

Planning Application Requirements (PAR) Checklist for:

Application for Approval of Reserved Matters following outline approval

Your application **MUST** include the items listed under National Requirements. It must also include those under Local Requirements where relevant. Any missing requirement could delay the validation of your application.

For a more detailed explanation of and guidance on each local requirement, please refer to the PAR descriptions list.

NATIONAL REQUIREMENTS

Details required	Yes
Completed form or application in writing containing sufficient information to enable the authority to identify the outline planning permission in respect of which it is made.	
Such particulars as are necessary to deal with the matters reserved in the outline planning permission.	
Block plan of the site at a scale of 1:200 or 1:500 showing any site boundaries.	
Existing and proposed elevations at a scale of 1:50 or 1:100.	
Existing and proposed floor plans at a scale of 1:50 or 1:100.	
Roof plans at a scale of 1:50 or 1:100.	
The appropriate fee (see Fees list).	

LOCAL REQUIREMENTS

Details required	Yes	No	If No, please explain why not
Environmental statement.			
Landscaping details (where approval is being sought).			
Planning Statement.			
Tree Survey/Arboricultural implications (British Standard 5837:2012).			
Parking plan where new floor space or residential units are proposed.			