

## Planning Application Requirements (PAR) Checklist for:

### Application for prior notification of proposed agricultural development – proposed building

Your application **MUST** include the items listed under National Requirements. It should also include those under Local Requirements where relevant. Any missing requirement could delay the validation of your application.

For a more detailed explanation of and guidance on each local requirement, please refer to the PAR descriptions list.

#### NATIONAL REQUIREMENTS

Details required	Yes
A completed form or written description of the proposed development and the materials to be used	
A plan which identifies the land to which the application relates and showing the direction of North, drawn to a scale of 1:1250 or 1:2500 with the application site outlined in red (original plus three copies to be supplied unless the application is submitted electronically)	
The appropriate fee (see Fees list)	

#### LOCAL REQUIREMENTS

Details required	Yes	No	If No, please explain why not
Plans (original plus 3 copies to be supplied unless the application is submitted electronically) including:			
<ul style="list-style-type: none"> <li>• Existing and proposed elevations at a scale of 1:50 or 1:100</li> </ul>			
<ul style="list-style-type: none"> <li>• Existing and proposed site sections and finished floor and site levels at a scale of 1:50 or 1:100</li> </ul>			
<ul style="list-style-type: none"> <li>• Existing and proposed floor plans at a scale of 1:50 or 1:100</li> </ul>			
Biodiversity survey and report (a separate self help list is available)			
Landscaping details			