

# Housing Register Application – Step-by-Step Flow

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## Step 1 — Create Your Hampshire Home Choice Account

- Click “Register” on Hampshire Home Choice
- Enter your National Insurance number
- Complete personal details and contact preferences
- Set up security: memorable date + password this must be 6–10 characters, 2 upper, 2 lower, 2 numbers.



## Information Needed for Step 1

- National Insurance number - this can be found on your NI card, payslip, P60, P45 or benefit letters.



## Step 2 — Complete the Application Form

- The Hampshire Home Choice website guides you through each page
- You have 15 minutes per page before timeout
- You can save your application at any time



## Information Needed for Step 2

- Proof of ID for all household members this could be you birth certificate, passport, driving licence.
- 5-year address history
- Full bank statements (last 2 months, all accounts, PDF)
- Evidence of savings/investments (ISAs, bonds, shares, premium bonds)
- Evidence of income (payslip or HMRC return if self-employed)
- Proof of immigration status (share code if non-UK national)



## After You Submit Your Application

- Your application will be assessed and you’ll be told the outcome
- You may be contacted for more information
- If non-qualifying, the decision and next steps will be explained



## Help & Support

- You can ask a friend or family member to help
- Citizens Advice or Age Concern may assist