.

### Additional Information

The net position on this activity is dependent on the amount of benefit subsidy being paid by the Government on overpayments, which is itself dependent on the performance of the Council's benefit team, and the performance on overpayment recovery. For this reason, the percentage borne by the Council may vary from year to year. Included in the expenditure estimate is the Bad Debt Provision for each year.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Bad Debt Provision	288,000	183,700
Housing Benefit Rent Allowances	19,348,600	21,165,600
<b>Total Expenditure</b>	<b>19,636,600</b>	<b>21,349,300</b>
<b>Subsidy Income &amp; Recoveries</b>	<b>(19,572,940)</b>	<b>(21,385,000)</b>
<b>Net Expenditure / (Income)</b>	<b>63,660</b>	<b>(35,700)</b>

## HOUSING BENEFIT - RENT ALLOWANCES ADMINISTRATION

### Purpose

The Council has a statutory obligation to provide Housing Benefit rent allowances to qualifying residents.

### Additional Information

The Council receives Housing Benefit Subsidy paid by the Department for Work & Pensions for the administration of the Housing Benefit scheme. This is calculated on the caseload of the Council - that is the number of residents receiving Housing Benefit, and attracts different levels of subsidy depending on the type of tenancy and associated complexity.

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<u>Expenditure</u>		
Employee Costs	393,790	421,950
Transport Costs	5,930	5,580
Supplies and Services	99,480	107,970
Support Service Costs	72,280	70,420
<b>Total Expenditure</b>	<b>571,480</b>	<b>605,920</b>
<b>Subsidy Income</b>	<b>(372,300)</b>	<b>(343,720)</b>
<b>Net Expenditure</b>	<b>199,180</b>	<b>262,200</b>

## NON-DOMESTIC RATES (COUNCIL OWNED PROPERTIES)

### Purpose

The Council owns and maintains various buildings used for business purposes across the Borough and these properties are subject to charges for Non-Domestic Rates.

### Additional Information

This is the cost of the business rates that the Council pays on all properties it occupies (e.g. Council offices) and other assets it owns (e.g. car parks, public conveniences and sports centres).

	<b>Revised Estimate 2008/09 £</b>	<b>Original Estimate 2009/10 £</b>
<b>Cost of Non-Domestic Rates</b>	<b>702,660</b>	<b>707,870</b>
<b>Recharges to General Fund</b>	<b>(702,660)</b>	<b>(707,870)</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>

**CAPITAL PROGRAMME**  
**2009/10 - 2010/11**





## **GENERAL FUND CAPITAL PROGRAMME**

In addition to the Revenue budgets shown throughout this book, the Council also operates a capital programme. Projects included in the capital programme cost more than £10,000 and are for purchasing equipment or property required for the Council to deliver its services.

The capital programme is overseen by an officer led working party, with updates reported to Councillors three times a year.

The proposed capital programme for 2009/10 was presented to Cabinet in November 2008 and was approved by Council in January 2009.

Capital expenditure broadly falls under two categories. Firstly is the purchase or material improvement of an asset that will be shown in the Council's asset register. Alternatively, expenditure may be given in grant form to other individuals or organisations to which the Council receives no asset (e.g. grants to Parish Councils or Disabled Facilities Grants). In these cases or where the expenditure does not enhance the value or expected life of an asset it is shown in the relevant Service account as Capital Financing expenditure as seen throughout this book.

The Council's capital expenditure is split over two different programmes. The General Fund capital programme which deals with the purchase of land, plant, the upgrading of existing infrastructure and grants to local voluntary groups is shown on pages 194 to 205. The Social Housing Capital Programme, which summarises the expenditure on delivering affordable housing across the Borough, is shown on page 206.

### **Summary Estimates**

The total capital programme over the three year cycle 2008/09 to 2010/11 is expected to spend £7.342M and will return £10.292M to capital reserves. Although this appears a healthy position, the net return to reserves is compensating for additional expenditure between 2005/06 and 2007/08 of £10.130M that was to be met from the capital receipts identified for 2008/09 and beyond.

The analysis of capital budgets shown on the following pages represents the capital programme presented to the Cabinet and approved by Council in February 2009.

## GENERAL FUND CAPITAL PROGRAMME AND FINANCING

### SUMMARY ESTIMATES

	Latest Total Estimated Cost £'000	Total Cost to 31 March 2008 £'000	Revised Estimate 2008/09 £'000	Original Estimate 2009/10 £'000	Original Estimate 2010/11 £'000
<b>CAPITAL EXPENDITURE</b>					
Environmental Service	217.5	23.4	194.1	0.0	0.0
Estates	1,034.1	449.6	388.5	196.0	0.0
Housing, Health & Communities Service	2,995.4	Ongoing	1,045.4	1,000.0	950.0
I.T.	2,324.2	1,001.8	407.6	872.8	42.0
Leisure & Wellbeing	4,497.3	3,688.6	484.7	324.0	0.0
Planning Policy & Transport	1,964.4	527.2	841.4	545.8	50.0
<b>Total</b>	<b>13,032.9</b>	<b>5,690.6</b>	<b>3,361.7</b>	<b>2,938.6</b>	<b>1,042.0</b>
<b>CAPITAL FINANCING</b>					
Capital Grants			420.0	420.0	420.0
General Fund Capital Receipts			7,758.2	2,260.0	5,550.0
Capital Contributions			522.4	171.2	112.2
<b>Total</b>			<b>8,700.6</b>	<b>2,851.2</b>	<b>6,082.2</b>
Required draw from Balances			(5,338.9)	87.4	(5,040.2)
<b>Total Financing</b>			<b>3,361.7</b>	<b>2,938.6</b>	<b>1,042.0</b>

**ENVIRONMENTAL SERVICE**  
**CAPITAL PROGRAMME**

<b>Scheme</b>	<b>Latest Total Estimated Cost £'000</b>	<b>Total Cost to 31 March 2008 £'000</b>	<b>Revised Estimate 2008/09 £'000</b>	<b>Original Estimate 2009/10 £'000</b>	<b>Original Estimate 2010/11 £'000</b>
Modernise Neighbourhood Recycling Centres	81.0	2.5	78.5		
Alternate Bin Collection - Supplementary Projects	16.5	8.3	8.2		
Mobile Anti-Fly Tipping CCTV Equipment	15.0	12.6	2.4		
Vehicle Tracking System	50.0		50.0		
Vehicle Workshop Restructure	55.0		55.0		
<b>Total</b>	<b>217.5</b>	<b>23.4</b>	<b>194.1</b>	<b>0.0</b>	<b>0.0</b>

**ESTATES SERVICE**  
**CAPITAL PROGRAMME**

<b>Scheme</b>	<b>Latest Total Estimated Cost £'000</b>	<b>Total Cost to 31 March 2008 £'000</b>	<b>Revised Estimate 2008/09 £'000</b>	<b>Original Estimate 2009/10 £'000</b>	<b>Original Estimate 2010/11 £'000</b>
Upgrade Union Street, Andover	186.0	184.0	2.0		
Plot 47 - Walworth Roof	154.0	111.5	42.5		
Walworth Enterprise Centre, re-roof 2 units	141.0		46.0	95.0	
Works to Plot 47 Unit 3C Walworth Industrial Estate	50.0		50.0		
Rendezvous	114.0	102.1	11.9		
Refurbish Walworth Enterprise Centre	70.0		40.0	30.0	
Drainage at Brunel Gate	30.0		30.0		
Shepherd Spring Lane Amenity site	20.0			20.0	
<b>Sub total carried forward</b>	<b>765.0</b>	<b>397.6</b>	<b>222.4</b>	<b>145.0</b>	<b>0.0</b>

**ESTATES SERVICE**  
**CAPITAL PROGRAMME**

Scheme	Latest Total Estimated Cost £'000	Total Cost to 31 March 2008 £'000	Revised Estimate 2008/09 £'000	Original Estimate 2009/10 £'000	Original Estimate 2010/11 £'000
<b>Sub total brought forward</b>	<b>765.0</b>	<b>397.6</b>	<b>222.4</b>	<b>145.0</b>	<b>0.0</b>
Facility for Interviews, Beech Hurst	23.0	18.2	4.8		
Summer Cooling of Offices	29.9	23.9	6.0		
Refurbishment of Chantry Centre Toilets	60.2	6.8	53.4		
Chantry Centre Lift	80.0	3.1	76.9		
Beech Hurst Power Perfector	25.0		25.0		
Beech Hurst Lighting Upgrade	51.0			51.0	
<b>Total</b>	<b>1,034.1</b>	<b>449.6</b>	<b>388.5</b>	<b>196.0</b>	<b>0.0</b>

**HOUSING, HEALTH & COMMUNITIES SERVICE**  
**CAPITAL PROGRAMME**

<b>Scheme</b>	<b>Latest Total Estimated Cost £'000</b>	<b>Total Cost to 31 March 2008 £'000</b>	<b>Revised Estimate 2008/09 £'000</b>	<b>Original Estimate 2009/10 £'000</b>	<b>Original Estimate 2010/11 £'000</b>
Grants to Voluntary Organisations	300.9	Ongoing	100.9	100.0	100.0
Renovations and Minor Works Grants	495.5	Ongoing	195.5	150.0	150.0
Disabled Facilities Grants	2,149.0	Ongoing	749.0	700.0	700.0
Refurbishment of King Arthur's Hall and Atholl Court	50.0			50.0	
<b>Total</b>	<b>2,995.4</b>		<b>1,045.4</b>	<b>1,000.0</b>	<b>950.0</b>

**I.T. SERVICE**  
**CAPITAL PROGRAMME**

<b>Scheme</b>	<b>Latest Total Estimated Cost £'000</b>	<b>Total Cost to 31 March 2008 £'000</b>	<b>Revised Estimate 2008/09 £'000</b>	<b>Original Estimate 2009/10 £'000</b>	<b>Original Estimate 2010/11 £'000</b>
Corporate Electronic Document Management	466.6	370.1	19.0	77.5	
GIS / LPG Land & Property system	568.3	552.2	10.1	6.0	
Application Management Tools	45.1	13.9	28.4	2.8	
Improve delivery of applications	23.4	17.8	2.2	3.4	
Develop remote access availability	12.6	11.0	1.6		
Replace Uninterruptible Power Supplies	64.0	32.8	6.8	24.4	
SQL Consolidation to support database services	42.2		38.0	4.2	
Replacement of Corporate Financial Management System	356.0	4.0	82.0	270.0	
Performance Management Software	15.0		15.0		
<b>Sub total carried forward</b>	<b>1,593.2</b>	<b>1,001.8</b>	<b>203.1</b>	<b>388.3</b>	<b>0.0</b>



**I.T. SERVICE**  
**CAPITAL PROGRAMME**

<b>Scheme</b>	<b>Latest Total Estimated Cost £'000</b>	<b>Total Cost to 31 March 2008 £'000</b>	<b>Revised Estimate 2008/09 £'000</b>	<b>Original Estimate 2009/10 £'000</b>	<b>Original Estimate 2010/11 £'000</b>
<b>Sub total brought forward</b>	<b>1,593.2</b>	<b>1,001.8</b>	<b>203.1</b>	<b>388.3</b>	<b>0.0</b>
CAPS Licensing Module	27.0		27.0		
Customer Relationship Management System	185.0			185.0	
Virtualisation of Server Farm	216.0		154.5	61.5	
Upgrade to IDOX system	23.0		23.0		
Storage Area Network Replacement	110.0			80.0	30.0
Replacement of infrastructure Core Switches	98.0			98.0	
Replace Server Fleet	42.0			30.0	12.0
Enhanced Internet Platform Resilience	30.0			30.0	
<b>Total</b>	<b>2,324.2</b>	<b>1,001.8</b>	<b>407.6</b>	<b>872.8</b>	<b>42.0</b>

**LEISURE & WELLBEING SERVICE**  
**CAPITAL PROGRAMME**

Scheme	Latest Total Estimated Cost £'000	Total Cost to 31 March 2008 £'000	Revised Estimate 2008/09 £'000	Original Estimate 2009/10 £'000	Original Estimate 2010/11 £'000
Charlton Sports Centre - Re-lay Running Track	219.8	214.7	5.1		
Play Areas - Development of Sites	254.1	Ongoing	140.0	114.1	
Health & Safety - Memorial Headstone Inspection - phase 2	21.4	10.1		11.3	
Health & Safety Tree Safety Survey - phase 2	221.4	124.1	57.3	40.0	
Andover Leisure Centre Pool Hall Suspended Ceiling	38.2	37.5		0.7	
Romsey Sports Centre - Skate Ramps	55.0	52.3	2.5	0.2	
Romsey Rapids Investment	2,998.6	2,997.3	1.3		
Riverside Walk - Feasibility	15.0	10.9	4.1		
Resurface Andover Cemetery paths	20.0	19.4	0.6		
<b>Sub total carried forward</b>	<b>3,843.5</b>	<b>3,466.3</b>	<b>210.9</b>	<b>166.3</b>	<b>0.0</b>

**LEISURE & WELLBEING SERVICE**  
**CAPITAL PROGRAMME**

Scheme	Latest Total Estimated Cost £'000	Total Cost to 31 March 2008 £'000	Revised Estimate 2008/09 £'000	Original Estimate 2009/10 £'000	Original Estimate 2010/11 £'000
<b>Sub total brought forward</b>	<b>3,843.5</b>	<b>3,466.3</b>	<b>210.9</b>	<b>166.3</b>	<b>0.0</b>
Cemetery Management Software	15.0	10.1	4.9		
Portway Stadium Lights	18.8	0.8	16.0	2.0	
Knightwood Pitch Groundworks	7.7	3.9	3.1	0.7	
Playground Management Software	18.0	13.6	4.4		
War Memorial Park Fencing	25.9	8.4	17.5		
Botley Road Cemetery. Repairs / Demolish Toilet Block	11.8	5.3	6.5		
Testing of Bridges and Goalposts	17.5	13.3	4.2		
River Way Open space	150.0		85.0	65.0	
ALC Dry Side Chiller	33.0	0.4	32.6		
<b>Sub total carried forward</b>	<b>4,141.2</b>	<b>3,522.1</b>	<b>385.1</b>	<b>234.0</b>	<b>0.0</b>

**LEISURE & WELLBEING SERVICE**  
**CAPITAL PROGRAMME**

Scheme	Latest Total Estimated Cost £'000	Total Cost to 31 March 2008 £'000	Revised Estimate 2008/09 £'000	Original Estimate 2009/10 £'000	Original Estimate 2010/11 £'000
<b>Sub total brought forward</b>	<b>4,141.2</b>	<b>3,522.1</b>	<b>385.1</b>	<b>234.0</b>	<b>0.0</b>
Feasibility for youth provision in Romsey	16.0		16.0		
Pitch Booking System	12.3		12.3		
Healthy Living Centres	115.2	110.2	5.0		
Andover Leisure Centre, Rapids & Charlton Plant	103.1	50.8	52.3		
Improvements to Romsey Sports Centre car park for season ticket holders	19.5	5.5	14.0		
Anton Lakes Revetment	50.0			50.0	
Skate Park - The Depot	40.0			40.0	
<b>Total</b>	<b>4,497.3</b>	<b>3,688.6</b>	<b>484.7</b>	<b>324.0</b>	<b>0.0</b>

**PLANNING POLICY & TRANSPORT SERVICE**  
**CAPITAL PROGRAMME**

Scheme	Latest Total Estimated Cost £'000	Total Cost to 31 March 2008 £'000	Revised Estimate 2008/09 £'000	Original Estimate 2009/10 £'000	Original Estimate 2010/11 £'000
Cycle Route Feasibility - Andover Phase 1	7.6	3.0	4.6		
Cycle Route Feasibility - Romsey Phase 3	20.0	8.7	11.3		
Integ Trans Init - Andover Strategy Contribution	56.0	Ongoing	56.0		
Station Road - Romsey, Access	24.6	23.1	1.5		
Tadburn Footpath & Nature Reserve Enhancements	159.0	83.1	5.9	70.0	
Lee Lane - Closure to Traffic	16.8			16.8	
Bridge St & London St, Andover Improvements	220.0	1.0	187.0	32.0	
River Anton Enhancements	180.0		180.0		
Duttons Road Improvements	90.0	5.7	84.3		
Small Scale Environmental Improvements	38.4	Ongoing	18.4	20.0	
Car Parks - CCTV	208.8	33.4	4.9	170.5	
<b>Sub total carried forward</b>	<b>1,021.2</b>	<b>158.0</b>	<b>553.9</b>	<b>309.3</b>	<b>0.0</b>

**PLANNING POLICY & TRANSPORT SERVICE**  
**CAPITAL PROGRAMME**

Scheme	Latest Total Estimated Cost £'000	Total Cost to 31 March 2008 £'000	Revised Estimate 2008/09 £'000	Original Estimate 2009/10 £'000	Original Estimate 2010/11 £'000
<b>Sub total brought forward</b>	<b>1,021.2</b>	<b>158.0</b>	<b>553.9</b>	<b>309.3</b>	<b>0.0</b>
Improve Town Centre - Upper High Street	314.5	306.6	7.9		
Cycle Routes - Timsbury - Romsey, Phase 5 & 6	191.7	38.4	153.3		
Pay on Foot - Andover Multi Storey Car Park	109.0	9.5		99.5	
Replace Pay and Display Machines	96.0	0.5	95.5		
Virtual Footpath - The Meads	25.0	0.6	24.4		
Car Park Enforcement Software	20.0	13.6	6.4		
Andover Bus Station Re-Development	100.0			50.0	50.0
Handheld computers for Car Park Enforcement Officers	37.0			37.0	
Cycle Route design - Belbins to Romsey	50.0			50.0	
<b>Total</b>	<b>1,964.4</b>	<b>527.2</b>	<b>841.4</b>	<b>545.8</b>	<b>50.0</b>

**SOCIAL HOUSING**  
**CAPITAL PROGRAMME**

206

Scheme	Latest Total Estimated Cost £000	Total Cost to 31 March 2008 £'000	Revised Estimate 2008/09 £000	Original Estimate 2009/10 £000	Original Estimate 2010/11 £000
Western Road, Andover	82.2		82.2		
Pilgrims Way, Test Court	82.2		82.2		
3 - 6 Knoll Court	134.5		134.5		
8 &10 Hockney Green, Artists Way	75.0		75.0		
Genoa Court, Lancelot Close, Spey Court & Hendren Square, Gallaghers Mead	164.5		164.5		
Shaw House	585.0		292.5	292.5	
Salisbury Road, Andover	585.0		292.5	292.5	
Romsey Brewery site	710.0			710.0	
<b>Total Approved Projects</b>	<b>2,418.4</b>	<b>0.0</b>	<b>1,123.4</b>	<b>1,295.0</b>	<b>0.0</b>
Schemes to be identified	3,034.9			1,534.9	1,500.0
<b>Total Approved Budget</b>	<b>5,453.3</b>	<b>0.0</b>	<b>1,123.4</b>	<b>2,829.9</b>	<b>1,500.0</b>

## PORTFOLIO REVENUE INFORMATION

The Council's activities are divided into seven portfolios. All income and expenditure is attributable to a portfolio, with each portfolio being under the responsibility of a designated member of the Cabinet.

The current Portfolio holders are:

<b>Portfolio</b>	<b>Portfolio Holder</b>
Leader's	Cllr Carr
Corporate	Cllr Busk
Economic	Cllr Giddings
Environmental	Cllr Boulton
Housing, Health & Communities	Cllr Mrs Hawke
Leisure & Wellbeing	Cllr Mrs Nokes
Planning & Transport	Cllr Hatley





## PORTFOLIO REVENUE INFORMATION

### SUMMARY ESTIMATES

	<b>Revised Estimate 2008/09 £'000</b>	<b>Original Estimate 2009/10 £'000</b>
Leader's	293,420	231,200
Corporate	3,715,540	3,865,680
Economic	(3,512,980)	(3,288,620)
Environmental	4,081,530	4,089,190
Housing, Health & Communités	5,091,000	6,264,650
Leisure & Wellbeing	3,865,380	3,611,930
Planning & Transport	3,632,240	2,960,750
Service savings to be achieved	0	(684,000)
<b>Total - All Portfolios</b>	<b>17,166,130</b>	<b>17,050,780</b>

## PORTFOLIO REVENUE INFORMATION

<b>LEADER'S PORTFOLIO</b>	<b>Revised Estimate 2008/09 £'000</b>	<b>Original Estimate 2009/10 £'000</b>
<b>Revenue Budgets</b>		
<b>Chief Executive's Office</b>		
Chief Executive's Office	869,190	829,820
Human Resources Service	332,910	319,900
Human Resources Function	59,470	41,700
<b>Total Expenditure</b>	<b>1,261,570</b>	<b>1,191,420</b>
<b>Corporate &amp; Democratic Core</b>		
Corporate Public Relations Information & Consultation	155,200	159,020
Best Value & Performance	62,280	54,310
Representing Local Interests	17,050	17,010
Local Strategic Partnership	90,950	105,560
<b>Total Expenditure</b>	<b>325,480</b>	<b>335,900</b>
<b>Total Portfolio Expenditure</b>	<b>1,587,050</b>	<b>1,527,320</b>
<b>Service Controlled Income</b>		
Corporate & Democratic Core	(27,250)	(28,500)
<b>Total Service Controlled Income</b>	<b>(27,250)</b>	<b>(28,500)</b>
<b>Centrally Controlled Income</b>		
Chief Executive's Office	(1,266,380)	(1,267,620)
<b>Total Centrally Controlled Income</b>	<b>(1,266,380)</b>	<b>(1,267,620)</b>
<b>Net Revenue Expenditure for LEADER'S PORTFOLIO</b>	<b>293,420</b>	<b>231,200</b>

## PORTFOLIO REVENUE INFORMATION

<b>CORPORATE PORTFOLIO</b>	<b>Revised Estimate 2008/09 £'000</b>	<b>Original Estimate 2009/10 £'000</b>
<b>Revenue Budgets</b>		
<b>Chief Executive's Office</b>		
Customer Services Unit	1,137,680	1,084,150
<b>Total Expenditure</b>	<b>1,137,680</b>	<b>1,084,150</b>
<b>Corporate &amp; Democratic Core</b>		
Corporate Management	1,136,010	1,097,520
Delivering Public Services Electronically	47,560	44,590
Emergency Planning	36,580	32,650
Councillors	836,970	840,150
Councillor Meetings	563,740	553,900
Mayoral Office	128,950	126,300
Civic Ceremonies	10,490	9,780
Subscriptions	33,860	32,470
Other Democratic Activities	113,410	112,720
Allocated Central Overheads	473,700	456,300
Non-Distributable Costs	222,210	206,990
<b>Total Expenditure</b>	<b>3,603,480</b>	<b>3,513,370</b>
<b>Information Technology</b>		
Management & Administration	1,130,020	1,340,830
Geographical Information System	120,040	125,290
Infrastructure, Project and Support Services	472,690	404,890
Central Telephone System	62,870	62,850
Central Printing Section	79,560	63,980
<b>Total Expenditure</b>	<b>1,865,180</b>	<b>1,997,840</b>
<b>Sub-total Expenditure c/f</b>	<b>6,606,340</b>	<b>6,595,360</b>

## PORTFOLIO REVENUE INFORMATION

<b>CORPORATE PORTFOLIO (cont)</b>	<b>Revised Estimate 2008/09 £'000</b>	<b>Original Estimate 2009/10 £'000</b>
<b>Sub-total Expenditure b/f</b>	<b>6,606,340</b>	<b>6,595,360</b>
<b>Legal &amp; Democratic</b>		
Legal Section	669,130	642,360
Land Charges	216,290	170,330
Democratic Unit	392,860	376,850
Council Elections	302,890	262,350
Registration Of Electors	230,530	218,420
Lotteries, Amusements & Gaming Permits	51,570	52,830
Alcohol & Entertainment Licensing	119,980	117,530
Hackney Carriages & Private Hire Vehicles	56,520	62,790
<b>Total Expenditure</b>	<b>2,039,770</b>	<b>1,903,460</b>
<b>Total Portfolio Expenditure</b>	<b>8,646,110</b>	<b>8,498,820</b>
<b>Service Controlled Income</b>		
Chief Executive's Office	(200)	0
Corporate & Democratic Core	(5,960)	(1,000)
Information Technology	(4,100)	(1,600)
Legal & Democratic	(324,940)	(328,120)
<b>Total Service Controlled Income</b>	<b>(335,200)</b>	<b>(330,720)</b>
<b>Centrally Controlled Income</b>		
Chief Executive's Office	(1,255,730)	(1,063,310)
Corporate & Democratic Core	(435,490)	(419,510)
Information Technology	(1,713,020)	(1,638,330)
Legal & Democratic	(1,191,130)	(1,181,270)
<b>Total Centrally Controlled Income</b>	<b>(4,595,370)</b>	<b>(4,302,420)</b>
 <b>Net Revenue Expenditure for CORPORATE PORTFOLIO</b>	 <b>3,715,540</b>	 <b>3,865,680</b>

## PORTFOLIO REVENUE INFORMATION

<b>ECONOMIC PORTFOLIO</b>	<b>Revised Estimate 2008/09 £'000</b>	<b>Original Estimate 2009/10 £'000</b>
<b>Revenue Budgets</b>		
<b>Estates</b>		
Estates Unit	519,960	485,200
Andover Market	16,090	16,090
Industrial Estate Development	211,790	201,830
Walworth Enterprise Centre	166,580	153,220
Union Street	9,170	2,670
Chantry Centre	12,730	12,840
Corporate Properties	476,670	442,460
Economic Development & Promotion	181,440	123,180
Promotion of Tourism	131,060	129,400
Town Centre Management	141,270	131,240
Management	45,460	0
Christmas Lighting	34,860	40,500
Public Conveniences	168,330	164,510
Office Accommodation	1,210,220	1,088,890
Maintenance Works	184,210	509,220
<b>Total Expenditure</b>	<b>3,509,840</b>	<b>3,501,250</b>
<b>Finance</b>		
Finance Service	1,200,340	1,201,930
Insurance	489,920	495,300
Officer's Car Leases	129,900	131,740
<b>Total Expenditure</b>	<b>1,820,160</b>	<b>1,828,970</b>
<b>Revenues</b>		
Head Of Revenues	95,700	92,730
Local Taxation Services	954,500	957,460
Council Tax Benefits Administration	545,500	574,570
Benefit Fraud	106,460	109,060
Council Tax Benefits	4,608,000	4,829,200
Housing Benefit - Homelessness	67,700	73,000
Housing Benefit - Rent Allowances	19,636,600	21,349,300
Housing Benefit - Rent Allowances Administration	571,480	605,920
Non-Domestic Rates	702,660	707,870
<b>Total Expenditure</b>	<b>27,288,600</b>	<b>29,299,110</b>
<b>Total Portfolio Expenditure</b>	<b>32,618,600</b>	<b>34,629,330</b>

## PORTFOLIO REVENUE INFORMATION

ECONOMIC PORTFOLIO (cont)	Revised Estimate 2008/09 £'000	Original Estimate 2009/10 £'000
<b>Total Portfolio Expenditure</b>	<b>32,618,600</b>	<b>34,629,330</b>
<b>Service Controlled Income</b>		
Estates	(6,789,860)	(6,561,240)
Finance	(6,950)	(5,600)
Revenues	(323,500)	(330,500)
<b>Total Service Controlled Income</b>	<b>(7,120,310)</b>	<b>(6,897,340)</b>
<b>Centrally Controlled Income</b>		
Estates	(1,590,480)	(1,597,220)
Finance	(1,840,860)	(1,837,500)
Revenues	(25,579,930)	(27,585,890)
<b>Total Centrally Controlled Income</b>	<b>(29,011,270)</b>	<b>(31,020,610)</b>
<b>Net Revenue Income for ECONOMIC PORTFOLIO</b>	<b>(3,512,980)</b>	<b>(3,288,620)</b>

## PORTFOLIO REVENUE INFORMATION

<b>ENVIRONMENTAL PORTFOLIO</b>	<b>Revised Estimate 2008/09 £'000</b>	<b>Original Estimate 2009/10 £'000</b>
<b>Revenue Budgets</b>		
<b>Environmental Service</b>		
Grounds Maintenance	1,937,110	1,956,650
Waste Collection	2,151,660	2,867,620
Garden Waste Collection	255,790	373,390
Street Cleansing	1,109,850	1,512,560
Vehicle Workshop	1,058,970	1,068,860
Building Works	612,280	539,720
Building Cleaning	152,380	151,960
Public Conveniences	76,540	76,830
Depot Costs	285,020	250,130
Environmental Services	4,478,940	0
<b>Total Portfolio Expenditure</b>	<b>12,118,540</b>	<b>8,797,720</b>
<b>Service Controlled Income</b>		
Environmental Service	(534,010)	(555,890)
<b>Total Service Controlled Income</b>	<b>(534,010)</b>	<b>(555,890)</b>
<b>Centrally Controlled Income</b>		
Environmental Service	(7,503,000)	(4,152,640)
<b>Total Centrally Controlled Income</b>	<b>(7,503,000)</b>	<b>(4,152,640)</b>
<b>Net Revenue Expenditure for ENVIRONMENTAL PORTFOLIO</b>	<b>4,081,530</b>	<b>4,089,190</b>



## PORTFOLIO REVENUE INFORMATION

HOUSING, HEALTH & COMMUNITIES PORTFOLIO	Revised Estimate 2008/09 £'000	Original Estimate 2009/10 £'000
<b>Revenue Budgets</b>		
<b>Housing, Health &amp; Communities</b>		
General Management	302,600	285,160
Housing Needs	870,020	839,500
Housing Initiatives	685,830	2,032,630
Housing Administration	192,400	189,910
Community Safety	240,820	226,500
Neighbourhood Wardens Scheme	321,640	330,460
Community Development	738,710	753,950
Business Support	395,470	347,490
Pest Control	307,700	323,580
Out of Hours Service	51,240	55,290
Pollution	410,550	431,230
Housing Standards	952,100	850,520
Animal Welfare	184,740	183,930
Health Protection	443,070	455,610
<b>Total Expenditure</b>	<b>6,096,890</b>	<b>7,305,760</b>
<b>Estates</b>		
Public Halls	246,230	234,350
<b>Total Expenditure</b>	<b>246,230</b>	<b>234,350</b>
<b>Total Portfolio Expenditure</b>	<b>6,343,120</b>	<b>7,540,110</b>
<b>Service Controlled Income</b>		
Housing, Health & Communities	(344,830)	(404,050)
Estates	(51,800)	(52,800)
<b>Total Service Controlled Income</b>	<b>(396,630)</b>	<b>(456,850)</b>
<b>Centrally Controlled Income</b>		
Housing, Health & Communities	(855,490)	(818,610)
<b>Total Centrally Controlled Income</b>	<b>(855,490)</b>	<b>(818,610)</b>
<b>Net Revenue Expenditure for HOUSING, HEALTH AND COMMUNITIES SERVICE PORTFOLIO</b>	<b>5,091,000</b>	<b>6,264,650</b>

## PORTFOLIO REVENUE INFORMATION

<b>LEISURE &amp; WELLBEING PORTFOLIO</b>	<b>Revised Estimate 2008/09 £'000</b>	<b>Original Estimate 2009/10 £'000</b>
<b>Revenue Budgets</b>		
<b>Leisure &amp; Wellbeing</b>		
Leisure Management	336,790	342,280
Community Leisure Provision	61,430	47,950
Managed Sports Facilities	809,770	850,700
Outdoor Sports Facilities	683,880	632,310
Playgrounds	270,520	296,610
Portway Youth Complex - 'The Depot'	105,190	0
'The Depot' Outreach Project	3,510	0
Sports Development	111,560	71,210
Allotments	33,590	30,250
Cemeteries	198,400	165,760
Urban Parks and Open Spaces	329,590	311,160
Grounds Maintenance	852,590	858,710
Nature Reserves	259,200	209,790
Andover Events Programme	79,590	23,960
Andover Museum	103,290	108,360
Arts Function	47,120	48,420
The Lights	738,220	722,030
Heritage	58,910	59,010
Health & Active Recreation	210,480	204,840
Youth Development	118,280	126,170
Business Development	246,450	227,680
Test Valley Tour	9,490	10,740
<b>Total Portfolio Expenditure</b>	<b>5,667,850</b>	<b>5,347,940</b>
<b>Service Controlled Income</b>	<b>(1,068,050)</b>	<b>(956,580)</b>
<b>Centrally Controlled Income</b>	<b>(734,420)</b>	<b>(779,430)</b>
<b>Net Revenue Expenditure for LEISURE AND WELLBEING PORTFOLIO</b>	<b>3,865,380</b>	<b>3,611,930</b>

## PORTFOLIO REVENUE INFORMATION

<b>PLANNING AND TRANSPORT PORTFOLIO</b>	<b>Revised Estimate 2008/09 £'000</b>	<b>Original Estimate 2009/10 £'000</b>
<b>Revenue Budgets</b>		
<b>Planning &amp; Building</b>		
Management & Support	466,670	0
Development Control & Enforcement	2,603,520	2,377,310
Sewerage & Drainage	290,480	415,880
Building Control	578,720	563,570
<b>Total Expenditure</b>	<b>3,939,390</b>	<b>3,356,760</b>
<b>Planning Policy &amp; Transport</b>		
Planning Policy	1,270,710	1,150,410
Local Development Framework	140,450	100
Management & Engineers	473,880	503,330
Highways	231,270	215,630
Parking	1,164,020	1,199,140
Concessionary Travel	1,343,730	1,157,910
<b>Total Expenditure</b>	<b>4,624,060</b>	<b>4,226,520</b>
<b>Total Portfolio Expenditure</b>	<b>8,563,450</b>	<b>7,583,280</b>
<b>Service Controlled Income</b>		
Planning & Building	(1,461,100)	(1,487,570)
Planning Policy & Transport	(2,383,990)	(2,505,820)
<b>Total Service Controlled Income</b>	<b>(3,845,090)</b>	<b>(3,993,390)</b>
<b>Centrally Controlled Income</b>		
Planning & Building	(603,920)	(146,940)
Planning Policy & Transport	(482,200)	(482,200)
<b>Total Centrally Controlled Income</b>	<b>(1,086,120)</b>	<b>(629,140)</b>
<b>Net Revenue Expenditure for PLANNING AND TRANSPORT PORTFOLIO</b>	<b>3,632,240</b>	<b>2,960,750</b>

## COUNCIL TAX RESOLUTION 2009/10

The Test Valley Borough Council as Billing Authority for the Test Valley Borough Council area, on the 23rd day of February 2009

Resolved:

- 1 That having approved the revised revenue estimates for the year 2008/09 and the revenue estimates for the year 2009/10 together with the revised capital programme for the year 2008/09 and the capital programme for the year 2009/10.
- 2 That for the purposes of Section 35(2)(d) of the Local Government Finance Act 1992 the sum of **£325,476** being the aggregate sum of expenses in relation to allotments, burial ground, sports grounds and playgrounds incurred by the Council in performing in the unparished area of Andover functions performed elsewhere in the area by a Parish Council, or The Chairman of a Parish Meeting, shall be treated as Special Expenses and, any expenditure other than the **£325,476** herein specified shall be treated as general expenses.
- 3 That it be noted that the Head of Revenues, in consultation with the Head of Finance, calculated the following for the year 2009/10 as the Council's tax base in accordance with regulations made under section 33(5) of the Local Government Finance Act 1992: -

3(a) **45,327.00** being calculated by the Head of Revenues in accordance with regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992 as amended as the council tax base for the year.

3(b) Part of the Council's area,

Parish of	Tax Base
Abbots Ann	1,010
Ampfield	751
Amport	535
Appleshaw	281
Ashley	36
Awbridge	332
Barton Stacey	374
Bossington	23
Braishfield	337
Broughton	509
Buckholt	7
Bullington	58
Charlton	820
Chilbolton	530
Chilworth	622
East Dean	91
East Tytherley	92
Enham Alamein	305
Facombe	44
Fyfield	141
Goodworth Clatford	413
Grateley	241
Houghton	196
Hurstbourne Tarrant	370
Kimpton	163
King's Somborne	710

Parish of	Tax Base
Leckford	56
Linkenholt	26
Little Somborne	32
Lockerley	366
Longparish	341
Longstock	222
Melchet Park & Plaitford	125
Michelmersh	377
Monxton	135
Mottisfont	151
Nether Wallop	388
North Baddesley	2,579
Nursling & Rownhams	2,059
Over Wallop	705
Penton Grafton	341
Penton Mewsey	169
Quarley	79
Romsey Extra	1,341
Romsey Town	5,737
Sherfield English	305
Shipton Bellinger	524
Smannell	154
Stockbridge	326
Tangley	289
Thrupton	296
Upper Clatford	657
Valley Park	3,045
Vernham Dean	280
Wellow	1,500
West Tytherley & Frenchmoor	277
Wherwell	234
For the unparished area of Andover	13,220
	<b>45,327</b>

Being calculated by the Council, in accordance with regulation 6 of the regulations, as its council tax base for the year for dwellings in those parts of its area to which one or more special items may relate.

- 4 That the following amounts be now calculated by the Council for the year 2009/10 in accordance with Sections 32 to 36 of the Local Government Finance Act 1992: -
- 4(a) **£74,356,560** being the aggregate of the amounts, which the Council estimates for the items, set out in Section 32(2)(a) to (e) of the Act.
- 4(b) **£60,953,406** being the aggregate of the amounts, which the Council estimates for the items, set out in Section 32(3)(a) to (c) of the Act.
- 4(c) **£13,403,154** being the amount by which the aggregate at 4(a) above exceeds the aggregate at 4(b) above, calculated by the Council, in accordance with Section 32(4) of the Act, as its budget requirement for the year.

- 4(d) **£6,810,975** being the aggregate of the sums which the Council estimates will be payable for the year into its general fund in respect of redistributed non-domestic rates and revenue support grant, adjusted by the amount (if any) which the Council estimates will be transferred in the year from its collection fund to its general fund in accordance with Section 97(3) of the Local Government Finance Act 1988 and adjusted by the amount (if any) of the sums which the Council estimates will be transferred from its collection fund to its general fund pursuant to the Collection Fund (Community Charges) England Directions 2000 under section 98(5) of the Local Government Finance Act 1988 made on the 7th February 1994.
- 4(e) **£145.44** being the amount at 4(c) above less the amount at 4(d) above, all divided by the amount at 3(a) above, calculated by the Council, in accordance with Section 33(1) of the Act, as the basic amount of its council tax for the year.
- 4(f) **£1,223,829** being the aggregate amount of all special items referred to in Section 34(1) of the Act.
- 4(g) **£118.44** being the amount at 4(e) above less the result given by dividing the amount at 4(f) above by the amount at 3(a) above, calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its council tax for the year for dwellings in those parts of its area to which no special item relates.

4(h) Part of the Council's area,

Parish of	£
Abbotts Ann	138.74
Ampfield	165.59
Amport	140.40
Appleshaw	146.91
Awbridge	132.40
Barton Stacey	162.16
Braishfield	148.11
Broughton	147.32
Bullington	140.85
Charlton	134.42
Chilbolton	137.31
Chilworth	150.59
East Dean	154.15
East Tytherley	136.37
Enham Alamein	143.23
Fyfield	146.81
Goodworth Clatford	134.05
Grateley	144.17
Houghton	155.17
Hurstbourne Tarrant	142.09
Kimpton	157.46
King's Somborne	160.69
Lockerley	150.82
Longparish	162.43
Longstock	145.47
Melchet Park and Plaitford	141.64

Parish of	£
Michelmersh	150.27
Monxton	158.55
Mottisfont	164.73
Nether Wallop	144.21
North Baddesley	145.58
Nursling and Rownhams	142.72
Over Wallop	147.02
Penton Grafton	144.69
Penton Mewsey	153.94
Quarley	146.92
Romsey Extra	137.83
Romsey Town	150.97
Sherfield English	149.59
Shipton Bellinger	156.61
Smannell	136.04
Stockbridge	158.32
Tangley	146.12
Thrupton	149.69
Upper Clatford	138.64
Valley Park	133.22
Vernham Dean	157.46
Wellow	161.11
West Tytherley and Frenchmoor	146.30
Wherwell	150.49
Unparished area of Andover	143.06
All other parts of the Council's area	118.44

Being the amounts given by adding to the amount at 4(g) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at 3(b) above, calculated by the Council, in accordance with Section 4(3) of the Act, as the basic amounts of its council tax for the year for dwellings in those parts of its area to which one or more special items relate.

4(i) Part of the Council's area

**Valuation Bands**

Parish of	A £	B £	C £	D £	E £	F £	G £	H £
Abbotts Ann	92.49	107.91	123.32	138.74	169.57	200.40	231.23	277.48
Ampfield	110.39	128.79	147.19	165.59	202.39	239.19	275.98	331.18
Ampport	93.60	109.20	124.80	140.40	171.60	202.80	234.00	280.80
Appleshaw	97.94	114.26	130.59	146.91	179.56	212.20	244.85	293.82
Awbridge	88.27	102.98	117.69	132.40	161.82	191.24	220.67	264.80
Barton Stacey	108.11	126.12	144.14	162.16	198.20	234.23	270.27	324.32
Braishfield	98.74	115.20	131.65	148.11	181.02	213.94	246.85	296.22
Broughton	98.21	114.58	130.95	147.32	180.06	212.80	245.53	294.64
Bullington	93.90	109.55	125.20	140.85	172.15	203.45	234.75	281.70
Charlton	89.61	104.55	119.48	134.42	164.29	194.16	224.03	268.84
Chilbolton	91.54	106.80	122.05	137.31	167.82	198.34	228.85	274.62
Chilworth	100.39	117.13	133.86	150.59	184.05	217.52	250.98	301.18
East Dean	102.77	119.89	137.02	154.15	188.41	222.66	256.92	308.30
East Tytherley	90.91	106.07	121.22	136.37	166.67	196.98	227.28	272.74
Enham Alamein	95.49	111.40	127.32	143.23	175.06	206.89	238.72	286.46
Fyfield	97.87	114.19	130.50	146.81	179.43	212.06	244.68	293.62

	A	B	C	D	E	F	G	H
Parish of	£	£	£	£	£	£	£	£
Goodworth Clatford	89.37	104.26	119.16	134.05	163.84	193.63	223.42	268.10
Grateley	96.11	112.13	128.15	144.17	176.21	208.25	240.28	288.34
Houghton	103.45	120.69	137.93	155.17	189.65	224.13	258.62	310.34
Hurstbourne Tarrant	94.73	110.51	126.3	142.09	173.67	205.24	236.82	284.18
Kimpton	104.97	122.47	139.96	157.46	192.45	227.44	262.43	314.92
King's Somborne	107.13	124.98	142.84	160.69	196.40	232.11	267.82	321.38
Lockerley	100.55	117.30	134.06	150.82	184.34	217.85	251.37	301.64
Longparish	108.29	126.33	144.38	162.43	198.53	234.62	270.72	324.86
Longstock	96.98	113.14	129.31	145.47	177.80	210.12	242.45	290.94
Melchet Park & Plaitford	92.49	107.91	123.32	138.74	169.57	200.40	231.23	277.48
Michelmersh	100.18	116.88	133.57	150.27	183.66	217.06	250.45	300.54
Monxton	105.70	123.32	140.93	158.55	193.78	229.02	264.25	317.10
Mottisfont	109.82	128.12	146.43	164.73	201.34	237.94	274.55	329.46
Nether Wallop	96.14	112.16	128.19	144.21	176.26	208.30	240.35	288.42
North Baddesley	97.05	113.23	129.40	145.58	177.93	210.28	242.63	291.16
Nursling & Rownhams	95.15	111.00	126.86	142.72	174.44	206.15	237.87	285.44
Over Wallop	98.01	114.35	130.68	147.02	179.69	212.36	245.03	294.04
Penton Grafton	96.46	112.54	128.61	144.69	176.84	209.00	241.15	289.38
Penton Mewsey	102.63	119.73	136.84	153.94	188.15	222.36	256.57	307.88
Quarley	97.95	114.27	130.60	146.92	179.57	212.22	244.87	293.84
Romsey Extra	91.89	107.20	122.52	137.83	168.46	199.09	229.72	275.66
Romsey Town	100.65	117.42	134.20	150.97	184.52	218.07	251.62	301.94
Sherfield English	99.73	116.35	132.97	149.59	182.83	216.07	249.32	299.18
Shipton Bellinger	104.41	121.81	139.21	156.61	191.41	226.21	261.02	313.22
Smannell	90.69	105.81	120.92	136.04	166.27	196.50	226.73	272.08
Stockbridge	105.55	123.14	140.73	158.32	193.50	228.68	263.87	316.64
Tangley	97.41	113.65	129.88	146.12	178.59	211.06	243.53	292.24
Thrupton	99.79	116.43	133.06	149.69	182.95	216.22	249.48	299.38
Upper Clatford	92.43	107.83	123.24	138.64	169.45	200.26	231.07	277.28
Valley Park	88.81	103.62	118.42	133.22	162.82	192.43	222.03	266.44
Vernham Dean	104.97	122.47	139.96	157.46	192.45	227.44	262.43	314.92
Wellow	107.41	125.31	143.21	161.11	196.91	232.71	268.52	322.22
W Tytherley/Frenchmoor	97.53	113.79	130.04	146.30	178.81	211.32	243.83	292.60
Wherwell	100.33	117.05	133.77	150.49	183.93	217.37	250.82	300.98
Unparished Area	95.37	111.27	127.16	143.06	174.85	206.64	238.43	286.12
of Andover								
All other parts of the Council's area	78.96	92.12	105.28	118.44	144.76	171.08	197.40	236.88



Being the amounts given by multiplying the amounts at 4(h) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

5 That the following details in respect of precepting authorities be noted;

5(a) For the year 2009/10 the **Hampshire County Council** have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below: -

**Valuation Bands**

<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>
<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
678.78	791.91	905.04	1018.17	1,244.43	1,470.69	1,696.95	2,036.34

5(b) For the year 2009/10 the **Hampshire Police Authority** have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below: -

**Valuation Bands**

<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>
<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
94.74	110.53	126.32	142.11	173.69	205.27	236.85	284.22

5(c) For the year 2009/10 the **Hampshire Fire and Rescue Authority** have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below: -

**Valuation Bands**

<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>
<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
40.20	46.90	53.60	60.30	73.70	87.10	100.50	120.60

- 6 That, having calculated the aggregate in each case of the amounts at 4(i) and 5(a), 5(b) and 5(c) above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of council tax for the year 2009/10 for each of the categories of dwellings shown below: -

Part of the Council's area

### Valuation Bands

Parish of	A £	B £	C £	D £	E £	F £	G £	H £
Abbotts Ann	906.21	1057.25	1208.28	1359.32	1661.39	1963.46	2265.53	2718.64
Ampfield	924.11	1078.13	1232.15	1386.17	1694.21	2002.25	2310.28	2772.34
Amport	907.32	1058.54	1209.76	1360.98	1663.42	1965.86	2268.30	2721.96
Appleshaw	911.66	1063.60	1215.55	1367.49	1671.38	1975.26	2279.15	2734.98
Awbridge	901.99	1052.32	1202.65	1352.98	1653.64	1954.30	2254.97	2705.96
Barton Stacey	921.83	1075.46	1229.10	1382.74	1690.02	1997.29	2304.57	2765.48
Braishfield	912.46	1064.54	1216.61	1368.69	1672.84	1977.00	2281.15	2737.38
Broughton	911.93	1063.92	1215.91	1367.90	1671.88	1975.86	2279.83	2735.80
Bullington	907.62	1058.89	1210.16	1361.43	1663.97	1966.51	2269.05	2722.86
Charlton	903.33	1053.89	1204.44	1355.00	1656.11	1957.22	2258.33	2710.00
Chilbolton	905.26	1056.14	1207.01	1357.89	1659.64	1961.40	2263.15	2715.78
Chilworth	914.11	1066.47	1218.82	1371.17	1675.87	1980.58	2285.28	2742.34
East Dean	916.49	1069.23	1221.98	1374.73	1680.23	1985.72	2291.22	2749.46
East Tytherley	904.63	1055.41	1206.18	1356.95	1658.49	1960.04	2261.58	2713.90
Enham Alamein	909.21	1060.74	1212.28	1363.81	1666.88	1969.95	2273.02	2727.62
Fyfield	911.59	1063.53	1215.46	1367.39	1671.25	1975.12	2278.98	2734.78
Goodworth Clatford	903.09	1053.60	1204.12	1354.63	1655.66	1956.69	2257.72	2709.26
Grateley	909.83	1061.47	1213.11	1364.75	1668.03	1971.31	2274.58	2729.50
Houghton	917.17	1070.03	1222.89	1375.75	1681.47	1987.19	2292.92	2751.50
Hurstbourne Tarrant	908.45	1059.85	1211.26	1362.67	1665.49	1968.30	2271.12	2725.34
Kimpton	918.69	1071.81	1224.92	1378.04	1684.27	1990.50	2296.73	2756.08
King's Somborne	920.85	1074.32	1227.80	1381.27	1688.22	1995.17	2302.12	2762.54
Lockerley	914.27	1066.64	1219.02	1371.40	1676.16	1980.91	2285.67	2742.80
Longparish	922.01	1075.67	1229.34	1383.01	1690.35	1997.68	2305.02	2766.02
Longstock	910.70	1062.48	1214.27	1366.05	1669.62	1973.18	2276.75	2732.10
Melchet Park & Plaitford	908.15	1059.50	1210.86	1362.22	1664.94	1967.65	2270.37	2724.44
Michelmersh	913.90	1066.22	1218.53	1370.85	1675.48	1980.12	2284.75	2741.70
Monxton	919.42	1072.66	1225.89	1379.13	1685.60	1992.08	2298.55	2758.26
Mottisfont	923.54	1077.46	1231.39	1385.31	1693.16	2001.00	2308.85	2770.62
Nether Wallop	909.86	1061.50	1213.15	1364.79	1668.08	1971.36	2274.65	2729.58
North Baddesley	910.77	1062.57	1214.36	1366.16	1669.75	1973.34	2276.93	2732.32
Nursling & Rownhams	908.87	1060.34	1211.82	1363.30	1666.26	1969.21	2272.17	2726.60
Over Wallop	911.73	1063.69	1215.64	1367.60	1671.51	1975.42	2279.33	2735.20
Penton Grafton	910.18	1061.88	1213.57	1365.27	1668.66	1972.06	2275.45	2730.54
Penton Mewsey	916.35	1069.07	1221.80	1374.52	1679.97	1985.42	2290.87	2749.04
Quarley	911.67	1063.61	1215.56	1367.50	1671.39	1975.28	2279.17	2735.00
Romsey Extra	905.61	1056.54	1207.48	1358.41	1660.28	1962.15	2264.02	2716.82
Romsey Town	914.37	1066.76	1219.16	1371.55	1676.34	1981.13	2285.92	2743.10
Sherfield English	913.45	1065.69	1217.93	1370.17	1674.65	1979.13	2283.62	2740.34
Shipton Bellinger	918.13	1071.15	1224.17	1377.19	1683.23	1989.27	2295.32	2754.38
Smannell	904.41	1055.15	1205.88	1356.62	1658.09	1959.56	2261.03	2713.24
Stockbridge	919.27	1072.48	1225.69	1378.90	1685.32	1991.74	2298.17	2757.80
Tangley	911.13	1062.99	1214.84	1366.70	1670.41	1974.12	2277.83	2733.40

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>
<b>Parish of</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Thrupton	913.51	1,065.77	1,218.02	1,370.27	1,674.77	1,979.28	2,283.78	2,740.54
Upper Clatford	906.15	1,057.17	1,208.20	1,359.22	1,661.27	1,963.32	2,265.37	2,718.44
Valley Park	902.53	1,052.96	1,203.38	1,353.80	1,654.64	1,955.49	2,256.33	2,707.60
Vernham Dean	918.69	1,071.81	1,224.92	1,378.04	1,684.27	1,990.50	2,296.73	2,756.08
Wellow	921.13	1,074.65	1,228.17	1,381.69	1,688.73	1,995.77	2,302.82	2,763.38
W Tytherley/Frenchmoor	911.25	1,063.13	1,215.00	1,366.88	1,670.63	1,974.38	2,278.13	2,733.76
Wherwell	914.05	1,066.39	1,218.73	1,371.07	1,675.75	1,980.43	2,285.12	2,742.14
Unparished Area of Andover	909.09	1,060.61	1,212.12	1,363.64	1,666.67	1,969.70	2,272.73	2,727.28
All other parts of the Council's area	892.68	1,041.46	1,190.24	1,339.02	1,636.58	1,934.14	2,231.70	2,678.04