

Planning Application Requirements (PAR) Checklist for:

Application for Advertisement Consent

Your application **MUST** include the items listed under National Requirements. It must also include those under Local Requirements where relevant. Any missing requirement could delay the validation of your application.

For a more detailed explanation of and guidance on each local requirement, please refer to the PAR descriptions list.

NATIONAL REQUIREMENTS

Details required	Yes
Completed form.	
A plan which identifies the land to which the application relates and showing the direction of North, drawn to a scale of 1:1250 or 1:2500 with the application site outlined in red.	
Existing and proposed elevations at a scale of 1:50 or 1:100.	
Advertisement drawing(s) at a scale of 1:50 or 1:100 showing advertisement size, siting, materials and colours to be used, height above ground, extent of projection and details of the method and colour(s) of illumination (where applicable).	
The appropriate fee (see Fees list).	

LOCAL REQUIREMENTS

Details required	Yes
Block Plan identifying the location of the advert at a scale of 1:200 or 1:500 (when the advert is freestanding or not affixed to the building identified on the site plan).	