

TEST VALLEY BOROUGH COUNCIL

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982
SCHEDULE 4

APPLICATION FOR STREET TRADING CONSENT

1. Name of Applicant (the person or company in whose name the consent is to be issued):

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2. Trading Name (if applicable):.....

3. Address of Applicant:.....

.....

.....

4. Name of the person completing this application form (if not the applicant in whose name the street trading consent will be issued):.....

5. The capacity in which I am completing this application is (tick whichever applies):

As the person who will operate the street trading business:

On behalf of another person, company or organisation that will operate the street trading business:

6. Contact details of the person completing this form:

Telephone number(s):

E-mail address:.....

7. Is this an application for a new trading activity or the renewal of an existing activity (tick whichever applies)?

New Application Renewal

If it is a renewal of an existing consent then please state the expiry date of the consent:

.....

8. Goods/articles to be sold:

.....

.....

9. Date from which consent is required:.....

10. If the trading position is on private land, do you have permission from the landowner to trade there? (Note: You will need to obtain such permission prior to gaining the street trading consent; this is the applicant's responsibility to do)

Yes No Not Applicable

11. Description of stall, vehicle etc (including registration number of vehicle if appropriate)

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.....
.....

Please include 2 colour photographs of the outside of the stall/vehicle and 2 colour photographs of the inside of the vehicle (one from either end of the vehicle showing facilities, e.g. sink, wash basin, work surface provision, chilled storage provision etc).

12. Address where stall, vehicle etc is kept when not trading (if different from 3 above)

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.....

13. At what precise location(s) do you wish to trade from? Please attach a copy of a map or other image that clearly identifies the exact location of the proposed site.

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.....
.....

14. Do you wish to trade all year round or just for a short period only?

All year round 7 days or less only

Other time period (specify):.....

15. On what day(s) of the week do you wish to trade?.....

.....

16. Between what times do you wish to trade?.....

.....

Please note that, as well as applying for a Street Trading Consent, any burger van or similar mobile food unit which trades from a fixed location and sells hot food and/or hot drinks at any time between 2300 and 0500 hours will also need a Premises Licence issued under the Licensing Act 2003 for the provision of late night refreshment. Information on Premises Licences is available on the Council's website here

<https://www.testvalley.gov.uk/business/licensingandregulation/licensing/alcoholentertainmentlatenightrefreshment/premises-licence> where you can also download an application form and guidance notes.

17. If you propose to sell food, is the food business registered with any local authority already?

Yes No Not Applicable

Name of that local authority:

18. What documented food safety management system do you use, e.g. SFBB/NCASS?

.....

19. If you intend to cook food, will you be using gas (LPG) for cooking purposes?

Yes

No

Not Applicable

If yes, please attach a copy of the most recent gas safety check record which should be from a Gas Safe registered engineer who is approved to work on commercial catering LPG. It is not necessary to submit such evidence in the case of applications for street trading of 7 days or less.

20. Do you intend to use a diesel generator to provide power?

Yes

No

21. Will you be providing a litter bin for customers to dispose of their rubbish?

Yes

No

22. How do you intend to dispose of the waste from the business (including customer litter)?

.....
.....

23. Who is your waste contractor?.....

24. What toilet facilities do you use whilst trading?.....

.....

25. Do you already have public liability insurance?

Yes

No

If yes, please provide a copy of your current public liability insurance certificate.

If no, do you intend to obtain public liability insurance before starting to trade (note: this is a requirement for granting the Consent)?

Yes

No

26. Fee enclosed - Cheques should be made payable to Test Valley Borough Council, or you can pay by debit card by telephoning 01264 368000.

£43 (7 days or less)

£468 (All other periods up to 12 months)

Note: See below for additional compliance checking fee to be paid after you have been informed Consent will be granted)

Notes

Short Term Consent (up to seven days as a block)

Fee payable: **£43.00**

All Other Periods (up to 12 months)

The charges comprise two elements, an application fee and a compliance checking fee. The application fee is payable at the time of making the application and is refundable in the event that a Consent is not granted. If you are advised that Consent will be granted an additional compliance checking fee is payable for the duration of the Consent (6 months for the first application and normally 12 months for subsequent renewal Consents). The Consent will only be issued on payment of the compliance checking fee.

Application Fee: **£468.00**

Compliance Checking Fee: **£239.00** for food traders / **£68.00** for non-food traders

All personal information collected through this application will be held on file (either manually or electronically) by Test Valley Borough Council and be used for purposes in connection with Street Trading administration and management. Additionally, information may be provided upon request to other Test Valley Borough Council Services for the purposes of the prevention and detection of fraud and crime.

Do you consent to the following contact details being given to consultees in case any of the consultees have any queries about your application? If you do consent, please indicate by ticking the 'Yes' box below. If you do not consent, please tick the 'No' box.

Your contact telephone number(s) given: Yes No

Your contact email address given (if any): Yes No

I declare that the information provided above is to the best of my knowledge correct. I declare also that, to the best of my knowledge, all work activities in connection with the street trading activity will be conducted by workers who have the legal right to work in the UK.

Date:..... Signature of Applicant:.....