



Notice Of Completion

Application Ref:

Site Address:

Section A - Clients Details

Full Name:

Address:

Telephone Number:

Email:

Declaration: I can confirm that as the applicant of the above-mentioned Building Control application, I am satisfied that to the best of my knowledge the works have been carried out are complete and meet the requirements of the applicable Building Regulations at this time.

Signed:

Name Printed:

Date:

Section B – Principal or Sole Contractor

Full Name:

Company Name:

Job Title:

Address:

Date Appointed on Project:

Declaration: I can confirm that as the principal (or sole or lead) contractor of the above-mentioned Building Control application, I have fulfilled my duty under Part 2A of The Building Regulations (duty holders and competence) of these regulations.

Signed:

Name Printed:

Date:

Section C – Principal or Sole Designer

Full Name:

Company Name:

Job Title:

Address:

Tel No:

Email:

Date appointed on project:

Declaration: I can confirm that as the principal (or sole or lead) designer of the above-mentioned Building Control application, I have fulfilled my duty under Part 2A The Building Regulations (duty holders and competence) of these regulations.

Signed:

Name Printed:

Date:

A completion certificate cannot be issued without receiving this statement, signed by all parties involved.

